

# **Coordinating Board for Higher Education**

## **Agenda of Meeting**

**9:00 AM  
Thursday  
December 4, 2008**

**Campus Center, Room 503  
MCCKC – Penn Valley  
Kansas City, MO**

**COORDINATING BOARD FOR HIGHER EDUCATION**

**Kathryn F. Swan**, Chair, Cape Girardeau

**Gregory Upchurch**, Vice Chair, St. Louis

**Doris J. Carter**, Florissant

**David Cole**, Cassville

**Lowell C. Kruse**, St. Joseph

**Mary Beth Luna Wolf**, St. Louis

**Jeanne Patterson**, Kansas City

**Duane Schreimann**, Jefferson City

**Helen Washburn**, Columbia

**TIME:** 9:00 AM  
Thursday  
December 4, 2008

**PLACE:** Campus Center, Room 503  
Metropolitan Community College – Penn Valley  
Kansas City, MO

# Schedule of Events December 3 - 4, 2008

## CBHE Work Session and Meeting

### Wednesday, December 3, 2008

12:00 – 5:00 pm                      **CBHE Work Session / Executive Session**  
Cerner Vision Center – Clinical Forum  
2800 Rockcreek Parkway  
Kansas City, MO 64117

6:30 pm - ??                              **Dinner**  
Lidia's  
101 W 22<sup>nd</sup> Street  
Kansas City, MO 64108

### Thursday, December 4, 2008

9:00 am – 12:00 pm                      **CBHE / PAC Meeting / CBHE Executive Session**  
Campus Center, Room 503  
Metropolitan Community College – Penn Valley  
3201 SW Trafficway  
Kansas City, MO 64111

12:00 – 1:00 pm                         **Lunch**

1:00 pm - ??                               **Continue CBHE Meeting if necessary**

### **Executive Session**

RSMo 610.021(1) relating to “legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.”

RSMo 610.021(3) relating to “hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.”

Other matters that may be discussed in closed meetings, as set forth in RSMo 610.021.

Individuals needing special accommodations relating to a disability should contact Laura Vedenhaupt, at the Missouri Department of Higher Education, 3515 Amazonas Drive, Jefferson City, MO 65109 or at (573) 751-2361, at least three working days prior to the meeting.

**COORDINATING BOARD FOR HIGHER EDUCATION  
PRESIDENTIAL ADVISORY COMMITTEE**

**Representatives by Statute**

**Public Four-Year Universities**

Dr. Henry Givens, Jr.  
President  
Harris-Stowe State University  
3026 Laclede Avenue  
St. Louis 63103

Dr. Carolyn Mahoney  
President  
Lincoln University  
820 Chestnut  
Jefferson City 65101

Dr. Bruce Speck  
President  
Missouri Southern State University  
3950 East Newman Road  
Joplin 64801

Dr. Michael Nietzel  
President  
Missouri State University  
901 South National Avenue  
Springfield 65802

(COPHE President)

Dr. John Carney III  
Chancellor  
Missouri University of Science and Technology  
206 Parker Hall  
Rolla 65401-0249

Dr. Robert Vartabedian  
President  
Missouri Western State University  
4525 Downs Drive  
St. Joseph 64507

Dr. Dean Hubbard  
President  
Northwest Missouri State University  
800 University Drive  
Maryville 64468

Dr. Ken Dobbins  
President  
Southeast Missouri State University  
One University Plaza  
Cape Girardeau 63701

Dr. Barbara Dixon  
President  
Truman State University  
100 East Normal  
Kirksville 63501

Dr. Aaron Podolefsky  
President  
University of Central Missouri  
Administration 202  
Warrensburg 64093

Mr. Gary Forsee  
President  
University of Missouri  
321 University Hall  
Columbia 65211

Dr. Brady Deaton  
Chancellor  
University of Missouri-Columbia  
105 Jesse Hall  
Columbia 65211

Dr. Leo Morton  
Interim Chancellor  
University of Missouri-Kansas City  
5100 Rockhill Road  
Kansas City 64110

Dr. Thomas George  
Chancellor  
University of Missouri-St. Louis  
8001 Natural Bridge Road  
St. Louis 63121

**Public Two-year Colleges**

Dr. Alan Marble  
President  
Crowder College  
601 Laclede Avenue  
Neosho 64850

Dr. Edward Jackson  
President  
East Central College  
1964 Prairie Dell Road  
Union 63084

Dr. Wayne Watts  
President  
Jefferson College  
1000 Viking Drive  
Hillsboro 63050-1000

Dr. Jackie Snyder  
Chancellor  
Metropolitan Community Colleges  
3200 Broadway  
Kansas City 64111

Dr. Steven Kurtz  
President  
Mineral Area College  
5270 Flat River Road  
Park Hills 63601

Dr. Evelyn Jorgenson  
President  
Moberly Area Community College  
101 College Avenue  
Moberly 65270

Dr. Neil Nuttall  
President  
North Central Missouri College  
1301 Main Street  
Trenton 64683

(MCCA President)

Dr. Hal Higdon  
President  
Ozarks Technical Community College  
1417 North Jefferson  
Springfield 65801

Dr. John McGuire  
President  
St. Charles Community College  
4601 Mid Rivers Mall Drive  
St. Peters 63376

Dr. Zelema Harris  
Chancellor  
St. Louis Community College  
300 South Broadway  
St. Louis 63110

Dr. Marsha Drennon  
President  
State Fair Community College  
3201 West 16<sup>th</sup> Street  
Sedalia 65301-2199

Mr. Joe Rozman  
President  
Three Rivers Community College  
2080 Three Rivers Boulevard  
Poplar Bluff 63901

**Public Two-year Technical College**

Dr. Donald Claycomb  
President  
Linn State Technical College  
One Technology Drive  
Linn 65051

**Independent Four-year Colleges and Universities**

Dr. Mark Lombardi  
President  
Maryville University of St. Louis  
13550 Conway Road  
St. Louis 63131

Dr. Marianne Inman  
President  
Central Methodist University  
Church Street  
Fayette 65248

Dr. William L. Fox  
President  
Culver-Stockton College  
One College Hill  
Canton 63435-9989

Dr. Mark S. Wrighton  
Chancellor  
Washington University  
One Brookings Drive  
St. Louis 63130

**Independent Two-year Colleges**

Dr. Judy Robinson Rogers  
President  
Cottey College  
1000 West Austin  
Nevada 64772-1000

# COORDINATING BOARD FOR HIGHER EDUCATION

TIME: 9:00 am  
Thursday  
December 4, 2008

PLACE: Campus Center, Room 503  
MCCCKC - Penn Valley  
Kansas City, MO

## AGENDA

### Tab    Presentation by:

#### **I. Introduction**

- |   |  |                     |
|---|--|---------------------|
| A. Call to Order                          |  | Kathryn Swan, Chair |
| B. Confirm Quorum                         |  | Board Secretary     |
| C. Welcome from MCCCKC Chancellor         |  | Jacqueline Snyder   |
| D. Committee Reports                      |  |                     |
| 1. Audit Committee                        |  | Duane Schreimann    |
| 2. Student Loan / Financial Aid Committee |  | David Cole          |
| 3. Strategic Planning Committee           |  | Jeanne Patterson    |
| 4. Strategic Communications Committee     |  | Mary Beth Luna Wolf |
| 5. Nominating Committee                   |  | Greg Upchurch       |
| E. Election of Officers                   |  |                     |

#### **II. Presidential Advisory Committee**

- |                                      |   |               |
|--------------------------------------|---|---------------|
| A. Legislation Implementation Update | A | Zora AuBuchon |
| B. 2009 Legislative Session          | B | Zora AuBuchon |
| C. Capital Improvement Funding       | C | Paul Wagner   |
| D. Performance Measures              | D | Tim Gallimore |
| E. LAMP Update                       | E | Tim Gallimore |
| F. Strategic Communications Plan     | F | Kathryn Love  |

#### **III. Action Items**

- |  |   |             |
|--|---|-------------|
| A. Minutes of the September 11, 2008 CBHE Meeting<br>Minutes of the October 23, 2008 Conference Call<br>Minutes of the November 20, 2008 Conference Call |   | Board Chair |
| B. Proposed 2010 CBHE Meeting Dates and Locations  | G | Board Chair |

## COORDINATING BOARD FOR HIGHER EDUCATION

C. Proposed Change to the CBHE By-Laws	H	Zora AuBuchon
D. Mission Review	I	Tim Gallimore
E. Annual Report of the Southeast Missouri State University and Three Rivers Community College Delivery Systems	J	Tim Gallimore
F. Administrative Rule Changes 1. Bright Flight 2. Access Missouri 3. Institutional Eligibility 4. Kids Chance	K	Leroy Wade
G. Certification of Institutions to Participate in State Student Financial Aid Programs	L	Leroy Wade

### IV. Consent Calendar

A. Proprietary School Certification Actions and Reviews	M	Leroy Wade
B. Appointments to the Proprietary School Advisory Committee	N	Leroy Wade
C. Annual Report of the State Student Financial Aid Committee	O	Leroy Wade
D. State Student Financial Aid Committee Membership	P	Leroy Wade
E. 2009 Transfer Conference	Q	Tim Gallimore
F. Results from the 2007-2008 Postsecondary Technical Education Survey	R	Tim Gallimore
G. Academic Program Actions	S	Tim Gallimore
H. Curriculum Alignment Initiative	T	Tim Gallimore
I. LCDI Update	U	Paul Wagner
J. Distribution of Community College Funds	V	Paul Wagner
K. Student Loan Program Update	W	Leanne Cardwell
L. MHEC Policy Summit Update	X	Robert Stein

## COORDINATING BOARD FOR HIGHER EDUCATION

M. Educational Needs Analysis Update	Y	Robert Stein
<b>V. Items for Discussion, Consideration, and Possible Vote</b>		
A. OTA / PTA Collaboration	Z	Tim Gallimore
B. Proprietary Certification Program Fees	AA	Leroy Wade
C. Statewide Engagement of Independent Institutions	AB	Robert Stein
D. P-20 Council Update		Kathryn Swan
E. Report of the Commissioner		Robert Stein

### Executive Session

RSMo 610.021(1) relating to “legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.”

RSMo 610.021(3) relating to “hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.”

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**COORDINATING BOARD FOR HIGHER EDUCATION  
MINUTES OF CONFERENCE CALL  
November 20, 2008**

The Coordinating Board for Higher Education (CBHE) met at 4:30 pm on Thursday, November 20, 2008 via conference call. The call originated at the MDHE offices in Jefferson City.

Ms. Kathryn Swan, Chair, called the meeting to order. The presence of a quorum was established with the following roll call vote:

	<b>Present</b>	<b>Absent</b>
Doris Carter		X
David Cole	X	
Lowell Kruse		X
Jeanne Patterson		X
Mary Beth Luna Wolf	X	
Duane Schreimann	X	
Kathryn Swan	X	
Gregory Upchurch	X	
Helen Washburn		X

Commissioner Robert Stein, Deputy Commissioner Paul Wagner, and Assistant Commissioner/General Counsel Zora AuBuchon were also present.

**Bright Flight Legislation**

The MDHE is pursuing legislation to clarify cutoff dates and student eligibility for the Bright Flight award. Potential legislative sponsor, Senator Scott Rupp, is interested in a technical adaptation to the language of the proposed bill.

Ms. AuBuchon reminded the board that SB 389 adjusted award amounts for Bright Flight students to \$3,000 for those in the top three percent and provided for a \$1,000 award for students in the top five percent. However, the statute is unclear whether students who place in the top three percent receive the \$3,000 award in addition to the \$1,000 award for placing in the top 3-5 percent, for a cumulative award of \$4,000. Senator Rupp's proposed adaptation would make it explicit that award amounts are cumulative such that students in the top three percent would receive \$4,000 in Bright Flight funds.

Ms. AuBuchon advised that the General Assembly has historically fully funded the Bright Flight and does not anticipate that modifying the language as proposed by Senator Rupp would result in lack of adequate financial support for the program.

Commissioner Stein advised that Senator Rupp is well respected among his colleagues concerning financial aid programs and will likely garner strong support for this interpretation.

Mr. Schreimann moved to **accept the Bright Flight legislation modifications as proposed by Senator Rupp and to encourage and support his sponsorship of this bill.** The motion was seconded by Ms. Luna-Wolf, and the motion carried with the following votes: Kathy Swan – aye; Greg Upchurch – aye; Duane Schreimann, aye; David Cole – aye; Mary Beth Luna-Wolf – aye.

### **Nominating Committee**

Chair Swan announced that Greg Upchurch would Chair the CBHE Nominating Committee, whose membership would include Lowell Kruse and Duane Schreimann. The Committee will make its recommendation during the December 2008 CBHE meeting where the new slate of board officers will be elected.

### **Other**

Robert Stein informed the committee that he was approached by trustees from different institutions who requested that CBHE provide a trustee orientation. Several people fulfilling the role of trustees have expressed concern about their lack of understanding about trustee roles and responsibilities. The Missouri Department of Higher Education has provided this type of training in the past.

Plans for the next board meeting in Kansas City were discussed. After the work session on Wednesday, which will be held at Cerner Corporation, the CBHE and MDHE staff will be hosted by community colleges. The board meeting on Thursday will be held in the Campus Center building at MCC Penn Valley.

Commissioner Stein will be meeting with Governor-Elect Nixon on Friday, November 21. MDHE staff is preparing additional materials for the Governor-elect, and Commissioner Stein will communicate the results of the meeting with him to the CBHE.

### **Adjournment**

Mr. Schreimann moved **to adjourn the meeting.** The motion was seconded by Mr. upchurch, and the motion carried with the following votes: Kathy Swan – aye; Greg Upchurch – aye; Duane Schreimann, aye; David Cole – aye; Mary Beth Luna-Wolf – aye.

The meeting adjourned at 4:45 pm.

**COORDINATING BOARD FOR HIGHER EDUCATION  
MINUTES OF CONFERENCE CALL  
October 23, 2008**

The Coordinating Board for Higher Education (CBHE) met at 9:35 am on Thursday, October 23, 2008 via conference call. The call originated at the MDHE offices in Jefferson City.

Mr. Greg Upchurch, Vice Chair, called the meeting to order. The presence of a quorum was established with the following roll call vote:

	<b>Present</b>	<b>Absent</b>
Doris Carter	X	
David Cole		X
Lowell Kruse	X	
Jeanne Patterson	X	
Mary Beth Luna Wolf	X	
Duane Schreimann	X	
Kathryn Swan		X
Gregory Upchurch	X	
Helen Washburn		X

Commissioner Robert Stein, Assistant Commissioner Leanne Cardwell, and Assistant Commissioner/General Counsel Zora AuBuchon were also present.

**Identity Theft Program**

The Federal Trade Commission’s “Red Flag Rule” ([16 CFR § 681.2](#)) requires every financial institution and creditor to establish an “Identity Theft Prevention Program” tailored to its size and complexity and the nature of its operation.

Due to its status as a guaranty agency for the Federal Family Education Loan Program (FFELP) program, the MDHE falls under the requirements of this rule. Therefore, the department’s identity theft prevention program must be approved by the board and be in place by November 1, 2008.

Ms. Jeanne Patterson asked if the program represented a new policy or a revision of current policy. Ms. Leanne Cardwell responded that the program represented policies that were already being followed.

Mr. Duane Schreimann moved **to recommend that the Coordinating Board adopt the MDHE Identity Theft Prevention Program**. The motion was seconded by Ms. Doris Carter, and the motion carried with the following votes: Doris Carter - aye; David Cole - aye; Lowell Kruse - aye; Jeanne Patterson - aye; Mary Beth Luna Wolf - aye; Duane Schreimann - aye; and Greg Upchurch – aye.

### **Other**

Commissioner Stein announced that he and Chair Kathryn Swan were working on a joint letter to presidents and chancellors identifying CBHE priorities especially with the election only two weeks away. The letter will be shared with Board members for their review, and a copy provided to Ms. Zora AuBuchon for sunshine law purposes.

### **Adjournment**

Mr. Schreimann moved **to adjourn the conference call**. The motion was seconded by Ms. Carter and carried with the following votes: Doris Carter - aye; David Cole - aye; Lowell Kruse - aye; Jeanne Patterson - aye; Mary Beth Luna Wolf - aye; Duane Schreimann - aye; and Greg Upchurch – aye.

The meeting adjourned at 9:38 am.

**COORDINATING BOARD FOR HIGHER EDUCATION  
MINUTES OF MEETING  
September 11, 2008**

The Coordinating Board for Higher Education (CBHE) met at 9:00 am on Thursday, September 11, 2008, at Central Methodist University.

Chair Kathryn Swan called the meeting to order. A list of guests is included as an attachment. The presence of a quorum was established with the following roll call.

	<b>Present</b>	<b>Absent</b>
Doris Carter		X
David Cole	X	
Lowell Kruse	X	
Jeanne Lillig-Patterson	X (by phone)	
Mary Beth Luna Wolf	X	
Duane Schreimann	X	
Kathryn Swan	X	
Greg Upchurch	X	
Helen Washburn	X	

The CBHE, Presidential Advisory Committee (PAC), and guests observed a moment of silence in honor of the victims, families, survivors, and heroes of September 11, 2001.

Dr. Marianne Inman, President of Central Methodist University, welcomed attendees to the campus and discussed the significant role that independent institutions play in Missouri's higher education system.

**Committee Reports**

Audit Committee

Mr. Duane Schreimann reported that the state auditor's office requested and received access to files related to the Three Rivers Community College / Southeast Missouri State University dispute. The auditor's office copied certain correspondence and board items.

The state auditor's office is scheduling an entrance meeting in September to discuss a statewide financial audit for the loan/compliance program.

The MDHE is in the process of evaluating bids from external audit firms to provide audits for the Missouri Student Loan Program.

### Student Loan / Financial Aid Committee

Mr. David Cole reported there were no action items from the committee, which met September 9, 2008 via conference call. Discussion focused on the Access Missouri program, including award levels and usage, and new state programs to be administered such as the War Veterans Survivors Scholarships and the Kids Chance Scholarship. Also discussed were the student loan program and potential changes to the loan rehabilitation program.

### Strategic Planning Committee

Ms. Jeanne Patterson reported that the CBHE met via conference call on July 30, 2008 and adopted the new coordinated plan for Missouri higher education – *Imperatives for Change*. Subsequent to the adoption of *Imperatives for Change*, MDHE staff has been engaged with institutional representatives in first generation work on performance measures, data definitions, and a timeline for initial reporting.

### Appointment of Nominating Committee

Due to the most recent CBHE by-law change, CBHE officers will be installed at the December 2008 meeting. A nominating committee will be appointed to offer a slate of officers for election.

Chair Swan advised that President Inman will serve at PAC Chair for FY 2009.

### Presidential Advisory Committee

Ms. Zora AuBuchon provided PAC with a proposed revision to the CBHE by-laws. The change will establish a Strategic Communications Committee as a new standing committee of the board. Additional discussion and a vote to adopt this change will take place during the December 2008 CBHE meeting.

The purpose of the Committee is to promote public and political support for education. Mr. Lowell Kruse stated that the board identified the need for the public to gain increased understanding of the value of higher education in order for the legislature to prioritize funding for postsecondary education.

### Legislation Implementation Update

Ms. AuBuchon advised that the MDHE will continue to provide updates on the implementation of higher education related implementation. The department is being more proactive in tracking implementation and keeping the public apprised of steps being taken. The legislative matrix is available on the MDHE website.

### Immigration Omnibus Bill

Ms. AuBuchon stated that the MDHE is in discussion with institutions about requirements in this bill and how those requirements could be met. Questions remain regarding verification of a

student's legal status upon application; the MDHE does not have specific oversight on this aspect of the bill. Institutions must make decisions in consultation with their legal counsel.

The MDHE does have legal responsibility for overseeing state grants and scholarships and ensuring that institutions are complying with the law. The department has been working throughout the summer to clarify requirements for financial aid. The new requirements were intended to be implemented in fall 2008; after input from campus financial aid officers, implementation has been delayed until the spring 2009 semester. It is expected that eligibility certification will be made consistent with the law before students receive a state grant or scholarship. The department is still working with the USDE to determine the most efficient and legally permissible proof of legal status.

Often, bills are written quickly without full understanding of the ramifications placed on those required to adhere to the law. In an effort to avoid future challenges, the MDHE wants to partner with each institution's legislative and legal staff to educate legislators and discuss solutions that will ease burdens while honoring the intent of the bill.

#### Missouri Returning Heroes' Act

This new program for veterans caps tuition at \$50 per credit hour after all other financial aid is taken into account. However, many veterans are under the impression that the tuition calculation begins at \$50. The department is emphasizing the procedure for tuition calculation in its communication with the media. Staff is also working with financial aid officers to clarify definitions in the bill and to honor the legislative intent in the least burdensome manner for institutions and students.

#### Studies in Energy Conservation Program

MDHE staff requested assistance from institutions in determining an appropriate budget estimate to institute a professorship in energy conservation at a public campus. The department is requesting \$150,000 annually to underwrite the cost of establishing and maintaining this professorship. Should the requested funding be appropriated, a formal process will be implemented to select an institution to host the program. In the event of additional funding, the department has the option of establishing multiple professorships.

#### Consumer Information

The MDHE's proposed regulations for posting required consumer information on institutional websites were filed in October 2007 and became effective in May 2008. Institutions have had several follow up questions that have been summarized in the attachment to the board item. The MDHE is providing these questions along with the department's responses so that all institutions will have equal access to this information.

### Higher Education Student Funding Act

No institutions exceeded the statutory funding cap for tuition increases for the 2008-09 academic year. It is anticipated that the maximum percentage allowed for tuition increases in 2009-10 may be significantly higher due to increased inflation.

### Access Missouri

The first year of the Access Missouri program is complete and institutions are certifying or preparing to certify students for the fall 2008 semester. As the program continues to mature, the department will be able to make slightly better predictions.

### **Proposed Legislation for Next Session**

The department is pursuing five major legislative initiatives for next session: immigration, proprietary school certification, Bright Flight, Access Missouri, and collection of defaulted student loans. The CBHE has not given final approval on the wording of these proposals.

### Immigration

Institutions are experiencing problems with implementation of the most recent legislation. The department plans on working with legislators on ways to revise the law such that the intent of the legislation is honored but in ways that are less burdensome to institutions and students.

Specific changes propose the adoption of language that was widely supported last year but ultimately failed to pass. The revision would require the registrar of each public institution to certify to the Coordinating Board that they have not knowingly enrolled any illegal immigrants in the last year. In addition, the definition of public benefits would be revised so as not to include postsecondary education. The inclusion of that term seems to require students to provide proof of citizenship status at the time of application to a public institution. Such a process is arduous for both students and institutions and in the opinion of the department is not the intent of the legislation.

Dr. John McGuire asked if the proposed language would address concerns related to financial aid and determining permanent resident status as opposed to legal resident status. Ms. AuBuchon stated that the language would not remove the requirement that financial aid offices receive proof of legal status received prior to the receipt of state financial assistance.

President McGuire asked if legal status is the sole requirement for state financial aid, would a driver's license be sufficient proof. Ms. AuBuchon responded that a Missouri driver's license is an acceptable form of proof of legal status.

### Proprietary School Certification

The proposed legislation will provide more authority to combat substandard degree operations, to approve new program offerings for certified schools, and link certification to operate to

accreditation. The change would also prohibit the use of diploma mill degrees for employment or promotion and would permit the department to assess late fees in certain circumstances.

### Bright Flight

Currently, the cutoff date for determining Bright Flight eligibility may be interpreted as long after students have made a decision whether to attend a Missouri institution. To carry out the legislative intent of keeping our brightest students in Missouri, the cut score for the SAT or ACT must be determined early enough for students to make informed decisions.

The proposed language will also clarify the eligibility of homeschooled and GED students to receive the award. In addition, the proposed changes will allow the Bright Flight eligibility period for active duty military students to be extended.

### Access Missouri

The MDHE has received inquiries to determine if individuals who are currently incarcerated are eligible for Access Missouri awards should they enroll in courses while in prison. There is no specific provision in the statute denying such awards. The proposed language is intended to engage legislators in discussion regarding this issue as well as the receipt of any state financial aid.

Ms. Mary Beth Luna Wolf advised that the board had discussed the issue during its work session and noted that there are other programs offered to incarcerated students. This proposed change would not inadvertently deny access to an education.

### Collection of Defaulted Student Loans

This change would expand the department's ability to collect on defaulted student loans.

### Other Legislative Initiatives

An initiative that the department is supporting is legislation to assist the P-20 Council in gaining strength and clarifying its mission and legal status.

### Better Communication

A primary goal of the department for the next year is to improve communication. The immigration legislation, which has been difficult to implement, is an example of how lack of communication and coordination negatively affects all of higher education.

The department wants to improve communication by ensuring institution lobbyists have equal access to information. The MDHE will work with institutional representatives in its review of fiscal notes on higher education issues to ensure the sharing of information and to increase consistency in responses by the department and institutions.

The MDHE will provide a concise legislative update on its website, and an electronic newsletter will be produced that summarizes legislative activity during the past week. It is also important for department staff to understand the opinions of each institution's legal staff regarding potential legislation so that problems might be averted before those bills are passed.

### Next Session

Many legislators up for reelection this year are running unopposed or are running against minor party candidates. Therefore, we can make some assumptions regarding the make up of the General Assembly for the 2009 session.

Mr. Gary Forsee asked if there were a forum to discuss potential consequences based on the formulas used for the Access Missouri program. Specifically, are the dollars, which are continuing to grow, going to students with the most need?

Dr. Robert Stein advised that the State Student Financial Aid Committee (SSFAC), which has both public and independent representation, engaged in a great deal of debate regarding the proportional relationship between sectors and the size of awards during the development of the Access Missouri program. However, as a state, we would benefit from additional policy discussion on student financial aid. Any forum on this program will be addressed with the Committee before bringing these issues for review by the PAC and CBHE for recommendations to the legislature or to the governor.

Mr. Schreimann supported President Forsee's comments and advised that important public policy issues were on the horizon. It is important to understand where the program is working and where challenges remain before policy decisions and recommendations are made. Commissioner Stein stated that another policy discussion should focus on the proportional relationship between funding for student aid and funding for institutional operating budgets.

Dr. Ken Dobbins asked when and where these discussions will take place. Mr. Leroy Wade advised that the SSFAC would meet in September 2008. Policies affecting financial aid will be placed on the agenda for that meeting.

Commissioner Stein directed staff to notify all presidents and chancellors as to who was representing their sector on this Committee.

### **Lewis and Clark Discovery Initiative (LCDI) Update**

Mr. Paul Wagner reported that the department is attempting to keep the LCDI drawdown and construction schedules updated. According to current calculations, the LCDI fund will be depleted in mid- to late summer 2009 should MOHELA be unable to make additional transfers into the fund.

Mr. Greg Upchurch stated that MOHELA will make every effort to meet its obligations to make regular payments into the fund. Currently, MOHELA is one quarter behind; the Authority will continue to make partial or full payments so long as MOHELA has adequate resources.

MOHELA is making profits at this time but remains highly leveraged and cash on hand is important to solvency.

Commissioner Stein reemphasized that institutions should continually give updates regarding construction and drawdown schedules so that MOHELA will have the most current information.

Mr. Wagner advised that the State Treasurer's office is actively managing the fund to enhance interest. While the MDHE will periodically request updated information, institutions should not wait to be asked before providing updated schedules.

### **Institutional Performance Measures**

Mr. Wagner introduced Dr. Tim Gallimore, selected as the new Assistant Commissioner for Academic Affairs, and Mr. Jeffrey Smith, Research Associate for Academic Affairs.

SB 389 required the establishment of statewide and institution performance indicators. The measures provided by institutions have been reviewed by the MDHE to ensure alignment with Imperatives for Change. Staff believes that each indicator provided does have a place within the Coordinated Plan. The MDHE will be reporting at the institutional level on those indicators identified by institutions as part of an annual performance report. This is also the first step toward revitalizing the five-year mission review process.

### **Action Items**

Chair Swan introduced Dr. Robert Vartabedian, who is the new president of Missouri Western State University. Chair Swan recognized Dr. Bruce Speck, who will be inaugurated as president of Missouri Southern State University on September 19<sup>th</sup>. Chair Swan also recognized State Fair Community College, which would be celebrating its 40<sup>th</sup> Anniversary on September 12<sup>th</sup>.

Commissioner Stein introduced Ms. Kathryn Love, the new Public Information Officer at the MDHE.

### **Minutes**

There were three changes to the minutes of the June 12, 2008 CBHE meeting minutes:

- Page 5, first paragraph last line – change the word “on” to “no”
- Page 7, paragraph 5, line 2 – change the acronym “LSDI” to “LCDI”
- Page 9, third line under P20 Council Update – add “Southeast” prior to “P-20 Council”

Mr. Schreimann made a motion to approve the minutes of the June 12, 2008 meeting as amended and the minutes of the July 30, 2008 conference call as written. Mr. Lowell Kruse seconded the motion, and the motion carried unanimously.

### **Imperatives for Change Update**

*Imperatives for Change* was formally adopted by the CBHE on July 30, 2008. Phase II of the coordinated plan project includes data definitions, data sources, methodology, and understanding limitations. MDHE staff has put together a draft technical manual that notes each goal and indicator, where data exists currently, the strengths and weaknesses of each data point, and what new data collection would be needed.

The MDHE intends to establish a process whereby interested stakeholders and experts may review the technical manual on the MDHE website and make suggestions and revisions toward a more complete technical manual. This would also ensure each institution would understand where the data comes from, how each indicator will be measured, and how it is going to be reported.

Staff anticipates finalizing the technical manual by June 2009 with an ultimate goal of issuing the first performance report/annual report in December 2009.

**Mr. Upchurch recommended that the Coordinating Board direct MDHE staff to continue with research and development of formal reporting associated with *Imperatives for Change* according to the proposed timeline, with targeted public comment to be solicited in late fall 2008 and mid- to late spring 2009, with a baseline report presented at the June 2009 meeting of the Coordinating Board, and the first annual performance report presented at the December 2009 meeting.**

**It is further recommended that MDHE staff report on the progress of performance measures for *Imperatives for Change* at each scheduled CBHE meeting.**

Ms. Luna Wolf seconded the motion, and the motion carried unanimously.

### **Recommendations for Public Institutions' Base Operating Appropriations**

The FY 2010 budget recommendations are the first that have utilized the Higher Education Funding (HEF) concepts adopted by the CBHE at its June 2008 meeting.

In order to Maintain Quality and Opportunity, staff recommends a 4.4% core increase for institutions, which represents the third year of the governor and legislature's three-year commitment to increased funding. Staff also recommends an additional 3% increase to the core operating funds an acknowledgement of enrollment and inflationary increases experienced by institutions that were not addressed by the three-year plan.

These increases will be distributed among community colleges per the Missouri Community College Association's newly approved distribution model. The 4.4% increase for Linn State and the universities will be distributed by the model approved in conjunction with the three-year commitment. The additional 3% will be distributed proportionally among Linn State and four-year institutions per the distribution model approved by the Council on Missouri Public Higher Education.

The UM-related programs core appropriations are recommended for funding consideration at the levels requested by the institution.

Dr. Mike Nietzel expressed appreciation for the recommendations, especially those above the three-year commitment. The funding is important for institutions to address substantial needs.

Dr. Evelyn Jorgenson stated that the community colleges were also in support of the recommendations. With the rapid growth of community college enrollments, it becomes increasingly difficult to serve student populations. The financial support is necessary if Missouri is to increase the number of citizens with certificates or degrees.

Mr. Wagner advised that, in the transmittal that is sent as part of the budget recommendations, the MDHE will acknowledge that there are significant and important needs beyond what is being recommended by the Coordinating Board.

Mr. Schreimann inquired as to the state's current revenue position. Mr. Wagner stated that sales tax revenue remains down and certain withholdings are down as people work less or are out of work. The Budget & Planning Office is uncertain at this time if Missouri will reach its revenue estimate.

President Forsee asked if higher education could submit requests for funding from the FY 2008 budget surplus. Mr. Wagner responded that the majority of the \$800 million surplus has already been budgeted in FY 2009 in ongoing programs. When considering the mandatory increases for K-12, Medicaid, Corrections, and state employee health care, there is not likely to be any surplus funds next year.

Chair Swan stated that the new Strategic Communication Committee (SCC) could use this information in developing a message and convening a forum to engage stakeholders. Although the by-law change will not become effective until after a vote at the December 2008 meeting, the SCC will begin meeting in an ad hoc capacity.

**Mr. David Cole recommended that the Coordinating Board approve the FY 2010 core mission appropriation request, totaling \$1,029,566,936, which includes a \$59,456,199 increase for the universities, a \$10,979,542 increase for the community colleges, and a \$487,006 increase for Linn State Technical College, for submission to the Governor and General Assembly.**

**It is further recommended that the board direct the Commissioner of Higher Education to acknowledge the additional budget requests submitted by institutions in the cover transmittal with the budget to ensure the Governor and the General Assembly are aware of the magnitude of need faced by higher education institutions for maintaining quality and opportunity should additional funding become available.**

Mr. Upchurch seconded the motion, and the motion carried unanimously.

### **Recommendations for “Caring for Missourians” Strategic Initiative Request**

The middle of the HEF triangle represents strategic initiatives. For FY 2010, the MDHE is recommending finding for the Caring for Missourians initiative, which is similar to last year’s Preparing to Care, but includes a slight inflationary increase over last year’s proposal.

President Nietzel thanked the MDHE for supporting this request. This year, the institutions are working to improve communication and advocacy of the initiative.

Mr. Kruse asked if institutions were going to contact hospitals and hospital associations since the initiative was not well understood by those stakeholders. President Nietzel advised that last year the Springfield area Chamber of Commerce and both St. John’s and Cox health systems expressed support. Support will be more visible this year; involving the health professions organizations is important in delivering the message in addition to just conveying support.

President Forsee advised that institutions have asked for letters of support from health associations. Institutions are also seeking commitments from health organizations such as hospitals, pharmacies, and nursing homes to hire these new graduates.

A challenge last year was that the initiative did not have clear sponsorship in the General Assembly. Institutions are working now to find legislative sponsorship at the senior level.

President Nietzel stated that last year the Preparing to Care initiative was competing with need-based scholarship funds. Institutions must be deliberate in showing that, while important, scholarships do nothing to increase capacity. In some programs, accreditation limits the number of enrollments. It is frustrating to students when they cannot enroll in their desired programs due to insufficient capacity.

President Forsee volunteered to have the University of Missouri act as a coordinating point for institutions regarding this initiative. One issue to be coordinated is the sequencing of engaging communities and hospitals. Other entities to engage in discussion are pharmacy associations and state health boards (e.g., dental, nursing, healing arts).

Mr. Kruse advised that the Missouri Hospital Association (MHA) would be meeting in September and that this initiative should be on the agenda. Commissioner Stein will provide a summary to Marc Smith, the president of MHA.

President Jorgenson stated that this initiative is truly a joint two- and four-year effort and that a number of legislators had commented they were impressed with the teamwork shown. If institutions continue their joint efforts, the end result will be a stronger message.

President Forsee and President Nietzel stated they would work with MCCA to organize this effort and would also work to coordinate messaging with the MDHE and the new strategic communication committee.

Dr. Helen Washburn **recommended the Coordinating Board approve the FY 2010 “Caring for Missourians” strategic initiative appropriation request, as presented, for submission to the Governor and General Assembly.**

Mr. Kruse seconded the motion, and the motion carried unanimously.

### **Recommendations for Performance Funding**

The top of the HEF triangle represents Rewarding Quality and Results, which provides funding for reward institutions for performance in specific areas. The timing of funding recommendations for FY 2010 precludes a more comprehensive performance funding initiative. Instead this recommendation is intended to demonstrate to policymakers that performance funding has integrity – institutions only receive the funds if they achieve established goals – and that performance funding can address issues relevant to legislators and their constituents.

The indicator chosen for this pilot performance funding program is licensure and certification pass rates. When students succeed on these exams, they are perceived as being prepared for work and prepared to contribute to the state’s economy.

