

**Form NP**

**NEW PROGRAM PROPOSAL FORM**

**Sponsoring Institution(s):** University of Central Missouri

**Program Title:** Modern Languages Major

**Degree/Certificate:** Bachelor of Arts

**Options:** 1) Language and Culture Area & 2) Professional Applications Area

**Delivery Site(s):** University of Central Missouri, Warrensburg campus

**CIP Classification:** 16.0101

**Implementation Date:** Fall 2011

**Cooperative Partners:** Missouri State University, Southeast Missouri State University,

Missouri Western State University, International Exchange Universities

**Expected Date of First Graduation:** May 2015

Michael Sawyer, Department Chair

(660) 543-8640

Michael J. Grelle

(660) 543-4116

Person to Contact for More Information Telephone

**NOTE:**

This proposal, which effectively combines all of the existing UCM Modern Languages major programs into a single major program, was originally submitted as a Program Revision. A Research Associate at MDHE, Bridget Johnston, informed us that it should be resubmitted as a new program because it combines more than two existing programs. This proposal does not differ from that one, which was approved in February by the UCM Board of Governors; it only provides the requested additional information.

**FORM SE**

**STUDENT ENROLLMENT PROJECTIONS**

Year	1	2	3	4	5
Full Time	70	80	95	110	125
Part Time	5	10	15	20	25
Total	75	90	120	130	150

**FORM CE**

**COLLABORATIVE PROGRAMS**

**Sponsoring Institutions:** University of Central Missouri, Missouri State University, Southeast Missouri State University, Missouri Western State University

**Degree program:** N/A

**Length of agreement:** Open-ended; Memorandum of Agreement signed October, 2010 (attached).

1. Which institution(s) will have degree-granting authority? Not applicable, see MOA.
2. Which institution(s) will have the authority for faculty hiring, course assignment, evaluation, and reappointment decisions? Not applicable.

3. What agreements exist to ensure that faculty from all participating institutions will be involved in decisions about the curriculum, admissions standards, exit requirements? Not applicable
4. Which institution(s) will be responsible for academic and student-support services, e.g., registration, advising, library, academic assistance, financial aid, etc.? Not applicable.
5. What agreements exist to ensure that the academic calendars of the participating institutions have been aligned as needed? Collaborating institutions will follow calendar of offering institutions, see MOA.
6. In addition to the information provided by each participating institution regarding Financial Projections (Form FP), please address the following items:
  - A. How will tuition rates be determined if they differ among the institutions?  
Not applicable. All students pay tuition to home institution.
  - B. Has a formal agreement been developed regarding cost-sharing policies? If yes, please include it as part of the proposal. If no, please summarize the current understanding between all parties and the plans for developing a formal agreement.  
There is no cost sharing, see attached MOA.
  - C. What arrangements, if any, have been made for exchange of money between participating institutions?  
Not applicable.
7. What commitments have been made by all participants to evaluate the program systematically?  
Evaluation will be performed annually, per MOA.
8. If one institution wishes to discontinue the program, what agreements exist for terminating the offering? See MOA.

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**FORM PS**

**PROGRAM STRUCTURE**

**A. Total credits required for graduation: 120**

**B. Residency requirements, if any:** 30 total semester hours of upper-level credit, 20 of which must be earned at UCM; 12 upper-level hours must be in major, 9 of which must be earned at UCM.

**C. General education: Total credits: 39-45**

1. General Education Requirements (all students, per UCM Undergraduate Catalog)

-Each student must take a course in fine arts (ART 1800, MUS 1210 or THEA 2400) in Div. II Area C, art 2\*.

-Each student must take a history course in Div. II Area B or D (HIST 1350, HIST 1351, HIST 2402 or HIST 2410)#.

*DIVISION I INTELLECTUAL SKILLS – 12*

Area A: Written Communication - 6 credit hours

Students exceptionally prepared in written communication, as defined by Planned Placement guidelines, may take ENGL 1080 in place of ENGL 1020 and ENGL 1030. Completion of ENGL 1080 with a grade of C or above will result in 6 hours – ENGL 1080 (3) and ENGL 1020 (3).

