# Higher Education Data Advisory Council (HEDAC)

# Minutes following Agenda

# 3/5/10

(Prepared by Brian Crouse and Jeffrey Smith, MDHE)

* **Review Draft Charge (doc)**
  + Add “secure to “2. Provide consistent, reliable, valid, AND SECURE data and information”
  + Membership revised to be open, but voting limited to one representative per institution
* **Review Scope of Work (doc)**
  + Added “security” to EMSAS responsibilities
  + Add “Unit Record data feedback to institutions” to Feedback Reporting. This is in response to expressed desire for actual data to be returned to institutions, especially as related to transfer. MDHE staff are working with MCCA and others on a data sharing agreement and protocols for matching and returning data.
  + Addition of responsibilities in relationship with DESE, potential IES Grant
* **Revised Review Process**
  + Added “or alternatives” to 2nd and 5th bullets “HEDAC recommends draft/revised change OR ALTERNATIVES for approval”
  + Provided for a second round of comments if deemed necessary
* **Approaches to the work**
  + Group discussed and advocated for keeping a large, open participation group, with targeted sub-committees based on identified tasks. As a balance to this open approach, if voting is required, institutions will be limited to one vote per institution present
  + Relationship to Institutional leadership: some raised concerns about getting in front of leadership, participants are responsible for communicating ahead of time with campus leadership
  + Discussion list serve of possible blog, wiki etc…

**Brainstorming of additional general and specific tasks, needs, etc.**

* Have access to TERM, REGISTRATION, COMPLETION Files check code available on-line
* Annual comparisons and review of updates on IPEDS and EMSAS / DHE survey work.
* Webinars. This would work best if it was more on an informative / topical session. Less interactive. This would help to lessen the burden on institutional staff and travel.
* AAT – is counted as a liberal arts… 24.0101, but in Program Inventory is 13. This creates problems when tracking teaching transfer etc. Perhaps creating a new DEGREEST code for AAT
* 2010 CIP codes are coming… Update will be coming to all. We will then be checking CIP codes in EMSAS files in future reporting. These changes will have impact on program inventory, collections, IFC reporting. This will be sent to CAO, Registrar, and IR / Data coordinator.
* Sub-committee possible for CIP
* Sub-Committee on EMSAS (this is needed)
* Sub-Committee on DHE Survey (This is needed)
* Performance indicator survey – if there are not items that we track.

**Priority Items**

* Three subcommittees were formed to address three areas of primary interest: EMSAS revision, assessment related data collection and reporting elements associated with IFC, and changes to CIP code reporting with the 2010 changes
  + EMSAS

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| EMSAS Sub-committee | | | |
| Adebayo | Bob | University of Central Missouri | P4Y |
| Bandy | Chris | Crowder College | P2Y |
| Beal | Steve | Lincoln University | P4Y |
| Clayton | John | Ozarks Technical CC | P2Y |
| Coyne | Denise | St. Louis CC | P2Y |
| Fields | Judy | Missouri Western State University | P4Y |
| Gordon | Mark | East Central College | P2Y |
| Lohden | Bethany | East Central College | 2PY |
| Mihalevich | Rick | Linn State Unveristy | Tech2Y |
| Mullen | Bob | UM System | P4Y |
| Pennington | Ron | St Charles Community College | P2Y |
| Reine | Judy | University of Central Missouri | P4Y |
| Ryan | Pat | Southeast | P4Y |
| Vaughn | Jason | Southwest Baptist University | I4Y |

* + - Minutes- John nominated Grand Puba
    - Face to Face for the first- Meeting conference call line- Adobe Connect- Possible webX
    - Committee to send all open dates to the John Clayton for coordination.
    - Send out the 2002 EMSAS manual.
    - EMSAS Subcommittee to meet 3/29 11a-3p
  + Assessment Related Data for IFC
    - Performance Indicator Survey; Review detailed data provided in Fall 2009 and implications for future collection
    - High Impact Educational Experiences
    - Student Satisfaction
    - Performance Indicators –
    - Assessment committee to meet 4/26, 9:30a-12p
    - NCCBP to be utilized the definitions

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| --- | --- | --- | --- |
| Assessment/DHE/ IFC Committee | | | |
| Last | **First** | **Institution** | **Sector** |
| Asher | Nancy | Truman State | P4Y |
| Coy | Kathy | Missouri State University | P4Y |
| Davenport | Stephanie | Ozark Technical CC | P2Y |
| Dykens | Amy | Central Methodist University | I4Y |
| Gillman | Pat | State Fair Community College | P2Y |
| Grelle | Mike | University of Central Missouri | P4Y |
| Honey | Delores | Missouri Southern State University | P4Y |
| Eimers | Mardy | University of Missouri-Columbia | P4Y |
| Lange | Joe | Jefferson College | P2Y |
| Merrifield | Mary | Maryville University | I4Y |
| Mihalevich | Rick | Linn State Unveristy | Tech2Y |
| Sade | Randy | UM System | P4Y |
| Vaughn | Jason | Southwest Baptist University | I4Y |
| Works | Greg | St. Louis CC | P2Y |

* + CIP 2010 Resources Committee

|  |  |  |  |
| --- | --- | --- | --- |
| CIP Committee | | | |
| Last | **First** | **Institution** | **Sector** |
| Beal | Steve | Lincoln University | P4Y |
| Brown | Linda | North Central | P2Y |
| Coyne | Denise | St. Louis CC | P2Y |
| Fessler | Deanne | Moberly Area CC | P2Y |
| Mullen | Bob | UM System | P4Y |

**FOLLOW UP**

* Listservs for HEDAC groups, and IR/DC professionals
* MDHE will provide website with DHE Survey instruments, IR definition updates, HEDAC recommendations, comment period, etc.
* EMS
* Provide Historic EMSAS Manuals on-line
* Work with CIP Code grup to identify how new HLC data collection may be redundant or integrated into MO process
* Provide SAS checks and processes for certifying institutionally submitted data
* AAT reporting issue as part of EMSAS group work

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# AGENDA

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* **Review Draft Charge (doc)**
* **Review Scope of Work (doc)**
* **Approaches to the work**
* **Brainstorming of additional general and specific tasks, needs, etc.**
* **Priority Items**
  + EMSAS
    - Definitions
    - Response categories (9s vs. 0s and missings, etc)
    - DevEd Elements (REMATHE/R, REREADE/R, REENGLE/R) and other additions/revisions etc.
  + DHE Surveys
    - Performance Indicator Survey
      * Review detailed data provided in Fall 2009 and implications for future collection
  + Reporting
    - FTE Calculation
  + New Data Collection
    - High Impact Educational Experiences
    - Student Satisfaction

**HEDAC BINDER DOCUMENTS**

HEDAC Agenda 03/05/2010

HEDAC Participant Directory

Draft Charge

Scope of Work

Proposed Review Process

Task List and Issues Detail

EMSAS Manual with preliminary annotations for review

DHE Surveys with preliminary annotations for review

IFC Coordinated Plan

IFC Technical Manual

Proposed High Impact Educational Experiences Methodology

Proposed Student Satisfaction Methodology

Statistical Summary Tables?