While the pilot project is being conducted, the MDHE and institutions will work together to establish a fully developed performance funding system that may be implemented beginning with the FY 2011 budget.

Chair Swan advised that this is not an independent action item – the performance funding recommendation is included within the MDHE operating appropriations.

### **Recommendations for MDHE Operating Appropriations**

Mr. Wagner highlighted some of the appropriations requests included in the department’s recommendation for operating funds.

- Performance Funding – The MDHE is recommending \$500,000 for this pilot program.
- Quality Improvement Revolving Fund – The MDHE is proposing a new appropriation to allow the department to operate some cost recovery programs. This fund is necessary, in part, for the collection of revenue on a cost-recovery basis from MDHE / CBHE sponsored workshops or conferences.
- Professorship of Energy Efficiency and Conservation – The MDHE is recommending \$150,000 to establish this professorship.
- College Access Challenge Grant – This is a new federal grant aimed at increasing the number of Missourians who attend and succeed in postsecondary education.
- Access Missouri Financial Assistance Program – The MDHE is recommending \$96,558,000, which is the FY 2009 appropriation amount in addition to an inflationary adjustment as authorized in statute. According to current estimates, this 5.6% increase will allow the MDHE to increase the award amounts in FY 2010 while maintaining the same Expected Family Contribution (EFC) cut-off used in FY 2009.

- War Veterans Survivor Grant Program – The MDHE is recommending \$281,250 for this new program, which will provide up to 25 scholarships to spouses and children of qualifying veterans.
- Kids Chance Scholarship Program – The MDHE is recommending \$27,750 for this program to provide scholarships for children of workers seriously injured or killed in a work-related accident or occupational disease covered by workers' compensation. The MDHE estimates that funding will be needed for nine scholarships in FY 2010.
- Lender of Last Resort – The MDHE is recommending minimal appropriation in this fund to facilitate the advance of funds from the US Department of Education in the event that a student or a special designation institution cannot locate a lender.

Mr. Cole **recommended the Board approve the CBHE FY 2010 MDHE internal budget and student financial assistance appropriation request, as presented, for submission to the Governor and General Assembly.**

Mr. Upchurch seconded the motion, and the motion carried unanimously.

### **Recommendations for Capital Improvements Appropriations**

The CBHE, MDHE staff, and two- and four-year presidents and chancellors held engaged discussions on how to proceed on capital budget recommendations. Several options were considered:

- 1.) Deferred maintenance only for all institutions (\$86.4 million)
- 2.) Funding for each institution's top capital priority (\$522.7 million)
- 3.) Funding for all projects for which institutions requested funding (\$937.9 million)
- 4.) Deferred maintenance and either the top capital priority or all projects requested for FY 2010 (\$609.1 million – \$1.03 billion)

Ms. Luna Wolf stated that it is difficult to entice businesses into the state when they visit campuses and see laboratories built in the 1950's and hasn't been adequately updated. Ms. Luna Wolf asked when, other than LCDI, was the last time the capital funds were appropriated. Mr. Wagner replied that the last appropriation was in FY 2002, but those funds were immediately withheld and were never released. In FY 2001, the capital funding was around \$100 million.

Ms. Luna Wolf asserted that something needs to be done. Each year the CBHE and institutions go through the process of providing a large capital request on which the General Assembly does not take action. There needs to be a better way to address this issue to make it more meaningful. Mr. Schreimann stated that the CBHE has an obligation to continue to impress upon stakeholders the needs of higher education.

Mr. Cole asked if it would be feasible to reinstitute a priority system to fund one or two capital projects each year. Dr. Aaron Podolefsky stated that a structured plan makes sense but there would be danger to institutions in the queue if capital funding is available some years and not others. Should a consistent funding stream be developed, institutions would be able to set up a structured plan.

President Nietzel stated that the next funding recommendation should represent both maintenance & repair and capital construction. These are two distinct areas that address two different problems. Institutions have a responsibility to preserve and protect capital investments, and institutions need to be more competitive with other states in order to improve Missouri's economy.

Mr. Cole stated that at some point in the future, maintenance and repair should be included in the core appropriation. It is part of the cost of doing business, whereas capital should be new construction or major renovation.

President Nietzel suggested looking into the state's bonding capacity as a more predictable funding source for capital. President Forsee also suggested examining the state's credit capacity as it has a triple A rating. He advised that we are not doing our jobs if we don't let the public know the magnitude of our needs. The issue needs to be dealt with now and could be a part of the new governor's platform.

Commissioner Stein asked if the presidents' recommendation would be to get the issue before the gubernatorial candidates now or after the election. President Forsee responded that early sponsorship would be key.

Mr. Schreimann recommended the establishment of a Capital Improvements Task Force to deal with the short- and long-term messaging. Mr. Kruse added that such a Task Force should include industry leaders outside of higher education; there is an historic link between philanthropy and higher education. President Forsee added that the Treasurer's office needs to be involved on any bonding issue.

Commissioner Stein stated that we should do what is appropriate between now and the November election. We will need the new governor to take front end leadership, but we must provide a base for them to begin.

Mr. Upchurch commented that the Board strongly believes institutions have these needs but that the funding will not come except through extraordinary circumstances such as LCDI.

**Mr. Upchurch recommended that the Coordinating Board approve a capital request for FY 2010 that is deferred maintenance of 1.5% applied to institutions as described in the handout provided during the September 11, 2008 CBHE meeting.**

**In addition, the Commissioner will transmit to the governor's office the top institution priorities for major capital improvements as indicated on the handout and will indicate that there are real capital needs well beyond deferred maintenance.**

**Finally, there is a need for new funding sources, and higher education is committed to working with all interested parties to identify new ways to meet higher education's capital needs.**

After discussion, Dr. Washburn seconded the motion, and the motion carried unanimously.

Mr. Schreimann **recommended that the Commissioner convene a workgroup of institution representatives and the MDHE to begin exploring funding options for the capital needs of higher education.**

Ms. Luna Wolf seconded the motion, and the motion carried unanimously.

#### War Veteran's Survivors Grant Program

Mr. Leroy Wade reported that this scholarship may be awarded to the spouse and children of Missouri soldiers who are killed or severely disabled while serving in action. Eligibility will be determined in coordination with the Missouri Veterans Commission. The statute authorizes the MDHE to award up to 25 grants annually.

The proposed rule for this program follows a format similar to other specialized programs administered by the department. However, the department is moving toward a single rule to prescribe institutional eligibility criteria and approval processes. This rule will incorporate that change.

Mr. Kruse **recommended that the Coordinating Board direct the Commissioner of Higher Education to take all actions necessary to ensure the proposed rulemaking becomes effective as an administrative rule as soon as possible.**

Mr. Upchurch seconded the motion, and the motion carried unanimously.

#### Revisions to the Institutional Eligibility Rule

Mr. Wade reported that all department-administered financial assistance program policies have separate rules regarding institutional eligibility even though each uses a common statutory requirement related to eligibility. The intent of this proposal is to further simplify and streamline the eligibility rule that would be applied to all department-administered financial assistance programs.

Mr. Kruse **recommended that the Coordinating Board direct the commissioner of Higher Education to take all actions necessary to ensure the proposed rulemaking becomes effective as an administrative rule as soon as possible.**

Dr. Washburn seconded the motion, and the motion carried unanimously.

#### Consent Calendar

Commissioner Stein noted an addition to the Academic Program Actions attachment in the Consent Calendar. State Fair Community College was approved to offer an AAS in General Career Studies. The program may be offered at the main campus and off-site at Carrollton, Clinton, Marshall, Boonville, Osage Beach, Versailles, and Warsaw.

Mr. Upchurch made a motion **to approve the items on the Consent Calendar as amended.**

Mr. Kruse seconded the motion, and the motion carried unanimously.

### **College Access Challenge Grant Update**

Mr. Wade reported that Missouri has received an award of approximately \$1.1 million to support the objectives of the grant, which is designed to assist low-income students and families learn about, prepare for, and finance postsecondary education.

The MDHE will use grant funds to implement three educational elements: financial literacy, web-based financial information, and sub-grants for outreach activities. Each of these elements is aimed at increasing the rates at which Missourians attend and succeed in higher education.

### **Update on Educational Needs Analysis**

Commissioner Stein reported that the Cape Girardeau Coalition has finalized negotiations with its vendor, MGT America, for an educational needs analysis of the region. There will be focus groups, interview, and surveys about the need for education and educational delivery services.

The coalition is working collaboratively, and the department continues to see this as a prototype for resolving different approaches for different vested groups interested in expanding educational opportunities.

### **P-20 Council Update**

Chair Swan reported that the P-20 Council Executive Director, Mr. Rod Nunn, will be leaving that position before the end of the year. If any presidents or chancellors have recommendations for individuals who might be qualified and interested in this position, please contact a member of the P-20 Council. In addition, the Director of the Department of Economic Development, another position with the P-20 Council, will also likely change as that position is appointed by the governor.

The Coordinating Board is also planning a joint meeting with the State Board of Education during FY 2009.

### **Report of the Commissioner**

Commissioner Stein reported that, as a follow up to the Curriculum Alignment Initiative work thus far, the department is assembling an assessment workgroup of volunteers to discuss the larger set of issues about assessment. The group is currently represented by assessment coordinators, administrators, and faculty. The group will be receiving a charge and will be talking about assessment policy in Missouri and transition into collegiate-level courses.

A PreK Panel, on which the MDHE has representation, was commissioned by the Coordinating Board for Early Childhood (CBEC). The Panel is finalizing a report to the CBEC and some controversial issues have arisen regarding universal, state-sponsored PreK, eligible age groups, accountability, and funding.

The external evaluator for Cycle-5 of the Improving Teacher Quality Grant (ITQG) will offer its report on October 6, 2008, in Jefferson City. If any institution has an ITQG grant or is interested in applying for a future grant, it may be helpful to attend this summit to learn more about the grant and the evaluation process.

Commissioner Stein acknowledged MDHE staff an expressed appreciation for their commitment and hard work.

Mr. Upchurch made a motion to **adjourn the meeting**.

Mr. Schreimann seconded the motion, and the motion carried unanimously.

## AGENDA ITEM SUMMARY

### AGENDA ITEM

Legislative Implementation Update  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

The MDHE continues to track its implementation of higher education-related legislation. A full description of all such legislation is provided as Attachment A. Some areas of specific interest include:

- Missouri voters approved several ballot measures in the November 2008 general election, two of which have some actual or perceived potential to impact the MDHE, the CBHE, or the state's public institutions of higher education. Those initiatives include Constitutional Amendment 1, the "English-only" proposal, and Proposition A, which provides for the repeal of gambling loss limits.

[Constitutional Amendment 1](#) requires all governmental meetings at which any public business is discussed or decided, or at which public policy is formulated, to be conducted in English. This amendment will have no impact on the MDHE or the CBHE. The CBHE already conducts its meetings in English. Because the amendment only pertains to official meetings, it will not affect the MDHE's plans to translate some of its publications into Spanish.

[Proposition A](#) amends Missouri law to eliminate daily loss limits for gamblers at casinos. Proponents of the initiative claimed that revenue generated by the loss limit repeal would provide benefits to the state, including an estimated \$5-7 million annually for higher education, early childhood development, veterans, and other programs. Despite this claim, higher education will not receive additional funding as a result of this measure. The only money higher education receives from gaming is \$5 million annually for Access Missouri. This amount is capped by state law, as is funding for veterans. Only early childhood education is likely to receive additional funding as a result of this measure.

- The MDHE has requested funding for the professorship of energy conservation created by [SB 1181](#) (2008). That request will be considered during the 2009 legislative session. If the legislature funds the program, the MDHE will seek formal proposals from institutions interested in hosting the professorship. It is unlikely that the proposal process will begin before summer 2009.
- The CBHE's policy on the Higher Education Student Funding Act, created by [SB 389](#) (2007), requires the MDHE to notify each institution (1) what the "average tuition," as defined by the policy, is for the current academic year; (2) which institutions have higher or lower than average tuition; and (3) which institutions are exempt from the Act for the

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upcoming academic year. The policy requires that the notice be provided no later than December 1. A copy of the notice is provided as Attachment B.

The policy also requires the MDHE to provide notice of the rate of inflation during the previous calendar year by January 15. Inflation to date for 2008 has dropped to 3.1%.

## **STATUTORY REFERENCES**

Chapter 173, RSMo, Department of Higher Education  
Article I, Missouri Constitution, English-only initiative  
Sections 1, 2, 3, 160.534, 163.011, 313.805, 313.817, and 313.822, RSMo, Loss limit repeal  
Section 640.216, RSMo, Studies in Energy Conservation  
Sections 173.1000-1006, RSMo, Higher Education Student Funding Act

## **RECOMMENDED ACTION**

This is an information item only.

## **ATTACHMENTS**

Attachment A: Legislative Implementation Matrix  
Attachment B: Notice of Average Tuition

## NEW CBHE DUTIES IMPOSED BY HIGHER EDUCATION-RELATED LEGISLATION

Bill	Subject	Description	Implementation Timeline			Current Status
			Date	New Duties	Area Responsible	
<b>Ballot Measures Passed in 2008</b>						
<a href="#">Constitutional Amendment 1:</a> English language only	This Constitutional amendment requires all governmental meetings at which any public business is discussed or decided, or at which public policy is formulated, to be conducted in English. This is an amendment to <a href="#">Article I</a> of the Constitution, which sets forth the state's Bill of Rights.	Immediate	MDHE staff will ensure that CBHE meetings are conducted in compliance with this law	General Counsel	This measure will not affect CBHE meetings, which are currently conducted in English. The measure does not affect the MDHE's plans to begin issuing some of its publications in Spanish.	
<a href="#">Proposition A:</a> Repeal of casino loss limits	This initiative amends Missouri law to eliminate daily loss limits for gamblers at casinos. Proponents of the initiative claimed that it would provide benefits to the state including \$5-7 million annually to higher education, early childhood development, veterans, and other program.	Immediate	None	Fiscal Affairs	MDHE staff do not currently foresee any action required by this measure. Furthermore, the new law will not result in increased funding for higher education. The only money higher education receives from gaming is \$5 million annually for Access Missouri. This amount is capped by state law, as is funding for veterans. Only early childhood education is likely to receive additional funding as a result of this initiative.	
<b>Bills Passed in 2008</b>						
<a href="#">HB 1549</a>	Immigration	This omnibus immigration bill requires applicants for state grants and scholarships to provide proof of citizenship before the applicants receive grants or scholarships.	In advance of spring semester 2009	Implement procedures to ensure that all eligible potential grant and scholarship recipients provide documentary proof of citizenship before receiving awards	Grants & Scholarships, General Counsel	<p>All institutions that participate in the MDHE's state grant and scholarship programs must comply with the law's provisions on state grants and scholarships. Institutions may rely on the ISIR form to ascertain the citizenship status of students who complete FAFSAs; institutions must confirm students' citizenship through one of the other methods described in the law for students who do not complete FAFSAs.</p> <p>In addition, several institutions have asked the MDHE if HB 1549 applies more broadly to admissions and/or to institutional aid. The MDHE only has statutory authority to administer the portions of this bill that impact state grants and scholarships. Each institution must work with its own legal counsel to assess the extent to which this bill impacts areas other than state grants and scholarships.</p> <p>The MDHE has continued to work with representatives of two- and four-year institutions to determine whether it will participate in seeking a change in the law on this topic.</p>

Bill	Subject	Description	Implementation Timeline			Current Status
			Date	New Duties	Area Responsible	
		This bill also requires employers to comply with certain requirements to verify prospective employees' legal citizenship status.	January 1, 2009	Verify that current employment procedures meet requirements of the new law	Administrative Operations, General Counsel	The MDHE already takes steps to confirm that its employees are legally eligible to work in the U.S. The department's administrative operations staff and general counsel will verify that current procedures meet the requirements of the new law.
<a href="#">HB 1678</a> / <a href="#">SB 830</a>	War Veterans' Survivors Grant	The CBHE is responsible for administering up to 25 war veterans' survivor grants per year, promulgating rules to implement the program, and providing forms necessary to apply for the grant.	August 2008	Develop budget request that includes funds to provide grants	Grants & Scholarships, Fiscal Affairs	This item was included in the CBHE budget request for FY 2010.
			August 2008	Promulgate rules, provide forms	Grants & Scholarships	Regulations were approved by the CBHE at its September 2008 meeting. Staff has continued to hold meetings with the Missouri Veterans Commission concerning the administration of this program.
	Missouri Returning Heroes' Education Act	The CBHE is also responsible for ensuring that public institutions of higher education charge certain veterans no more than \$50 per credit hour.	August 2008	Provide guidance about implementation	Grants & Scholarships, General Counsel	The MDHE has continued to update the Q/A document regarding this act. This document, which provides definitions and other information necessary for the implementation of the bill, is available on the MDHE website at <a href="http://www.dhe.mo.gov/files/moretheroesact.pdf">http://www.dhe.mo.gov/files/moretheroesact.pdf</a> .
			August 2010	Develop budget request that includes funds to reimburse institutions for monies lost through waiver	Grants & Scholarships, Fiscal Affairs	Work in this area has not yet begun.
<a href="#">HB 2191</a>	A+ Scholarship, Kids' Chance Scholarship	This bill permits the MDHE to distribute interest accrued in the Kids' Chance Scholarship Fund. The bill also changes certain provisions related to the A+ program, which is administered by the Missouri Department of Elementary and Secondary Education.	August 2008	Develop budget request that allows distribution of accrued interest	Grants & Scholarships	A budget request for this program was included in the CBHE budget request for FY 2010. MDHE staff has been appointed to the Kids Chance of Missouri, Inc. board of directors to facilitate communication between the two organizations. Several meetings have been held with that board concerning the operation of the program and opportunities for cooperation. Draft regulations will be presented to the CBHE at the December 2008 meeting.
<a href="#">SB 768</a>	Missouri Commission on Autism Spectrum Disorders	The Commissioner of Higher Education or his/her designee will be a member of this commission. The commission will enlist higher education institutions to ensure support and collaboration in developing certification or degree programs for students specializing in autism spectrum disorder intervention.	TBD	Participate in committee, promote role of higher education in this area	Commissioner	The first meeting of the Commission was held October 22, 2008. State agencies were asked to supply information concerning fund allocation for services used by individuals with ASD, to make recommendations for changes in delivery of such services, and to identify gaps in funding. Commissioner Stein is the designated member from MDHE; Heather Fabian has been assigned as backup.

Bill	Subject	Description	Implementation Timeline			Current Status
			Date	New Duties	Area Responsible	
<a href="#">SB 967</a>	MOHELA	MOHELA may now originate Stafford loans.	May 2, 2008	Work with MOHELA to ensure that the MDHE can guarantee loans originated by MOHELA	Student Loan Program, General Counsel	Although the law does not specifically require action by the MDHE, the MDHE executed an agreement with MOHELA whereby it agreed to guarantee student loans originated by MOHELA.
<a href="#">SB 1181</a>	Studies in Energy Conservation	This bill creates the Studies in Energy Conservation Fund, which is to be administered by the MDHE in coordination with the Department of Natural Resources. The MDHE is permitted to use any money appropriated to the fund to establish a full professorship of energy and conservation.	August 2008	Develop a FY 10 appropriations request that includes money for the Studies in Energy Conservation Fund.	Fiscal Affairs	A budget request for this program is included in the FY 2010 budget request and was discussed at the September 12, 2008, CBHE meeting. The MDHE will formally seek proposals from institutions interested in hosting the professorship only if the legislature appropriates money for the program. The process for identifying institutions to establish a full professorship would not begin before summer 2009.
<b>Bills Passed in 2007</b>						
<a href="#">SB 389</a>	Joint Committee on Education ("JCE")	The JCE's scope is expanded to include several components associated with higher education.	Immediate	MDHE will begin reporting to JCE on higher education issues	Legislative Liaison	There are no current requests for information from the JCE.
			August 28, 2010	MDHE report on the impact of tuition stabilization to the JCE	Legislative Liaison	
<a href="#">SB 389</a>	Missouri Teaching Fellows Program	Creates the Missouri Teaching Fellows Program, which will offer loan forgiveness and stipends to individuals who teach in unaccredited school districts. The program will be administered by the MDHE.	2007-08	First participants must be recruited		The FY 2009 budget request included funds to address this new position and additional outreach activities. The Department received some additional funding that will allow for limited outreach. The legislative sponsor of this measure has provided some publicity, and the MDHE has posted a program description and an information request form on its website. Contact with students expressing an interest in the program through the department's website has been initiated. Application forms and related information are currently under development.  LINK: <i>Information about program.</i> <a href="http://www.dhe.mo.gov/moteachingfellows.shtml">http://www.dhe.mo.gov/moteachingfellows.shtml</a>
			2013-2014	First loan forgiveness payments/stipends must be paid	Student Loan	
			September 1, 2014	Program sunsets (unless reauthorized)		
<a href="#">SB 389</a>	Curriculum alignment initiative	Public institutions must work with the MDHE to establish agreed-upon competencies for all entry-level collegiate courses in key disciplines. The CBHE must establish policies to ensure	2008-09 academic year	Competencies and guidelines must be implemented	Academic Affairs	Work has continued on this initiative. Cross-disciplinary entry-level competencies and optimal entry-level competencies in the areas of math, engineering, and engineering technology/information technology were finalized and will be

Bill	Subject	Description	Implementation Timeline			Current Status
			Date	New Duties	Area Responsible	
		transferability of core course credits.				presented to the CBHE for action at the February 2009 meeting. Tasks for FY2009 include development of exit-level course competencies beyond the initial 13, and dissemination of competencies to secondary and postsecondary constituents. Assessment review, revision, and/or development and related policy implications will be addressed by the newly formed statewide initiative, the Learning Assessment in Missouri Postsecondary Education Advisory Council (LAMP).  LINK: <i>Curriculum Alignment Initiative website:</i> <a href="http://www.dhe.mo.gov/casinitiative.shtml">http://www.dhe.mo.gov/casinitiative.shtml</a>
<a href="#">SB 389</a>	Fines for non-compliance with CBHE rules and policies	Public institutions that willfully disregard CBHE policy can be fined up to 1% of their state appropriation.	August 28, 2007	Develop policy to implement this provision	General Counsel	The policy on fining institutions that willfully disregard CBHE policy was approved at the February 2008 board meeting. That policy is now in effect.  LINKS <i>Policy on fines:</i> <a href="http://www.dhe.mo.gov/files/finesforwillfuldisregard.doc">http://www.dhe.mo.gov/files/finesforwillfuldisregard.doc</a> <i>All CBHE public policies:</i> <a href="http://www.dhe.mo.gov/files/cbhepublicpolicies_0208.doc">http://www.dhe.mo.gov/files/cbhepublicpolicies_0208.doc</a>
<a href="#">SB 389</a>	Out-of-state public institution standards	Out-of-state public institutions must be held to the same standards as Missouri institutions for program approval, data collection, cooperation, and resolution of disputes.	July 1, 2008	Rules must be promulgated	Academic Affairs	Out-of-state public institutions became exempt from proprietary school certification on July 1, 2008. All out-of-state public institutions were notified of their change in status and the requirement to submit all degree programs through the program approval process used for Missouri public institutions. In addition, a rule on this subject is now in effect.  LINKS <i>CBHE-approved rule:</i> <a href="http://www.dhe.mo.gov/files/outofstate_publicinst.doc">http://www.dhe.mo.gov/files/outofstate_publicinst.doc</a> <i>Final regulation in the Code of State Regulations:</i> <a href="http://www.sos.mo.gov/adrules/csr/current/6csr/6c10-10.pdf">http://www.sos.mo.gov/adrules/csr/current/6csr/6c10-10.pdf</a>
<a href="#">SB 389</a>	"No better than free"	No student shall receive need-based assistance that exceeds the student's cost of attendance. This does not include loans or merit-based aid.	August 28, 2007	The statute does not specify what is required of MDHE		Staff has provided ongoing guidance and technical assistance to institutional staff concerning the impact of this provision on Access Missouri awards. This has been accomplished through responses to individual inquiries, periodic electronic and regular mail contact, fall workshops, and presentations at financial assistance meetings.

Bill	Subject	Description	Implementation Timeline			Current Status
			Date	New Duties	Area Responsible	
<a href="#">SB 389</a>	Binding dispute resolution	In order to receive state funds, public institutions must agree to submit to binding dispute resolution to address grievances about jurisdictional boundaries or the use or expenditure of state resources. The Commissioner of Higher Education will preside over the dispute resolution.	August 28, 2007	Statute becomes effective		The board adopted a policy on this subject at its December 2007 meeting. That policy is now in effect.  LINK: <i>Policy:</i> <a href="http://www.dhe.mo.gov/files/disputeresolution.doc">http://www.dhe.mo.gov/files/disputeresolution.doc</a>
<a href="#">SB 389</a>	Higher Education Academic Scholarship Program ("Bright Flight")	The existing Bright Flight scholarship is revised to include students whose ACT/SAT scores are in the top 3% to 5% of all Missouri test-takers. Scholarships awards are increased to \$3,000 for those in the top 3 % and established at \$1,000 for the 3% to 5% range.	January 1, 2010	FAMOUS system changes must be completed	Financial Assistance Outreach and Proprietary	Public materials (website and publications, etc.) have been revised to provide early notification of this change to the Bright Flight program to students. Financial assistance staff is developing a model to estimate the fiscal impact of this change in preparation for an appropriation request for FY 2011. Planning has begun and a timeline for implementation has been established for the changes necessary in the automated payment system (FAMOUS). Draft regulations including this change will be presented to the CBHE at its December 2008 meeting.  LINK: <i>Information about Bright Flight program:</i> <a href="http://www.dhe.mo.gov/brightflight.shtml">http://www.dhe.mo.gov/brightflight.shtml</a>
			June/July 2009	Appropriation request for FY 2011 must be developed to include updated scholarship amounts	Fiscal Affairs	
			July 2010	Rule changes must be complete	Grants and Scholarships	
			August 2010	New scholarship award amounts become effective		
<a href="#">SB 389</a>	Lewis & Clark Discovery Initiative ("LCDI")	Creates a fund into which MOHELA distributions will be deposited. LCDI may only be used for capital projects at public institutions or to support the Missouri Technology Corporation. Institutions that knowingly employ professors or instructors found guilty of certain crimes are ineligible to receive money through the LCDI.	August 28, 2007	Track expenditure of funds		MOHELA has made transfers totaling \$241.5 million out of a total of \$250 million that was scheduled to have been transferred to this point. Institutions may request reimbursement for expenses incurred on approved projects on a monthly basis.  According to the cash flow management schedule developed by the MDHE and the division of budget and planning, all projects under \$5 million may receive up to 100% reimbursement for FY 2008. For all other projects, reimbursements may total up to 80% of total appropriations between FY 2008 and FY 2009 combined, with an additional 10% available in FY 2011. Reimbursement payments totaling \$92.3 million have been made as of November 15 to higher education projects.
<a href="#">SB 389</a>	Higher Education Student Funding	Establishes limits on tuition increases based on each public institution's tuition in relation to the	2008-09 academic	CBHE must review data submitted by institutions	Commissioner, Academic Affairs	The board approved a policy to implement this portion of the law during a December 2007 meeting. That policy is now in effect.

Bill	Subject	Description	Implementation Timeline			Current Status
			Date	New Duties	Area Responsible	
	Act (also known as tuition stabilization)	statewide average and CPI. Institutions exceeding the limits can be fined up to 5% of their state appropriation unless a waiver is sought and approved by the Commissioner of Higher Education. Community colleges are not subject to these limits unless their average tuition for out-of-district students exceeds the state average.	year and each academic year in the future	about tuition changes and make determinations about any waivers sought		<p>The average tuition, as defined by the CBHE policy, for 2008-09 is \$6,143. MDHE staff will notify institutions which institutions have higher than average tuition, which institutions have lower than average tuition, and which institutions will be exempt from the Higher Education Student Funding Act for 2009-10. This notice will be provided no later than December 1, 2008.</p> <p>MDHE staff will notify institutions what the percent change in the CPI during 2008 was no later than January 15, 2009. Year-to-date inflation is 3.1%.</p> <p>LINK: Policy: <a href="http://www.dhe.mo.gov/files/studentfundingact.doc">http://www.dhe.mo.gov/files/studentfundingact.doc</a></p>
<a href="#">SB 389</a>	Consumer information	The CBHE must promulgate rules and regulations to ensure that public institutions post on their websites academic credentials of all faculty (adjunct, part-time, and full-time); course schedules; faculty assignments; and, where feasible, instructor ratings by students; as well as which instructors are teaching assistants.	August 28, 2007	Statute becomes effective	General Counsel	<p>The board approved the filing of an administrative rule to implement these provisions of the new law at its October 11, 2007, meeting. The rule has been filed and is now in effect.</p> <p>The rule requires that institutions post general course information by August 1, 2008, and that institutions post faculty evaluations to inform students registering for fall 2009 classes.</p> <p>Additional information regarding privacy issues, team-taught classes, and small classes was provided to institutions on August 27, 2008.</p> <p>LINKS: CBHE-approved rule: <a href="http://www.dhe.mo.gov/files/consumerinformation.doc">http://www.dhe.mo.gov/files/consumerinformation.doc</a> Final regulation in the Code of State Regulations: <a href="http://www.sos.mo.gov/adrules/csr/current/6csr/6c10-9.pdf">http://www.sos.mo.gov/adrules/csr/current/6csr/6c10-9.pdf</a> August 27, 2008, update: <a href="http://www.dhe.mo.gov/mdhe/boardbook2content.jsp?id=566">http://www.dhe.mo.gov/mdhe/boardbook2content.jsp?id=566</a>; scroll down to Attachment B</p>
<a href="#">SB 389</a>	Performance measures	Institutions and the MDHE must develop institutional and statewide performance measures. The MDHE must report on progress developing statewide measures to the Joint Committee on Education at least twice a year.	July 1, 2008	Performance measures must be established	Commissioner & Deputy Commissioner	<p>The coordinated plan includes numerous measures on key state goals. This plan was adopted at a special meeting of the CBHE on July 30, 2008. Items in the plan will serve to fulfill the statutory obligation to identify three state-level performance measures. Each public institution has submitted at least two</p>

Bill	Subject	Description	Implementation Timeline			Current Status
			Date	New Duties	Area Responsible	
		The MDHE must develop a procedure for reporting the effects of performance measures to the Joint Committee on Education in an appropriate timeframe for consideration in the appropriation process.				institution-specific performance measures for inclusion in the report on performance measures that will be sent to the joint committee on education. MDHE will continue work with presidents and chancellors on the collection of data for institution-specific measures and on a procedure for reporting the effects of performance in adequate time for consideration in the appropriations process.
<a href="#">SB 389</a>	Access Missouri Financial Assistance Program	Establishes Access Missouri as the state's single need-based financial assistance program, to be administered by CBHE. Award ranges vary by institutional sector and expected family contribution ("EFC"). No student who is found or pleads guilty to certain criminal offenses while receiving financial aid is eligible for renewed assistance. In the event of budget shortfalls, the maximum award will be reduced across sectors; for surplus, the maximum EFC allowed will be raised. Assistance provided to all applicants from any other student aid program, public or private, must be reported to the CBHE by the institution and the recipient.	September 2007	Program must be administered and students will receive Access Missouri financial assistance	Grants & Scholarships	<p>During FY 2008, award levels for the program were established at 85% of the statutory maximum, a level sufficient to expend all appropriated funds (\$72 million) and assist more than 39,000 students. Staff has used projection models for the 2008-09 award year, which began in late August, to determine appropriate award and EFC cutoff levels. Based on the appropriation available for the program (\$95 million), the award levels have been set at the statutory maximum and the EFC cutoff has been raised to \$14,000.</p> <p>An item was included in the CBHE budget request for FY 2010 to adjust the award amounts to reflect inflation as provided in the authorizing statute.</p> <p>Staff has begun the process of developing benchmark and performance measures intended to inform the periodic adjustment of award amounts and sunset processes.</p> <p>LINK:  <i>Final regulation in the Code of State Regulations:</i>  <a href="http://www.sos.mo.gov/adrules/csr/current/6csr/6c10-2.pdf">http://www.sos.mo.gov/adrules/csr/current/6csr/6c10-2.pdf</a></p>
			August 2009 and every 3 years thereafter.	Award amounts may be adjusted to reflect inflation indicated by the CPI	Grants & Scholarships	
			Program will sunset at the end of FY 2013, unless reauthorized.			

**From:** Aubuchon, Zora

**Sent:** Tuesday, November 25, 2008 11:33 AM

**To:** DHE.Presidents - 4-Year; DHE.Presidents - 2-Year

**Subject:** Higher Education Student Funding Act

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Dear colleagues:

The CBHE's policy on the Higher Education Student Funding Act requires the MDHE to provide institutions with certain information about tuition by December 1 of each year. This information is set forth below.

For the 2008-2009 academic year:

- "Average tuition," as defined by the policy, is \$6,143.24
- Institutions with higher than average tuition: Lincoln University, Missouri State University, Northwest Missouri State University, Southeast Missouri State University, Truman State University, and the University of Missouri
- Institutions with lower than average tuition: Harris-Stowe State University, Linn State Technical College, Missouri Southern State University, and Missouri Western State University
- Institutions that are exempt from the Act for the 2009-2010 academic year: All community colleges

The policy also requires the MDHE to notify institutions what the rate of inflation was for the previous calendar year no later than January 15. MDHE staff plan to provide that information on schedule.

You can view the full text of the CBHE policy on the Higher Education Student Funding Act by going to <http://www.dhe.mo.gov/cbheindex.shtml> and clicking on the "Higher Education Student Funding Act" link in the New Policies and Regulations section on the left side of the page.

Please let me know if you have questions about any of the above information. Thanks, and have a good holiday.

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## AGENDA ITEM SUMMARY

### AGENDA ITEM

2009 Legislative Session  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

Preparation for the 2009 legislative session is well underway. Members of the House of Representatives and the Senate have elected their leaders. A summary of House and Senate leadership is provided as Attachments A and B. House Speaker Ron Richard may name committee chairs as early as November 21; Senate President Pro Tem Charlie Shields has not yet specified a date by which committee chairs will be named.

In addition, pre-filed legislation will be published beginning December 2. A summary of pre-filed higher education-related legislation will be provided by MDHE staff at the December 4 CBHE meeting. MDHE staff will publish weekly updates every Friday until the end of the legislative session. Persons interested in receiving the updates should e-mail Shannon Koenig at [shannon.koenig@dhe.mo.gov](mailto:shannon.koenig@dhe.mo.gov) and ask to be added to the distribution list.

Early discussion indicates that financial aid will be a major topic of discussion during the 2009 legislative session. Potential issues include:

- Governor-elect Nixon's Missouri Promise proposal, the key elements of which are:
  - Expanding the existing A+ Schools Program, which is currently available to only about half of the state's high school students. Under the new program, all Missouri high school students who meet the performance requirements would be able to attend community college or technical school on an A+ scholarship; and
  - Offering all high school seniors who plan to participate in the A+ program the opportunity to sign a contract between the student and the State of Missouri that will allow the student to earn a four-year degree after completing his or her two-year degree at a community college or technical school. If the student maintains at least a 3.0 GPA in community college or technical school, completes at least 50 hours of community service per year, and meets other requirements, the student will receive a Missouri Promise scholarship from the state to complete his or her four-year degree at a state college or university.
- The MDHE's legislative proposals on Bright Flight and state financial aid for incarcerated persons.
- Some financial aid officers have expressed interest in legislation that would make the MDHE the "gatekeeper" for any programs that would affect Missouri's college and university students. The

Coordinating Board for Higher Education  
December 4, 2008

MDHE would, by default, oversee the implementation of any such bill that does not assign authority to another agency or entity.

- Some financial aid officers have also expressed interest in changing the GPA requirement for Access Missouri renewal awards. State law currently requires students to maintain a 2.5 GPA in order to receive Access Missouri renewal awards. Some financial aid officers believe the requirement should be no higher than a 2.0.
- Legislation may be introduced to assign the A+ scholarship program to the MDHE.