ENGL 1020 Composition I..... 3

ENGL 1030 Composition II..... 3

-OR-

ENGL 1080 Advanced Composition..... 6

Area B: Oral Communication - 3 credit hours

Choose one course from the following:

COMM 1000 Public Speaking..... 3

THEA 1100 Oral Interpretation ..... 3

Area C: Mathematical Reasoning - 3 credit hours

Choose one course from the following

MATH 1111 College Algebra..... 3

MATH 1150 Pre-Calculus Mathematics..... 4

MATH 1300 Basic Statistics ..... 3

MATH 1620 Contemporary Mathematics ..... 3

*DIVISION II CORE - 30*

Area A: Part I - Life and Physical Sciences - 7 credit hours

Choose any two courses with different prefixes from the following, one of which

must have a laboratory component:

BIOL 1003 Introduction to the Sciences: Ecology (Lab not included).....	3
BIOL 1004 Introduction to the Sciences: Ecology (Lab included).....	4
BIOL 1005 Introduction to Environmental Sciences (Lab not included) .....	3
CHEM 1103 Introduction to the Sciences: Chemistry (Lab not included) .....	3
CHEM 1104 Introduction to the Sciences: Chemistry (Lab included).....	4
EASC 1004 Introduction to the Sciences: Geology (Lab included) .....	4
PHYS 1103 Introduction to the Sciences: Physics (Lab not included).....	3
PHYS 1104 Introduction to the Sciences: Physics (Lab included) .....	4

Area A: Part II - Technology - 2-3 credit hours

Choose one technology course from the following:

BTE 1210 Essentials of Managing Information .....	2
LIS 1600 University Library & Research Skills .....	2
ENGT 1012 Global Production Technology.....	2
CTE 2000 Technology and Society .....	3

Area B: Social and Behavioral Sciences - 9 credit hours

Each student must take a history course in Div. II Area B or D (HIST 1350, HIST 1351, HIST 2402 or HIST 2410)#.

Choose three courses with different prefixes from the following:

ANTH 1810 Human Prehistory.....	3
CJ 1000 Introduction to Criminal Justice.....	3
ECON 1010 Principles of Macroeconomics .....	3
GEOG 2212 World Geography .....	3
#HIST 1350 History of the U.S. to 1877 .....	3
#HIST 1351 History of the U.S. from 1877.....	3
POLS 1500 Introduction to Politics .....	3
POLS 1510 American Government .....	3
PSY 1100 General Psychology.....	3
SOC 1800 General Sociology .....	3

Area C: Humanities and Fine Arts - 9 credit hours

Part I. Choose one literature course from the following:

ENGL 2200 American Literature to 1865 .....	3
ENGL 2205 American Literature 1865 to Present .....	3

ENGL 2210 British Literature to 1798 .....	3
ENGL 2215 British Literature from 1798 to Present.....	3
ENGL 2220 World Masterpieces.....	3

Area C: Humanities and Fine Arts Continued

Part II. Choose two courses from the following, one course of which must be Art (ART), Music (MUS) or Theatre (THEA)\*.

*ART 1800 Ideas and the Visual Arts.....	3
COMM 3000 Film Appreciation.....	3
*MUS 1210 Experiencing Music.....	3
PHIL 1000 Introduction to Philosophy .....	3
REL 1510 Exploring Religion .....	3
*THEA 2400 Discovering Theatre .....	3
Any Modern (Foreign) Language: CHIN, FREN, GER, ML, SPAN, or CD 1401 .....	3

Area D: Cultural Interaction - 3 credit hours

Each student must take a history course in Div. II Area B or D (HIST 1350, HIST 1351, HIST 2402 or HIST 2410)#.

