

# New Fees for Proprietary Schools

## Effective July 1, 2016

Application for Certification*	\$200
Application for Exemption	\$50
Application to Establish a Branch Campus	\$100
Application to Establish an Extension Site	\$50
New Program Review (Certificate)	\$100
New Program Review (Associate)	\$200
New Program Review (Bachelor and Graduate)	\$500
Substantive Change Review (Certificate)	\$50
Substantive Change Review (Associate)	\$100
Substantive Change Review (Bachelor and Graduate)	\$250
Continuing Education (up to 15 programs)	\$100
Continuing Education (more than 15 programs)	\$500
Change of Ownership, Name, or Location	\$100
Student Record Verification (per copy)	\$10
Late Fee (per day)**	\$10

\* The Application for Certification fee will be credited toward the applicant school's initial certification fee of \$500.

\*\* Late fees are charged per day (exclusive of Saturdays, Sundays and holidays) and will not exceed a maximum of \$1,500. Late fees are assessed on certified schools that fail to respond, within a time frame to be stated in official correspondence, to the department's request for information or documentation related to recertification, grievances, department site visits, or probation.

**NOTE:** *Certified schools are responsible for travel expenses for all members of a department on-site review team when such review is scheduled in response to concerns raised by accreditors, students, or the general public.*

*Unaccredited, degree-granting schools seeking certification to operate in Missouri may be required to undergo a site visit by department staff and external consultants with expertise in higher education. The applicant school is responsible for all reasonable costs associated with the site visit.*