Budget issues, including the CBHE's unified budget for a 7.4% increase for institutions' operating budgets, the Caring for Missourians strategic initiative, and a performance funding pilot project, will also be significant topics during the upcoming legislative session.

In addition, the MDHE has secured legislative sponsors for two of its legislative proposals, including the proposal that will strengthen the MDHE's ability to maintain high standards in the proprietary school sector and make the use of a fake diploma a crime, and the proposal that clarifies the Bright Flight statute.

## **STATUTORY REFERENCE**

Chapter 173, RSMo, Department of Higher Education

## **RECOMMENDED ACTION**

This is an information item only.

## **ATTACHMENTS**

Attachment A: 2009 Senate Leadership Roster  
Attachment B: 2009 House Leadership Roster  
Attachment C: 2009 Legislative Calendar



**Senate Leadership  
2009 Legislative Session**



**President Pro Tem**

Charlie Shields  
R-St. Joseph

(573) 751-9476



**Majority Floor Leader**

Kevin Engler  
R-Farmington

(573) 751-3455



**Minority Floor Leader**

Victor Callahan  
D-Independence

(573) 751-3074



**Majority Caucus Chairman**

Bill Stouffer  
R-Marshall

(573) 751-1507



**Majority Whip**

Tom Dempsey  
R-St. Charles

(573) 751-1141



**Minority Caucus Chairman**

Frank Barnitz  
D-Lake Spring

(573) 751-2108



**Assistant Majority Floor Leader**

Jack Goodman  
R-Mt. Vernon

(573) 751-1488



**Assistant Minority Floor Leader**

Rita Heard Days  
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(573) 751-4106



**Majority Caucus Secretary**

Delbery Scott  
R-Lowry City

(573) 751-8793



**Minority Caucus Secretary**

Yvonne Wilson  
D-Kansas City

(573) 751-9758



**House Leadership  
2009 Legislative Session**



**Speaker of the House**

Ron Richard  
R-Joplin

(573) 751-2173



**Speaker Pro Tem**

Bryan Pratt  
R-Blue Springs

(573) 751-8636



**Majority Floor Leader**

Steven Tilley  
R-Perryville

(573) 751-1488



**Assistant Majority Floor  
Leader**

Tom Self  
R-Cole Camp

(573) 751-3971



**Majority Whip**

Brian Nieves  
R-Union

(573) 751-0549



**Majority Caucus Chair**

Ward Franz  
R-West Plains

(573) 751-1455



**Majority Caucus Secretary**

Marilyn Ruestman  
R-Joplin

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**Minority Floor Leader**

Paul LeVota  
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**Assistant Minority Floor  
Leader**

J.C. Kuessner  
D-Eminence

(573) 751-2112



**Minority Whip**  
Jeff Roorda  
D-Barnhart

(573) 751-2504



**Minority Caucus Chair**  
Terry Swinger  
D-Caruthersville

(573) 751-2264



**Minority Caucus Chair**  
Shalonn Curls  
D-Kansas City

(573) 751-3158



**Minority Caucus Secretary**  
Sara Lampe  
D-Springfield

(573) 751-1460



**2009 Calendar  
Legislative Events and Other Important Dates**

December	2:	Prefiled bills published
January	7:	Session begins
	12:	Governor-Elect Nixon's Inauguration
March	1:	Deadline for introduction of new senate bills
	12:	Spring break begins upon adjournment
	23:	Spring break ends; reconvene at 4 p.m.
April	1:	Deadline for introduction of new house bills
	13:	Easter break
	14:	Convene at 2 p.m.

## **AGENDA ITEM SUMMARY**

### **AGENDA ITEM**

Capital Improvement Funding  
Coordinating Board for Higher Education  
December 4, 2008

### **DESCRIPTION**

#### **Background**

Following the success of the Higher Education Funding Task Force in ultimately establishing new funding policies for Missouri public higher education operating budgets, the Coordinating Board and presidents and chancellors began focusing on the future of capital improvements funding. The Lewis and Clark Discovery Initiative provided a much needed infusion of resources into campus facilities, but many needs remain. With the sporadic history of capital funding in Missouri, the Board decided to initiate some engaged discussion on options to consider in addressing these ongoing capital improvement needs.

#### **Recent Activity**

##### **Brainstorming and Debt Option Review**

On October 27, 2008 the MDHE hosted an informal brainstorming session on the future of capital funding for public higher education. There was participation from institutional personnel from around the state, Office of Administration – Budget and Planning staff, MDHE staff, and Duane Schreimann of the Coordinating Board. Also participating was Mark A. Kaiser, deputy director of the Office of Administration, who agreed to be an informational resource on bonding options and the state's overall public debt situation. The purpose of this meeting was to brainstorm options that may be available for significant one-time capital improvement funding initiatives as well as some steady stream of dedicated revenue going into the future.

The session began with an overview of the scope of the needs for capital funding and the intermittent history of higher education capital funding. The group discussed general obligation bonds, special purpose bonds, and lease/purchase agreements. A brief description each is provided:

##### **General Obligation (GO) Bonds**

These bonds have been used in the past for capital funding projects in higher education through the Third and Fourth State Building Bonds. Many people are interested in discussing GO bonds at this point since the state's total GO debt service obligation begins decreasing over the next several years. Any GO bond issuance amounts to a Constitutional amendment and therefore must be approved by a vote of the people. As

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December 4, 2008

such it would take an action of the general assembly or an initiative petition to first place a question on the ballot.

### Special Purpose Bonds

These bonds are issued by the Board of Public Buildings (BPB), whose membership is the Governor, the Lieutenant Governor, and the Attorney General. The Speaker of the House and the President Pro Tem of the Senate are ex-officio members.

These bonds are paid with state general revenue appropriations just like GO bonds. In order to be issued there must be an action of the general assembly and approval, of course, by the BPB itself. No vote of the people is necessary.

One of the challenges involved in this process is the requirement that buildings built via the BPB must legally be owned and controlled by the BPB throughout the period of debt payments. Several potential ways to address this issue were discussed. Mr. Kaiser also explained how the costs associated with these bonds are somewhat higher than GO bonds because they are not officially backed by the full faith and credit of the state and trade at the "AA" rating rather than the "AAA" rating for GO bonds.

### Lease/Purchase Financing

Lease/purchase options would involve an appropriation for specific projects, the establishment of a trustee entity, the execution of a lease, and the receipt of debt payments by the trustee from the state. Since there are more risks involved with these arrangements due to natural future political uncertainty, this is the most expensive option in terms of interest rates and administrative costs.

The discussion also included the possibility of offering local matching funding for bonds, as this could make the prospect more attractive to legislators. One of the issues to be explored in terms of pledging a local match are statutory restrictions that are in place in terms of pledging student tuition or fee revenue in such situations. The implications from tuition guidelines put in place with SB 389 were also mentioned as an area that should be evaluated. Along these lines, Mr. Kaiser clarified that bond counsel and rating agencies would want to know the ultimate source of locally pledged money.

Another area of discussion centered on potential revenue from a dedicated sales tax. The MDHE has researched the states that currently have capital-specific revenue sources. Obviously, with the recent history of initiative-driven tax questions, the extreme reluctance of legislators to even consider placing a question on the ballot, and the high costs of pursuing an initiative petition there was also discussion about the significant hurdles that exist in terms of (1) getting a question on the ballot, and (2) successfully obtaining voter approval.

There was also discussion about partnering with others who may also have significant capital improvement needs in the state. Many felt as though broadening the advocacy base could bring a more positive focus to any bond issue. Potential partners identified included the Coordinating

Board for Early Childhood, the Missouri Veterans Commission, and the new Commission on Autism Spectrum Disorders. It was acknowledged that in any partnering situation it is important that the partnership have some substantive connections and that higher education be able to argue successfully for its portion of the bond.

Participants also discussed the Board's policy criteria to prioritize capital needs for higher education, e.g., facilities condition, capacity issues, leveraging of private resources, and renovation vs. new construction. Such prioritization would be crucial in the pursuit of funding and will also ensure the most efficient and effective use of new revenues as they become available.

A major challenge facing higher education is that other interests in search of state funding are also eyeing the state's bonding capacity. In addition, savings on debt service payments revert to the overall general revenue fund meaning that they would be available for all items in the state's operating budget. Therefore, it is imperative that the public sector organizations along with the CBHE and the MDHE continue to push on this issue.

### **Statewide Conference Call**

Following the brainstorming meeting, the commissioner appointed a small group of sector representatives to work informally with the board and MDHE staff to review options in greater detail and to provide a recommendation for all of higher education on the next steps in this process. This group met via conference call on November 19, 2008 and focused on the relative merits of pursuing an ongoing revenue stream (i.e., tax increase) versus pursuing a debt-based vehicle. There was a clear consensus on the call that the political and economic climate is not conducive to pursuing a tax increase and that idea should not be pursued at this time.

The group also discussed the Board's existing prioritization policy, the "Guidelines for Selecting Priorities for Capital Improvement Projects for Public Colleges, Universities and Community Colleges" that was recently revised and re-adopted in June 2007 (see attachment). A consensus emerged that COPHE, MCCA, and Linn State would each like to review the guidelines and present suggested revisions or clarifications to MDHE staff. To assist in this process the MHDE has provided information on prioritization procedures in several other states.

### **Conclusion**

The Coordinating Board and Missouri Presidents and Chancellors have agreed that there is a need for a renewed effort to explore opportunities for capital improvements funding from the state. Accordingly, foundational work has begun on investigating different financial options, exploring political receptivity, and reaffirming the Board's guidelines for the prioritization of capital projects.

### **STATUTORY REFERENCE**

Section 163.191, RSMo, State aid to community colleges  
Chapter 173, RSMo, and Chapter 33.210 – 33.290, RSMo

Coordinating Board for Higher Education  
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Section 173.020, RSMo, CBHE statutory responsibility to plan systematically for the state higher education system

**RECOMMENDED ACTION**

This is an information item only.

**ATTACHMENT**

Guidelines for Selecting Priorities for Capital Improvement Projects for Public Colleges, Universities and Community Colleges

**GUIDELINES FOR SELECTING PRIORITIES  
FOR CAPITAL IMPROVEMENT PROJECTS FOR  
PUBLIC COLLEGES, UNIVERSITIES AND COMMUNITY COLLEGES**

**I. BACKGROUND AND CONTEXT**

The Coordinating Board for Higher Education has the statutory responsibility for recommending funding for higher education facilities at Missouri's community colleges, Linn State Technical College, and public four-year universities.

These guidelines for prioritizing capital project requests pertain only to major construction projects in the following categories established by the Office of Administration: Renovation and Rehabilitation; Corrective Construction; Energy Conservation; and New Construction, including planning funds for new construction. It is the current policy of the Coordinating Board that funding for routine maintenance and repair for all institutions should be included in the operating appropriations for the public institutions. Consequently, these guidelines anticipate that maintenance and repair will continue to be considered an on-going operational need that is appropriately addressed in the operating budget.

It is the policy of the Coordinating Board to submit a prioritized request to the Governor and General Assembly for the public four-year universities along with the state's technical college, and a separate prioritized request for community colleges. This separation allows for proper consideration between the different types of institutions with widely varying needs.

**II. FACTORS CONSIDERED IN PRIORITY RANKING**

The CBHE goal of providing a coordinated, balanced, and cost-effective delivery system of higher education will provide overall guidance in analyzing existing facility space utilization and in making decisions regarding the need for additional or renovated facilities.

In addition, the following policy statements will be considered when establishing relative priorities for capital funding:

1. All proposed projects should be congruent with both the mission of the institution within the system of Missouri higher education and the respective mission implementation plans as reviewed by the Coordinating Board. Campus facility master plans should address this congruence within a five-year projection of facility requirements for the institution based on enrollment and program needs. The campus master plan, including enrollment trends and projections, will therefore serve as the reference point for documenting facility needs. A copy of the current campus master plan should be on file at the Coordinating Board Office.
2. Corrective construction and renovation and rehabilitation should, in most instances, precede new construction projects in priority. An institutional decision to retain a facility constitutes an ongoing commitment to bring that facility up to a good condition and to

maintain it. Modernization of classrooms and laboratories to incorporate appropriate technology should be an institutional and Coordinating Board priority.

3. The addition of new square feet typically requires an ongoing financial commitment for campus security, fuel and utilities, maintenance and repair, etc. Absent justification for additional space based on enrollment change, a direct relationship to an approved mission change or enhancement, and/or the identification of available operational and maintenance funding, any increase in an institution's total square footage should be carefully reviewed and thoroughly justified.
4. Projects providing program accessibility to buildings for individuals with physical disabilities shall have a high priority.
5. The overall condition of a facility must be considered when evaluating the appropriateness of renovation and the prioritization of capital projects. In some cases, facilities that are in the poorest condition may more properly be candidates for demolition. In other cases, a fiscally responsible deferred maintenance decision may be more appropriate than the development of a capital request. There are other considerations, like state and campus program priorities, that override the condition of a facility in determining renovation or new construction needs.
6. Planning funds should precede funds for new construction and should be requested independently. Planning funds should be used in part to study several alternatives to address programmatic needs. A project with a prior Coordinating Board recommendation and state appropriation for planning funds should be prioritized in a manner reflecting that previous public investment, but may be reviewed again when construction funds are requested for the project.
7. Facilities maintained as auxiliary enterprises including, for example, student housing, parking facilities, and facilities related to intercollegiate athletics are considered to be the responsibility of the institution. State funding for construction of facilities serving a dual role involving auxiliary functions and educational and general purposes should be limited to the documented percentage of the facility serving educational and general purposes.
8. The state has traditionally attached a 20% match requirement on costs associated with new square footage at Linn State and the universities, and a 50% match on all community college projects. While acknowledging these customary requirements, an institution's ability to access private/local funds should be considered in addition to the nature of the project in determining the percentage of total cost to be requested. The existence or non-existence of an institutional match should not necessarily be determinate of its relative priority or eligibility to be prioritized.

## AGENDA ITEM SUMMARY

### AGENDA ITEM

Performance Measures  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

The Coordinating Board for Higher Education (CBHE) and the Missouri Department of Higher Education (MDHE) have worked collaboratively with institutional leadership, staff, and others to develop the statewide coordinated plan, *Imperatives for Change*, which will provide a common foundation for further strategic planning and for the evaluation of continuous improvement in Missouri higher education. The intent of this item is to provide an update on the process and a timetable for development of a reporting framework to accompany the coordinated plan.

### **Background**

Following approval of the plan in July 2008, MDHE staff have worked to further develop definitions and processes which will facilitate reporting associated with indicators set forth in *Imperatives for Change*. Included in the September 2008 Coordinating Board meeting materials was a technical manual, which set forth draft information on reporting definitions and methodologies for included indicators which could be detailed based on available data sources. Since the September 2008 meeting, MDHE staff have developed a website dedicated to *Imperatives for Change* and related reporting. This website - <http://www.dhe.mo.gov/ifc.shtml> - includes background information and context, a timeline of major milestones in the development of the plan, and links to the plan and past agenda items summarizing its progress.

### **Definitions, Methodology, and Public Comment**

Also available at the website is the current technical manual, which is now posted for public comment. Links are available to the technical manual in document format, as well as to an interactive “wiki” site developed by MDHE staff - <http://mdhe.wikidot.com/>. At this site, users may review plan indicators, definitions, methodologies, and available sources in a more easily navigable format, as well as post comments on lingering issues, including the availability of source data, alternate definitions, and logical structures for the development of benchmarks and target goals. In addition, data is available for selected indicators, and will continue to be added to the wiki as analysis is completed by MDHE staff.

More recently, institutional leadership and staff from the public and independent sectors have been formally invited to comment, either through the wiki, or through contacts with MDHE staff. While the wiki will remain available for the foreseeable future, input is appreciated by December 15, 2009. MDHE staff will review all comments received.

Coordinating Board for Higher Education  
December 4, 2008

## **Institutional Performance Measures**

Senate Bill 389 (2007) directed the MDHE to work with institutions to identify and report a minimum of three statewide or sector-based and two institutional performance measures related to public higher education. Indicators contained in *Imperatives for Change: Building a Higher Education System for the 21<sup>st</sup> Century* will fulfill the statutory requirements for statewide or sector-based measures. In accordance with the statutory requirement that all measures be established by July 1, 2008, each institution was also asked to submit its two institution-specific measures. MDHE staff have reviewed and accepted these measures.

In the course of evaluating institution-specific measures, it became apparent that some measures would require additional definition, as well as additional data not currently available to MDHE. To clarify these issues, MDHE requested that institutions verify their chosen measures and linkages to *Imperatives for Change*. MDHE also requested that they list formally what additional data might be provided if necessary, what timeline(s) that data might include if it were requested by March 1, 2009, and in what form that data might be provided. Response was requested by October 31, 2008. Most institutions responded to the survey but some follow-up is still necessary with others prior to implementing data collection.

## **Conclusion**

MDHE staff will continue to work with the leadership and staff of Missouri's postsecondary institutions to further develop formal reporting associated with the statewide coordinated plan, *Imperatives for Change*. MDHE staff will review all timely comments received regarding the technical manual, and will continue the process of building available data which is reflective of defined definitions and methodologies, as well as a available sources. As was discussed at the September 2008 Coordinating Board meeting, a spring comment period is planned, which will focus on available analysis as the technical manual is formalized.

It remains the intent of the MDHE to request external and institutional data, where necessary, by March 2009 for the initial reporting of institution-specific performance measures. Initial reporting on all indicators (statewide, sector and institution-specific) will be included in the baseline performance report to be prepared in conjunction with *Imperatives for Change*. This report will be presented to the CBHE at its June 2009 meeting, with the intent that it provide the foundation for the FY2009 annual report to be presented to the legislative Joint Committee on Education, the Office of the Governor, and other interested stakeholders by December 2009.

## **STATUTORY REFERENCE**

Section 173.1006.1 (1), RSMo. Coordinating board's responsibilities include work with public institutions in the identification and reporting of institutional performance measures.

## **RECOMMENDED ACTION**

This is an information item only.

## **ATTACHMENT(S)**

None

Coordinating Board for Higher Education  
December 4, 2008

## AGENDA ITEM SUMMARY

### AGENDA ITEM

Learning Assessment in Missouri Postsecondary Education (LAMP) Advisory Council  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

A challenge for higher education in Missouri is to create a statewide assessment policy built upon the good foundations of previous statewide efforts and driven by the improvement of student learning while responding to the call for greater accountability. The Learning Assessment in Missouri Postsecondary Education (LAMP) Advisory Council<sup>1</sup> has been created to consider statewide issues surrounding learning assessment in Missouri and to make policy recommendations to the Commissioner of Higher Education.

### Background

LAMP provides a coordinated approach to the study of assessment and the recommendation of policy in Missouri. LAMP is comprised of a voluntary group of approximately 60 members from a cross-section of disciplines, educational modalities, and institutional demographics e.g., assessment professionals, administrators, and faculty from all postsecondary sectors (public and independent, two- and four-year), as well as administrators and educators from the K-12 sector. The group is led by three co-chairs - Drs. Rita Gulstad, Jeffrey Lashley, and Michael Strait - representing independent four-year, public two-year, and public four-year institutions, respectively, with the assistance of Missouri Department of Higher Education (MDHE) staff in facilitation of the group.

### Drivers for LAMP

LAMP is driven by two major initiatives underway at MDHE: the statewide coordinated plan, *Imperatives for Change: Building a Higher Education System for the 21<sup>st</sup> Century*<sup>2</sup>, recently approved by the Coordinating Board for Higher Education (CBHE), and the Curriculum Alignment Initiative<sup>3</sup>, charging presidents and chancellors of public institutions or their designees to work with the Commissioner of Higher Education to develop competencies for first general education courses in key disciplines and requiring the Department of Elementary and Secondary Education to align their assessments with these competencies. Both of these initiatives are legislatively-driven by the mandates of Senate Bill 389.

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<sup>1</sup> For the LAMP website, visit: <http://www.dhe.mo.gov/lamp.shtml>.

<sup>2</sup> For the complete IFC document, visit: <http://www.dhe.mo.gov/ifc.shtml>.

<sup>3</sup> For the complete CAI report, visit: <http://www.dhe.mo.gov/casinitiative.shtml>.

A host of issues surrounds assessment as it relates to curriculum alignment: how to connect entry competencies with access to collegiate-level coursework; the impact on developmental education assessment and policy; the effect of assessment on entry into and exit from dual credit courses; and the assessment of exit competencies across institutions. For the coordinated plan, institutions will be assessed on student learning; this topic has been a central issue for both its choice and the methodology for assessment.

LAMP seeks to coordinate efforts, consolidate expertise, and reduce redundancy while elevating the visibility and priority of assessment as integrally important to moving higher education initiatives in Missouri forward. By bringing together a grassroots statewide group, the ability to broaden thinking to include inventive approaches to student learning evidence, e.g. not just standardized assessments, is possible.

### **Progress-to-Date**

A charge was developed for LAMP (Attachment A) that includes specified duties and deliverables for the LAMP group. LAMP is responsible for delivering a report to the Commissioner of Higher Education by June 1, 2009 that outlines the following: summary and analysis of current Missouri practices; review of relevant assessment research; policy recommendations and impact studies of policy on existing CBHE policies; developing possible pilot projects as proof of concept; and development and implementation of a communication plan to publicize, allow feedback, and build support at the secondary and postsecondary levels concerning the development of a statewide assessment agenda.

LAMP held its inaugural meeting at the MDHE on October 23, 2008. At that time, the charge for LAMP was reviewed and questions were answered regarding the purpose and intent of the group. A smaller group met to clarify a direction for the group. The smaller group developed a draft Principles of Inclusion (Attachment B) document that outline a set of values and principles that LAMP committees will use to guide their work.

MDHE staff provided a guidance document (Attachment C) that is intended to outline the MDHE issues and policy questions that were foundational to the creation of LAMP. These are the issues upon which MDHE seeks input and information in the form of the LAMP report to the Commissioner for Higher Education and will serve as a lens through which LAMP's tasks and goals are identified.

### **LAMP Committee Activities**

Three smaller committees were established to address specific duties as outlined in the charge: Communications/Next Steps Committee; Assessment Practices Committee; and Literature Review Committee. The purpose / tasks for these committees are provided:

#### *Communications/Next Steps Committee:*

- Developing and implementing a plan to ensure communication, both internally with all LAMP members and externally

- Keep external constituents informed of the process
- Raise awareness and promote widespread knowledge and understanding of LAMP activities
- Encourage participation from all sectors with particular emphasis on underrepresented groups

*Assessment Practices Committee:*

- Review secondary and postsecondary assessments currently in use in Missouri
- Begin to articulate distinctions between direct and indirect measures of learning

*Literature Review/Best Practices Committee:*

- Review research and professional best practices literature
- Compile resources that will be used for the literature review portion of the report to the Commissioner

**Conclusion**

LAMP provides MDHE with the opportunity to work collaboratively with cross-section of institutions, faculty, administrators, and secondary volunteers. All are uniquely poised to recommend policy that can make high school to college transition seamless and enhance student learning and college success.

**STATUTORY REFERENCE**

Section 173.005.2(7)(10), RSMo, Curriculum Alignment, Fines  
Section 173.020 (4), RSMo. Identify higher education need, design coordinating plan for higher education

**RECOMMENDED ACTION**

This is an information item only.

**ATTACHMENTS**

Attachment A: LAMP Charge  
Attachment B: Draft Principles of Inclusion  
Attachment C: Policy Guidance Document



## **Coordinating Board for Higher Education's Learning Assessment in Missouri Postsecondary Education (LAMP)**

Higher education institutions must demonstrate good stewardship of both the resources and students with which they have been entrusted. Legislators and the public want quick, easy-to-understand information to ensure that postsecondary institutions are indeed held responsible for achieving their missions.

Comprehensive student learning assessment should foster student learning, establish a foundation for a culture of continuous improvement, and provide ways to demonstrate accountability. These practices provide opportunities for feedback, evaluation, and enhancement of instruction and curriculum development for postsecondary administrators and educators.

The challenge for higher education in Missouri is to create a statewide assessment policy that is built upon the foundations of previous statewide efforts [e.g., Missouri Assessment Consortium (MAC), Missouri Developmental Education Consortium (MoDEC), and Missouri Consortium for Measuring Value-Added Student Learning (MVASL)] and driven by the improvement of student learning while responding to the call for accountability. A cohesive statewide assessment approach must develop a greater understanding of the scope and magnitude of assessment in Missouri; gather information on best practices, both local and national; agree upon meaningful methods and outcomes; and make appropriate policy recommendations.

Consensus on student learning assessment issues will support multiple state-level priorities and address accompanying areas of policy impact, including the Coordinating Board for Higher Education (CBHE) coordinated plan, Imperatives for Change, and the SB 389-mandated Curriculum Alignment Initiative. In order to fulfill these mandates, the Commissioner of Higher Education, through the authority of the CBHE, has established Learning Assessment in Missouri Postsecondary Education (LAMP). LAMP is a voluntary group intentionally composed of a cross section of educators and administrators, including MAC members, institutional researchers, content area specialists, faculty, administrators, K-12 educators, and assessment specialists. Such a dynamic group provides opportunity for collective knowledge development and individual self-evaluation of assessment practices.

The following duties are necessary to carry out this charge:

1. Perform a review of Missouri postsecondary assessments currently in use
2. Perform a review of literature and professional knowledge regarding effective use of assessment of student learning for continuous improvement and for accountability
3. Deliver a report to the Commissioner of Higher Education by June 1, 2009, including:
  - a. Summary and analysis of current Missouri practices
  - b. Review of relevant assessment research
  - c. Policy recommendations
  - d. Impact on existing CBHE policies
  - e. Possible pilot projects as proof of concept
4. Develop and implement a communication plan to publicize, allow feedback, and build support at the secondary and postsecondary levels concerning the development of a statewide assessment agenda.

All meetings will be advertised and open to the public.

Coordinating Board for Higher Education  
December 4, 2008

**DRAFT 2 (11-13-08)**

**LEARNING ASSESSMENT IN MISSOURI POSTSECONDARY EDUCATION (LAMP)**

**PRINCIPLES FOR INCLUSION**

**LAMP Principles for Assessment Inclusion (Draft Form)**

These values have been developed and refined by the “Next Steps” Group formed to clarify goals and direction after the first LAMP meeting on October 17, 2008. Note that these principles are not meant as principles of assessment, but are meant to form the foundational principles on which LAMP’s work will proceed.

1. We want all institutions and sectors (e.g. secondary, postsecondary public, private, two-year, four-year) to be engaged in the process of making LAMP policy recommendations to the Commissioner
2. We acknowledge the opportunity for assessment to support accountability to our various publics
3. We value the mission and autonomy of each postsecondary institution
4. The primary purposes of assessment are to improve student learning, enhance curriculum development and instructional delivery, and support institutional continuous improvement
5. We recognize the existing assessment work in the state and will seek to build on that foundation where possible
6. We strive to reduce duplication of effort in assessment
7. We seek a collegial process for sharing assessments, best practices, and benchmarking for improvement
8. We focus on aspirational goals
9. We value using assessments to accomplish seamless educational transitions
10. We acknowledge the responsibility for assessment to respond to existing legislation

## DRAFT

### MDHE Policy Guidance

The items below are meant to outline MDHE issues and policy questions that were foundational to the creation of LAMP. These are the issues upon which MDHE seeks input and information in the form of the LAMP report to the Commissioner for Higher Education. These issues are meant to serve as a lens through which LAMP's tasks and goals are to be chosen. Note that the policy priorities to address first are listed under number 2, items a, b, and c; the remaining policy issues will need to be addressed, but the department recognizes that it is necessary to identify priorities for directing resources.

1. **Articulation of Guiding Principles for a statewide Post-secondary Assessment Policy**
  - a. Building upon prior statewide collaborative work on assessment (Missouri Assessment Consortium's "Guiding Principles on Assessment" and its accompanying Assessment Handbook) LAMP will articulate a comprehensive set of guiding principles addressing issues related specifically to statewide assessment practices and policy. These principles will be used to make recommendations about the role of MDHE in assessment across the state, definitions of different forms and purposes of assessment and their relationship to state policy.
2. **LAMP's charge highlights the capacity of assessment to foster student learning, establish** foundation for a culture of continuous improvement, and provide ways to demonstrate accountability. In the decentralized post-secondary educational environment, assessment provides an efficient and effective means of establishing academic trust among institutions, facilitating student transfer and ensuring educational quality. This process recognizes multiple opportunities for assessment to provide useful information along the path of an educational career. Reflective of the guiding principles, assessment at each transition point must ask questions related to purpose, audience, methods, and the role of the state and statewide collaboration, etc. LAMP is charged to create policy recommendations related to each point of transition.
  - a. **Access and Placement (Preparation)**

SB 389 recognizes a need for post-secondary institutions to establish expectations of student academic competencies (skills and knowledge) in order to succeed at collegiate level coursework. Through the Curriculum Alignment Initiative entry-level competencies for many areas have created criteria for access to college. Assessment

related questions concerning how to determine attainment of these competencies need to be addressed.

Potential Questions/Issues

*What essential entry competencies important to access and college readiness have yet to be addressed by CAI?*

*How can we best assess the entry-level competencies for entering postsecondary students?*

*What still needs to be done to align CAI Entry Level Competencies with DESE educational assessment standards like Course Level Expectations (CLE)?*

*In cases where CLEs are adequately aligned with entry-level competencies, are the End-of-Course examinations (EOC) of the CLEs sufficient to assess for access to postsecondary coursework?*

*What kinds of supplemental assessment are required if EOC's not sufficient and/or for exceptions like late transfer students, out-of-state students, advancement from remediation/developmental coursework to college level etc.?*

*Are competencies required across the board for all subject areas for access to any collegiate-level coursework or is performance considered on a subject by subject basis?*

*How do we ensure that Dual Credit students meet the same expectations as other students?*

**b. Beginning General Education Course Transfer**

SB 389 addressed concerns regarding the transfer of single beginning general education courses for collegiate credit for those students not transferring with the 42-hour block of articulated credit or an associate's degree. Assessment related questions regarding the appropriate certification of credit given the development of course-based exit-level competencies in CAI need to be addressed

Potential Questions/Issues

*What are advantages/disadvantages of statewide exam in beginning general education courses?*

*What grading policies and procedures would have to be in place for grades to demonstrate achievement of exit competencies?*

*How can we respect institutional autonomy while ensuring the transfer of knowledge and skills, not just the transfer of credit?*

*Are there ways to "tune" learning goals or curriculum across the state so that grades might be sufficient demonstration of exit competencies mastery?*

**c. College level General Education**

Assessment of general education competencies attainment provides a significant opportunity for intervention to promote student success, accountability to public

stakeholders, and trust among institutions to facilitate transfer and articulation. LAMP is charged to develop a strategy that 1) enriches institutional practices which provide useful feedback for student and course improvement, 2) assures correspondence of student learning achievement across institutions, and 3) provides meaningful demonstrations of associated student learning for the public.

Potential Questions/Issues

*What do we mean by general education (e.g., first two years of college, foundational content knowledge and cognitive skills, liberal education) what do we want to test for?*

*What are effective means of assessing general education for improvement of student learning that may also serve purposes of accountability reporting and institutional benchmarking?*

*What assessment policies and practices are necessary to facilitate transfer of credit (1) in courses where specific exit competencies have been specified, (2) in courses where specific exit competencies have not been specified, and (3) in the case of the 42-hour block?*

d. Major Fields

Assessment in major fields ensures that institutions in Missouri are maintaining alignment with their fields of specialization, adequately preparing students to enter their chosen profession, and providing good stewardship of state resources.

Potential Questions/Issues

*What kinds of reporting will provide sufficiently useful information for public policy as indicated in Imperatives for Change? What kinds of reporting and collaborative assessment and course configuration might extend beyond the IFC requirements.*

e. Licensure and Certification

Results of licensure and certification also serves to prove good stewardship of state resources and indication that students are prepared to enter fields with criterion-referenced licensure.

Potential Questions/Issues

*Are licensures and certificates comparable across fields? What is viable reporting?*

*How do we gain more data from outside licensure programs?*

*What kinds of reporting will provide sufficiently useful information for public policy as indicated in Imperatives for Change? What kinds of reporting and collaborative assessment and course configuration might extend beyond the IFC requirements.*

- f. Graduate level Access, Admission and Completion  
Missouri higher education has a significant interest in producing undergraduates ready for graduate study. Many assessment issues related to undergraduate access and completion may be related to graduate transition point as well.

Potential Questions/Issues

*Other than GRE Scores what kinds of assessments and reporting might inform the preparedness of undergraduates for graduate study?*

- g. Workforce Competency  
Imperatives for Change asks for assessments of collegiate graduate performance in the workplace. Workplace assessments provide useful information to benchmark program content and student achievement with the knowledge and skills required by employers.

Potential Questions/Issues

*What kinds of reporting will provide sufficiently useful information for public policy as indicated in Imperatives for Change? What kinds of reporting and collaborative assessment and course configuration might extend beyond the IFC requirements.*

*What kinds of useful feedback for institutions and programs, recent graduates, and state reporting would be helpful?*

- 3. Encourage and facilitate qualitative advancement of institution specific assessment practices through collaborative conferences, seminars, pilot projects, benchmark data collection and dissemination etc.**
- 4. Provide for a strategy for further review of assessment policy and evaluation of assessment practices across the state.**

## **AGENDA ITEM SUMMARY**

### **AGENDA ITEM**

Strategic Communications Plan  
Coordinating Board for Higher Education  
December 4, 2008

### **DESCRIPTION**

At the September 11, 2008 CBHE meeting, the board established a Strategic Communications Committee to raise the visibility and perceived value of higher education in the state. At the committee's initial meeting on November 10<sup>th</sup>, members agreed to draft a communications plan that would outline short- and long-term goals for consideration and implementation.

Short-term goals include engaging business and education leaders to jointly meet with editorial boards around the state to emphasize the importance of state support for higher education, and encouraging government, business and education leaders to write op/ed pieces on the same topic for local publication. Long-term goals focus on implementing a public information campaign to raise awareness of the link between higher education and economic development, quality of life for citizens, and medical and technological breakthroughs.

The goals are to be accomplished through intensive collaboration among the CBHE Strategic Communications Committee, institutional leaders and their communications offices, and MDHE staff. By working together at local and statewide levels, we intend to restore the image of higher education to its proper role as a critical but neglected component of the economic well-being of Missouri and its citizens.

### **STATUTORY REFERENCES**

Chapter 173, RSMo, Department of Higher Education

### **RECOMMENDED ACTION**

This is an information item only.

### **ATTACHMENT**

Strategic Communication Goals

## MDHE Strategic Communication Goals

### Short-term:

1. Inform more Missourians about the need to increase state financial support for higher education.

*Action items:*

- *Visit editorial boards around the state with local business and education leaders.*
  - *Encourage business and government leaders to write op-ed articles supporting increased financial aid to institutions.*
  - *Provide data relating to higher education's impact on economic development to news outlets, legislators, institutions and the general public.*
  - *Provide data relating to the relationship between state aid to institutions and educational costs to news outlets, legislators, institutions and the general public.*
2. Build support among the government, public and business leaders for Caring for Missourians (CFM).

*Action items:*

- *Develop Quick Facts hand-out and distribute to governor and legislature to describe the need for more health care workers, anticipated costs to educate them and their positive impact on the economy.*
  - *Distribute press release about CFM to 450 news outlets.*
  - *Coordinate publicity efforts with institutions and health care-related businesses.*
  - *Publicize the innovative consortium that will educate more physical and occupational therapists.*
3. Build support among lawmakers and the public for other legislative initiatives.

*Action items:*

- *Distribute press releases relating to Bright Flight and diploma mills.*
  - *Work with individual reporters and institutions to publicize needs for new legislation.*
4. Establish communication network among institutions to publicize joint messages and relevant initiatives.

*Action items:*

- *Engage institutions' communication offices in identifying needs and ideas for coordinated communication.*
- *Create list serve and/or electronic newsletter for disseminating news to all institutions.*

**Long-term:**

1. Develop framework for a statewide Public Information Campaign to inform Missourians about the importance of higher education.