Choose one course from the following:

AGRI 2130 Global Agriculture .....	3
ANTH 1820 Cultural Anthropology.....	3
ECEL 2110 World Diversity and America .....	3
GEOG 3201 The Cultural Landscape.....	3
#HIST 2402 History of the Modern World.....	3
#HIST 2410 Introduction to Africana Studies.....	3
MUS 1225 Music of World's Cultures.....	3
POLS 3522 Modern East Asia.....	3
WS 2000 Race, Class, and Gender .....	3

*DIVISION III PERSONAL INTERACTION. . . . . 3*

Choose one course from the following:

BLAW 2750 Leg. & Eth. Dec. Making in the Workplace	3
CFD 1010 Individual and Family Relationships.....	3
COMM 3010 Interpersonal Communication .....	3
HED 1100 Personal Health .....	3
PE 1206 Lifetime Fitness.....	3
PHIL 2300 Ethics.....	3
PSY 1320 Psychology of Personal Adjustment.....	3
SAFE 2010 Safety: A Personal and Societal Focus .....	3

*DIVISION IV INTEGRATIVE STUDIES . . . . . 3*

Each student must take a course in Integrative Studies which may be specified in major program or choose from Div. IV Area A. To enroll in a course for Div. IV Area A or B, a student will have successfully completed a minimum of 60 semester hours, all required Intellectual Skills courses, and at least 24 semester hours of General Education

Core courses, including a course from each core area. Any additional prerequisites are listed per course.

Area A: General Integrative Studies Courses

IGEN 3116 Creative Problem Solving .....	3
IGEN 3224 Critical Thinking .....	3
IGEN 3232 Media Literacy .....	3
IGEN 3468 Community, School & Family Connections	3
IGEN 3472 Sports in American Life .....	3
IGEN 3896 Assessing Global Change for the Info. Age	3
IGEN 4224 Communication, Science and Technology .	3
IGEN 4231 Myth, Memory and Realities.....	3
IGEN 4236 Science and Religion: From Conflict to Dialogue .....	3
IGEN 4244 Comparative Cross-Cultural Cinema .....	3

Area B: Capstone Integrative Studies Courses offered by student's major department

ICAP 4101 Agricultural Capstone Experience .....	3
ICAP 4109 Construction Operations.....	3
ICAP 4110 Industrial Problem Solving.....	3
ICAP 4111 Socio-Economic Factors Impacting Health	3
ICAP 4112 Automotive Systems for Contemporary Society.....	3
ICAP 4113 Air Operations Management .....	3
ICAP 4115 Safety and Health Management .....	3
ICAP 4221 Artists in Contemporary Society .....	3
ICAP 4222 The Biology Perspective .....	3
ICAP 4225 Computer Science Capstone Experience....	3
ICAP 4233 The Scientific, Historical and Sociological Impact of Mathematics.....	3
ICAP 4240 Literature and Its Discourses.....	3
ICAP 4245 Actuarial Science Capstone Experience....	3
ICAP 4357 Organizational Policy and Strategy.....	3
ICAP 4468 Student Teaching Secondary II.....	4
ICAP 4478 Integrative Social Work Practicum Seminar	3

2. General Education Requirements by Concentration (For Modern Languages majors selecting the Professional Applications Area)

-Business Concentration: ECON 1010 fulfills 3 s.h. of Div. II B (Social & Behavioral Sciences).

-Criminal Justice Concentration: CJ 1000 fulfills 3 s.h. of Div. II B (Social & Behavioral Sciences).

-Public Relations Concentration: COMM 3010 fulfills 3 s.h. of Div. III (Personal Interaction).

-Education Concentration: ICAP 4468 fulfills 3 s.h. of Div. IV B (Integrative Studies).

Secondary Education students must have one course in a physical or earth science and one in a biological science in Div. II A.

HIST 1350 Div. II B **OR**

HIST 1351 Div. II B (required) (3)

POLS 1510 Div. II B (required) (3)

PSY 4230 Psy. of Adolescence (3)

Secondary Education students will be allowed to substitute PSY 4230 to fulfill 3 s.h. of Div. II B.

Minimal computer literacy and proficiency in media technology (required prior to student teaching) is addressed in the major sequence, in ML 4054 Methods of Teaching Foreign Languages (3).

#### **D. Major requirements: 36-66**

Students select from **ONE** of the two following Areas:

**Language and Culture Area:**

36 hours of ONE language beyond Elementary II 36\*

**OR**

**Professional Applications Area:**

33 hours of ONE language beyond Elementary II 33\*

Languages in the Professions/Translation (ML 4050) **OR**

Methods of Teaching Foreign Languages (ML 4054) 3

Select ONE Concentration (listed below) 30

**Marketing Concentration (30 hours):**

MKT 3405 – Marketing Policy (3)

MKT 3430 – Professional Sales (3)



MKT 3480 – Consumer Behavior (3)  
BLAW 2720 – Legal Environment in Business (3)  
ECON 1010 – Principles of Macroeconomics (3)  
MGT 3315 Management of Organizations (3)  
MKT 4460 International Marketing (3)\*\*  
MKT 3435 Internship in Marketing (6)  
Marketing Elective from the following (3):  
    MKT 3410 – Retail Management (3)  
    MKT 3420 – Principles of Advertising (3)  
    MKT 3460 – Advanced Professional Sales (3)  
\*\*Department consent required

**Criminal Justice Concentration (30 hours):**

CJ 1000 – Introduction to Criminal Justice (3)  
CJ 2315 – The Criminal Court System (3)  
CJ 3006 – Corrections (3)  
CJ 3010 – Policing a Democratic Society (3)  
SOC 3890 – Criminology (3)  
CJ 3020 – Comparative Justice Systems (3)  
CJ 4602 – Internship in Criminal Justice (3)  
Electives in Criminal Justice (9)

**Hospitality Management Concentration (30 hours):**

HM 1800 – Intro to Hospitality (3)  
ACCT 2100 – Survey of Accounting (3)  
HM 2830 – Hotel-Restaurant Sanitation & Safety (2)  
HM 3860 – Beverage Management & Marketing (3)  
FOOD 3333 – Food Systems Management (3)  
MGT 3315 – Management of Organizations (3)  
HM 4800 – Hotel & Restaurant Management (3)  
HM 4840 – Legal Aspects of Hotel & Rest. Mgmt (3)  
HM 4850 – Hospitality Operations Analysis (3)  
HM 4710 – Internship (4)

**Public Relations Concentration (30 hours):**

COMM 2620 – Introduction to Public Relations (3)  
COMM 2625 – Writing and Editing for Public Relations (3)  
COMM 3010 – Interpersonal Communication (3)  
COMM 3100 – Communication Research Methods (3)  
COMM 3340 – Intercultural Communication (3)\*\*  
COMM 3620 – Strategic Planning for Public Relations (3)

POLS 4520 – Principles of International Development (3)  
COMM 4670 – Strategic Crisis Communication (3)  
COMM 4680- Publicity (3)  
COMM 4295 - Internship (3)

\*\*Instructor consent required

**Education Concentration (for K-12 Certification):**

**\*See the UCM Undergraduate Catalog, pgs. 109-110 for more information on Certification requirements, Admission to the Teacher Education Program, and Admission to the Professional Education Semester/Student Teaching**

**PROFESSIONAL EDUCATION REQUIREMENTS (30 hours):**

EDFL 2100 – Foundations of Education (2)  
EDFL 2240 – Educational Psychology (3)  
EDSP 2100 – Ed of the Exceptional Child (2) **OR**  
PSY 4200 – Psych. of Exceptional Children – (2)  
CD 2000 – The Bases of Speech and Language – (2)  
EDFL 4210 – Teaching of Reading in the Sec. School (2)  
EDFL 4300 – Ed. Measurement and Evaluation – (2)  
EDFL 3500 – Sec. Tchg. and Behavioral Mgmt (3)  
FLDX 2150 – Introductory Field Experience (1)  
FLDX 3550 – Practicum in Secondary Instruction (1)  
FLDX 4495 – Student Teaching Elementary I (8)  
ICAP 4468 – Student Teaching Secondary II (4)

\*Prerequisite of two semesters (6 hrs) of language, or equivalent proficiency. Fulfilling the Bachelor of Arts modern language requirement meets this prerequisite. The major also fulfills 3 s.h. of Div. II C (Humanities and Fine Arts) in General Education.