*Action items:*

- *Identify and enlist participants and establish timeframe.*
- *Craft message, identify audiences and appropriate media outlets.*
- *Identify and enlist potential partners for financial and in-kind support.*
- *Establish estimated budget and evaluation criteria.*

2. Create campaign components.

*Action items:*

- *Engage a graphic artist, a writer and a videographer and/or hire an ad or PR agency to develop products.*
- *Explore free media distribution outlets, e.g. PSAs.*
- *Allocate resources to buy media time directed at target audiences.*

3. Conduct statewide Public Information Campaign.

*Action items:*

- *Launch unified message in multiple media outlets: institutional organs, newspaper, radio, TV, Web, as appropriate.*
- *Evaluate effectiveness.*

## AGENDA ITEM SUMMARY

### AGENDA ITEM

Proposed 2010 CBHE Meeting Dates and Locations  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

Each December, the CBHE establishes its meeting dates and locations for the next year. The intent of this board item is to make some adjustments in the schedule for 2009 that was previously adopted and to establish dates and locations for 2010.

#### 2009 Meeting Dates and Locations

February 11 – 12, 2009	St. Louis Community College – Wildwood
April 22 – 23, 2009*	Jefferson City
June 10 – 11, 2009	Missouri State University – West Plains
August 6, 2009	CBHE Annual Retreat, Jefferson City
September 9 – 10, 2009	Columbia College
December 9 – 10, 2009	University of Missouri – St. Louis

*\*Meeting date and location changed to accommodate a joint meeting with the State Board of Education*

#### Proposed 2010 Meeting Dates and Locations

February 10 – 11, 2010	Wentworth Military Academy & Junior College (Lexington)
April 7 – 8, 2010	Missouri Southern State University (Joplin)
June 9 – 10, 2010	Missouri Baptist University (St. Louis)
August 5, 2010	CBHE Annual Retreat, Jefferson City
September 8 – 9, 2010	State Fair Community College (Sedalia)
December 2 – 3, 2010	University of Missouri – Columbia

### STATUTORY REFERENCE

Section 173.005.3, RSMo, Coordinating Board for Higher Education

### RECOMMENDED ACTION

**It is recommended that the Coordinating Board adopt the proposed changes to the previously approved schedule for 2009 and the proposed 2010 meeting dates and locations.**

### ATTACHMENT(S)

None

Coordinating Board for Higher Education  
December 4, 2008

## **AGENDA ITEM SUMMARY**

### **AGENDA ITEM**

Proposed Changes to the CBHE By-Laws  
Coordinating Board for Higher Education  
December 4, 2008

### **DESCRIPTION**

CBHE members have discussed the vital role of strategic communications in their efforts to build statewide support for higher education. In order to maintain a focus on strategic communications, board members announced their intention to formally convene a strategic communications committee at their September 11, 2008, meeting. Board members also indicated that they would consider an amendment to the CBHE by-laws adding the committee as a standing committee of the board at their December 2008 meeting. Copies of the proposed amended by-laws were made available at the September 11, 2008, meeting.

The attached proposed amended by-laws set forth the language necessary to add the strategic communications committee as a standing committee of the board. The changes are on Article V, Section 4.

### **STATUTORY REFERENCES**

Chapter 173, RSMo, Department of Higher Education

### **RECOMMENDED ACTION**

**It is recommended that the board approve the proposed amended by-laws provided as an attachment to this board item.**

### **ATTACHMENT**

Proposed Amended CBHE By-Laws

## **PROPOSED CHANGES TO CBHE BYLAWS**

**Proposed changes are in Article V, Section 4**

### **Bylaws of the Missouri Coordinating Board for Higher Education**

*(Adopted by the board October 1987;  
revised October 12, 2006, and December 6, 2007)*

#### **Article I Enabling Authority**

These bylaws govern the conduct of the business and affairs of the Missouri Coordinating Board for Higher Education ("Board") pursuant to the responsibilities vested in it by the Missouri Constitution and Revised Statutes.

#### **Article II Members**

The membership of this Board and the terms of office of each member are prescribed in Section 173.005 of the Missouri Revised Statutes. Any member desiring to resign from the Board shall submit such resignation in writing to the Secretary of the Board, who shall provide it to the Executive Committee for action. The Executive Committee shall immediately notify the Director of Boards and Commissions in the Governor's Office of such member's resignation.

#### **Article III Officers**

**Section 1. Officers.** The officers of the Board shall be: Chair, Vice Chair and Secretary. They shall be elected by the Board from its own membership. These officers shall perform the duties prescribed by the Missouri Revised Statutes, these bylaws and as may be prescribed by the Board.

**Section 2. Election - Tenure of Officers.** At the regular meeting of the board immediately prior to October 30, a Nominating Committee of three members shall be appointed by the Chair. It shall be the duty of this Committee to nominate candidates for the offices to be filled by election at the regular meeting immediately prior to December 31. Before the election at the regular meeting in December, following the report of the Nominating Committee, additional nominations from the floor shall be permitted. Officers' terms shall begin at the close of the regular December meeting, and officers shall serve for a period of one year and until their successors are elected and qualified.

No member shall hold more than one office at a time. No member shall be eligible to serve more than two consecutive terms in the same office, unless a member makes a motion that another member be permitted to serve more than two consecutive terms in the same office and the

motion is approved by at least a two-thirds vote. No member shall be permitted to serve more than four consecutive terms in the same office under any circumstances.

### **Section 3. Duties of Officers.**

**Chair.** The Chair of the Board shall preside at all meetings of the Board and shall be the spokesperson for the Board and shall perform such duties as may be prescribed by the Missouri Revised Statutes and by the Board. The Chair shall appoint the members of any committee established pursuant to these bylaws and shall name the Chair of each such committee.

**Vice Chair.** In the event of the absence of the Chair, the Vice Chair shall serve as Chair of the Board and perform all the duties of the Chair. The Vice Chair shall perform such other duties as prescribed by the Missouri Revised Statutes and by the Board.

**Secretary.** The Secretary of the Board shall take minutes of any executive session of the board and shall perform other duties as prescribed the Missouri Revised Statutes and by the Board.

## **Article IV Meetings**

**Section 1.** Meetings of the Board may be held at any place or places within the State of Missouri. The Board shall hold no less than four (4) regular meetings during each calendar year. Special or additional meetings may be called by the Chair or upon call of at least five (5) members of the Board. The purpose of the meeting shall be stated in the call.

**Section 2.** Notice of Meeting. The notice of meeting and agenda shall be in accordance with the Missouri Revised Statutes.

**Section 3.** Absence at Meetings. If any member of the Board fails to attend any two consecutive regularly called meetings of the Board, or any three regularly called meetings in any calendar year, of which meetings the member shall have had due notice, unless such absences shall be caused by sickness or some accident preventing the member's presence (as defined in Article IV, Section 4.A) at the meetings, the Chair shall bring the matter to the attention of the Director of Boards and Commissions in the Governor's Office. For purposes of this Section, "regularly called meetings" shall include the February, April, June, October, and December Board meetings, as well as the Board's summer retreat.

**Section 4.** Conduct of Meetings. A majority of the members of the Board shall constitute a quorum. Any act of the majority of the members present at any Board meeting at which a quorum is present shall be the act of the Board. Board members may participate in a meeting by means of conference telephone or similar communication equipment whereby all persons participating in or attending the meeting can communicate with each other, and participation in a meeting in this manner shall constitute presence in person at the meeting for all purposes.

All meetings of the Board and any Committee thereof must comply with the Missouri Revised Statutes on meetings of governmental bodies and maintenance of records by such bodies.

At all Board and Committee meetings, a staff member shall act as Recording Secretary. In the absence of a staff member, the Board or Committee shall designate a member to serve as Recording Secretary. Full and complete minutes shall be kept of each meeting and shall be submitted to Board members for review prior to the succeeding meeting.

Voting on all matters coming before the Board shall be voice vote. In all cases where the vote of the members present is unanimous, it shall be sufficient to indicate unanimity in the minutes of the proceedings. In all cases where the vote of the members present is not unanimous, the "ayes" and "nays" shall be separately entered upon the minutes. In the absence of such expression of dissent or an expression of abstention, a member of the Board who is present at any meeting in which action is taken on any matter shall be presumed to have assented to such actions unless, before the adjournment of the meeting, the member shall affirmatively request that the member's vote of "nay" be separately entered upon the minutes, or the member be recorded as not having voted.

The Board may meet for appropriate purposes in executive session. Any vote taken in executive session shall be deemed and retained confidential, subject to the closed meeting provisions the Missouri Revised Statutes.

## **Article V Committees**

**Section 1. Executive Committee.** An Executive Committee shall be established and composed of five Board members: Chair, Vice Chair, and Secretary of the Board, as well as Chairs of both the Audit and the Student Loan/Financial Aid Committees. The Executive Committee shall have general supervision of the affairs of the Board between its business meetings, make recommendations to the Board, and perform such other duties as are specified in these bylaws or as directed by the Board. The Executive Committee shall be subject to the orders of the Board, and none of its acts shall conflict with action taken by the Board.

The Board Chair shall serve as the Chair of the Executive Committee. Meetings of the Executive Committee may be called by the Chair of the Executive Committee or upon call of at least three members of the Committee. The Commissioner of Higher Education may also request that the Chair call a meeting of the Executive Committee. The purpose of the meeting shall be stated in the call.

**Section 2. Audit Committee.** An Audit Committee composed of three Board members shall be established. The Chair of the Board shall appoint the members of the Audit Committee and at the same time shall name the Chair of the Committee promptly after the regular meeting immediately prior to December 31 of each year. Committee members shall serve for a period of one year and until their successors are appointed and qualified.

The Audit Committee shall receive and review all audit reports pertaining to the Board and the Department of Higher Education and such other audit reports as may be referred to the Committee. The Committee shall report to the Board on the contents of the reports and shall follow up with the Commissioner and department staff regarding resolution of any findings in the reports. The Committee shall report to the Board on the status of any such findings. The Committee shall perform such other duties as are specified in these bylaws or as directed by the Board.

**Section 3. Student Loan/Financial Aid Committee.** A Student Loan/Financial Aid Committee composed of three Board members shall be established. The Chair of the Board shall appoint the members of the Student Loan/Financial Aid Committee and at the same time shall name the Chair of the Committee promptly after the regular meeting immediately prior to December 31 of each year. Committee members shall serve for a period of one year and until their successors are appointed and qualified.

The Committee shall work with the Commissioner of Higher Education and Department staff on student loan/financial aid issues as they arise and shall, as necessary, make reports to the Board on such activities. The Committee shall perform such other duties as are specified in these bylaws or as directed by the Board.

**Section 4. Strategic Communication Committee.** A Strategic Communication Committee composed of at least three board members shall be established. The Chair of the Board shall appoint the members of the Strategic Communication Committee and at the same time shall name the Chair of the Committee promptly after the regular meeting immediately prior to December 31 of each year. Committee members shall serve for a period of one year and until their successors are appointed and qualified.

The Committee shall work with the Commissioner of Higher Education, Department staff, and external education-related and community groups to develop strategic communications that promote public and political support for education. The Committee shall perform such other duties as are specified in these bylaws or as directed by the Board.

**Section 54. Other Committees.** Such other committees, standing or special, shall be appointed by the Chair as the Board or the Executive Committee shall from time to time deem necessary to carry on the work of the Board. The Chair shall appoint the membership of such committees, which may, but need not, include members of the Board, and shall designate the matters to be considered by said committees. The Chair shall be an ex officio member of all committees except the Nominating Committee.

## Article VI Advisory Committees

**Section 1. Presidential Advisory Committee.** Four times each year the Board shall meet with the Presidential Advisory Committee as established by the Missouri Revised Statutes. Such

meetings shall enable the Presidential Advisory Committee to advise the Board of the views of the institutions on matters within the purview of the Board.

**Section 2. Proprietary School Advisory Committee.** The Board delegates responsibility to the Commissioner of Higher Education to meet with and receive reports from the Proprietary School Advisory Committee as established by the Missouri Revised Statutes.

## **Article VII Conduct of Business and Affairs**

**Section 1. Staff.** The Board shall employ a Commissioner of Higher Education ("Commissioner") to serve at the pleasure of the Board. The Commissioner shall employ and determine the compensation of all such professional, clerical, and research personnel, including, where justified, specialists and/or consultants, as may be necessary to assist the Board in performing those duties outlined in the Missouri Revised Statutes. Except as otherwise expressly provided, all department staff shall be subject to the supervision and direction of the Commissioner.

The Commissioner shall have such duties and responsibilities as prescribed by the Board, including:

- Assume general direction of the staff to help meet the objectives set forth by the Board.
- Serve as liaison with the presidents, chancellors, and chief executive officers of institutions in carrying out policy objectives promulgated by the Board.
- Follow and keep the Board advised of all federal and state legislation affecting the Board and its purposes and objectives.
- Issue reports of Board action.
- Prepare, review, analyze, and implement all budgets which are approved by the Board.
- Make recommendations to the Board concerning the purposes, objectives, and responsibilities of the Board.
- Assist the Chair in the release of all information concerning the Board.
- Perform such other duties as prescribed by the Board and/or bylaw.

**Section 2. Commissioner Search.** The Board shall act as a committee of the whole as a search committee, unless the Chair, as directed by the Board, establishes a special committee for the purpose of searching for and screening candidates. The Board may include outside consultants and other persons in the search and screening process provided, however, that only Board members shall vote on the selection of a Commissioner.

**Section 3. Evaluation of Commissioner.** The Board shall annually evaluate the performance of the Commissioner. The purpose of the evaluation shall be to establish a record of performance over a period of time, to identify strengths, and to determine areas where more attention may be needed.

### **Article VIII Records**

Full and complete records of Board actions and activities shall be kept available in accordance with Missouri Revised Statutes on governmental bodies and records.

### **Article IX Diversity**

The Coordinating Board for Higher Education and its staff should use selection processes and criteria designed to ensure diverse representations when making appointments to various committees, councils, or commissions. In as much as reasonably possible, criteria for representation should include the following:

Individuals who have demonstrated appropriate expertise and experience through their vocation, employment, affiliation or interests in connection with the membership being assembled;

Individuals who reflect the various geographic regions of the state as a whole or other appropriate sub-unit directly in connection to the membership being assembled; and

Individuals who reflect the race, ethnicity, age, gender, and disability characteristics of the population of the state as a whole, or other appropriate sub-unit in connection with the membership being assembled.

In as much as reasonably possible, the campus presidents and chancellors, and their respective local boards should use a similar selection process and criteria in making appointments to various committees, councils, or commissions. (Adopted June 7, 2001)

### **Article X Parliamentary Authority**

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Board may adopt.

### **Article XI Amendment of Bylaws**

These bylaws may be amended at any regular meeting of the Board by a two-thirds vote, provided that the amendment has been submitted in writing at the previous regular meeting.

## AGENDA ITEM SUMMARY

### AGENDA ITEM

Mission Review  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

The Coordinating Board for Higher Education (CBHE) has statutory responsibility to conduct mission reviews of public institutions every five years. The intent of this agenda item is to outline for CBHE approval a process for reinstating mission review of public institutions.

#### Background

Formal mission review of public institutions began in fall 1995 and involved engaged discussions between MDHE staff and institutional leaders analyzing institutional performance data in the context of statewide goals and priorities. As designed, initial mission reviews focused on the needs of the citizens of the state as well as the requirements of business, industry, the professions, and the government, and involved formal sign off by the CBHE on each public institution's mission. Annual reports were provided to the CBHE on the overall success of the system in addition to contributions of each institution in meeting their mission implementation plans.

The major purpose of mission review as defined in statute is to ensure that Missouri's system of higher education is responsive to the state's needs and is focused, balanced, cost-effective, and characterized by programs of high quality as demonstrated by student performance and program outcomes. As a result of leadership turnover and other factors, mission review was postponed for the last several years.

With the addition of academic affairs staff and the adoption of *Imperatives for Change* as a foundation for improving higher education through coordinated planning, the CBHE is once again positioned to reinstitute formal mission review.

All presidents/chancellors of public institutions have been alerted to the intent of the CBHE to fulfill its statutory obligation in ways that are beneficial to institutions and to the state as a whole. In this context, formal mission review is evolving from strictly a compliance oversight exercise to a collaborative strategic planning process. While many institutions have clearly moved forward with individual planning, this process is intended to gather all of the good things underway to utilize a statewide lens and foster successful partnerships.

The following benefits have been identified by MDHE staff as a foundation for reinstating a formal mission review process:

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- Produce a current profile of the higher education system in Missouri
- Through identification of best practices, better disseminate information about institutional successes
- Measurement of progress using agreed-upon benchmarks
- Identify unique programmatic strengths of each institution while exploring potential synergies – especially regionally but also statewide
- Identify and promote untapped opportunities for collaboration
- Serve as an objective platform for finding and justifying increased funding

### **Proposed Process**

In building a collaborative process that makes use of limited resources, the MDHE staff proposes a review process divided into three phases.

#### **Phase I (December 2008 – June 2009)**

In the initial phase of the process, institutions will be asked to submit the most recent copy of their mission statement, a copy of the institution's mission implementation or strategic plan, and a copy of the institution's facility plan. Multi-campus institutions and the community colleges as a sector will work with the MDHE to determine the level of detail needed about individual campuses.

MDHE staff will review these documents within the context of *Imperatives for Change* and any additional state priorities established by the new administration. During spring semester, MDHE staff will meet with institutional representatives to discuss any clarifications about the materials submitted and to share opportunities for maximizing institutional success in meeting established goals and objectives.

As part of the baseline performance report on *Imperatives for Change*, scheduled for release in June 2008, MDHE staff will also provide the CBHE with information about each institution's mission and the contributions it is committed to making toward state priorities.

#### **Phase II (July 2009 – December 2009)**

Throughout the summer 2009, the MDHE will facilitate discussions focused on regional challenges and opportunities with all higher education partners at the table that deliver or are interested in delivering services in a particular region. Using mission implementation plans, participants in regional meetings will explore additional opportunities for more enhanced collaborative partnerships among sectors and with business and industry. In addition they will identify outdated or cumbersome public policies and data submission requirements that have limited utility, and work collaboratively in establishing a public portal on accountability that will provide consumer information and serve as a useful planning tool for policy makers.

This phase of mission review will culminate in a statewide performance report on *Imperatives for Change* scheduled for release in December 2009.

Phase III (December 2009 – December 2010)

The MDHE will continue to collect data from institutions for issuance of an annual performance report on *Imperatives for Change* each December. MDHE staff will also seek feedback from all constituents on the effectiveness of the mission review process and make any recommendations for change.

**Conclusion**

Mission review, long postponed in Missouri due to leadership changes and staffing challenges, provides a data-driven catalyst for institutional planning efforts that will lead to improved quality, efficiency, and affordability. The support and cooperation of Missouri's public institutions is necessary to ensure the success of this statutory imperative.

**STATUTORY REFERENCE**

Section 173.030 (7), RSMo

**RECOMMENDED ACTION**

**It is recommended that the Coordinating Board for Higher Education reaffirm its commitment to mission review. It is further recommended that the Coordinating Board approve the three phase process as outlined and direct the Commissioner of Higher Education to begin the process immediately.**

**ATTACHMENT(S)**

None

## AGENDA ITEM SUMMARY

### AGENDA ITEM

Annual Report of Southeast Missouri State University and Three Rivers Community College  
Delivery Systems  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

At its December 2005 meeting, the Coordinating Board determined that ongoing tensions between Three Rivers Community College (TRCC) and Southeast Missouri State University (Southeast) had reached a “critical mass resulting in potentially detrimental effects on the delivery of student services”. This finding resulted in the development of new public policy mandating annual reporting by institutions involved in territorial / jurisdictional disputes centered on instructional delivery, which would support resolution and additional decision-making by the Coordinating Board, MDHE staff, and the affected institutions. In response to this directive, Southeast and TRCC provided data on off-site / out-of-taxing district instruction in southeast Missouri for FY2005, FY2006, and FY2007. The intent of this agenda item is to provide FY2008 reporting in response to this directive.

### Background

In February 2005, Southeast notified TRCC that a contractual relationship formalizing collaborative use of instructional sites in Sikeston, Malden, and Kennett would be terminated. Efforts to mediate an ensuing dispute were unsuccessful, and TRCC filed a lawsuit against Southeast, which remained in process until being dismissed at the request of TRCC in June 2008.

To support further decision-making regarding instructional delivery in southeast Missouri, the Coordinating Board directed any institutions involved in similar disputes to provide annual reporting detailing instructional services in the disputed region. This reporting would be provided in cases where the Coordinating Board determined that any of several criteria had been met:

- An institution requests MDHE to assist in the mediation of a dispute between one or more institutions;
- Tensions in an area reach a “critical mass”, as noted above;
- There is evidence of excessive duplication of services when multiple off-campus/out-of-district higher education sites exist within the same community; or

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- Institutions engage in excessive competition with each other resulting in less than efficient use of state funds.

While additional statutory and public policy processes now exist to assist in the resolution of similar jurisdictional / territorial disputes between public postsecondary institutions, TRCC and Southeast have provided mandated reporting under the 2005 policy throughout the course of their ongoing dispute. FY2008 reporting is summarized below.

**FY 2008 Reported Data**

*Sikeston, Malden, and Kennett:*

	<b>Southeast FY06</b>	<b>Southeast FY07</b>	<b>Southeast FY08</b>	<b>TRCC FY06</b>	<b>TRCC FY07</b>	<b>TRCC FY08</b>
<b>Faculty FTE - FT</b>	35	46.4	46.8	5.3	9.1	7.1
<b>Faculty FTE - PT</b>	24.8	18.44	23.56	21.7	24	27.7
<b>Undergraduate FTE</b>	660.5			266.7		
<b>Lower-Division UG FTE</b>		520.7	511.67		344.5	361.1
<b>Upper-Division UG FTE</b>		136.1	164.83			
<b>Graduate FTE</b>	11.4	18.5	13.55			
<b>Total Onsite FTE</b>	671.9	675.3	690.05	266.7	344.5	361.1
<b>Online FTE</b>		95	88.09		53.5	60.8
<b>Courses</b>	328	390	422	239	177	177
<b>Sections</b>	654	743	791	262	319	337
<b>Direct Expend.</b>	\$3,271,721	\$3,130,984	\$3,238,036	\$853,334	\$696,212	\$810,872
<b>Direct Revenue</b>	\$2,509,035	\$2,702,119	\$3,243,173	\$741,420	\$951,134	\$1,302,128
<b>Avg. DE Per FTE</b>	\$4,502	\$4,001	\$4,161.25	\$3,200	\$2,761	\$1,922
<b>Revenue Ratio</b>	76.70%	86.30%	100.16%	86.90%	136.62%	160.58%

	<b>Southeast FY07</b>	<b>Southeast FY08</b>	<b>TRCC FY07</b>	<b>TRCC FY08</b>
<b>Total Aided Students</b>	2,736	3,201	1040	1,250
<b>Federal</b>	\$7,688,921	\$8,383,676	\$472,123	\$2,873,225
<b>State</b>	\$333,697	\$815,333	\$27,181	\$353,670
<b>Institutional</b>	\$690,116	\$811,859	\$7,917	\$57,070

- Faculty FTE has remained relatively stable for both institutions at the three primary sites, although both institutions have shifted somewhat towards part-time instructional staff.
- Total undergraduate FTE and total FTE across all student levels (for Southeast) have remained stable over the past year.
- The number of course sections offered by both institutions across the three primary sites has grown over FY 2007 – 8.2 percent for Southeast, and 5.6 percent for TRCC.
- Direct revenues have increased for both institutions at these sites – revenues have increased by 37 percent for TRCC and 20 percent for Southeast. While the most accurate measure of revenues and expenditures associated with each site might include some indirect revenues and overhead incurred by services provided throughout the home campus, direct revenues now exceed direct expenditures incurred across these three primary sites by both institutions.
- Southeast reports that 89.4 percent of degree-seeking students enrolled in fall 2007 at Sikeston, Malden, and Kennett had re-enrolled within the institution or completed by summer 2008. TRCC reports that 79.1 percent of degree-seeking students had re-enrolled or completed within a similar timeframe.
- “Total aided students” is very likely a duplicated count when accounting for students who may have attended multiple instructional sites or received multiple sources of aid. Likewise, financial aid totals reflect all aid distributed to all students who attended any of the three sites, regardless of attendance at other sites.

*FY 2008: Other Sites:*

	Southeast FY06	Southeast FY07	Southeast FY08	TRCC FY06	TRCC FY07	TRCC FY08
<b>Faculty FTE - FT</b>	6.2	5.1	6.5	3.6	3.2	3
<b>Faculty FTE - PT</b>	1.3	1.1	1.8	9.5	7	7.57
<b>Undergraduate FTE</b>	49.2			72.6		
<b>Lower-Division UG FTE</b>		5.7	0		59.4	50.1
<b>Upper-Division UG FTE</b>		40.2	32.2			
<b>Graduate FTE</b>	17.4	5	19.17			
<b>Total Onsite FTE</b>	66.6	50.9	51.19	72.6	59.4	50.1
<b>Online</b>		14.7	12.52		10.1	6.6
<b>Courses</b>	59	61	69	125	79	45
<b>Sections</b>	74	78	87	132	107	104
<b>Direct Expend.</b>	\$268,393	\$243,412	\$346,402	\$277,432	\$115,785	\$111,590
<b>Direct Revenue</b>	\$296,142	\$284,351	\$299,943	\$218,742	\$167,631	\$177,863
<b>Avg. DE Per FTE</b>	\$4,030	\$5,586	\$4,923.28	\$3,821	\$2,822	\$1,968.07
<b>Revenue Ratio</b>	110.30%	116.82%	86.6%	78.80%	144.78%	159.39%
<b>Total Aided Students</b>		248	267		293	297
<b>Federal</b>		\$927,223	\$836,108		\$639,759	\$595,544
<b>State</b>		\$21,901	\$50,681		\$56,659	\$105,303
<b>Institutional</b>		\$16,315	\$37,303		\$18,276	\$17,805

It is important to acknowledge that these figures are less comparable than those for Sikeston, Malden, and Kennett, since Southeast is again only reporting activity in one other location (the TRCC campus in Poplar Bluff) while TRCC reports instruction in 10 other communities across the region. Bearing this difference in mind, a few other notes:

- FTE enrollment for Southeast at Poplar Bluff remained stable overall from FY 2007 to FY 2008, but shifted somewhat toward graduate education. Southeast reported no lower-

division FTE delivered at Poplar Bluff in the past year. For TRCC, total FTE at these additional sites has declined somewhat across the past three years.

- Sections offered by Southeast increased at Poplar Bluff from the previous year, while sections offered by TRCC at its additional sites remained basically stable.
- Total direct revenue for Southeast at Poplar Bluff is below expenditures, but average direct expenditures per FTE have also declined since FY 2007. For TRCC, average direct expenditures per FTE have also declined.
- Southeast reports that 100 percent of degree-seeking students enrolled in fall 2007 at Poplar Bluff had re-enrolled within the institution or completed by summer 2008. TRCC reports that 76.4 percent of degree-seeking students at its additional sites had re-enrolled or completed within a similar timeframe.
- “Total aided students” is very likely a duplicated count when accounting for students who may have attended multiple instructional sites or received multiple sources of aid. Likewise, financial aid totals reflect all aid distributed to all students who attended any of the three sites.

### **Conclusion**

Reported data would appear to show a consistent demand for instructional services by Southeast and TRCC at Sikeston, Malden, and Kennett, the communities at the center of the initial conflict and of the mandated reporting. While FTE is stable or declining somewhat at other sites in the region, it is also the case that direct expenses incurred at those sites are comparatively little, and that the availability of postsecondary instruction in those communities is likely worth a somewhat higher average direct expenditure per FTE.

In light of available data, as well as the resolution of the long-standing legal dispute between the institutions, it is the judgment of MDHE staff that the conditions originally outlined in the 2005 policy, detailed above, which mandated these collections, no longer exist. While MDHE staff and other stakeholders will continue to be interested in data reflecting educational opportunity, program availability, and educational attainment in southeast Missouri, other avenues exist to gather and analyze this information, including the ongoing needs analysis currently in process at the direction of the Cape Girardeau Coalition Task Force, external data provided by the U.S. Census Bureau, the Missouri Department of Economic Development, or DESE, as well as relevant reporting associated with the statewide coordinated plan, *Imperatives for Change*. Further decision-making may be appropriate regarding instruction in the region, but the conditions are no longer in place which mandate sole focus on the activities of TRCC and Southeast.

## **STATUTORY REFERENCE**

Section 173.005.2(4), RSMo, Establishment of state-supported senior colleges or residence centers

Section 173.005.2(5), RSMo, Coordinating Board for Higher Education shall establish admission guidelines consistent with institutional missions

Section 173.005.2(9), RSMo, Compliance with requests from the Coordinating Board for Higher Education

## **RECOMMENDED ACTION**

**It is recommended that the Coordinating Board for Higher Education resolve that the criteria no longer exist which mandated annual reporting of off-site / out-of-taxing district instruction in southeast Missouri by Three Rivers Community College and Southeast Missouri State University, and that separate reporting beyond FY2008 should no longer be required of the institutions, although information should be maintained by both institutions regarding instructional activity in the region.**

**It is further recommended that the Coordinating Board resolve that instructional activity supports the presence of both institutions in Sikeston, Malden, and Kennett, but that further study, particularly the ongoing needs analysis sponsored by the Cape Girardeau Coalition Task Force, will guide decision-making regarding course and program offerings in these and other communities in the region.**

**It is further recommended that the Coordinating Board express its appreciation to the administration and staff of Southeast and TRCC for their cooperation and responsiveness in providing this information, and for their efforts to strengthen educational attainment and workforce development in southeast Missouri. Both institutions should continue to collaborate where appropriate in support of these goals, and to adhere to public policy in the introduction of new sites and programs.**

## **ATTACHMENT(S)**

None

## AGENDA ITEM SUMMARY

### AGENDA ITEM

Revisions to the State Student Assistance Programs' Administrative Rules  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

One of the primary objectives of the state student financial assistance program has been review and revision of the administrative rules that govern programs. The goal of this activity is to streamline the operation of all programs, to improve the consistency of procedures across all programs, and to update rules to match current practices. In addition, with the implementation of new programs, additional rules must be drafted and adopted for proper program operation.

At the September 2008 CBHE meeting, a revised institutional eligibility rule and an initial rule for the operation of the War Veterans Survivor Grant program were adopted. The intent of this agenda item is to provide information about the next group of rules for revision. This includes a summary of the proposed amendments to the administrative rules relating to the existing state student financial assistance programs as well as the proposed administrative rule for the Kids' Chance Scholarship Program, and to seek approval of amended and draft administrative rule filings with the Missouri Secretary of State.

### Summary of Proposed Revisions to Existing Administrative Rules

#### All Rules

- Replace "responsibilities of institutions" section with reference to the revised institutional eligibility rule (6 CSR 10-2.140)
- Clarify/amend definitions as needed to add consistency between programs
- Replace CBHE with MDHE where appropriate to clarify roles
- Add disability language to definition of Full-time Student

#### Bright Flight

- Strengthen deferment procedures
- Add consortium agreement language consistent with the Access Missouri program
- Clarify procedures for determining qualifying scores
- Update to accommodate 2010-2011 changes from SB 389
- Revise to reflect paperless application process
- Remove prohibition of correspondence courses

#### Access Missouri

- Change official name to Access Missouri Financial Assistance Program
- Add award amount reduced by A+ award (160.545, RSMo)
- Change definition of satisfactory academic progress for consistency

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### Institutional Eligibility

- Redefine Educational-related Expenses to distinguish from other Expenses to accommodate tuition grant programs
- Clarify eligibility verification process
- Add over-award refund scenario
- Clarify refund requirement when withdrawal occurs during the refund period

### New Rule Proposals

The attached rules also include the initial proposed rule for the Kids' Chance Scholarship program. This program provides grant assistance to students who are dependents of individual severely injured or killed in an accident that is compensable under Missouri's workers compensation program.

While the program is defined in Missouri statutes, the MDHE has worked closely with the private organization, Kids' Chance of Missouri, which operates a similar private scholarship program. The rule establishes a cooperative relationship with the Kids' Chance of Missouri scholarship program in order to assist the MDHE in determining student eligibility and to provide predictable financial assistance to Missouri students meeting the eligibility requirements.

### Rescission of Outdated Rules

With the enactment of SB 389 and the implementation of Access Missouri, the statutory sections creating the Charles Gallagher Student Financial Assistance and the Missouri College Guarantee programs have been deleted. In order to ensure the administrative rules promulgated by the department are current and accurate, it is necessary to rescind the administrative rules governing these two programs.

### Conclusion

The MDHE staff continues to work to improve the operation of existing financial assistance programs and to implement new programs in a responsible and timely manner. Through these efforts, it is envisioned further streamlining of program operations can be achieved and improved program efficiency is possible.

### **STATUTORY REFERENCE**

Section 173.250, RSMo, Higher Education Academic Scholarship Program  
Section 173.254, RSMo, Kids' Chance Scholarship Program  
Section 173.1101-173.1108, Access Missouri Financial Assistance Program  
Section 173.1102(3), RSMo, Institutional Eligibility

## **RECOMMENDED ACTION**

**It is recommended that the Coordinating Board direct the Commissioner of Higher Education to take all actions necessary to ensure the attached proposed amendments and rulemaking become effective as administrative rules and the Charles Gallagher Student Financial Assistance and Missouri College Guarantee programs' administrative rules are rescinded as soon as possible.**

## **ATTACHMENTS**

- Attachment A: Proposed Amendment of 6 CSR 10-2.080, Higher Education Academic Scholarship Program (Bright Flight)
- Attachment B: Proposed Amendment of 6 CSR 10-2.150, Access Missouri
- Attachment C: Proposed Amendment of 6 CSR 10-2.140, Institutional Eligibility for Student Participation
- Attachment D: Proposed Rule—6 CSR 10-2.170 Kids' Chance Scholarship Program

## 6 CSR 10-2.080 Higher Education Academic Scholarship Program

*PURPOSE: The Higher Education Academic Scholarship Program permits the Coordinating Board for Higher Education to provide academic scholarships for eligible Missouri residents to attend an approved Missouri college or university of their choice pursuant to the provisions included in section 173.250, RSMo. This rule sets forth qualifications required of student applicants for the scholarships, criteria to be used in selecting scholarship recipients and qualifications which approved colleges or universities must meet.*

### (1) Definitions.

(A) Academic year or the period of the scholarship is the period from July 1 of any year through June 30 of the following year.

~~(B)~~ ACT means the American College Testing Program.

~~(C)~~ Applicant is anyone who applies to the ~~coordinating board~~ MDHE for a scholarship under the academic scholarship program and who qualifies under 173.1104, RSMo, excluding undergraduate status.

~~(D)~~ Approved institution shall be means any private or public institution located in the state of Missouri that meets the requirements set forth in section 173.205.1102(2) or 173.205(3), RSMo, and that has been approved under 6 CSR 10-2.140.

~~(E)~~ Approved student deferment period or deferment is a period of time up to the maximum time allowed in 173.250, RSMo, during which an eligible initial or renewal recipient may cease enrollment without losing scholarship eligibility. The deferment shall begin on July 1 of the academic year for which the student's deferment was approved or July 1 following the most recent academic year that the student received scholarship assistance.

~~(F)~~ Certificate of high school equivalence shall be a certificate that is awarded to an applicant who has successfully completed and passed the General Educational Development (GED) examination as established by the Commission on Educational Credit and Credentials of the American Council on Education (ACE).

~~(G)~~ Completed secondary coursework or completion of secondary coursework shall be graduation from high school, completion of a formal homeschool program consistent with Missouri statutory requirements, or receipt of a certificate of high school equivalence.

~~(H)~~ Consortium agreement means a written agreement between two (2) or more approved institutions that allows students to take courses at a school other than the home school and have those courses count toward the degree or certificate at the home school that complies with the United States Department of Education requirements for federal student financial assistance.