**E. Free elective credits: 9-42**

**F. Requirements for thesis, internship or other capstone experience:** Only students selecting the Professional Applications Area are required to complete an internship/practicum in the selected Concentration. As an Institutional Requirement, all students must take General Integrative Studies or Capstone Integrative Studies course.

**G. Any unique features such as interdepartmental cooperation:** The Professional Applications Area is in itself unique. These optional Concentrations were cooperatively created and will be administered by the faculty of those respective programs. Each one culminates in a hands-on practicum or internship, providing students with a unique

combination of second language fluency and professional training. We are working with the UCM International Center to expand the number of internship program agreements with our partner institutions abroad, to create even more opportunities for interns to use their second language skills in a professional setting. This program therefore complements the University's commitment to study abroad and to expanding high-impact educational experiences in general. Additionally, Modern Languages majors will be able to take advantage of the expertise of faculty at all four institutions participating in the FL Consortium Agreement (MOA attached).

## **FORM PG**

### **PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS**

Institution Name: University of Central Missouri

Program Name: Modern Languages Major, Bachelor of Arts Degree

Date: March 30, 2011

(Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below. Quantification of performance goals should be included wherever possible.)

#### **Student Preparation**

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.

**No special preparation required.**

- Characteristics of a specific population to be served, if applicable.  
**Not applicable.**

#### **Faculty Characteristics**

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.  
**PhD or Masters in discipline.**
- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.

**100% of courses taught by full- time faculty (part time faculty will teach only first year courses, which do not count towards major).**

- Expectations for professional activities, special student contact, teaching/learning innovation.  
**Expected to participate in FL Consortium; advise majors; direct study abroad; supervise independent studies; conduct appropriate research and university service.**

#### **Enrollment Projections**

- Student FTE majoring in program by the end of five years.  
**125**
- Percent of full time and part time enrollment by the end of five years.
- **83% full time, 17% part time**

#### **Student and Program Outcomes**

- Number of graduates per annum at three and five years after implementation.  
**28 at three years; 40 at five years.**
- Special skills specific to the program.  
**For all students, second language fluency (minimum Intermediate High) in the four skills – Speaking, Writing, Reading, Listening, as well as Cultural Knowledge competency. For students selecting Professional Applications Area, skills determined by cooperating discipline and/or accrediting body (DESE, for the Education Concentration).**
- Proportion of students who will achieve licensing, certification, or registration.  
**Only applies to the Education Concentration within the Professional Applications Area, approximately 20% of majoring students.**
- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.

**Modern Language Majors are expected to reach a minimum competency of Intermediate High on the ACTFL Oral Proficiency Interview. Students selecting the Professional Applications Area – Education Concentration (teacher education) are expected to pass the PRAXIS II. The pass rate for our FL teacher education students over the last three years has been 100%.**

- Placement rates in related fields, in other fields, unemployed.  
**Based on UCM Career Services data for 2009-2010, no respondents indicated Unemployed. 100% of respondents were in Related Field (30% Graduate School, 70% Job). However, those figures are based on a 60% response rate, so the true figures are unknown.**
- Transfer rates, continuous study.  
**63% continuous, 27% transfer students, 10% first-time freshmen**

#### **Program Accreditation**

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. If there are no plans to seek specialized accreditation, please provide reasons.  
**The current BSE programs (to be collapsed into the new, combined major) are fully accredited by the Missouri Department of Elementary and Secondary Education. We will maintain that accreditation for the Education Concentration (within the Professional Applications Area).**

#### **Alumni and Employer Survey**

- Expected satisfaction rates for alumni, including timing and method of surveys  
**Alumni and employer satisfaction rates have only been measured for graduates of the teacher education program (100% satisfaction). Employer surveys will be extended to cover all five optional Professional Applications Concentrations, and alumni surveys will be extended to all graduates. We will utilize the UCM Career Services Office to administer these electronic surveys annually.**
- Expected satisfaction rates for employers, including timing and method of surveys  
**See above.**

## **ATTACHMENTS**

### **Statement of Purpose and Benefits of Combining Existing Programs**

The proposed Language and Culture Area will benefit students in a number of ways, as it provides a great deal of flexibility for students wishing to double major, or just to explore other interests. The removal of the minor requirement also makes it a much friendlier option for transfer students.