~~(I)~~ Continually enrolled shall be enrollment as a full-time student who receives scholarship assistance at an approved institution for at least one (1) semester, trimester or quarter, not including summer terms, in the academic year for which the scholarship award was originally offered.

~~(J)~~ Coordinating board or board is ~~CBHE~~ means the Coordinating Board for Higher Education (~~CBHE~~) created by section 173.005, RSMo.

~~(K)~~ Expenses shall be any education-related expenses including but not limited to allowable expenses related to tuition, fees, and room, and board, travel and personal costs of the applicant necessary to satisfactorily provide and complete a service to a nonprofit organization, a state or federal government agency.

~~(L)~~ Full-time student shall be defined by the approved institution as a postsecondary student who is enrolled in and is carrying a sufficient number of credit hours or its equivalent (minimum twelve (12) credit hours), excluding correspondence-type courses, at the approved private or public Missouri institution to secure the degree or certificate toward which the student is working in accordance with paragraph (2)(A)9, of this rule. Provided, however, that an otherwise eligible student having a disability as defined by Title II of the Americans with Disabilities Act (42 U.S.C. 12101-12213) who, because of his disability, is unable to satisfy the statutory minimum requirements for full-time status under Title IV student aid programs shall be considered by the approved institution to be a full-time student and shall be considered to be making satisfactory academic degree progress, as defined in paragraph (1)(X) of this rule, while carrying a minimum of six (6) credit hours or their equivalent at the approved institution.

~~(M)~~ Higher Education Academic Scholarship Program or academic scholarship program shall mean the academic scholarship program provisions ~~included in~~ created by section 173.250, RSMo.

~~(N)~~ His or he shall apply equally to the female as well as the male sex where applicable in this rule.

~~(O)~~ Initial recipient shall be any applicant who meets the eligibility requirements and is awarded an academic scholarship under the academic scholarship program ~~as a graduating high school senior, a homeschooled student, or a student who has obtained a certificate of high school equivalence by passing the GED examination~~ in the academic year immediately following completion of secondary coursework.

~~(P)~~ Medical need shall be ~~an a verified~~ illness, disability, pregnancy or other medical ~~need condition~~ that prevents an eligible applicant from enrolling as a renewal recipient or which requires a recipient to cease all attendance at an approved institution in the academic year for which the scholarship award was originally offered.

~~(Q)~~ MDHE shall be the Missouri Department of Higher Education created by section 173.005, RSMo.

~~(R)~~ Missouri test takers shall be all Missouri high school students taking the ACT examination or the SAT during the student's senior year in high school.

~~(S)~~ Nonprofit organization shall be any organization which is organized under the laws of its home state as a not-for-profit corporation or organization, such as a charitable, scientific, or literary organization.

~~(MT)~~ Qualifying score shall be a composite score on the ACT examination or the SAT achieved in an eligible student's high school sophomore, junior, or senior year that is in the top three (3) percent of all Missouri test takers for fiscal years prior to 2011, and five (5) percent of Missouri test takers for fiscal year 2011 and each fiscal year thereafter.

~~(U)~~ Renewal recipient shall be any applicant who received an academic scholarship as an initial recipient under the academic scholarship program and meets the eligibility requirements under the provisions of this rule and requirements as defined by the approved institution and is awarded a renewable academic scholarship under the academic scholarship program.

~~(NV)~~ Resident of Missouri is any person who meets the requirements for resident status for Missouri set forth by the ~~coordinating board~~CBHE, in 6 CSR 10-3.010.

~~(OW)~~ SAT means the Scholastic Aptitude Test of the College Board.

~~(X)~~ Satisfactory academic ~~degree progress or satisfactory academic~~ progress shall be a cumulative grade point average (CGPA) of at least two and one-half (2.5) on a four-point (4.0) scale, or the equivalent on another scale, and, with the exception of grade point average, as otherwise determined by the approved institution's policies as applied to other students at the approved institution receiving assistance under Title IV financial aid programs included in the Higher Education Act of 1965. The calculation of CGPA shall be based on the approved institution's policies as applied to other students in similar circumstances.

~~(PY)~~ Scholarship assistance or award shall be an amount of money paid by Missouri to a qualified applicant pursuant to the provisions of this rule.

~~(Q)~~ Standard admissions policies shall be policies approved and published by the approved institution to admit special students and students having a certificate of graduation.

~~(R)~~ Student deferment or deferment of eligibility shall be a period of time up to twenty-seven (27) continuous months during which an eligible applicant or recipient may defer scholarship eligibility to participate in an international student exchange program, provide a service to a nonprofit organization, a state or federal government agency, serve on active duty in any branch of the armed forces of the United States or because of medical needs. The deferment shall begin on July 1 of the academic year that the student was approved for or July 1 following the most recent academic year that the student received scholarship assistance.

~~(SZ)~~ Service-related expenses shall be any allowable expenses related to room, board, travel, and personal costs of the applicant necessary to satisfactorily provide and complete a service to a nonprofit organization, or a state or federal government agency.

~~(AA)~~ Student exchange program shall be any recognized international or national secondary-level exchange program recognized by the student's high school that is available to qualified students ~~for the applicant~~ to continue ~~his/her~~their educational studies.

~~(FBB)~~ Sufficient documentation ~~or verification~~ shall be ~~required~~ documents including but not limited to letters of participation, application materials, copies of orders or release papers, or a statement of medical need provided by the student exchange program, the nonprofit organization, a state or federal government agency, any branch of the armed forces or a practicing medical physician ~~and must be in the form of letters of participation, application materials, copies of orders or release papers, or a statement of medical need~~ that verifies a student's status to the satisfaction of the MDHE.

(2) Student Applicant and Recipient Qualifications and Responsibilities ~~Basic Eligibility Policy.~~

(A) To be eligible for initial or renewed scholarship assistance under the academic scholarship program, an applicant must meet the following conditions:

1. Be a citizen or permanent resident of the United States;

2. Be a resident of Missouri;

3. Be enrolled or accepted for enrollment as a full-time postsecondary student at an approved institution for the period of the scholarship and ~~is in~~ be in compliance with section 173.245 ~~1104~~, RSMo, excluding the requirements of ~~financial need and~~ undergraduate status;

~~4. Be a high school senior and have a composite score on either the American College Testing Program (ACT) or the Scholastic Aptitude Test (SAT) of the college board in the top three percent (3%) of all Missouri students taking those tests during the student's senior year in high school and be offered and receive a scholarship award as a first time full time first year postsecondary student the academic year immediately following their senior year in high school to be eligible for scholarship assistance as an initial recipient;~~

~~5. Be enrolled full time continually (not including periods of enrollment during the summer terms) as second, third, fourth and fifth year students or other students meeting the eligibility requirements of this rule in an approved institution and have continually received an academic scholarship subject to the availability of state appropriated funds to be eligible for scholarship assistance as a renewal recipient;~~

~~6. Maintain satisfactory academic progress in his/her course of study, according to standards determined by the approved institution;~~

~~7. Has never been convicted in any court of an offense which involved the use of force, disruption or seizure of property under the control of any institution of higher education to prevent officials or students in these institutions from engaging in their duties or pursuing their studies;~~

~~8.~~ Not be enrolled or intend to use the award to enroll in a course of study leading to a degree in theology or divinity; and

~~95. Be allotted scholarship assistance for one (1) academic year, but an applicant shall be eligible for renewed assistance until s/he has obtained a baccalaureate degree; provided, the scholarship assistance shall not exceed a total of ten (10) semesters or fifteen (15) quarters or their equivalents; and~~

~~10. An initial recipient must complete an application for scholarship assistance and must submit all of the required application materials to the coordinating board according to the provisions of this rule.~~

~~(B) To be eligible for initial scholarship assistance, an applicant must also:~~

~~1. Have completed secondary coursework and have achieved a qualifying score;~~

~~2. Be offered and receive a scholarship award as a first-time full-time first-year postsecondary student the academic year immediately following completion of secondary coursework; and~~

~~3. Complete and submit all requested eligibility information to the MDHE according to the provisions of this rule.~~

~~(C) To be eligible for renewed scholarship assistance, an applicant must also:~~

~~1. Be continually enrolled in an approved institution full-time, excluding periods of enrollment during summer terms, as a second-, third-, fourth- or fifth-year student, or other student meeting the eligibility requirements of this rule;~~

~~2. Have continually received an academic scholarship subject to the availability of state-appropriated funds; and~~

~~3. Maintain satisfactory academic progress in his course of study.~~

~~(D) To be approved for student a deferment status, applicants and initial and renewal recipients who cease all enrollment due to participation in a student exchange program, provision of a service to a nonprofit organization, a state or federal government agency, or service on active duty in any branch of the armed forces of the United States or because of medical need must meet the following requirements eligibility requirements for scholarship assistance in accordance with the provisions of this rule, with the exception of continuous enrollment. Prior to the student's change in status, the student must--~~

~~1. Meet the eligibility requirements for scholarship assistance in accordance with the provisions of this rule;~~

~~2. Contact the coordinating board CBHE in writing to request a student deferment of eligibility; and~~

~~3. Complete and submit the deferment of eligibility form that is provided by the coordinating board MDHE, along with sufficient documentation indicating the renewal recipient ceased all attendance or the initial recipient was unable to enroll and receive scholarship assistance at an approved institution in the academic year for which the scholarship was originally offered; and~~

~~4. Submit to the coordinating board, along with the completed deferment form, sufficient documentation that verifies to the satisfaction of the coordinating board the student ceased all attendance or the student was unable to enroll and receive scholarship assistance at an approved institution in the academic year for which the scholarship award was originally offered.~~

~~(E) To satisfactorily complete the approved student deferment period, applicants and recipients must meet the following requirements in the academic year immediately following the student deferment period:~~

~~1. Notify the coordinating board MDHE by submitting verification documenting sufficient documentation verifying that the approved student deferment period was satisfactorily completed within the original dates, not to exceed twenty-seven (27) continuous months, as approved by the coordinating board the maximum timeframe allowed in 173.250, RSMo;~~

~~2. Have a completed Complete and submit scholarship application or a renewal student record submitted with the coordinating board in accordance with all requested eligibility information to the MDHE according to the provisions of this rule;~~

~~3. Have met all other requirements established for eligibility to receive an initial or renewal scholarship;~~

~~4. Enroll as a full-time student at an approved institution in the academic year immediately following the student deferment period; and~~

~~5. Submit sufficient documentation as verification verifying to the coordinating board MDHE that the student was not compensated for other than service-related expenses for a service that was provided to a nonprofit organization, a state or federal government agency.~~

~~(3) Responsibilities of Approved Institutions. Institutions participating in the Higher Education Academic Scholarship program must meet the requirements set forth in 6 CSR 10-2.140, Institutional Eligibility for Student Participation.~~

~~(A) Approved institutions shall meet the following requirements:~~

~~1. Follow the provisions included in section 173.205(2) or (3), RSMo;~~

~~2. Admit students based on the approved institution's standard admissions policies;~~

~~3. Submit a copy of the institution's policy on satisfactory academic degree progress for the coordinating board's records;~~

~~4. Establish fair and equitable refund policies covering tuition, fees and, where paid to the school, room and board charges. That refund policy shall be the same policy which is utilized by the approved institution for refunding all federal Title IV financial aid programs included in the Higher Education Act of 1965;~~

~~5. Sign the Agreement for Educational Institution Participation in the Higher Education Academic Scholarship Program as provided by the coordinating board;~~

~~6. Systematically organize all student records (student financial aid, registrar, business office) pertaining to student recipients under the scholarship program to be made readily available for review upon request by the coordinating board; and~~

~~7. Verify the student's renewal eligibility for the academic scholarship program by transmitting the renewal student's record to the coordinating board by the annual deadline published by the coordinating board for the current academic year.~~

~~(B) When the approved institution receives the academic scholarship program funds for the awards made by the coordinating board, the approved institution must comply with the following:~~

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- ~~1. Determine if the applicant is enrolled full time and is making satisfactory academic progress in his/her course of study according to standards determined by the approved institution;~~
- ~~2. Deliver the scholarship program funds to the applicant in the amount awarded to that applicant by the coordinating board and obtain the applicant's endorsement, retaining the portion of the award which the applicant owes for educational related expenses (tuition, fees, room and board or other educational related expenses) to that particular approved institution and promptly give the applicant any remaining funds;~~
- ~~3. Must notify the coordinating board if, prior to disbursement, the applicant to whom an award has been made has not enrolled full time, or has indicated that s/he does not plan to enroll full time, and return the applicant's check within thirty (30) days of learning these facts;~~
- ~~4. Shall be responsible for the repayment of any scholarship funds sent to it by the coordinating board in the following instances:
 
  - ~~A. The approved institution delivers funds to an applicant not eligible under the academic scholarship program if the award was based on erroneous, improper or misleading information provided by the approved institution to the coordinating board; or~~
  - ~~B. The approved institution delivers the academic scholarship funds to a person other than the one to whom the coordinating board has directed the funds be delivered; and~~~~
- ~~5. Determine and calculate the amount of refunds to the coordinating board based on the refund formula of the approved institution for applicants who withdraw. The coordinating board may refuse to award scholarships to applicants who attend approved institutions which fail to make timely refunds to the coordinating board.~~

(4) Application and Evaluation.

- (A) The ~~coordinating board~~CBHE shall ~~annually~~ prescribe the form of and the time and method of filing applications under the academic scholarship program.
- (B) An application for scholarship assistance under the academic scholarship program shall be made ~~annually by the applicant upon~~ the form and method prescribed by the ~~coordinating board~~CBHE.
- (C) ~~High school seniors' ACT or SAT official test scores from national test dates will be evaluated using the Missouri high school profile chart provided by the ACT or the SAT of the college board to determine if the applicants' test scores are in the top three percent (3%) of all Missouri students taking the ACT or SAT test during their senior year in high school for the coordinating board to make a determination of the applicants' eligibility for awards as initial recipients. The CBHE will determine if an applicant has achieved a qualifying score and is eligible for an award as an initial recipient by evaluating the official ACT or SAT test scores from national test dates in comparison to the Missouri high school senior score report provided by ACT or the College Board. Verification of the initial recipient's test scores from national test dates must be provided by the ACT Program, or by the eCollege bBoard, or by the an official at the high school official from which the initial recipient graduated or a financial aid officer at the approved institution in which the initial recipient is enrolled or plans to enroll based on documentation from ACT or the College Board with the student's scholarship application. Failure to provide official test score verification will result in the application being incomplete.~~  
~~(D) Test scores from the applicant's sophomore, junior or senior year in high school shall be acceptable in determining eligibility for the academic scholarship program as long as the test scores are in the top three percent (3%) during their senior year in high school.~~
- ~~(E) If an eligible applicant has been offered or has received a scholarship award under the provisions of this rule and if the applicant's qualifying composite test score has officially been cancelled and is determined to be invalid by the ACT or the SAT of the eCollege bBoard then the applicant will be declared ineligible for further award by the coordinating board MDHE for the scholarship program and the applicant or the recipient shall be responsible for the repayment of all scholarship awards to the coordinating board.~~
- ~~(F) Second, third, fourth and fifth year students or other All applicants and renewal students meeting the eligibility requirements of this rule enrolled in approved institutions will be evaluated by the coordinating board MDHE according to the eligibility criteria under the provisions of this rule, and the information submitted by the approved institution, and on any other information received by and deemed reliable by the coordinating board for renewal recipients MDHE.~~
- ~~(G) The deadline for receiving having completed academic scholarship applications eligibility information on file will be published annually by the coordinating board MDHE for each academic year. Completed applications and renewal records eligibility information must be received by on file with the coordinating board MDHE on or before the published deadline to be considered on time and for the applicant to have priority consideration. Incomplete applications or incomplete renewal records received by the coordinating board MDHE will not be processed.~~
- ~~(H) Completed academic scholarship applications and renewal records received Eligibility information completed after the annual deadline published by the coordinating board MDHE will be awarded provided program funds are available, based on a review by the coordinating board MDHE.~~

(5) ~~Academic Scholarship Program Award Limits and Criteria~~Award Policy.

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(A) The maximum academic scholarship program award amount for each applicant per academic year shall be the amount(s) referenced in section 173.250, RSMo, two thousand dollars (\$2000), not to exceed one thousand dollars (\$1000) per school term.

~~Awards at approved~~

~~institutions utilizing trimester academic programs shall be evenly distributed over the three (3) terms.~~

(B) Awards at approved institutions utilizing trimester academic programs shall be evenly distributed over the three (3) terms.

~~(BC) Financial need shall not be used by the ~~coordinating board~~MDHE in determining eligibility for awards under the academic scholarship program for an applicant.~~

~~(C) Applicants who qualify as renewal recipients under the provisions of this rule shall have priority in the awarding of program funds. If sufficient program funds are unavailable to award all eligible renewal recipients, program funds shall be awarded in the following order: fifth, fourth, third and second year students as defined by the approved institution.~~

~~(D) Applicants who qualify as initial recipients under the provisions of this rule, will be awarded each year of the program, based on the availability of program funds.~~

~~(E) If sufficient program funds are unavailable to award to ~~initial~~all recipients, the awards ~~amounts~~ will be ~~made based on the earliest date the completed applications are received by the coordinating board~~reduced equally for all recipients until all funds have been expended.~~

~~(F) An applicant receiving an award under the academic scholarship program shall have made satisfactory academic progress as defined by the approved institution in order to be eligible for a subsequent award under the academic scholarship program.~~

~~(GE) The award amount for any given academic year will be disbursed to the approved institution equally according to the number of semesters at the approved institution and awarded for each semester of enrollment.~~

~~(HF) Awards will not be made for periods of enrollment during ~~the~~summer term(s).~~

(G) Awards will be issued only after certification of full-time attendance of the student by the institution. For a student enrolled as part of a consortium agreement, the student must be considered to be enrolled full-time at the home institution to be certified.

~~(H)An applicant may change his/her approved institution choice ~~prior to the beginning of the first day of classes~~by the established deadline and may transfer between approved institutions during the academic year. Failure to notify the ~~coordinating board~~MDHE of ~~such~~ action may result in loss of the award.~~

~~(I) Award notifications will be sent to ~~initial~~ applicants and renewal students by the ~~coordinating board~~MDHE once the awards have been determined. Notification of ~~initial and renewal~~ awards also will be sent to the student financial aid office at the approved institution where the applicant plans to enroll or has enrolled.~~

~~(K) The applicant's award will be sent to the approved institution to be endorsed by the applicant ~~in accordance with the requirements of subsection (3)(B) of this rule.~~ The institution shall retain the portion of the award that the student owes for expenses and promptly give the applicant any remaining funds.~~

~~(L) Should an applicant withdraw prior to the end of the approved institution's refund period for the period of the scholarship, then a refund shall be calculated and made to the coordinating board by the approved institution within forty (40) days from the day on which the applicant withdraws. The amount of the refund will be calculated by the approved institution based on the refund formula of that institution.~~

(6) Information Sharing Policy. All information on an individual's academic scholarship program application will be shared with the financial aid office of the institution to which the individual has applied or is attending to permit verification of data submitted. Information may be shared with federal financial aid offices if necessary to verify data furnished by the state or federal governments as provided for in the Privacy Act of 1974, 5 U.S.C. sections 552, 552a.

*AUTHORITY: section 173.250, RSMo 2000.\* Original rule filed Nov. 14, 1986, effective Feb. 28, 1987. Amended: Filed Feb. 3, 1988, effective April 28, 1988. Amended: Filed Dec. 5, 1988, effective March 1, 1989. Amended: Filed Aug. 15, 1989, effective Nov. 15, 1989. Amended: Filed Oct. 14, 1992, effective May 6, 1993. Amended: Filed Sept. 29, 1994, effective March 30, 1995. Amended: Filed Jan. 12, 2007, effective July 30, 2007.*

*\*Original authority: 173.250, RSMo 1986, amended 1988, 1990, 1991.*

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**6 CSR 10-2.150 ~~Student Eligibility and Application Procedures~~ Access Missouri Financial Assistance Program**

*PURPOSE: This rule sets forth the policies of the Coordinating Board for Higher Education regarding student eligibility and application procedures for student financial assistance under the Access Missouri Financial Assistance program.*

(1) Definitions.

(A) Academic year shall be from July 1 of any year through June 30 of the following year.

(B) Access Missouri shall mean the Access Missouri Financial Assistance Program set forth in sections 173.1101–173.1107, RSMo.

(C) Access Missouri award means an amount of money paid by the state of Missouri to a qualified applicant under the Access Missouri program.

(D) Applicant means a student who has filed a complete and accurate application to receive an Access Missouri award as prescribed by the CBHE and who qualifies to receive such award under section 173.1104, RSMo.

(E) Approved institution means any institution located in the state of Missouri that meets the requirements set forth in sections 173.1102(2) or (3), RSMo, that has been approved under 6 CSR 10-2.140, and that has been approved to participate in the federal student financial assistance programs created in Title IV of the Higher Education Act of 1965, as amended.

(F) Award year shall be from July 1 of any year through June 30 of the following year, excluding summer terms.

(G) CBHE means the Coordinating Board for Higher Education created by section 173.005, RSMo.

(H) Consortium Agreement means a written agreement between two (2) or more approved institutions that allows students to take courses at a school other than the home school and have those courses count toward the degree or certificate at the home school and that complies with United States Department of Education requirements for federal student financial assistance.

(I) Department means the Department of Higher Education created by section 173.005, RSMo.

(J) EFC means Expected Family Contribution, the amount of money a student and family should pay toward the cost of postsecondary education as calculated annually by the United States Department of Education as a result of an official federal need analysis based on the student's federal need-based aid application form.

(K) Expenses means any educational-related expenses including, but not limited to, tuition, fees, and room and board.

(L) Full-time student means a student who is enrolled in at least twelve (12) semester hours, eight (8) quarter hours, or the equivalent in another measurement system, but not less than the respective number sufficient to secure the certificate or degree toward which the student is working in no more than the number of semesters or their equivalent normally required by the institution for the program in which the student is enrolled. Provided, however, that an otherwise eligible student having a disability as defined by Title II of the Americans with Disabilities Act (42 U.S.C. 12101-12213) who, because of his or her disability, is unable to satisfy the statutory minimum requirements for full-time status under Title IV student aid programs shall be considered by the approved institution to be a full-time student and shall be considered to be making satisfactory academic degree progress, as defined in paragraph (1)(Q) of this rule, while carrying a minimum of six (6) credit hours or their equivalent at the approved institution.

~~(LM)~~ His, him, or he shall apply equally to the female as well as the male sex where applicable in this rule.

~~(MN)~~ Initial recipient means a student who qualifies under section 173.1104, RSMo, has filed an accurate and complete application by the deadline established by the CBHE for the Access Missouri program, and has not received an Access Missouri award in any prior academic year.

~~(NO)~~ Increment group shall mean a group organized by EFC in five hundred dollar (\$500) increments into which all eligible applicants are placed.

~~(OP)~~ Renewal recipient means a student who received an Access Missouri award, who meets the requirements set forth in section 173.1104, RSMo, and who has filed an accurate and complete application by the deadline established by the CBHE for the Access Missouri program.

~~(PQ)~~ Residency, for the purpose of this rule, shall be determined by reference to the standards set forth in the determination of student residency rule, 6 CSR 10-3.010.

~~(QR)~~ Satisfactory academic progress shall be a cumulative grade point average (CGPA) of at least two and one-half (2.5) on a four-point -(4.0) scale, or the equivalent on another scale, and, with the exception of grade point average, as otherwise determined by the approved institution's policies as applied to other students at the approved institution receiving assistance under Title IV financial aid programs included in the Higher Education Act of 1965. The calculation of CGPA shall be based on the approved institution's policies as applied to other students in similar circumstances.

~~Satisfactory academic progress means that a student is successfully completing sufficient courses in his course of study to secure the certificate or degree toward which he is working in no more than the number of semesters or their equivalent normally required by the institution in which the student is enrolled.~~

~~(2) Responsibilities of Institutions of Postsecondary Education. Institutions participating in the Access Missouri program must meet the requirements set forth in 6 CSR 10-2.140, Institutional Eligibility for Student Participation.~~

~~(3) Basic Eligibility Policy. To qualify for an Access Missouri award, an initial or a renewal recipient, at the time of his application and throughout the period during which he receives the award, must meet the requirements set forth in section 173.1104, RSMo.~~

~~(34) Application and Evaluation Policy.~~

~~(A) The CBHE shall annually prescribe the time and method for filing applications for financial assistance under the Access Missouri program. It shall make announcement of its action in these respects.~~

~~(B) Students shall apply annually for financial assistance under the Access Missouri program by completing and submitting the federal need-based aid application form as prescribed by the United States Department of Education.~~

~~(C) The department will evaluate each student's application for an Access Missouri award according to the student's EFC as calculated based on information provided in the student's federal need-based aid application form completed and submitted as prescribed by the United States Department of Education.~~

~~(D) Annual award amounts for renewal recipients may be increased or decreased based on a change in the financial condition of the applicant, the financial condition of the applicant's spouse or parents, or availability of funds for distribution during that award year.~~

(E) Exceptions to the department's procedures applicable to the Access Missouri program and reconsideration of applicants' need will take place only in unusual circumstances, such as death or disability of a wage earner, illness, or other economic reversal, and will be considered on an individual basis only upon written request, submitted to the Missouri Department of Higher Education, Access Missouri Program, 3515 Amazonas Drive, Jefferson City, MO 65109.

(45) Award Policy.

(A) Access Missouri awards shall be allotted for one (1) award year.

(B) A renewal recipient may continue to receive a grant under the Access Missouri program so long as the applicant:

1. Maintains ~~a cumulative grade point average of at least two and five tenths (2.5) on a four-point (4.0) scale, or the equivalent on another scale~~ satisfactory academic progress;

2. ~~Meets the satisfactory academic progress requirements as determined by the approved institution in which he is enrolled and as applied to other students at the approved institution receiving assistance under Title IV financial aid programs included in the Higher Education Act of 1965, with the exception of grade point average;~~

3. Otherwise meets the criteria of the Access Missouri program; and

4. Has not exceeded—

A. Five (5) semesters at two (2)-year institutions; or

B. A total of ten (10) semesters or fifteen (15) quarters at a four (4)-year institution or any combination of institutions.

(C) Initial and renewal recipients who meet the eligibility requirements set forth in sections 173.1101 through 173.1107, RSMo, and this rule shall be eligible for an Access Missouri award, with minimum and maximum annual award amounts as follows, subject to the availability of funds appropriated by the legislature:

1. One thousand dollars (\$1,000) maximum and three hundred dollars (\$300) minimum for students attending institutions classified as part of the public two (2)-year sector;

2. Two thousand one hundred fifty dollars (\$2,150) maximum and one thousand dollars (\$1,000) minimum for students attending institutions classified as part of the public four (4)-year sector, including Linn State Technical College; and

3. Four thousand six hundred dollars (\$4,600) maximum and two thousand dollars (\$2,000) minimum for students attending approved private institutions.

(D) All students with an EFC of twelve thousand dollars (\$12,000) or less shall receive at least the minimum annual award amount for his institution, subject to the availability of funds appropriated by the legislature. Maximum annual award amounts for recipients with an EFC above seven thousand dollars (\$7,000) shall be reduced by ten percent (10%) of the maximum EFC for his increment group.

(E) Any award amount shall be reduced by the amount of a student's reimbursement pursuant to section 160.545, RSMo.

(F) Maximum annual award amounts will be reduced as provided in section 173.1105, RSMo, across all institutional groups in order to ensure the total funds awarded through the Access Missouri program do not exceed the funds appropriated. If sufficient funds are appropriated, the department shall increase the number of recipients by raising the EFC cutoff once the statutory maximum awards have been met.

(~~FG~~) A student who has been denied an Access Missouri award for lack of satisfactory academic progress ~~or the grade point average requirement at 6 CSR 10-2.150(4)(B)1.~~ may not receive another Access Missouri award until the enrollment period after the applicable standard has once again been met.

(~~GH~~) No Access Missouri awards will be granted to a student after—

1. A baccalaureate degree has been granted to the student;
2. The required hours for a baccalaureate degree have been completed by a student; or
3. The student has completed one hundred fifty (150) semester hours or two hundred twenty-five (225) quarter hours of coursework.

(~~HI~~) Access Missouri awards will be made for use during the normal academic year, but no funds for Access Missouri awards will be granted for use for summer school.

(~~IJ~~) No Access Missouri award will be made retroactive to a previous academic year. An Access Missouri award will be made retroactive to a previous semester only upon the sole discretion of the department.

(~~JK~~) Access Missouri awards will be issued only after certification of full-time attendance of the student by the institution. For a student enrolled as part of a consortium agreement, the student must be considered to be enrolled full-time at the home institution to be certified.

(~~KL~~) Only one-half the annual Access Missouri award will be issued in a semester of that award- year.

(~~LM~~) The applicant's award will be sent to the approved institution to be endorsed by the applicant. The institution shall retain the portion of the award that the student owes for expenses and promptly give the applicant any remaining funds.

(~~N~~) An applicant's failure to provide required information by the established deadlines may result in loss of the Access Missouri award.

(~~MO~~) The CBHE has the discretion to withhold payments of any Access Missouri awards after initiating an inquiry into the eligibility or the continued eligibility of a student or into the approved status of an institution.

(~~NP~~) A student may transfer the Access Missouri award from one approved public or private institution to another without losing eligibility for assistance, but the CBHE shall make any necessary adjustments in the amount of the award.

(~~56~~) Information Sharing Policy. All information on an individual's Access Missouri application will be shared with the financial aid office of the institution to which the individual has applied or is attending to permit verification of data submitted. Information may be shared with federal financial aid offices if necessary to verify data furnished by the state or federal governments as provided for in the Privacy Act of 1974, 5 U.S.C. sections 552, 552a.

*AUTHORITY: section 173.1103, RSMo Supp. 2007.\* Emergency rule filed Aug. 28, 2007, effective Sept. 7, 2007, expired March 4, 2008. Original- rule filed Oct. 12, 2007, effective March 30, 2008.*

*\*Original authority: 173.1103, RSMo 2007.*

## 6 CSR 10-2.140 Institutional Eligibility for Student Participation

*PURPOSE: This amendment revises the institutional eligibility rule in order to consolidate the criteria for public and private institutions of higher education to participate in state student assistance programs.*

*PURPOSE: This rule sets forth policies and procedures of the Coordinating Board for Higher Education regarding the certification of public and private institutions of higher education so their full-time students may qualify for participation in any state student assistance programs.*

### (1) Definitions.

(A) Approved institution means any institution located in the state of Missouri that meets the requirements set forth in section 173.1102(2) or (3), RSMo; that has been approved under 6 CSR 10-2.140; and that has been approved to participate in the federal student financial assistance programs created in Title IV of the Higher Education Act of 1965, as amended.

(B) Approved private institution means an educational institution as defined in section 173.1102(2), RSMo.

(C) Approved public institution means an educational institution as defined in section 173.1102(3), RSMo.

(D) CBHE means the Coordinating Board for Higher Education created by section 173.005, RSMo.

(E) Department means the Department of Higher Education created by section 173.005, RSMo.

(F) Expenses shall mean any charges the student owes to the institution that can be paid with state student assistance program funds as defined by each state student assistance program.

(G) His, him, or he shall apply equally to the female as well as the male sex.

(H) Standard admission policies shall mean policies approved and published by the approved institution to admit students to the institution.

(I) State student assistance program shall be any financial aid program created by Missouri statute that charges the CBHE with program administration and that establishes institutional eligibility through criteria consistent with section 173.1102, as determined by the CBHE.

### (2) Policy.

(A) In establishing this rule of institutional eligibility, the CBHE is guided principally by the *Constitution of Missouri*; the provisions of sections 173.1102, RSMo; and the decisions of the Missouri Supreme Court construing the laws of the state.

### (3) Institutional Eligibility.

(A) Only institutions certified by the CBHE as approved public or private institutions may participate in any state student assistance program.

(B) Public and private institutions are eligible to participate in state student assistance programs only if they permit faculty members to select textbooks without influence or pressure from any source in order to be approved institutions. This requirement is in addition to requirements set forth in sections 173.1102(2) and (3), RSMo, and elsewhere in this rule. Selection of textbooks within individual departments or schools by faculty curriculum committees shall not be considered inconsistent with this requirement.

(C) To be an approved private institution, an institution must be a nonprofit educational institution operating privately under the control of an independent board and not directly controlled or administered by any public agency or political subdivision. This requirement is in addition to requirements set forth in section 173.1102(2), RSMo, and elsewhere in this rule. For the purposes of this rule, an independent board is one that meets the following minimum criteria:

1. The governing instrument of the institution gives the governing board final decision making authority for the institution;
2. The governing board is composed of a number of members as fixed or provided for in the governing instrument of the institution, who serve for terms of definite duration;
3. Each member of the governing board is free to exercise judgment independently in the interest of the institution without being controlled by any person or authority; and
4. The members of the governing board may not be removed by any authority during their respective terms, except for cause. For purposes of this criterion, “cause” shall not include any reason based upon religious affiliation, including failure to follow the directives of any purported superior authority, religious or otherwise.

(D) No institution offering a course of study leading only to a degree in theology or divinity shall be eligible for certification as an approved institution under this rule.

(4) The CBHE shall assign institutions to appropriate institutional groups based on length of program, institutional structure, and other criteria it considers applicable to such assignment.

(5) Institutional Responsibilities.

(A) Approved institutions shall—

1. Admit students based on the institution’s standard admission policies;
2. Submit a copy of the institution’s policy on satisfactory academic progress for the records of the CBHE;
3. Establish fair and equitable refund policies covering tuition, fees, and, where applicable, room and board charges. The refund policy shall be the same policy used by the institution for refunding all federal Title IV financial aid included in the Higher Education Act of 1965;
4. Systematically organize all student records (student financial aid, registrar, business office) pertaining to students who receive state student assistance program awards to be made readily available for review upon request by the CBHE. The retention period for these records shall be the same period used by the institution to comply with federal Title IV program requirements included in the Higher Education act of 1965; and

Coordinating Board for Higher Education  
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5. Verify each state student assistance program award recipient's eligibility by transmitting the student's record to the [MDHE department](#) by the ~~annual~~ deadline published by the [CBHE department](#)~~for the current academic year.~~ Funds must be delivered not more than ten (10) business days after this verification or eligibility must be reconfirmed by the institution before delivery.

(B) Before the approved institution delivers the state student assistance program funds to an applicant, the approved institution must require the applicant to provide affirmative proof that the applicant is a U.S. citizen, permanent resident of the U.S., or lawfully present in the U.S., in accordance with the rules of the state student assistance program. Students who are U.S. citizens or permanent residents of the U.S. need only provide this proof before the first time they receive an award and shall not be required to provide it before they receive subsequent awards. Students who are not U.S. citizens or permanent residents of the U.S. must present affirmative proof annually.

(C) When the approved institution receives the state student assistance program funds for the awards made by the CBHE, the approved institution must:

1. Deliver the state student assistance program funds to the award recipient in the amount determined by the CBHE using the institution's standard award delivery procedures, obtain the applicant's endorsement when necessary, retaining the portion of the ~~Access-Missouri state student assistance~~ award that the applicant owes to that institution for ~~education-related expenses (tuition, fees, room and board, and/or other education-related expenses)~~ to that institution and promptly give the applicant any remaining funds;

2. Return the applicant's award to the CBHE within thirty (30) days of learning he is no longer eligible to receive an award, if this is determined prior to the delivery of funds to the applicant;

3. Be responsible for the repayment of any funds sent to it by the CBHE within thirty (30) days of learning ~~either any~~ of the following:

A. The institution delivered funds to an ineligible applicant if the award was based on erroneous, improper, or misleading information provided by the institution to the CBHE; or

B. The institution delivered the funds to a person other than the one to whom the CBHE has directed the funds be delivered; ~~and/or~~

C. The award amount for an eligible student exceeded the maximum amount for which the student was eligible.

4. Determine and calculate the amount of refunds to the CBHE based on the institution's refund formula for applicants who withdraw. The funds must be returned to the CBHE within thirty (30) days of the determination a withdrawal has occurred.

(D) The CBHE may refuse to make state student assistance awards to applicants who attend institutions that fail to make timely refunds to the CBHE as provided above.

(6) Procedures.

(A) All institutions currently holding an approved institution status shall retain said status for a period of three (3) years from the effective date of this rule, unless that status is terminated in accordance with 6 CSR 10-2.140(3) or 6 CSR 10-2.140(6)(C).

(B) Any institution not designated an approved institution on the effective date of this rule shall make application to the CBHE to be certified as an approved institution and shall sign participation agreements for all state student assistance programs in which the institution will participate in order for students attending the institution to be eligible to receive state student assistance awards. Applications for approved institution status shall be made on forms provided therefore by the CBHE. Upon certification of an institution as an approved institution by the CBHE, the status of an approved institution shall continue for a period of no more than three (3) years from the date of certification unless earlier terminated for changes in operation specified in 6 CSR 10-2.140(3) or 6 CSR 10-2.140(6)(C).

(C) During a period in which an institution is certified as an approved institution, if a substantial change occurs in the institution's governing structure; in the institution's hiring policies pertaining to administration, faculty, and staff; in the institution's admissions policies; in the institution's textbook selection procedures; in the level of programs or degrees offered by the institution; in the institution's qualification for accreditation by the Higher Learning Commission or other United States Department of Education-recognized accrediting agency; in the institution's record of compliance with lawfully promulgated CBHE policies and procedures; or in any other matter affecting the criteria set forth in sections 173.1102-(2) or (3), RSMo, the CBHE may consider whether to terminate the institution's approved status because of such change. Institutions shall notify the CBHE in writing within thirty (30) days after any such change occurs. Before the CBHE makes a decision regarding the status of an approved institution, the CBHE may, at its own discretion, hold one (1) or more public hearing(s) under the procedures set forth in subsection (6)(G) of this rule.

(D) If any institution's approved institution status is terminated before the expiration of the three (3)-year term, the institution may thereafter apply to the CBHE for recertification on forms provided by the CBHE.

(E) If an approved institution desires to continue its status as an approved institution, it may apply for renewal of its approved institution status by filing an application for recertification as an approved institution and signing participation agreements for all state student assistance programs in which the institution will participate at least sixty (60) days before the date its certification would normally expire. An application for recertification as an approved institution shall be made to the CBHE on forms provided by the CBHE.

(F) Upon receipt of a completed institutional application form, the CBHE may certify or recertify the institution as an approved institution or deny certification as an approved institution. The CBHE may base its decision on the information submitted by the institution, on the institution's record of compliance with CBHE policies and procedures, and on any other information that the CBHE deems reliable. The CBHE, at its own discretion, may hold one (1) or more public hearing(s) regarding the merits of the application.

(G) In the event the CBHE requires a hearing, the CBHE shall so advise the institution within a reasonable amount of time. The advice to the institution shall state the time and place of the hearing and the issues of concern to the CBHE. The institution shall publish conspicuous notices of such hearing in its buildings and on its grounds, in areas accessible to staff, faculty, and students, and the notices shall set forth the fact that the hearing is to be held; its date, time, location, and purpose; the telephone number and mailing address of the commissioner of higher education at the department, and advice that comments concerning the issues identified by the CBHE may be communicated to the commissioner of higher education.

(H) The decision to certify, recertify, decertify, or reject initial certification of an institution as an approved institution shall rest solely within the discretion of the CBHE.

*AUTHORITY: section 173.1103, RSMo 2007; section 173.234, RSMo 2008; section 173.236, RSMo 1991; section 173.250, RSMo 1986; section 173.254, RSMo 1998; section 173.260, RSMo 1987; section 173.262, RSMo 1988. Emergency rule filed Aug. 28, 2007, effective Sept. 7, 2007, expired March 4, 2008. Original rule filed Oct. 12, 2007, effective March 30, 2008.*

Title 6--DEPARTMENT OF HIGHER EDUCATION  
Division 10—Commissioner of Higher Education  
Chapter 2--Student Financial Assistance Program

6 CSR 10-2.170 Kids' Chance Scholarship Program

**PURPOSE:** The Kids' Chance Scholarship Program, established by section 173.254, RSMo, authorizes the department of higher education to provide scholarships for the children of workers who were seriously injured or died in work-related accidents or of occupational diseases covered by workers' compensation and compensable pursuant to chapter 287, RSMo, to attend a college, university, or accredited vocational institution of their choice. This administrative rule sets forth eligibility requirements for Kids' Chance Scholarship award recipients and the responsibilities that approved postsecondary institutions must fulfill for the administration of the program.

(1) Definitions.

(A) Academic year shall be from July 1 of any year through June 30 of the following year.

(B) Applicant means an eligible child, as defined in this rule, who applies for a Kids' Chance scholarship.

(C) Award year shall be from July 1 of any year through June 30 of the following year, excluding summer terms.

(D) Consortium agreement means a written agreement between two (2) or more approved institutions that allows students to take courses at a school other than the home school and have those courses count toward the degree or certificate at the home school and that complies with United States Department of Education requirements for federal student financial assistance.

(E) Coordinating board, CBHE, or board is the Coordinating Board for Higher Education created by section 173.005, RSMo.

(F) Department means the Department of Higher Education created by section 173.005, RSMo.

(G) EFC means Expected Family Contribution, the amount of money a student and family should pay toward the cost of postsecondary education as calculated annually by the United States Department of Education as a result of an official federal need analysis based on the student's federal need-based aid application form.

(H) Eligible child is a natural child, adopted child, or stepchild who meets the requirements set forth in section 173.254, RSMo, and this regulation.

(I) His, him, or he shall apply equally to the female as well as the male sex.

(J) Initial recipient means any applicant who has filed an accurate and complete application by the deadline established by the CBHE for the Kids' Chance program and has not received a Kids' Chance award in any prior academic year.

(K) Institution of postsecondary education or approved institution means any institution located in the state of Missouri that meets the requirements set forth in sections 173.1102(2) or (3), RSMo, and that has been approved under 6 CSR 10-2.140.

(L) Kids' Chance or scholarship program shall mean the Kids' Chance Scholarship Program set forth in sections 173.254 through 173.258, RSMo.

(M) Kids' Chance, Inc., of Missouri means the registered Missouri nonprofit corporation established to provide scholarships for tuition, education materials, living expenses, and other related incidental expenses for education to children of employees who have been seriously injured or killed in work related accidents which have been either judicially determined to be, or accepted as, compensable under the Missouri Workers' Compensation Law, or any corresponding provisions of any future Missouri law.

(N) Missouri residency, for the purpose of this rule, shall be determined by reference to the standards set forth in the determination of student residency rule, 6 CSR 10-3.010.

(O) Renewal recipient means any applicant who has received a Kids' Chance award and who has filed an accurate and complete application by the deadline established by the department for the Kids' Chance program.

(P) Satisfactory academic progress means meeting the requirements established by the approved institution in which the student is enrolled for students at the approved institution to receive assistance under Title IV financial aid programs included in the Higher Education Act of 1965, with the exception of grade point average.

(Q) Scholarship assistance, award, or funds shall be an amount of money paid by Missouri to a qualified applicant pursuant to the provisions of this rule.

(R) Serious injury shall be an injury that led to a paid settlement or judicial award that can be identified by the injured party's inclusion on the Dependent Outreach List provided by the Missouri Division of Worker's Compensation.

(2) Responsibilities of Institutions of Postsecondary Education. Institutions participating in the Kids' Chance program must meet the requirements set forth in 6 CSR 10-2.140, Institutional Eligibility for Student Participation.

(3) Eligibility Policy. To qualify for an award, an initial or renewal recipient, at the time of his application and throughout the period during which he receives the award, must:

(A) Meet the requirements set forth in section 173.254, RSMo, and this regulation;

(B) Be a U.S. citizen, permanent resident, or otherwise lawfully present in the United States, in accordance with section 208.009, RSMo;

(C) Be enrolled or accepted for enrollment at least half-time in an approved private or public institution in Missouri or an approved, accredited vocational institution in Missouri, where half-time enrollment is determined by the standards of the institution;

(D) Establish financial need by having an EFC that is less than or equal to the maximum EFC used to determine eligibility for the Access Missouri Student Financial Assistance Program;

(E) Not be enrolled or intend to use the award to enroll in a course of study leading to a degree in theology or divinity; and

(F) Complete an application for grant assistance according to the provisions of this rule.

(4) Application and Evaluation.

(A) The department shall annually prescribe the time and method for filing applications for an award under the Kids' Chance program. It shall make announcement of its action in these respects.

(B) Students shall apply annually for an award under the Kids' Chance program by completing and submitting the application form as prescribed by the department.

(C) The department will evaluate each application for a Kids' Chance award based on the information provided by Kids' Chance, Inc., of Missouri and according to the extent to which each applicant meets the requirements set forth in this regulation and section 173.254, RSMo.

(5) Award Policy.

(A) Kids' Chance awards shall be allotted for one (1) award year, but an applicant shall be eligible for renewed assistance until he has reached the age of twenty-two (22) years, except the applicant may receive such scholarship assistance through the completion of the semester or similar grading period in which the eligible child reaches his twenty-second year.

(B) Award amounts will be calculated and issued for each semester of that award year.

(C) Within the limits of amounts appropriated therefore, a renewal recipient may continue to receive an award so long as he:

1. Maintains a cumulative grade point average of at least two and one-half (2.5) on a four-point (4.0) scale, or its equivalent;
2. Maintains satisfactory academic progress; and
3. Otherwise meets the criteria of the Kids' Chance program.

(D) Provided that sufficient funds are appropriated, initial and renewal recipients who meet the eligibility requirements set forth in section 173.254, RSMo, and this rule shall be eligible for a Kids' Chance award, with the maximum scholarship award amount for each semester being the least of:

1. The actual tuition as defined in section 173.260, RSMo, charged at the approved institution where the individual is enrolled or accepted for enrollment for the number of credit hours in which the individual is enrolled; or
2. The amount of tuition charged a Missouri resident at the University of Missouri for attendance based on the same number of credit hours in which the individual is enrolled.

(E) The applicant's scholarship award shall be reduced when necessary pursuant to section 173.093, RSMo.

(F) Eligible renewal recipients shall have award priority. If funds are not available to make awards to all applicants who would otherwise meet the requirements to be renewal recipients, the department will make awards first according to priority based on the students with the lowest EFCs and then on the earliest complete and accurate applications received by the department.

(G) Applicants who qualify as initial recipients under the provisions of this rule shall receive awards if sufficient funds are appropriated and subject to the priorities described above.

(H) If funds are not available to make awards to all applicants who would otherwise meet the requirements to be initial recipients, the department will make awards first according to priority based on the students with the lowest EFCs and then on the earliest complete and accurate applications received by the department.

(I) Award notifications will be sent to the eligible applicants by the department once the applications have been approved. Notification of award eligibility will also be sent to the student financial aid office at the approved institution where the student plans to enroll or has enrolled.

(J) An applicant who has been denied a Kids' Chance award for lack of satisfactory academic progress or failure to maintain the grade point average requirement in subsection (5)(C)1-2 of this rule may not receive another Kids' Chance award until the enrollment period after the applicable standard has once again been met.

(K) Kids' Chance awards will be made for use during the academic year, but no funds for Kids' Chance awards will be granted for use for summer school.

(L) No Kids' Chance award will be made retroactive to a previous academic year. A Kids' Chance award will be made retroactive to a previous semester only upon the sole discretion of the department.

(M) Kids' Chance awards will be issued only after certification of at least half-time attendance of the student by the institution. For students enrolled as part of a consortium agreement, the student must be considered to be enrolled at least half-time at the home institution to be certified.

(N) An applicant's failure to provide an accurate and complete application or any additional information by any deadline may result in loss of the Kids' Chance award.

(O) The CBHE may withhold payment of any Kids' Chance award after initiating an inquiry into the initial or continued eligibility of a student or into the approved status of an institution.

(P) A student may transfer the Kids' Chance award from one approved public or private institution in Missouri or accredited vocational institution in Missouri to another without losing eligibility for assistance, but the CBHE shall make any necessary adjustments in the amount of the award.

(6) Information Sharing Policy. All information on an individual's Kids' Chance application will be shared with the financial aid office of the institution to which the individual has applied or that the individual is attending to permit verification of data submitted. Information may be shared with federal financial aid officers if necessary to verify data furnished by the state or federal governments as provided for in the Privacy Act of 1974, 5 U.S.C. sections 552, 552a.

AUTHORITY: Section 173.254, RSMo 2007.

## **AGENDA ITEM SUMMARY**

### **AGENDA ITEM**

Certification of Institutions to Participate in the Missouri Student Financial Assistance Programs  
Coordinating Board for Higher Education  
December 4, 2008

### **DESCRIPTION**

Kirksville Area Technical Center and Pemiscot County Vocational School of Practical Nursing (Hayti) have submitted the required application materials to participate in state student assistance programs administered by the Coordinating Board for Higher Education (CBHE) through the Missouri Department of Higher Education. Institutions must be approved by the CBHE in order to be eligible for participation in state assistance programs.

Both institutions have applied to participate in the Access Missouri Student Financial Assistance Program; the Competitiveness Scholarship Program, also known as the Marguerite Ross Barnett Memorial Scholarship Program; the Vietnam Veteran's Survivors Grant Program; and the Public Service Officer or Employee's Child Survivor Grant Program. In addition, Kirksville Area Technical Center has applied for participation in the Higher Education Academic Scholarship Program, also known as the Bright Flight program.

After review of the materials submitted by the institutions, staff has determined that both institutions meet the statutory requirements to be approved as public institutions to participate in the state student financial assistance programs indicated above. Upon approval, these institutions will be able to disburse funds from the applicable programs to eligible applicants beginning with the 2009-2010 academic year.

### **STATUTORY REFERENCE**

Section 173.236, RSMo, Vietnam Veteran's Survivors Grant Program

Section 173.250, RSMo, Higher Education Academic Scholarship Program (Bright Flight Program)

Section 173.260, RSMo, Public Service Officer or Employee's Child Survivor Grant Program

Section 173.262, RSMo, Competitiveness Scholarship Program (Marguerite Ross Barnett Memorial Scholarship Program)

Section 173.1101-173.1108, Access Missouri Financial Assistance Program

Section 173.1102(3), RSMo, eligibility provisions for Missouri public institutions to participate in the state student financial assistance programs

## **RECOMMENDED ACTION**

**It is recommended that the Coordinating Board for Higher Education approve the Kirksville Area Technical Center and Pemiscot County Vocational School of Practical Nursing to participate in the state student financial assistance programs administered by the Coordinating Board for Higher Education until September of 2010.**

## **ATTACHMENTS**

None

## **AGENDA ITEM SUMMARY**

### **AGENDA ITEM**

Proprietary School Certification Actions and Reviews  
Coordinating Board for Higher Education  
December 4, 2008

### **DESCRIPTION**

All program actions that have occurred since the September 11, 2008 Coordinating Board meeting are reported in this consent item. In addition, the report includes information concerning anticipated actions on applications to establish new postsecondary education institutions, exemptions from the department's certification requirements, and school closures.

### **STATUTORY REFERENCE**

Sections 173.600 through 173.618, RSMo, Regulation of Proprietary Schools

### **RECOMMENDED ACTION**

Assigned to Consent Calendar

### **ATTACHMENT**

Proprietary School Certification Program Actions and Reviews

## Coordinating Board for Higher Education

### Proprietary School Certification Program Actions and Reviews

#### *Certificates of Approval Issued (Authorization for Instructional Delivery)*

ComputerTraining.com at St. Louis  
St. Louis, Missouri

This for-profit school offers a six-month training program in Microsoft networking technology to prepare students to achieve Microsoft certifications. The school strives to help students “find rewarding careers in the Information Technology industry through successful, instructor-led education and personal job search consultation.” This school is not accredited.

ITT Technical Institute  
Springfield, Missouri

This for-profit school is accredited by the Accrediting Council for Independent Colleges and Schools (ACICS) and owned by ITT Educational Services, Inc., an educational system focused on technology-oriented programs of study. ITT Education Services, Inc. operates over 100 ITT Technical Institutes in more than 30 states and serves approximately 61,000 students. The campus in Springfield is the fourth approved campus of ITT Technical Institute in Missouri, with other locations in Arnold, Earth City and Kansas City. The Springfield campus is approved to offer two technology related associate’s degrees and a bachelor’s program in criminal justice.

Le Cordon Bleu College of Culinary Arts  
St. Peters, Missouri

This for-profit school is accredited by the Accrediting Council for Independent Colleges and Schools (ACICS) and owned by Career Education Corporation (CEC), which operates more than 80 postsecondary education campuses worldwide and enrolls more than 95,000 students in campus based and online education programs. The culinary school offers a nondegree program that “blends demonstration classes with hands-on, practical courses in professionally equipped kitchens.”

Sanford-Brown College  
Hazelwood, Missouri

This for-profit school, which previously operated as a branch of the Fenton campus and has now been converted to a free-standing main campus, is also accredited by the Accrediting Council for Independent Colleges and Schools (ACICS) and owned by Career Education Corporation (CEC). This school offers a mix of associate degree and non-degree programs in the areas of business, criminal justice, paralegal studies and allied health.

***Certificates of Approval Issued (Authorization Only to Recruit Students in Missouri)***

None

***Applications Pending Approval (Authorization for Instructional Delivery)***

Easy Living II, LLC  
Hannibal, Missouri

This single proprietor school will offer a 17-week nondegree Certified Nurse Assistant program. The objective of the program is to prepare students “to take care and assist people in long and short term care for health care facilities, agencies, and hospitals.” This school is not accredited.

Flex-A-Dent School of PDR  
Bolivar, Missouri

This single proprietor school will offer a two-week nondegree program in automotive paintless dent repair. The objective of the proposed program is “to train and graduate students who are truly prepared, confident, and excited to enter a successful career within the automotive restoration industry.” This school is not accredited.

Private Daily Nursing  
Kansas City, Missouri

This single proprietor school proposes a nondegree programs in medication aide. This school is not accredited.

***Applications Pending Approval (Authorization Only to Recruit Students)***

Grand Canyon University  
Phoenix, Arizona

This for-profit university with a traditional campus in Phoenix is accredited by the Higher Learning Commission and offers degree programs in a variety of fields, including education, nursing and business. The school, which has applied to recruit students for its online bachelor’s, masters and doctoral degree programs, “emphasizes individual attention for both traditional undergraduate students, as well as the working professional.”

***Exemptions Granted***

None

### **Schools Closed**

ComSkill Learning Center  
Kansas City, Missouri

This unaccredited, for-profit school offered instructional programs relating to office skills such as typing and computer software operation. The school submitted a recertification application, but failed to provide requested information and payment. Upon receipt of further department correspondence regarding recertification, the school verbally notified department staff of the closing and confirmed no students were enrolled at the time the school closed. However, the school has not yet provided written confirmation of its closing or details of how student records will be maintained. Staff continues its effort to ensure the school complies with requirements of school closure.

Skyline Aeronautics  
Chesterfield, Missouri

This for-profit, limited liability company operated a full-service flight training school in addition to its aircraft rental and maintenance facility. The school offered private, instrument, and commercial pilot training programs. Although the school was approved and certified by the Federal Aviation Administration, it was not accredited. Department staff was notified by the Veteran's Administration that the school closed its doors to the public on November 6, without prior notice to students or the MDHE. The school's Web site provides information relating to retention of student records, but the school has not yet provided written confirmation of its closing or details of how the school will comply with department requirements for the school closure process.

## **AGENDA ITEM SUMMARY**

### **AGENDA ITEM**

Appointments to the CBHE Proprietary School Advisory Committee  
Coordinating Board for Higher Education  
December 4, 2008

### **DESCRIPTION**

At the end of this calendar year, three vacancies will occur on the Proprietary School Advisory Committee (PSAC). The retiring members are Mr. Sam Atieh, American College of Technology (St. Joseph); Mr. Larry Cartmill, Heritage College (Kansas City); and Ms. Melissa Mangold, Sanford-Brown College (Fenton). In addition, an existing member of the committee has recently resigned due to a change in responsibilities and transfer outside of the state of Missouri. The resigning member is Mr. Charles Ware, Pinnacle Career Institute (Kansas City).

The Commissioner has appointed Mr. Shane Smeed, DeVry University (Kansas City),; Ms. Cynthia Musterman, Patricia Stevens College (St. Louis); and Mr. Cristobal Medina, Guadalupe Culinary Arts Institute (Kansas City) to fill the vacancies. These appointments are for a term of three years, begin on January 1, 2009, and expire on December 31, 2011. To fill the remaining two years of the term of Mr. Ware, the Commissioner has appointed Ms. Carrie Stamper, Missouri Taxidermy Institute (Osage Beach). Ms. Stamper's term will expire on December 31, 2010.

These individuals have been selected through processes and criteria consistent with the board's June 7, 2001 policy to ensure diverse representation in appointments to committees.

### **STATUTORY REFERENCE**

Section 173.614, RSMo, Regulation of Proprietary Schools

### **RECOMMENDED ACTION**

Assigned to Consent Calendar

### **ATTACHMENTS**

- Attachment A: Background Information—Appointments to the Proprietary School Advisory Committee
- Attachment B: January 1, 2009 Membership Roster—CBHE Proprietary School Advisory Committee

Coordinating Board for Higher Education  
December 4, 2008

## **Background Information Appointments to the Proprietary School Advisory Committee**

The Proprietary School Advisory Committee (PSAC) is a statutorily established committee consisting of seven members serving three-year terms (Section 173.614, RSMo). The statute defines the general eligibility requirements as individual proprietors, general partners of a partnership, or managerial employees of proprietary schools. The statute also charges the committee with the following responsibilities.

- Advise the board in the administration of the proprietary school certification program
- Make recommendations with respect to the rules and regulations establishing minimum standards of operation
- Advise the board with respect to grievances and complaints

At the end of this calendar year, three regular vacancies will occur on the PSAC. In addition, there has been one recent resignation. The Commissioner has appointed Mr. Shane Smeed, DeVry University (Kansas City); Ms. Cynthia Musterman, Patricia Stevens College (St. Louis); and Mr. Cristobal Medina, Guadalupe Culinary Arts Institute (Kansas City) to fill the regular vacancies. These appointments are for a term of three years and begin on January 1, 2009 and expire on December 31, 2011. To fill the remaining two years of the unexpired term, the Commissioner has appointed Ms. Carrie Stamper, Missouri Taxidermy Institute (Osage Beach). Ms. Stamper's term will expire on December 31, 2010.

Mr. Smeed is currently the President of DeVry University's Kansas City Metro campus. DeVry University is affiliated with the DeVry, Inc. system of higher education institution, which offers career-oriented undergraduate and graduate degree programs in technology, business and management at more than 90 locations. In Missouri, DeVry has a long history in the state of Missouri dating back to the 1930s. DeVry University is accredited by the Higher Learning Commission (HLC) of the North Central Association. Mr. Smeed has been President of the DeVry Kansas City Campus since December of 2007 and has served a wide range of responsibilities within the system since 1998. Mr. Smeed has won numerous honors during his tenure with DeVry and has been an active member of the education community for many years. Mr. Smeed earned his Bachelor of Science in business operations from DeVry Institute of Technology in Phoenix, Arizona and a Master of Business Administration from the Keller Graduate School of Management in Kansas City, Missouri.

Ms. Musterman is the President of Patricia Stevens College, located in St. Louis, Missouri. Patricia Stevens offers numerous programs at the associate and bachelor degree level in paralegal studies, interior design, business administration, and marketing. It is accredited by the Accrediting Council of Independent Colleges and Schools (ACICS). Ms. Musterman has been involved with Patricia Stevens since 1995 and has served as president since 1999. Prior to joining the college, Ms. Musterman was practicing attorney in Illinois and St. Thomas, USVI. Ms. Musterman earned a Bachelor of Arts degree in communication from Arizona State University and a Juris Doctorate from the Washington University School of Law.

Mr. Medina is the Executive Director of the Guadalupe Centers, Inc. and the Guadalupe Culinary Arts Institute. The institute, initially certified to operate in 2007, is unaccredited and offers a nondegree program in Culinary Arts. The Guadalupe Centers, established as a volunteer school

and clinic for underprivileged Mexican immigrants, became one of the nation's first social service agencies for Latinos and has grown to be the heart of the Latino community within Kansas City. Mr. Medina has been involved with the center's activities in 1980. Mr. Medina earned an Associate's Degree in Business Education from Platt Business College.

Ms. Carrie Stamper is the administrator and owner of Missouri Taxidermy Institute of Linn Creek, Missouri. The school, initially certified to operate in 2004, is unaccredited. The school offers two programs teaching the art and science of taxidermy. Although Ms. Stamper's experience in the school business is somewhat limited, her background in private business and administrative issues prepare her to make significant contributions to the committee.

**PROPRIETARY SCHOOL ADVISORY COMMITTEE**

**Membership Roster  
January 1, 2009**

Ms. Paula Jerden  
District Manager  
ITT Technical Institute  
3640 Corporate Trail Drive  
Earth City, MO 63045 (314) 298-7800  
*(Term expires 12/31/2010)*

Mr. Cris Medina  
Executive Director  
Guadalupe Culinary Arts Institute  
1015 Avenida Cesar E. Chavez  
Kansas City, MO 64108 (816) 421-1015  
*(Term expires 12/31/2011)*

Ms. Cynthia Musterman  
President  
Patricia Stevens College  
330 North Fourth Street, Suite 306  
St. Louis, MO 63102 (314) 421-0949  
*(Term expires 12/31/2011)*

Ms. Patty Shoemaker  
Co-Director  
WTI – Joplin Campus  
1531 East 32<sup>nd</sup> Street  
Joplin, MO 64804 (417) 206-9115  
*(Term expires 12/31/2009)*

Mr. Shane Smeed  
President  
DeVry University  
11224 Holmes Road  
Kansas City, MO 64131 (816) 941-0430  
*(Term expires 12/31/2011)*

Ms. Carrie Stamper  
Administrator  
Missouri Taxidermy Institute  
4043 East Highway 54  
Linn Creek, MO 65052 (573) 346-6871  
*(Term expires 12/31/2010)*

Mr. John Vatterott, Jr.  
President  
American Trade School  
9510 Page Avenue  
Overland, MO 63132 (314) 423-1900  
*(Term expires 12/31/2009)*

## AGENDA ITEM SUMMARY

### AGENDA ITEM

Annual Report of the State Student Financial Aid Committee  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

The State Student Financial Aid Committee, the CBHE's permanent advisory committee on state student financial aid programs and issues, has continued its work to advise the board on steps needed to modernize and streamline the state's student financial assistance programs. The intent of this agenda item is to provide the board with the requested annual update from this committee.

#### Access Missouri

##### *Accomplishments*

- For Academic Year 2007-2008, nearly 39,000 students received need-based financial assistance through Access Missouri totaling more than \$72 million.
- Approximately one in three of recipients were in the eligibility range with an average adjusted gross income (AGI) of less than \$11,000. Nearly two in three recipients have an expected family contribution (EFC) indicating they were eligible to receive a federal Pell grant, an additional indicator of financial need. The average AGI for this group was about \$20,500.
- Approximately 40 percent of the program funds were awarded to students that reported neither of their parents had completed a postsecondary education program.

##### *Ongoing Challenges*

- Questions continue to be raised regarding the funding of students that choose to attend Missouri independent institutions. While the proportion of funds received by these students declined from the levels of previous programs, approximately 50 percent of the program funds went to such students.
- In the current academic year, the award cutoff was raised to an EFC of \$14,000. This change is consistent with statutory provisions relating to the expenditure of additional funds appropriated for the program. This has raised concerns regarding the funding of students from affluent families. An alternate approach would be to extend the deadline for completion of the Free Application for Federal Student Aid (FAFSA), which serves as the application for Access Missouri. Significant numbers of students with EFCs of \$12,000 or less miss the April 1 deadline established by the MDHE and adopting a more flexible cutoff has been discussed as an option to expand program eligibility without changing the scope of the financial eligibility criterion.

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- The committee has continued to discuss the need and suggestions for establishing performance indicators for this program. With periodic inflationary adjustments and sunset provisions, this area must remain a subject of future development.

### **Bright Flight**

#### *Accomplishments*

- The program continues to be fully funded, with all eligible students receiving a full Bright Flight award.
- The program served more than 8,700 students in academic year 2007-2008 with awards totaling nearly \$16.8 million

#### *Ongoing Challenges*

- Legislative changes enacted as part of SB 389 change the program to a two-tiered award system. MDHE staff and committee members are working on the changes necessary to implement these provisions including updating existing administrative rules for the program and incorporating the necessary changes into the FAMOUS system.
- Issues of award timing and eligibility continue to be important to this program and the students it serves. The committee has spent considerable time assisting staff in drafting administrative rule changes to simplify and streamline this process as well as provide feedback on the legislative proposal to address these issues.

### **New Program Implementation**

Over the past year, the MDHE has been charged with the implementation of two new financial assistance programs and providing guidance concerning the implementation of the Returning Heroes Act and legislation relating to illegal immigration. The committee has provided guidance on the development of both new program processes and procedures and has served as a sounding board for questions and answers relating to the other legislative mandates. While challenges continue to exist in both areas, the committee has been involved in helping the MDHE respond to these issues and will continue to be involved as these items continue to be addressed.

### **Other Issues**

- Part of the platform of the Governor-Elect includes a proposal to establish a new student financial assistance program (Missouri Promise) described as ensuring qualified students will have sufficient financial assistance to cover their tuition and fee costs at public institutions of higher education. The committee has reviewed the information available concerning this new program and MDHE staff has begun discussions with the transition team to explore the best way to integrate the purposes of Access Missouri and this new proposal. Details concerning the new program are being developed and should be available after the first of the year. MDHE staff will work closely with the political leadership on options for launching this new program if it is adopted.

- An important objective for the financial aid committee and the MDHE staff continues to be improvement of current program operations. The primary strategy for accomplishment of this objective has been the review and revision of the administrative rules that govern program operation. Suggested changes continue to be brought to the CBHE for review and action and the committee will continue to pursue this process for change.
- As an outgrowth of the recent projects involving the automated delivery system for state financial assistance (FAMOUS), the need for modernization of this system has become a topic of discussion. The first phases of this modernization project are currently underway and the committee will continue to play an integral role the implementation of these changes and design of future projects.
- The development of a college cost estimator has been a component of the Governor's priorities for the department for some time. The committee has begun a process of reviewing existing products provided by other organizations and has discussed a phased approach to integrating this new item into the department's website. With the awarding of the College Access Challenge Grant, a new source of funding to plan for and implement this and other needed changes has become available.

### **Conclusion**

The State Student Financial Aid Committee continues to play a crucial role in the development, implementation, and improvement of the state's financial assistance programs. With the many changes that are anticipated in this area over the next several years, they will remain a valuable resource for the board and the MDHE as we address the related challenges.

### **STATUTORY REFERENCE**

Section 173.234, RSMo, War Veterans Survivor Grant Program  
Section 173.235, RSMo, Vietnam Veteran's Survivor Grant Program  
Section 173.250, RSMo, Higher Education Academic Scholarship Program  
Section 173.254, RSMo, Kids' Chance Scholarship Program  
Section 173.260, RSMo, Public Service Officer or Employee's Child Survivor Grant Program  
Section 173.262, RSMo, Marguerite Ross Barnett Memorial Scholarship Program  
Section 173.1101, RSMo, Access Missouri Financial Assistance Program

### **RECOMMENDED ACTION**

Assigned to Consent Calendar

### **ATTACHMENT(S)**

None

## AGENDA ITEM SUMMARY

### AGENDA ITEM

State Student Financial Aid Committee Membership  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

In June 2006, the Coordinating Board converted its temporary State Aid Program Task Force to the standing State Student Financial Aid Committee (SSFAC). In December 2007, a membership structure and appointment terms were established. The intent of this board item is to notify the board of recent appointments by the Commissioner of Higher Education to the committee and changes to the committee make up.

All members of the committee are appointed by the Commissioner of Higher Education. Regular appointments are for two-year terms and appointments to fill vacant positions are for the remainder of the unexpired term. Appointments to the committee are based on recommendations from the related affinity group, when such a group exists, with other appointments based on input from other organizations and agencies as appropriate.

Effective October 31, 2008, Mr. Joe Camille resigned his position on the committee as a result of his retirement as director of student financial assistance for the University of Missouri-Columbia. The commissioner has appointed Mr. James Brooks, Director of Student Financial Assistance for the University of Missouri-Columbia to serve for the remainder of his term, effective through December 31, 2008.

At the end of this calendar year, nine terms expire for existing members. The appointments to fill those terms, which will extend from January 1, 2009 through December 31, 2010, are as follows. An asterisk (\*) indicates the reappointment of an existing member.

#### **Council on Public Higher Education (COPHE)**

James Brooks, Financial Aid Director

University of Missouri-Columbia

Appointment currently pending COPHE recommendation. An appointment to fill this position will be announced at the meeting.

#### **Missouri Community College Association (MCCA)**

Cindy Butler, Director of Student Financial Aid\*

Metropolitan Community Colleges

Amy Hager, Director of Financial Aid\*

Moberly Community College

#### **Independent Colleges and Universities of Missouri (ICUM)**

Laurie Wallace, Director of Financial Services\*

Missouri Baptist University

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Rose Windmiller, Director of State Relations and Local Government Affairs\*  
Washington University

**Independent Colleges (Non-ICUM Member)**

Charles "Buddy" Mayfield, Director of Financial Aid  
Missouri Valley College

**Missouri Association of Private Career Colleges and Schools (MAPCCS)**

George Holske, President\*  
Metro Business College

**Office of the Governor**

Vacant pending appointment by Governor-Elect

During the review of appointments to the committee, a gap in the current committee membership became apparent. There are approximately ten private professional/technical institutions, which are generally non-public single purpose or vocationally oriented, that meet the institutional participation criteria for state student assistance programs and do not have representation on this committee. In order to ensure the committee is truly representative of all aspects of higher education in the state, the commissioner has established an additional institutional category with one representative on the committee. The initial appointment in this category, whose term will extend through December 31, 2010, is as follows.

**Private Professional/Technical Institutions**

Jason Crowe, Chief Financial Aid Officer  
Barnes-Jewish College of Nursing

Attached is a listing of the committee membership effective January 1, 2009 including the appointments referenced above.