The Professional Applications Area helps provide students a clearer sense of direction in their language studies by complementing the major with several possible Concentrations, which are based on existing Minor programs and will culminate in an internship or practicum. This innovative curriculum offers a combination of language and career-specific training that will make our graduates strong candidates for employment in their chosen fields. Please see the attached letters of support from the directors of each of the proposed Professional Applications Area Concentrations. Of particular importance is the hands-on practice gained in the practicum/internship in each of the Concentrations; we will make every effort to assist the internship candidates in identifying opportunities—abroad and in Missouri—to utilize their language skills while gaining practical experience in their career areas. This element of the program fits very well with the university's goal of expanding study abroad opportunities and involvement in high-impact learning experiences.

Students in both Areas will benefit from an easier to understand curriculum and from having fewer obstacles in degree planning and graduation, due to enhanced flexibility in course scheduling for the department resulting from the removal of specific course requirements.

## **LETTERS OF SUPPORT**

### **HOSPITALITY MANAGEMENT**

On behalf of the curriculum in Hotel and Restaurant Administration from the Department of Nutrition, I am happy to offer full support for the proposed Modern Languages Major (Bachelor of Arts Degree). More specifically, within the optional Pre-Professional Area, students are to select one concentration containing 30 credits. Included within this requirement is a concentration in Hospitality Management. Rapidly changing demographics make it crucial for individuals to have a basic understanding of a second language (e.g., Spanish) for effective communication in the workplace including the hotel and restaurant industries. We are confident that students with both the

discipline-specific skills in Hospitality Management plus competency in a second language will be more viable employees.

I congratulate you and your faculty on developing this proposed curriculum. If you have additional questions or requests, feel free to ask and I will gladly respond. I wish you well.

Dirk Nelson  
Chair, Department of Nutrition  
University of Central Missouri

#### PUBLIC RELATIONS

We are in support of your proposal. Our only concern would be if demand on our public relations courses from your majors becomes too great, we would reserve the right to prioritize our limited resources towards our majors / minors. That said, we are excited about your innovative approach to integrated studies and stand ready to assist you and your majors in every way possible.

Jack E. Rogers, Ph.D.  
Chair, Department of Communication  
University of Central Missouri

#### CRIMINAL JUSTICE

I have spoken with the faculty and Criminal Justice supports the current efforts of your program in the curriculum changes to include the optional pre-professional track. This may provide good opportunities for a number of students wanting to work in criminal justice and acquire a foreign language skill.

Betsy W. Kreisel, Ph.D.  
Professor & Department Chair Criminal Justice Department  
University of Central Missouri

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#### MARKETING

Thank you for providing the information on your proposed Modern Languages Major, which includes the option of a Business Concentration. I fully support the proposed major and compliment your faculty on developing a

program that provides your graduates with a knowledge and skill set that prepares them for a career in the global environment.

Combining the Marketing Minor with the International Marketing class and a International Internship experience fits well with the types of careers that I expect many of your graduates will aspire to be involved with.

Those Modern Language Majors that choose the Business Concentration or their Pre-Professional Area need to be aware of the Harmon College of Business Administration policy that limits all non-business majors to no more than 30 hours of credit in Business classes. Since the three hours of Economics required in the Marketing Minor does not count in these 30 hours your proposed Business Concentration totals 27 hours and therefore does not create a problem with the 30 hour limit.

Thank you for consulting with us as you developed the proposal and we look forward to serving your students.