**STATUTORY REFERENCE**

Section 173.234, RSMo, War Veterans Survivor Grant Program  
Section 173.235, RSMo, Vietnam Veteran's Survivor Grant Program  
Section 173.250, RSMo, Higher Education Academic Scholarship Program  
Section 173.254, RSMo, Kids' Chance Scholarship Program  
Section 173.260, RSMo, Public Service Officer or Employee's Child Survivor Grant Program  
Section 173.262, RSMo, Marguerite Ross Barnett Memorial Scholarship Program  
Section 173.1101, RSMo, Access Missouri Financial Assistance Program

**RECOMMENDED ACTION**

Assigned to Consent Calendar

**ATTACHMENT**

State Student Financial Aid Committee Membership Roster – January 1, 2009

**STATE STUDENT FINANCIAL AID COMMITTEE MEMBERS AND LENGTH OF TERMS**

Effective January 1, 2009

**Council on Public Higher Education (COPHE)**

Angie Beam, Assistant Director of Financial Aid

Missouri Western State University (term expires December 31, 2009)

James Brooks, Financial Aid Director

University of Missouri-Columbia (term expires December 31, 2010)

Karen Walker, Financial Aid Director

Southeast Missouri State University (term expires December 31, 2009)

*Vacant - Appointment currently pending COPHE recommendation (term expires December 31, 2010)*

**Missouri Community College Association (MCCA)**

Kathy Brockgreitens, Registrar & Director of Financial Assistance & Admissions

St. Charles Community College (term expires December 31, 2009)

Cindy Butler, District Director of Student Financial Aid

Metropolitan Community College (term expires December 31, 2010)

Khaneetah Cunningham, Manager, Student Financial Aid

St. Louis Community College-Florissant Valley (will become vacant December 31, 2009)

Amy Hager, Director of Financial Aid

Moberly Area Community College (term expires December 31, 2010)

**Independent Colleges and Universities of Missouri (ICUM) Members**

Brad Gamble, Director of Financial Assistance

Southwest Baptist University (term expires December 31, 2009)

Laurie Wallace, Director of Financial Services

Missouri Baptist University (term expires December 31, 2010)

Cari Wickliffe, Director of Student Financial Services

Saint Louis University (term expires December 31, 2009)

Rose Windmiller, Director State Relations and Local Government Affairs

Washington University (term expires December 31, 2010)

**Non-ICUM Members**

Lori Bode, Director of Financial Aid

Lindenwood University (term expires December 31, 2009)

Charles "Buddy" Mayfield, Director of Financial Aid

Missouri Valley College (term expires December 31, 2010)

**Missouri Association of Private Career Colleges and Schools (MAPCCS)**

George Holske, President

Metro Business College (term expires December 31, 2010)

**Linn State Technical College**

Becky Whithaus, Financial Aid Director (term expires December 31, 2009)

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**Professional/Technical Schools**

Jerry Cox, Financial Aid Administrator

Pike/Lincoln Technical Center (term expires December 31, 2009)

**Private Professional/Technical Institutions**

Jason Crowe, Chief Financial Aid Officer

Barnes-Jewish College of Nursing (term expires December 31, 2010)

**Office of the Governor**

*Vacant – Pending appointment by Governor-Elect*

**Missouri Senate Staff**

Trevor Foley, Budget Analyst, Senate Appropriations (term expires December 31, 2009)

**Missouri House of Representatives Staff**

Mike Price, Budget Analyst, House Appropriations (term expires December 31, 2009)

**Missouri Higher Education Loan Authority (MOHELA)**

Bethany Moran, Regional Account Manager

MOHELA (term expires December 31, 2009)

**Missouri Department of Higher Education (MDHE)**

Leroy Wade, Assistant Commissioner, Financial Assistance, Outreach, and Proprietary Certification (term expires December 31, 2009)

**MDHE Support Staff**

Kelli Reed, Student Assistance Associate

Amy Haller, Program Specialist

## AGENDA ITEM SUMMARY

### AGENDA ITEM

2009 Transfer Conference  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

The Committee on Transfer and Articulation - Advisory Council (COTA-AC) planned the 2009 conference to be practitioner focused and driven by evaluations of the 2008 Transfer Conference. COTA-AC, in collaboration with MDHE staff, sent a call for proposals to potential conference attendees across Missouri's higher education sectors. COTA-AC reviewed and selected six proposals that were subsequently approved by COTA.

The 2009 Transfer Conference will be held on January 30, 2009, in Columbia, Missouri. The conference will be centered on the theme "*How Policy Affects Practice, How Practice Affects Policy*". This year's reformatted conference will focus on the practitioner's perspective and will provide a forum for information sharing. The conference will have three breakout sessions with presentations in each of three tracks: 1) Current Statewide Initiatives; 2) Best Practices in Transfer Credit; and 3) Transfer Student Data and Research. Transfer practitioners and administrators from Missouri's colleges and universities will make the presentations, and MDHE staff will provide updates on statewide initiatives. Lunch will include an open microphone session where attendees may discuss transfer issues important to their institutions and students.

In November 2008, the Transfer Conference registration form was sent to potential attendees, and the form may also be found on the MDHE website. Interested attendees are asked to register before January 16, 2009, and space is limited to 200 attendees.

### STATUTORY REFERENCE

Sections 173.005.2(1), 173.005.2(8), 173.030(1), and 173.030(2), RSMo, Statutory requirements regarding CBHE approval of new degree programs.

### RECOMMENDED ACTION

Assigned to Consent Calendar

### ATTACHMENTS

None

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## AGENDA ITEM SUMMARY

### AGENDA ITEM

Results from the 2007 – 2008 Postsecondary Technical Education Survey  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

A well-planned and efficient technical education delivery system is an ongoing emphasis as Missouri focuses on student success and workforce development in conjunction with a range of major initiatives, including strategic planning and evaluation of goals outlined in the statewide coordinated plan, *Imperatives for Change*. The intent of this agenda item is to provide the board with selected results from the 2007 - 2008 Postsecondary Technical Education survey.

### Background

Regional Technical Education Councils (RTECs) centered in community college service regions and at Linn State Technical College were established under the State Plan for Postsecondary Vocational Technical Education to provide coordinated support for technical / vocational education across the state. The statewide plan, approved by the Coordinating Board in June 1996, set forth recommendations including the establishment of the RTECs that consist of representatives of regional public and private postsecondary institutions, employers, labor unions, and local governments. Since their inception, RTECs have worked collaboratively to:

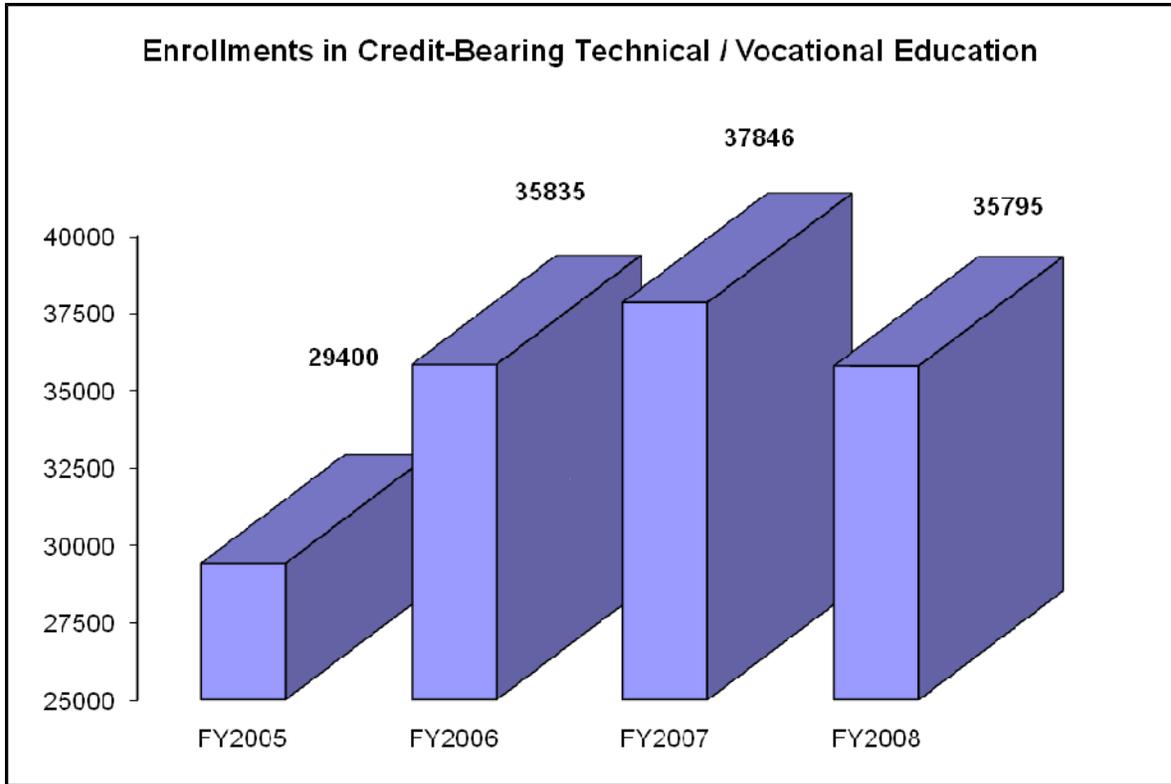
- Strengthen educational opportunity across apprenticeship, certificate, and associate's degree programs in support of technical / vocational workforce development
- Strengthen existing or design new training, certificate, and degree programs that support regional and statewide needs, such as allied health and other METS fields
- Manage delivery of customized and contract training programs, offered in collaboration with the Department of Elementary and Secondary Education (DESE), the Department of Economic Development (DED), and area employers
- Develop other collaborative partnerships to provide courses and programs that meet the needs of the regions' residents and employers.

### FY 2008 Survey Results

Each year, the MDHE surveys community colleges and Linn State Technical College for information about postsecondary technical education at the main campus and at each outreach site. While funding earmarked specifically for RTECs has remained essentially stable, colleges are also leveraging additional funds to provide greater opportunities for Missouri students in vocational / technical fields. In total, community colleges and Linn State Technical College reported over \$108.6 million in expenditures on technical education and training programs, an

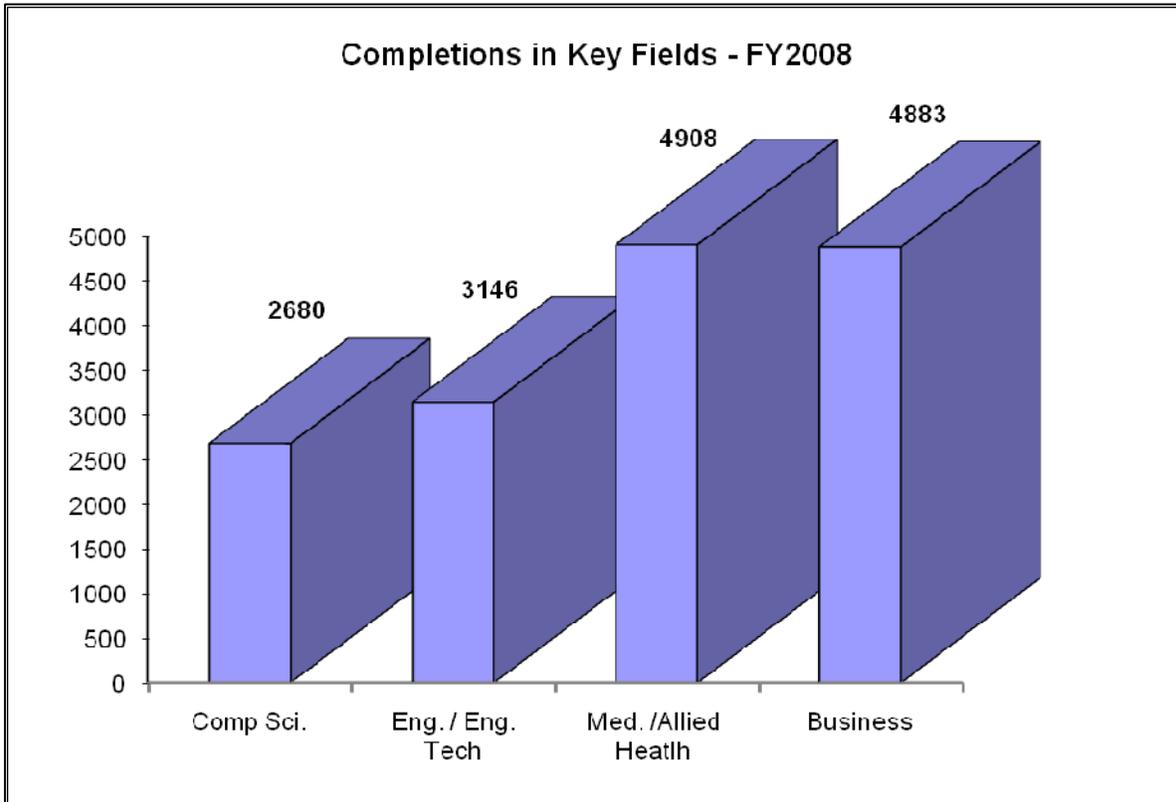
Coordinating Board for Higher Education  
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increase of 3.3 percent over FY 2007. Results from the FY 2008 survey illustrate, however, that unduplicated enrollments (students are counted once, though some enrolled in more than one program) in credit-bearing technical / vocational education decreased slightly from 37,846 to 35,795.



Missouri community colleges and Linn State Technical College offered 988 certificate and degree programs in technical and vocational education fields across all sites in FY 2008, including 439 certificate programs, up from 433 the previous year, and 549 associate's degree programs, up from 494 during the previous year. In FY 2008, completions in these programs increased by 6.2 percent.

In addition, community colleges and Linn State Technical College support workforce and economic development in key fields and support statewide goals, including growth in key-METS and health fields set forth in *Imperatives for Change*. Completions in selected key fields in technical education in FY 2008 included computer science (2,680), pre-engineering and engineering technology (3,146), medical and allied health (4,908), and business and marketing fields (4,883). Enrollments and completions in other available disciplines were varied, and programs included computer aided design (CAD) drafting, fire protection, construction management, accounting, and automotive technology.



Finally, participation in employment training programs was also significant in the past year; in FY 2008 the Missouri Community College New Jobs Training and Retention programs, designed to provide assistance in employee training, provided training to an unduplicated count of 3,573 workers in cooperation with 22 employers. Two additional educational partnership programs, Customized and Contract Training Programs, provide local and on-site technical training to local businesses and their employees. The Customized Training program provided training opportunities to an unduplicated count of 32,577 workers on over 281 separate training projects. Similarly, Contract Training programs enrolled an unduplicated count of 13,239 workers in over 183 separate training projects.

### **Conclusion**

Missouri's community colleges and Linn State Technical College are invaluable resources for students seeking workforce training or the improvement of technical / vocational skills, as well as for the state as a whole as all stakeholders work collaboratively to strengthen educational attainment and human capital. Programs and courses offered by participating institutions will assist the state in achieving goals outlined in the statewide coordinated plan, *Imperatives for Change*, and will assist the state in recruiting new employers and entrepreneurs.

Finally, the state's P-20 Council and developing regional councils will continue to identify and address opportunities for growth and collaboration among educators, business leaders, and policymakers. Community college RTEC networks will continue to be actively engaged in this process of regional education and workforce development needs throughout Missouri and will be interwoven with a new regional focus for the proposed Mission review process that is targeted for the upcoming year.

### **STATUTORY REFERENCE**

Section 178.637(2), RSMo, Strengthening the delivery of postsecondary technical education  
Sections 178.892 through 178.896, RSMo, Community college job training program

### **RECOMMENDED ACTION**

Assigned to Consent Calendar

### **ATTACHMENT(S)**

None

## **AGENDA ITEM SUMMARY**

### **AGENDA ITEM**

Academic Program Actions  
Coordinating Board for Higher Education  
December 4, 2008

### **DESCRIPTION**

All program actions that have occurred since the September 11, 2008, Coordinating Board meeting are reported in this consent calendar item.

### **STATUTORY REFERENCE**

Sections 173.005.2(1), 173.005.2(8), 173.030(1), and 173.030(2), RSMo, Statutory requirements regarding CBHE approval of new degree programs.

### **RECOMMENDED ACTION**

Assigned to Consent Calendar

### **ATTACHMENT**

Academic Program Actions

## ACADEMIC PROGRAM ACTIONS

Per RSMo. 173.005.11 and 6 CSR 10-10.010, out-of-state public institutions offering programs in the state are now subject to an approval process similar to that of Missouri public institutions of higher education. This includes approval by the CBHE of all courses offered within the State of Missouri.

### I. Programs Discontinued

#### Culver-Stockton College

Current Program:

BS, Recreation Management

Approved Change:

Delete program.

Program as Changed:

BS, Recreation Management (deleted)

#### Lindenwood University

1) Current Program:

BS, Agribusiness

Approved Change:

Delete program.

Program as Changed:

BS, Agribusiness (deleted)

2) Current Program:

MA, Business Specialty Area  
Business to Business  
Human Resources  
International Business  
Investment Management  
Leadership  
Management  
Marketing  
Organizational Behavior  
Sales  
Training & Development

Approved Change(s):

Delete program and all options.

Program as Changed:

MA, Business Specialty Area (deleted)  
Business to Business (deleted)  
Human Resources (deleted)  
International Business (deleted)  
Investment Management (deleted)  
Leadership (deleted)  
Management (deleted)  
Marketing (deleted)  
Organizational Behavior (deleted)  
Sales (deleted)  
Training & Development (deleted)

3) Current Program:

C1, Gerontology

Approved Change:

Delete certificate.

Program as Changed:

C1, Gerontology (deleted)

4) Current Program:

MS, Health Promotion

Approved Change(s):

Delete program.

Program as Changed:

MS, Health Promotion (deleted)

5) Current Program:

BA, Valuation Science (appraisal) (Off-site at Westport)

Approved Change:

Delete program.

Program as Changed:

BA, Valuation Science (appraisal) (deleted)

- 6) Current Program:  
MS, Valuation Sciences (Off-site at Westport)

Approved Change:  
Delete program.

Program as Changed:  
MS, Valuation Sciences (deleted)

- 7) Current Program:  
C1, Gerontology (Off-site at Westport)

Approved Change:  
Delete program.

Program as Changed:  
C1, Gerontology (deleted)

## **II. Programs and Options Placed on Inactive Status**

### **Lindenwood University**

- 1) Current Program:  
MS, Human Resource Management (Off-site at Westport)

Approved Change:  
Inactivate program.

Program as Changed:  
MS, Human Resource Management (inactive)

- 2) Current Program:  
MS, Mass Communications (Off-site at Westport)

Approved Change:  
Inactivate program.

Program as Changed:  
MS, Mass Communications (inactive)

- 3) Current Program:  
MA, Professional and School Counseling (Off-site at Westport)

Approved Change:  
Inactivate program.

Program as Changed:  
MA, Professional and School Counseling (inactive)

- 4) Current Program:  
C2, School Psychological Examiner (Off-site at Westport)

Approved Change:  
Inactivate program.

Program as Changed:  
C2, School Psychological Examiner (inactive)

- 5) Current Program:  
MA, Art History

Approved Change:  
Inactivate program.

Program as Changed:  
MA, Art History (inactivate)

- 6) Current Program:  
MA, Professional and School Counseling

Approved Change:  
Inactivate program.

Program as Changed:  
MA, Professional and School Counseling (inactive)

- 7) Current Program:  
BA, Valuation Science (appraisal)

Approved Change:  
Inactivate program.

Program as Changed:  
BA, Valuation Science (appraisal) (inactive)

- 8) Current Program:  
MA, Valuation Sciences
- Approved Change:  
Inactivate program.
- Program as Changed:  
MA, Valuation Sciences
- 9) Current Program:  
BA, Writing
- Approved Change:  
Inactivate program.
- Program as Changed:  
BA, Writing (inactive)
- 10) Current Program:  
BA, Business Administration (Bi-State Development Agency location only)  
Accounting  
Economics  
Finance  
Human Service Agency Management  
Management  
Management Info Systems (emphasis)  
Marketing  
Pre-Law  
Retail Marketing and Fashion Merchandising
- Approved Change:  
Inactivate program and all options at this location.
- Program as Changed:  
BA, Business Administration (inactive)  
Accounting (inactive)  
Economics (inactive)  
Finance (inactive)  
Human Service Agency Management (inactive)  
Management (inactive)  
Management Info Systems (emphasis) (inactive)  
Marketing (inactive)  
Pre-Law (inactive)  
Retail Marketing and Fashion Merchandising (inactive)

- 11) Current Program:  
BA, Communications (Off-site at Bi-State Development Agency location)  
Corporate and Industrial Communications
- Approved Change:  
Inactivate program and option at this location.
- Program as Changed:  
BA, Communications (inactive)  
Corporate and Industrial Communications (inactive)
- 12) Current Program:  
BA, Human Resource Management (Off-site at Bi-State Development Agency)
- Approved Change:  
Inactivate program at this location.
- Program as Changed:  
BA, Human Resource Management (inactive)
- 13) Current Program:  
BA, Business Administration (Off-site at GTE Telecommunication Operations)  
Accounting  
Economics  
Finance  
Human Service Agency Management  
Management  
Management Info Systems (emphasis)  
Marketing  
Pre-Law  
Retail Marketing and Fashion Merchandising
- Approved Change:  
Inactivate program and all options at this location.
- Program as Changed:  
BA, Business Administration  
Accounting (inactive)  
Economics (inactive)  
Finance (inactive)  
Human Service Agency Management (inactive)  
Management (inactive)  
Management Info Systems (emphasis) (inactive)  
Marketing (inactive)  
Pre-Law (inactive)  
Retail Marketing and Fashion Merchandising (inactive)

- 14) Current Program:  
BA, Communications (Off-site at GTE Telecommunication Operations)  
Corporate and Industrial Communications
- Approved Change:  
Inactivate program and option at this location.
- Program as Changed:  
BA, Communications (inactive)  
Corporate and Industrial Communications (inactive)
- 15) Current Program:  
BA, Human Resource Management (Off-site at GTE Telecommunication Operations)
- Approved Change:  
Inactivate program at this location.
- Program as Changed:  
BA, Human Resource Management (inactive)
- 16) Current Program:  
MA, Administration of Education (Off-site at St. Louis Christian College)
- Approved Change:  
Inactivate program.
- Program as Changed:  
MA, Administration of Education (inactive)
- 17) Current Program:  
BA, Business Administration (Off-site at St. Louis Christian College)  
Accounting  
Economics  
Finance  
Human Service Agency Management  
Management  
Management Info Systems (emphasis)  
Marketing  
Pre-Law  
Retail Marketing and Fashion Merchandising
- Approved Change:  
Inactivate program and all options.

Program as Changed:

- BA, Business Administration (inactive)
- Accounting (inactive)
- Economics (inactive)
- Finance (inactive)
- Human Service Agency Management (inactive)
- Management (inactive)
- Management Info Systems (emphasis) (inactive)
- Marketing (inactive)
- Pre-Law (inactive)
- Retail Marketing and Fashion Merchandising (inactive)

18) Current Program:

- MA, Educational Administration, Secondary (Off-site at St. Louis Christian College)

Approved Change:

Inactivate program.

Program as Changed:

- MA, Educational Administration, Secondary (inactive)

19) Current Program:

- MA, Education (Off-site at St. Louis Christian College)
- Library Media Certification

Approved Change:

Inactivate program and option.

Program as Changed:

- MA, Education (inactive)
- Library Media Certification (inactive)

20) Current Program:

- BA, Business Administration (Off-site at Synergy Center)
- Accounting
- Economics
- Finance
- Human Service Agency Management
- Management
- Management Info Systems (emphasis)
- Marketing
- Pre-Law
- Retail Marketing and Fashion Merchandising

Approved Change:

Inactivate program and all options.

Program as Changed:

BA, Business Administration (inactive)  
Accounting (inactive)  
Economics (inactive)  
Finance (inactive)  
Human Service Agency Management (inactive)  
Management (inactive)  
Management Info Systems (emphasis) (inactive)  
Marketing (inactive)  
Pre-Law (inactive)  
Retail Marketing and Fashion Merchandising (inactive)

21) Current Program:

BA, Communications (Off-site at Synergy Center)  
Corporate and Industrial Communications  
Mass Communications  
Pre-Law

Approved Change:

Inactivate program and all options.

Program as Changed:

BA, Communications (inactive)  
Corporate and Industrial Communications (inactive)  
Mass Communications (inactive)  
Pre-Law (inactive)

22) Current Program:

BA, Gerontology (Off-site at Synergy Center)

Approved Change:

Inactivate program.

Program as Changed:

BA, Gerontology (inactive)

23) Current Program:

BA, Health Management (Off-site at Synergy Center)  
Human Service Agency Management

Approved Change:

Inactivate program and option.

Program as Changed:

BA, Health Management (inactive)  
Human Service Agency Management (inactive)

24) Current Program:  
BA, Human Resource Management (Off-site at Synergy Center)

Approved Change:  
Inactivate program.

Program as Changed:  
BA, Human Resource Management (inactive)

25) Current Program:  
MS, Corporate Communications (Off-site at Westport)

Approved Change:  
Inactivate program.

Program as Changed:  
MS, Corporate Communications (inactive)

**University of Missouri – Kansas City**

1) Current Program:  
MA, Educational Administration  
Elementary School Administration  
General  
Higher Education Administration  
Secondary School Administration

Approved Change:  
Inactivate option General.

Program as Changed:  
MA, Educational Administration  
Elementary School Administration  
General (inactive)  
Higher Education Administration  
Secondary School Administration

2) Current Program:  
MPA, Public Administration  
Early Childhood Leadership  
General  
Gerontology Administration  
Health Services Admin  
Human Resources Management  
Information Operations  
Nonprofit Management

Organizational Behavior  
Urban Administration

Approved Change:

Inactivate options Early Childhood Leadership, Gerontology Administration, Human Resources Management, Information Operations, and Organizational Behavior.

Program as Changed:

MPA, Public Administration  
Early Childhood Leadership (inactive)  
General  
Gerontology Administration (inactive)  
Health Services Administration  
Human Resources Management (inactive)  
Information Operations (inactive)  
Nonprofit Management  
Organization Behavior (inactive)  
Urban Administration

3) Current Program:

MPA, Public Administration  
Early Childhood Leadership  
General  
Gerontology Administration  
Health Services Admin  
Human Resources Management  
Information Operations  
Nonprofit Management  
Organizational Behavior  
Urban Administration

Approved Change:

Inactivate options Early Childhood Leadership, Gerontology Administration, Information Operations, Human Resources Management, and Organizational Behavior.

Program as Changed:

MPA, Public Administration  
Early Childhood Leadership (inactive)  
General  
Gerontology Administration (inactive)  
Health Services Admin  
Human Resources Management (inactive)  
Information Operations (inactive)  
Nonprofit Management

Organizational Behavior (inactive)  
Urban Administration

### **III. Approved Changes in Academic Programs**

#### **Metropolitan Community College – Business and Technology**

1) Current Program:

AAS, Industrial Technology  
Bricklayer  
Construction Carpentry  
Construction Cement Masons  
Construction Ironworking  
Construction Laborers  
Electric Utility Line Technician  
Glaziers  
Heating, Ventilation, & Air Conditioning  
Industrial Electrical  
Industrial Maintenance  
Industrial Maintenance Electrician  
Industrial Mechanic  
Industrial Pipefitter/Sprinkler Fitter  
Industrial Welder  
Inside Wiring  
Lineman Technician/Cable Splicer  
Millwright  
Painters  
Plumbing  
Sheet Metal  
Stationary Engineer

Approved Change:

Add one-year (C1) certificates in Electric Utility Line Technician and Instrumentation and Controls.

Add option in Instrumentation and Controls.

Program as Changed:

AAS, Industrial Technology  
Bricklayer  
Construction Carpentry  
Construction Cement Masons  
Construction Ironworking  
Construction Laborers  
Electric Utility Line Technician  
Glaziers  
Heating, Ventilation, & Air Conditioning  
Industrial Electrical

Industrial Maintenance  
Industrial Maintenance Electrician  
Industrial Mechanic  
Industrial Pipefitter/Sprinkler Fitter  
Industrial Welder  
Inside Wiring  
Instrumentation and Controls  
Lineman Technician/Cable Splicer  
Millwright  
Painters  
Plumbing  
Sheet Metal  
Stationary Engineer  
C1, Electric Utility Line Technician  
C1, Instrumentation and Controls

- 2) Current Program:  
AAS, Computer Science & Information  
Computer Information Systems  
Computer Science

Approved Change:  
Add options in CCNP and Security.

Program as Changed:  
AAS, Computer Science & Information  
CCNP  
Computer Information Systems  
Computer Science  
Security

**University of Missouri – Columbia**

1. Current Program:  
MPA, Public Administration  
MS, Agriculture Economics  
MS, Rural Sociology

Approved Change:  
Add a graduate certificate (GRCT) in Community Processes.

Program as Changed:  
MPA, Public Administration  
MS, Agriculture Economics  
MS, Rural Sociology  
GRCT, Community Processes

2. Current Program:  
MS, Health Informatics & Bioinformatics

Approved Change:  
Add a graduate certificate (GRCT) in Health Informatics

Program as Changed:  
MS, Health Informatics & Bioinformatics  
GRCT, Health Informatics

### **University of Missouri – Kansas City**

- 1) Current Program:  
BA, Secondary Education  
General  
Art  
English  
Foreign Languages  
Mathematics  
Music  
Natural Science  
Social Science

Approved Change:  
Delete options General and Music.

Program as Changed:  
BA, Secondary Education  
Art  
English  
General (deleted)  
Foreign Languages  
Mathematics  
Music (deleted)  
Natural Science  
Social Science

- 2) Current Program:  
MA, Counseling and Guidance  
Couples & Family Counseling  
Elementary School Counsel & Guidance  
General  
Gerontological Counseling  
Mental Health Counseling  
Secondary School Counsel & Guidance  
Substance Abuse Counseling

Approved Change:

Change title of option in Secondary School Counsel & Guidance to School Counseling & Guidance.

Program as Changed:

MA, Counseling and Guidance  
Couples & Family Counseling  
Elementary School Counseling & Guidance  
General  
Gerontological Counseling  
Mental Health Counseling  
School Counseling & Guidance  
Substance Abuse Counseling

3) Current Program:

MA, Curriculum and Instruction  
Early Childhood Education  
Elementary Education  
General  
Multicultural Education  
Subject Matter Specialty  
Technology

Approved Change:

Change title of option in Technology to Learning Technologies.  
Reactivate option Teaching English as a Second Language.

Program as Changed:

MA, Curriculum and Instruction  
Early Childhood Education  
Elementary Education  
General  
Learning Technologies  
Multicultural Education  
Subject Matter Specialty  
Teaching English as a Second Language

4) Current Program:

EDSP, Curriculum & Instruction  
Curriculum Theory and Leadership  
Early Childhood Education  
Elementary or Middle School Specialty  
Multicultural Education  
Subject Matter Specialty

Approved Change:

Change title of option “Curriculum Theory and Leadership” to “Curriculum and Instruction Leadership.”

Inactivate options “Early Childhood Education,” “Elementary or Middle School Specialty,” “Multicultural Education,” and “Subject Matter Specialty.”

Program as Changed:

EDSP, Curriculum & Instruction  
Curriculum & Instruction Leadership  
Early Childhood Education (inactive)  
Elementary or Middle School Specialty (inactive)  
Multicultural Education (inactive)  
Subject Matter Specialty (inactive)

5) Current Program:

MA, Special Education  
Behavioral Disorders  
General  
Learning Disabilities

Approved Change:

Delete options in Behavioral Disorders and Learning Disabilities.

Program as Changed:

MA, Special Education  
Behavioral Disorders (deleted)  
General  
Learning Disabilities (deleted)

**IV. Received and Reviewed Changes in Programs (Independent Colleges and Universities)**

**Culver-Stockton College**

1) Current Program:

BA, History and Political Science  
Social Studies Education

Approved Change:

Change title of program to History.

Program as Changed:

BA, History  
Social Studies Education

2) Current Program:  
BS, Accounting

Approved Change:  
Change title of program to Accountancy.

Program as Changed:  
BS, Accountancy

3) Current Program:  
BS, Biology  
Biological  
Science Education

Approved Change:  
Add option Biological Chemistry.

Program as Changed:  
BS, Biology  
Biological  
Biological Chemistry  
Science Education

4) Current Program:  
BA, Communication  
Interpersonal Communication  
Journalism  
Public Relations

Approved Change:  
Delete options in Interpersonal Communication, Journalism, and Public Relations.  
Add options in Media Communication and Speech Communication.

Program as Changed:  
BA, Communication  
Media Communication  
Speech Communication

5) Current Program:  
BS, Business Administration

Approved Change:  
Change title of program to Business.  
Add options in Accountancy and Finance, Marketing, Management Information Systems, Corporate Leadership, Organizational Management.

Program as Changed:

BS, Business  
Accountancy and Finance  
Marketing  
Management Information Systems  
Corporate Leadership  
Organizational Management

6) Current Program:

BFA, Art

Approved Change:

Add options in Studio Art and Graphic Design.

Program as Changed:

BFA, Art  
Studio Art  
Graphic Design

**Lindenwood University**

1) Current Program:

BA, Fashion Design and Illustration

Approved Change:

Change title to Fashion Design.

Program as Changed:

BA, Fashion Design

2) Current Program:

BA, Health Management  
Human Service Agency Management

Approved Change:

Delete option.

Program as Changed:

BA, Health Management  
Human Service Agency Management (deleted)

3) Current Program:

BA, Management Info Systems (emphasis)

Approved Change:

Change title to remove word emphasis.

Program as Changed:  
BA, Management Info Systems

- 4) Current Program:  
BA, Performing Arts  
Human Service Agency Management

Approved Change:  
Delete option.

Program as Changed:  
BA, Performing Arts  
Human Service Agency Management (deleted)

- 5) Current Program:  
BA, Political Science  
Human Service Agency Management  
Pre-Law

Approved Change:  
Delete option in Human Service Agency Management.

Program as Changed:  
BA, Political Science  
Human Service Agency Management (deleted)  
Pre-Law

- 6) Current Program:  
MA, Professional Psychology

Approved Change:  
Change title to Professional Counseling.

Program as Changed:  
MA, Professional Counseling

- 7) Current Program:  
BA, Psychology  
Human Service Agency Management

Approved Change:  
Delete option.

Program as Changed:  
BA, Psychology  
Human Service Agency Management (deleted)

- 8) Current Program:  
BA, Public Administration  
Human Service Agency Management
- Approved Change:  
Delete option.
- Program as Changed:  
BA, Public Administration  
Human Service Agency Management (deleted)
- 9) Current Program:  
BA, Secondary Education  
Human Service Agency Management
- Approved Change:  
Delete option.
- Program as Changed:  
BA, Secondary Education  
Human Service Agency Management (deleted)
- 10) Current Program:  
MA, Business Administration (Off-site at Missouri Valley College)  
Accounting  
Finance  
International Business  
Management  
Management Info Systems (emphasis)  
Marketing
- Approved Change:  
Delete all options.
- Program as Changed:  
MA, Business Administration (Off-site at Missouri Valley College)  
Accounting (deleted)  
Finance (deleted)  
International Business (deleted)  
Management (deleted)  
Management Info Systems (emphasis) (deleted)  
Marketing (deleted)

- 11) Current Program:  
BA, Communications (Off-site at Westport)  
Corporate and Industrial Communications  
Mass Communications  
Pre-Law

Approved Change:  
Change title of option to Corporate Communications.  
Delete option in Pre-Law.

Program as Changed:  
BA, Communications  
Corporate Communications  
Mass Communications

## **V. Program Changes Requested and Not Approved**

No actions of this type have been taken since the last board meeting.

## **VI. New Programs Approved**

### **East Central College**

- 1) AAS, Certified Occupational Therapy Assistant (*In collaboration with Moberly Area Community College, North Central Missouri College, State Fair Community College, Three Rivers Community College, and University of Missouri – Columbia.*)
- 2) AAS, Physical Therapy Assistant (*In collaboration with Moberly Area Community College, North Central Missouri College, State Fair Community College, Three Rivers Community College, and University of Missouri – Columbia.*)

### **Moberly Area Community College**

- 1) AAS, Certified Occupational Therapy Assistant (*In collaboration with East Central College, North Central Missouri College, State Fair Community College, Three Rivers Community College, and University of Missouri – Columbia.*)
- 2) AAS, Physical Therapy Assistant (*In collaboration with East Central College, North Central Missouri College, State Fair Community College, Three Rivers Community College, and University of Missouri – Columbia.*)

### **North Central Missouri College**

- 1) AAS, Certified Occupational Therapy Assistant (*In collaboration with East Central College, Moberly Area Community College, State Fair Community College, Three Rivers Community College, and University of Missouri – Columbia.*)

- 2) AAS, Physical Therapy Assistant (*In collaboration with East Central College, North Central Missouri College, State Fair Community College, Three Rivers Community College, and University of Missouri – Columbia.*)
- 3) AAS, Dental Hygiene (*for delivery at North Central Missouri College and Hillyard Technical Center.*)

### **Pittsburg State University**

- 1) MS, Reading (*Off-site at the Southwest Center for Educational Excellence in Webb City, MO.*)
- 2) MS, Teaching (*Off-site at Southwest Center for Educational Excellence in Webb City, MO.*)

### **Southeast Missouri State University**

BS, Social Work (*Off-site in Poplar Bluff, MO.*)

### **St. Louis Community College – Forest Park**

AAS, Health Information Technology

### **State Fair Community College**

- 1) AAS, Certified Occupational Therapy Assistant (*In collaboration with East Central College, Moberly Area Community College, North Central Missouri College, Three Rivers Community College, and University of Missouri – Columbia.*)
- 2) AAS, Physical Therapy Assistant (*In collaboration with East Central College, Moberly Area Community College, North Central Missouri College, Three Rivers Community College, and University of Missouri – Columbia.*)

### **Three Rivers Community College**

- 1) AAS, Certified Occupational Therapy Assistant (*In collaboration with East Central College, Moberly Area Community College, North Central Missouri College, State Fair Community College, and University of Missouri – Columbia.*)
- 2) AAS, Physical Therapy Assistant (*In collaboration with East Central College, Moberly Area Community College, North Central Missouri College, State Fair Community College, and University of Missouri – Columbia.*)

### **University of Missouri – Kansas City**

MFA, Creative Writing and Media Arts

**VII. New Programs Received and Reviewed (Independent Colleges and Universities)**

No actions of this type have been taken since the last board meeting.

**VIII. Programs Withdrawn**

No actions of this type have been taken since the last board meeting.

**IX. New Programs Not Approved**

No actions of this type have been taken since the last board meeting.

## AGENDA ITEM SUMMARY

### AGENDA ITEM

Curriculum Alignment Initiative  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

As charged by the mandate in Senate Bill 389, the mission of the P-20 Council, and the METS Coalition, the Missouri Department of Higher Education has made significant progress since the approval of the Curriculum Alignment Initiative (CAI) Report.

#### **Progress:**

The CAI Steering Committee met in November 2008 to decide next steps in fulfillment of CAI mandate and to develop a plan for dissemination of the approved entry- and exit-level competencies. The CAI website has been updated to reflect CAI history, progress-to-date, and current status of the competencies. CAS Dissemination subcommittee has also worked to develop a PowerPoint presentation that was presented at the Show-Me Curriculum Administrator's Association meeting in October 2008.

The discipline workgroup liaisons also discussed competencies activities. The following progress on the competencies has been made:

- Optimal entry-level competencies were developed in the following areas: Math, Engineering, and Engineering Technology/Information Technology. The competencies underwent public comment during the month of October 2008, with review of the feedback received and revisions made to the competencies as appropriate.
- Cross-Disciplinary Entry-level competencies have been developed by the workgroups and undergone internal revisions.
- Discipline workgroups in the following areas have completed a crosswalk or matrix of the course exit general education competencies: College Algebra, Political Science, Freshman English Composition, Biology, History, and Psychology.
- The math gap analysis review has been completed and math entry competencies were revised as appropriate.

#### **Next Steps**

The CAI Steering Committee has identified goals for completion within the next six months in the areas of competencies and dissemination. In the competencies area, Cross-Disciplinary Entry-Level Competencies have been developed by the workgroups, undergone internal revisions, and will be posted for public comment December 2008. Discipline workgroups will also complete a crosswalk or matrix of the remaining course exit and general education

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competencies by January 2009 and course exit competencies beyond the original 13 will be identified and developed by the discipline workgroups.

Dissemination efforts will focus on articulating a formal action plan and supporting activities to disseminate competencies to stakeholders in the state. CAI will provide an update to the CBHE at their February 2009 meeting, presenting the completed competencies and dissemination plan for CBHE consideration and action.

Developed in part to address policy issues identified through the June 2008 CAI Report to the CBHE, the Learning Assessment in Missouri Postsecondary Education (LAMP) Advisory Council has been created to consider statewide issues surrounding learning assessment in Missouri and to make policy recommendations to the Commissioner of Higher Education. This initiative is discussed in detail in Tab F, "LAMP Update".

### **Conclusion**

The CAI Steering Committees and Discipline Workgroups continue to progress toward completion of goals outlined the original CAI Charge and mandated in Senate Bill 389.

### **STATUTORY REFERENCE**

Section 173.005.2(7)(10), RSMo, Curriculum Alignment, Fines

### **RECOMMENDED ACTION**

Assigned to Consent Calendar

### **ATTACHMENT(S)**

None

## **AGENDA ITEM SUMMARY**

### **AGENDA ITEM**

Lewis and Clark Discovery Initiative Update  
Coordinating Board for Higher Education  
December 4, 2008

### **DESCRIPTION**

This item is an update with regard to the management and distribution, in cooperation with the Office of Administration, Division of Budget and Planning (OA-B&P), of the Lewis and Clark Discovery Initiative (LCDI) Fund.

Construction of the LCDI projects continues to move forward. As of November 15, 2008, approximately \$92.2 million worth of reimbursements have been made to higher education institutions and another \$15 million transferred to the Missouri Technology Corporation.

As of September 2008 MOHELA has transferred approximately \$241.5 million out of \$250 million that was scheduled to be transferred at this point. The MOHELA Board will take action with regard to the next scheduled quarterly payment (fourth quarter of 2008) during its next meeting on December 16, 2008.

MDHE staff has been in active cooperation with OA-B&P in assisting the Governor-elect's transition team in becoming familiar with LCDI, the administration of fund, the nature and importance of each of the projects, and the status of each project.

MDHE staff will continue to keep the Board and all interested parties updated on developments with respect to LCDI.

### **STATUTORY REFERENCE**

Section 173.360.2, RSMo, Lewis and Clark Discovery Fund

### **RECOMMENDED ACTION**

Assigned to Consent Calendar

### **ATTACHMENTS**

None

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## AGENDA ITEM SUMMARY

### AGENDA ITEM

Distribution of Community College Funds  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

The process for making state aid payments to community colleges in FY 2009 will be monthly. All FY 2009 state aid appropriations are subject to a three percent governor's reserve.

The total FY 2009 state aid appropriation for community colleges is \$148,377,417. The amount available to be distributed (appropriation less the three percent governor's reserve) is \$143,926,093.

The payment schedule of state aid distributions for September and October 2008 is summarized below.

State Aid (excluding M&R) – GR portion	\$ 21,967,982
State Aid – lottery portion	1,204,822
Maintenance and Repair	<u>962,248</u>
<b>TOTAL</b>	<b>\$ 24,135,052</b>

The total FY 2009 distribution for July through October 2008 is \$47,307,856.

### STATUTORY REFERENCE

Section 163.191, RSMo

### RECOMMENDED ACTION

Assigned to Consent Calendar

### ATTACHMENTS

None

## **AGENDA ITEM SUMMARY**

### **AGENDA ITEM**

Student Loan Update  
Coordinating Board for Higher Education  
December 4, 2008

### **DESCRIPTION**

Despite recent challenges, the Federal Family Education Loan Program (FFELP) is successfully delivering student loans to Missouri students for the 2008-2009 academic year. The purpose of this board item is to describe recent legislation and federal programs that have been introduced to ensure uninterrupted delivery of loans to students.

#### **Ensuring Continued Access to Student Loan Act of 2008**

On May 7, 2008, H.R. 5715, Ensuring Continued Access to Student Loan Act of 2008 (ECASLA) was enacted, granting the U.S. Department of Education (USDE) the short-term authority to provide liquidity for student loan lenders. For the 2008-2009 academic year, USDE acted on this expanded authority by implementing programs through which it began purchasing “participation interests” in student loans and directly purchasing qualifying loans from lenders. As of November 10, 2008, USDE had purchased \$8.7 billion in participation interests and had purchased around \$62 million in FFELP loans.

In recognition of the fact that the credit markets are not likely to loosen significantly by the next academic year, on October 7, 2008, President Bush signed H.R. 6889, which extends ECASLA through the 2009-2010 academic year. The USDE has also introduced a private market financing vehicle intended to produce longer term financing for FFELP loans. Although details have yet to be released regarding the newly introduced financing vehicle, USDE has indicated that loans made from October 1, 2003 to July 1, 2009 will be eligible. The original ECASLA programs only applied to loans made on or after May 1, 2008.

This new program will create commercial paper conduits to finance student loans backed by a forward purchase commitment from USDE. In other words, USDE will commit to purchase the eligible student loans at a date in the future if the commercial paper issued by the conduit cannot be reissued at maturity and the conduit does not have sufficient cash to pay off the investors.

Finally, the lender of last resort program (LLR) remains as a backstop should students still have trouble obtaining student loans despite the aforementioned federal programs.

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**STATUTORY REFERENCE**

Section 173.105 through 173.187, RSMo, Missouri Student Loan Program  
H.R. 5715, Ensuring Continued Access to Student Loan Act of 2008 (ECASLA)  
H.R. 6889, Extending the Ensuring Continued Access to Student Loans Act of 2008

**RECOMMENDED ACTION**

Assigned to Consent Calendar

**ATTACHMENT(S)**

None

## AGENDA ITEM SUMMARY

### AGENDA ITEM

MHEC Policy Summit Update  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

In November 2008, the Midwestern Higher Education Compact (MHEC) sponsored its fourth annual policy summit titled “*Difficult Dialogues, Rewarding Solutions: The Imperative to Expand Postsecondary Opportunities While Controlling Costs*”. The intent of this board item is to update members on issues discussed during this policy summit.

#### Background

The Midwestern Higher Education Compact (MHEC) is one of four interstate compacts and is comprised of twelve member states, including Missouri. MHEC is dedicated to the advancement of higher education through cooperation and resource sharing. With support from the Lumina Foundation’s *Making Opportunity Affordable* initiative, MHEC convenes an annual summit of education, government, and business leaders to discuss improving college access and completion. A delegation of Missourians (see attachment) participated in the November 17 – 18, 2008 summit in Minneapolis, MN.

During the summit, panel discussions by business leaders provided information on leadership development and employee engagement; attendees from each member state discussed the challenges facing higher education regarding affordability, efficiency, and productivity; and small focus groups considered issues related to delivery systems, collaboration, and the potential of higher education to drive the economy.

#### Conclusion

Through MHEC, Missouri has experienced a cumulative cost savings in excess of \$32 million. Continued cooperation by Missouri educators, business leaders, and government, both within and across MHEC-member states, will ensure students have increased access to an affordable postsecondary education and to successfully compete in a global economy.

### STATUTORY REFERENCE

Chapter 173.700, RSMo, Midwestern higher education compact

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**RECOMMENDED ACTION**

Assigned to Consent Calendar

**ATTACHMENT(S)**

Missouri MHEC Delegates, Commissioners, and Attendees

**Missouri Attendees – MHEC Policy Summit and Annual Meeting  
Minneapolis, MN**

Missouri Delegates to Policy Summit:

- |                     |   |  |
|---------------------|---|--|
| Kathryn Swan        | - | Chair, Coordinating Board for Higher Education<br>President, JCS/TEL-LINK      |
| Lowell Kruse        | - | Member, Coordinating Board for Higher Education<br>President, Heartland Health |
| Bert Schulte        | - | Deputy Director, Department of Elementary and Secondary Education              |
| Keith Gary          | - | Director of Program Development, KC Area Life Sciences Institute               |
| Neil Nuttall        | - | President, North Central Missouri College                                      |
| Mary Bruton         | - | Workforce Analysis Manager, Dept of Economic Development                       |
| Debra Hollingsworth | - | Vice President for External Affairs, AT&T Missouri                             |
| Jorge Riopedre      | - | Chair, Hispanic Chamber of Commerce of Metro St. Louis                         |
| Rev. Stan Archie    | - | Member, State Board of Education   |
| Representative      | - | Governor-elect or designee ( <i>invited</i> )                                  |

Missouri MHEC Commissioners:

- |                 |   |   |
|-----------------|---|---|
| Charlie Shields | - | State Senator, MHEC Chair                             |
| Gerald Brouder  | - | President, Columbia College                           |
| Tom George      | - | Chancellor, University of Missouri – St. Louis        |
| Gayle Kingery   | - | State Representative                                  |
| Robert Stein    | - | Commissioner, Missouri Department of Higher Education |

Other Missouri Attendees:

- |                               |   |   |
|-------------------------------|---|---|
| Elizabeth Tankersley-Bankhead | - | MHEC Graduate Student Intern / MDHE Graduate Assistant                                    |
| J. Craig Klimczak             | - | Vice Chancellor, Technology & Educational Support Services<br>St. Louis Community College |
| Cynthia Kramer                | - | Director, Science and Citizens Organized for Purpose and Exploration<br>(SCOPE)           |

## **AGENDA ITEM SUMMARY**

### **AGENDA ITEM**

Update on Educational Needs Analysis  
Coordinating Board for Higher Education  
December 4, 2008

### **DESCRIPTION**

The Cape Girardeau Coalition Task Force is working closely with MGT America, Inc., a national research and consulting firm, to identify postsecondary educational needs in Cape Girardeau County and determining the best delivery system to use in meeting those needs. The intent of this board item is to provide an update on the progress of the needs analysis.

#### **Background**

Several groups in the Cape Girardeau area expressed interest in expanding delivery systems for regional postsecondary students. The Cape Girardeau Coalition, composed of education providers and community leaders, pooled resources and selected a vendor capable of providing an objective, data-driven report of the postsecondary needs of the region. MGT America, Inc. (MGT) was selected through a competitive process to provide the analysis.

MGT has conducted face-to-face interviews with community leaders and education providers, including members of the Coalition, and has completed several focus groups that included secondary and postsecondary students and high school counselors. MGT is also finalizing and distributing surveys for high school students, postsecondary students, and employers.

It is anticipated that a final report will be available by February 2009. Upon receipt of the final report, the Coalition will convene to discuss the report findings and to determine next steps.

### **STATUTORY REFERENCE**

Sections 173.005, RSMo

### **RECOMMENDED ACTION**

This is an information item only.

### **ATTACHMENTS**

None

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## **AGENDA ITEM SUMMARY**

### **AGENDA ITEM**

OTA/PTA Collaboration  
Coordinating Board for Higher Education  
December 4, 2008

### **DESCRIPTION**

To fill an urgent and growing need for health care workers in rural Missouri, East Central College (Union), Moberly Area Community College (Moberly), North Central Missouri College (Trenton), State Fair Community College (Sedalia), and Three Rivers Community College (Poplar Bluff) have teamed up with the University of Missouri-Columbia (UMC) to create the Missouri Health Professions Consortium. Collaboratively, the community colleges will offer AAS degrees for Certified Occupational Therapy Assistant and Physical Therapist Assistant.

### **Background**

Over the last decade, UMC has developed a number of clinical and externship sites throughout Missouri. In 2006, several community colleges in the vicinity of these sites began discussions with UMC regarding potential collaborative opportunities for delivering health care programs to underserved populations.

The result of these discussions was formation of the Missouri Health Professions Consortium (MHPC). This consortium brings together the University of Missouri-Columbia, rural Missouri community colleges, and affiliated public and private Missouri health care providers “to solve a workforce shortage in physical and occupational therapy.”

### **Progress to Date**

The goals of the consortium are, “to partner with hospitals, businesses, and industry to enhance the economic and workforce development of its service regions by addressing the needs of both individuals and businesses so that Missourians will have affordable access to skills for lucrative employment, and conversely, health care providers will have access to a steady supply of skilled associate degreed employees.” RehabCare Group, Inc. has pledged \$1.3 million to help support the consortium’s programs.

Approval for the delivery of two associate degree programs offered collaboratively by the community colleges in the consortium will expand the ability to train more allied health care professionals. These degrees are an Associate of Applied Science (AAS), Certified Occupational Therapy Assistant and an Associate of Applied Science (AAS), Physical Therapist Assistant.

Students admitted to these programs will be enrolled in a “home” community college. However, they will be free to take courses in their program from any of the five community colleges in the

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consortium. The majority of the courses will be delivered by distance education methods (e.g. interactive television networks, online) allowing students increased options. In addition, students will have access to externship and clinical sites around the state. The University of Missouri-Columbia will “serve as an organizational and fiscal structure for consortium coordination, as a distributor of instruction, curriculum content and design, distance education technology support and network, and corporate fundraiser.” Members of the consortium have agreed to consider expanding the program to include additional institutions in the future.

### **Conclusion**

This innovative approach to efficient delivery of instruction in acutely needed fields represents a model of collaboration among institutions and businesses that can be successfully replicated in other areas of the state. The consortium and its members created a model program that builds on individual strengths while addressing the multiple needs of students, businesses and communities.

### **STATUTORY REFERENCE**

Sections 173.005.2(1); 173.005.2(7); 173.030(1); 173.030 (2), RSMo

### **RECOMMENDED ACTION**

**It is recommended that the Coordinating Board commend East Central College, Moberly Area Community College, North Central Missouri College, State Fair Community College, Three Rivers Community College, and the University of Missouri-Columbia for their collaborative efforts in developing the Missouri Health Professions Consortium and the AAS, Occupational Therapist Assistant and AAS, Physical Therapist Assistant programs. The combined delivery of these programs will efficiently fill an urgent and growing Missouri need for additional health care workers in these fields.**

### **ATTACHMENT(S)**

None

## AGENDA ITEM SUMMARY

### AGENDA ITEM

Proprietary Certification Program Fees  
Coordinating Board for Higher Education  
December 4, 2008

### DESCRIPTION

The Proprietary School Certification Program is an income generating activity for the state of Missouri through the collection of a statutorily-defined certification fee. This agenda item is intended to provide the board with background information regarding the current fee structure and an explanation the potential impact of changes to this structure.

#### Background

From its initial implementation in 1986, the proprietary schools certified to operate by the CBHE have been required to pay a certification fee when initially certified and each year as part of the annual recertification of the school. This is the only fee authorized to be collected from the schools and the formula that determines the amount to be paid is established by statute. All funds collected through the certification fee are deposited into the state's general revenue account.

The only revision of this fee structure occurred in 1991, in conjunction with a substantive revision of the certification statute. That legislative package was developed in cooperation with certified schools and, in particular, involved the Missouri Association of Private Career Colleges and Schools (MAPCCS) and the CBHE Proprietary School Advisory Committee. The advisory committee recommended and MAPCCS supported an increase in the minimum and maximum fees and in the multiplier used to calculate the fee between those limits. Those changes were adopted as part of that legislative proposal and are the current fee structure for the program.

During this year's budget review process by the Office of Administration, questions were raised regarding the current fee level for the program. As presently established, the fees generate approximately \$135,000 annually. This compares to an approximate cost for current program operations of about \$170,000. Specifically, the question was whether fees should be raised sufficiently to cover the entire cost of program operation.

While that question appears simple, it raises a number of related questions that are more complex in terms of their impact on the schools certified to operate by the department and on the operation of the certification program. The following sections briefly describe the current fee structure, suggest options for revision and highlight the positive and negative aspects of each. It is important to note that any changes to the program's fee structure will require legislative action.

Coordinating Board for Higher Education  
December 4, 2008

### Current Status

- Minimum fee of \$250/maximum of \$2,500
- Fee formula .001% of tuition and fee income (between limits)
- Fees paid by schools deposited in General Revenue and program operated from General Revenue appropriations
- Fee charged at issuance of certificate (certification fee)

#### Advantages and Disadvantages

- Advantages
  - Provides relatively stable revenue stream for program operation
  - Provides a balance between school funding and state contribution
  - Relatively low fees are not barrier to school start-up or establishment
- Disadvantages
  - Fee revenue does not keep pace with increased cost of operation
  - Revenue fluctuates based on general revenue rather than changes in program functions

### Options for Change

- Increase certification fee formula and increase/eliminate fee cap
- Institute additional fees for actions relating to school certification
- Establish separate fund into which fees would be deposited and out of which costs would be paid

#### Advantages and Disadvantages

- Advantages
  - Regulated schools provide a greater share of revenue for program operation
  - Fee amounts more accurately reflect cost of operations
  - Fees for actions relate directly to required program functions and are driven by school demand
  - Separate fund would insulate program from state revenue fluctuations
- Disadvantages
  - Likely opposition from some existing schools
  - Higher and additional fees could discourage school formation in Missouri
  - Payment of greater share of costs by schools could cause pressure for less regulation
  - Additional fees tend to distort reporting by institutions

## **Conclusions**

From the inception of proprietary school certification by the department, the cost of program was not anticipated to be fully covered through the certification fees. Because the benefits provided by this activity reach far beyond the certified school base, the concept of shared responsibility was followed with schools and the state sharing the cost of the program.

However, due to reductions and fluctuations in state revenues, questions about how to provide a more stable financial base for the program periodically arise. A number of other states have moved to raise and expand the fees paid by schools to completely offset the cost of the certification process. In Missouri, while this discussion has periodically surfaced, the decision has remained to fund the program through general revenue with a portion of that cost repaid through school fees.

As indicated above, there is not a perfect system for funding this activity. Each option has positives and negatives that must be weighed when considering a change in this structure. In addition, the suggested options are not exhaustive or mutually exclusive. Many of the general categories may have different options within that general heading and a combination of approaches is also possible. For example, under the heading of additional fees, consideration of implementing an application fee, which would require new applicants to pay the fee before the review is conducted, might be combined with raising the fees to increase the revenue generated.

The certification to operate of proprietary schools is an important function of the CBHE and MDHE with benefits for both the state and its citizens interested in postsecondary education. Adequate financial support for program operation is essential to maintaining those functions at an acceptable level and should continue to be an issue of interest for the CBHE and the state as a whole.

## **STATUTORY REFERENCE**

Sections 173.600 through 173.618, RSMo, Regulation of Proprietary Schools

## **RECOMMENDED ACTION**

This is an information item only.

## **ATTACHMENTS**

None

## **AGENDA ITEM SUMMARY**

### **AGENDA ITEM**

Statewide Engagement of Independent Institutions  
Coordinating Board for Higher Education  
December 4, 2008

### **DESCRIPTION**

Presidents from Missouri's independent institutions, along with MDHE staff, will gather at Stephens College in Columbia, Missouri on December 1, 2008. The purpose of the meeting is to develop strategies to enhance the relationship between the independent colleges and universities, the Coordinating Board for Higher Education, and the Missouri Department of Higher Education.

President Marianne Inman (Central Methodist University), President Gerald Brouder (Columbia College), and President Wendy Libby (Stephens College) will lead the discussion, which, in addition to institution/CBHE/MDHE relationships, will also touch on issues related to financial assistance and statewide policy.

Currently, eighteen of Missouri's twenty-five independent institutions will be represented at this meeting. Results of the meeting will be presented to the Coordinating Board during its December 4, 2008 meeting in Kansas City.

### **STATUTORY REFERENCE**

Chapter 173, RSMo, Department of Higher Education

### **RECOMMENDED ACTION**

This is an information item only.

### **ATTACHMENT(S)**

None

## Directions

**Hyatt Crown Center  
2345 McGee Street  
Kansas City, MO**

**To**

**MCC- Penn Valley  
Kansas City, MO**

<b>Turn LEFT when exiting Hotel parking lot onto McGee.</b>
<b>Turn RIGHT on Pershing Road.</b>
<b>Turn LEFT on W. Pennway Street (turns into Broadway).</b>
<b>Turn RIGHT on Linwood Blvd/33<sup>rd</sup> Street.</b>
<b>Go past Pennsylvania Avenue and turn RIGHT into Campus Drive.</b>
<b>Stay to the LEFT on Campus Drive.</b>
<b>Turn RIGHT into reserved Administrative lot.</b>

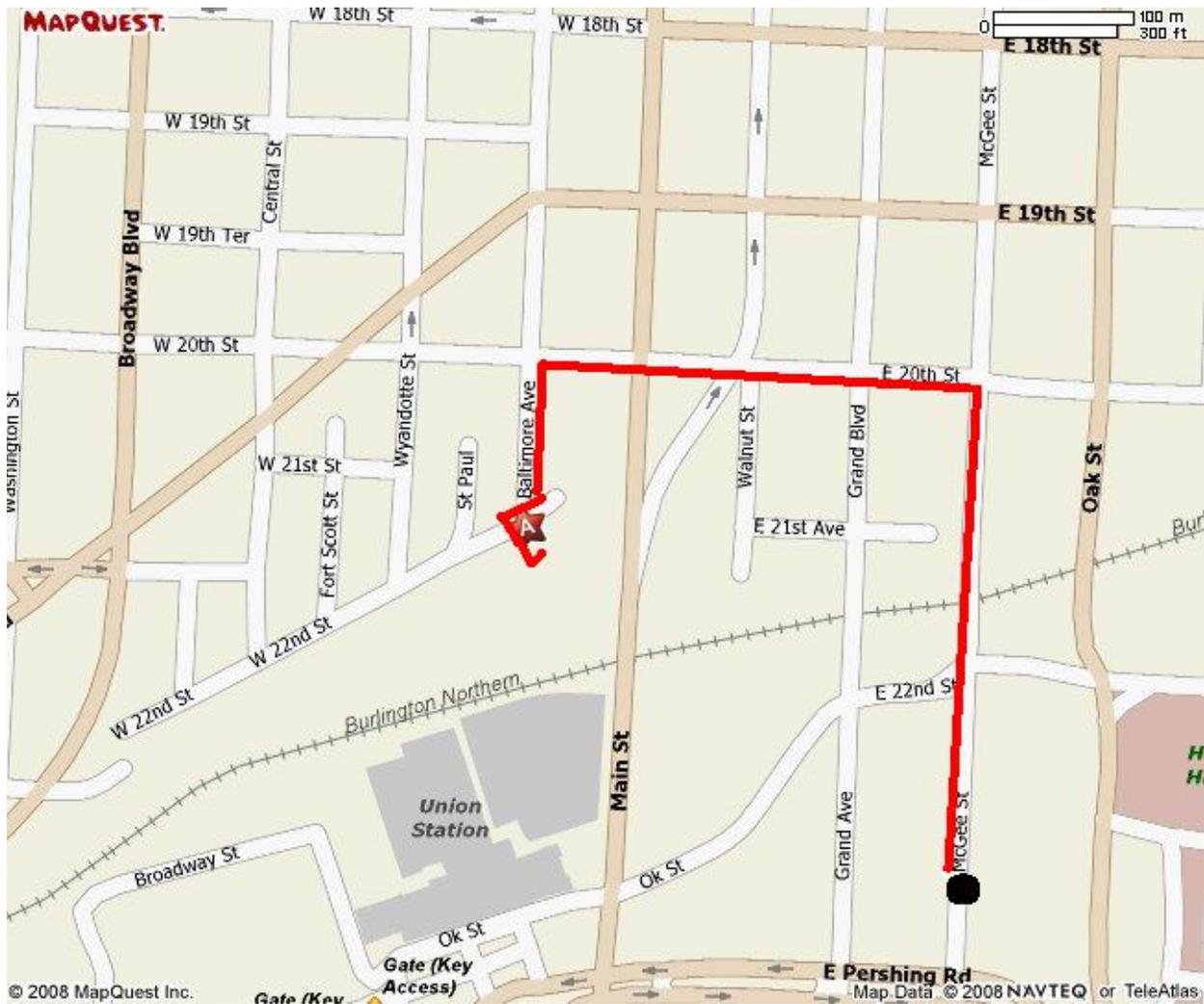
## Directions

**Hyatt Crown Center**  
**2345 McGee Street**  
**Kansas City, MO**

**To**

**Lidia's**  
**101 West 22<sup>nd</sup> Street**  
**Kansas City, MO**

<b>Turn RIGHT when exiting hotel lot onto McGee.</b>
<b>Turn LEFT on 20<sup>th</sup> Street.</b>
<b>Turn LEFT onto Baltimore.</b>
<b>Angle RIGHT onto 22<sup>nd</sup> Street.</b>
<b>Turn LEFT in between two buildings to enter Lidia's Parking Lot.</b>
<b>Lidia's is on the left.</b>





## **DIRECTIONS TO CERNER**

### **From I-70 West to Cerner Corporation**

I-70 East to Kansas City  
I-35 North off of I-70 East  
Armour Road East (Hwy 210) off of I-35 North  
Right onto Armour Road East  
Left onto Walker Road  
Right onto Rockcreek Parkway  
Left into the circle drive, and park in near-by guest parking  
If coming to the Vision Center, use the entrance under the spire and come up the stairs

### **From I-70 East to Cerner Corporation**

I-70 West to Kansas City  
I-35 North off of I-70 West  
Armour Road East (Hwy 210) off of I-35 North  
Right onto Armour Road East  
Left onto Walker Road  
Right onto Rockcreek Parkway  
Left into the circle drive, and park in near-by guest parking  
If coming to the Vision Center, use the entrance under the spire and come up the stairs

### **From I-35 North to Cerner Corporation**

I-29/35 South to Armour Road East (Hwy 210)  
Right onto Armour Road East  
Left onto Walker Road  
Right onto Rockcreek Parkway  
Left into the circle drive, and park in near-by guest parking  
If coming to the Vision Center, use the entrance under the spire and come up the stairs

### **From I-35 South to Cerner Corporation**

I-35 North to Armour Road East (Hwy 210)  
Right onto Armour Road East  
Left onto Walker Road  
Right onto Rockcreek Parkway  
Left into the circle drive, and park in near-by guest parking  
If coming to the Vision Center, use the entrance under the spire and come up the stairs.

**From MCI Airport to Cerner Corporation**

I-29 South to I35 South  
I-35 South to Armour Road East (Hwy 210)  
Right onto Armour Road East  
Left onto Walker Road  
Right onto Rockcreek Parkway  
Left into the circle drive, and park in near-by guest parking  
If coming to the Vision Center, use the entrance under the spire and come up the stairs.

**From The Hyatt to Cerner Corporation**

Right onto McGee Street.  
Right onto Gilham Rd.  
After the stop sign on Gilham, left onto 22<sup>nd</sup> St.  
Follow 22<sup>nd</sup> St. to 71 North.  
Follow 71 North to I-35 North (71 North becomes I-35 North)  
I-35 N to Armour Road East (Hwy. 210)  
Right onto Armour Road East  
Left onto Walker Road  
Right onto Rockcreek Parkway  
Left into the circle drive, and park in near-by guest parking  
If coming to the Vision Center, use the entrance under the spire and come up the stairs.

# Driving Directions to MCCKC – Penn Valley

3201 SW Trafficway  
Kansas City, MO 64111

## From I-70:

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- Take I-35 South
- Get in the far left lane
- Exit on Broadway / 27<sup>th</sup> Street (look for the Penn Valley College sign)
- Take Broadway up the hill and continue past 31<sup>st</sup> Street
- Turn right into the MCC parking garage between 32<sup>nd</sup> and 33<sup>rd</sup> Streets

## From I-35 Northbound:

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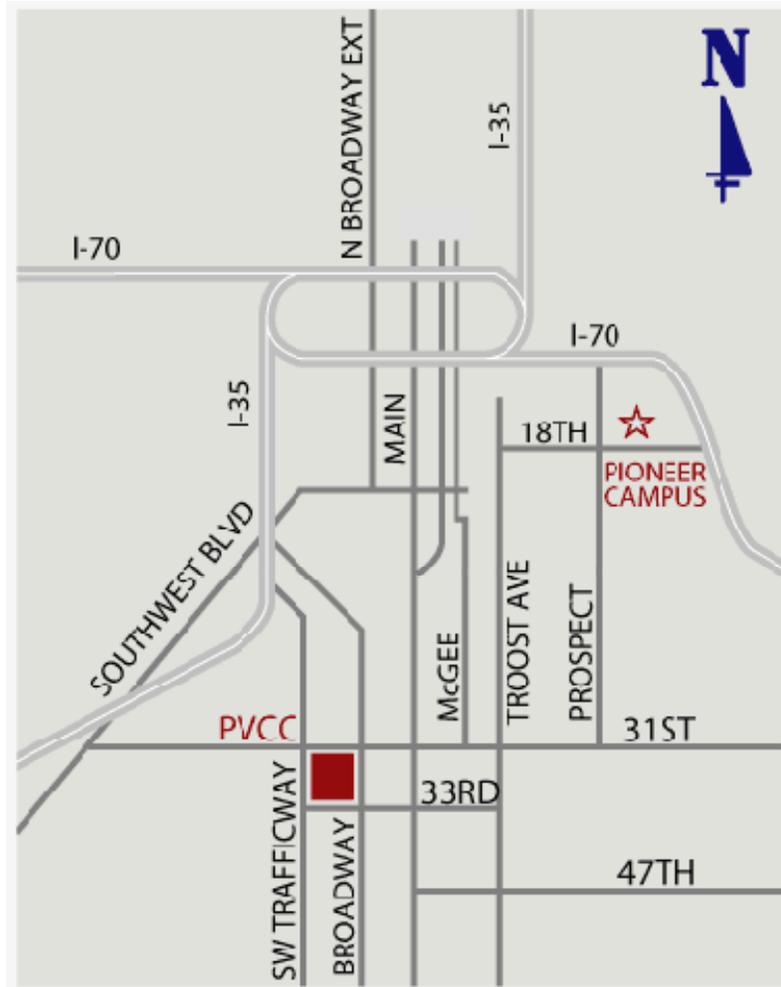
- Take the Rainbow Boulevard Exit
- Turn right and move into the left lane
- Turn left onto Southwest Boulevard
- Take SW Boulevard to 31<sup>st</sup> Street
- Turn right
- Take 31<sup>st</sup> Street to Pennsylvania
- Turn right (across from the Firefighter's Memorial Fountain)
- To park in the college parking garage, turn left into the garage entrance just south of 32<sup>nd</sup> Street

## From I-470 / I-435 / Hwy 50 (Grandview / Lee's Summit)

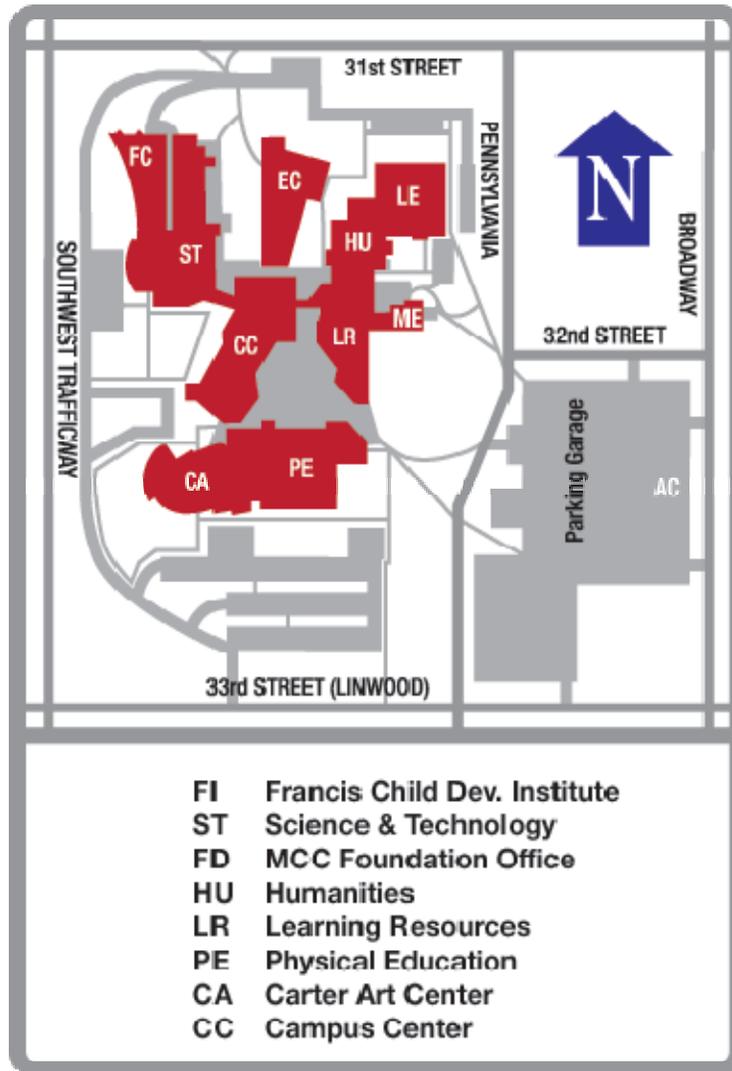
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- Take 71 Highway north to Linwood
- Turn left
- Continue west on Linwood, which becomes 33<sup>rd</sup> Street at Broadway
- To park in the college parking garage, turn right into the low level from 33<sup>rd</sup> Street, or turn right onto Pennsylvania and right into the garage from Pennsylvania or 32<sup>nd</sup> Street

# Maps of Penn Valley are and Penn Valley Campus



## MCC-Penn Valley Campus Map



***If you are traveling from I-35 South, exit on Broadway, not SW Trafficway. There is no left turn on the Trafficway.***