Larry A. Haase, PhD  
Chair, Dept. of Marketing and Legal Studies  
University of Central Missouri

#### TEACHER EDUCATION

I have reviewed the curriculum changes you and the faculty have proposed for the Modern Languages major program. As the Professional Education Unit's NCATE/DESE Accreditation coordinator, I was primarily concerned with the option related to future teachers of modern languages. The modifications proposed appear consistent with both the state MoSTEP standards requirements, as well as with the content-specific standards established by your professional association and DESE. I particularly appreciate your efforts to streamline the program. I hope these modification make it easier for you to recruit more candidates into modern languages, which has been identified as a high-need area of teacher certification within the state of Missouri and nationally.

Please accept this email as a letter of support for your proposal.

Thank you for the opportunity to review these documents as they were being developed.

Joyce Anderson Downing, Ph.D.  
Professor of Special Education  
Associate Dean, College of Education  
University of Central Missouri



**COPY**

**Memorandum of Agreement**

**between**

**University of Central Missouri,**

**Missouri Western State University,**

**Missouri State University**

**and**

**Southeast Missouri State University,**

**to form a**

**Collaboration for the Delivery of Foreign Language Instruction**

## MEMORANDUM OF AGREEMENT

This Memorandum of Agreement is made and entered into by the Department of Modern Languages at the University of Central Missouri, the Department of English, Foreign Languages and Journalism at Missouri Western State University, the Modern and Classical Languages Department at Missouri State University, and the Department of Foreign Languages and Anthropology at Southeast Missouri State University also referred to herein collectively as Universities or individually as University. By this Memorandum, the Universities express our mutual commitment to increasing opportunities for student access and success in higher education.

**WHEREAS**, the Universities provide a service critical to preparing Missouri students to compete in the global economy and recognize the importance of providing such training in several languages; and

**WHEREAS**, the Universities further recognize the need for the State of Missouri university system to efficiently employ faculty resources and expertise; and

**WHEREAS**, University of Central Missouri and Missouri Western State University have a history of collaboration in foreign-language distance education; and

**WHEREAS**, the Universities desire to form a consortium to provide collaborative offerings in several languages through each University;

**NOW, THEREFORE**, it is hereby agreed by and between the Universities as follows:

The faculty members of the identified departments at the Universities will work collaboratively to offer high-quality distance education courses, primarily to address the needs of upper-division French and/or German students. Responsibility for offering these courses will rotate amongst the four Universities in a set order to be determined prior to the first offering. Students will enroll in and pay tuition towards their own University regardless of where the course is being taught.

### Term/Termination:

This agreement takes effect during the fall semester of 2011. The Universities will assess the terms and the effectiveness of the collaboration annually, and will discuss any possible invitations to other parties or voluntary withdrawals from the consortium (with appropriate advance notification).

### Confidential Student Information:

Both during the term of this agreement and thereafter, the Universities agree to hold student confidential information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law. Each University covenants and agrees it will not knowingly use, directly or indirectly, for its own benefit, or the benefit of another, any of said confidential information,

but instead will use said information only for the purposes contemplated hereunder. Further, each University covenants and agrees that it will not disclose can confidential information to any third party except as may be required in the course of the consortium hereunder and for a legitimate educational interest or as otherwise allowed by law. Finally, the Universities covenant and agree that any access to confidential information and/or education records of any student shall be in compliance with the Family Education Rights and Privacy Act (FERPA) and any access to the medical records of any student shall be in compliance with the Health Insurance Portability and Accountability Act of 1996.

As used in this agreement, the term "confidential information" means all personally identifiable information, as defined by FERPA, including but not limited to: a student's name, the name of the student's parent or other family member, the address of the student or student's family, a personal identifier, such as the student's social security number or student number; a list of personal characteristics that would make the student's identity easily traceable; other information that would make the student's identity easily traceable; education and/or medical records of students.

**Liability:**

Each University shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents, or employees.

**No Indemnification:**

No party is obligated to indemnify the other or hold the other party harmless from costs or expenses incurred as a result of such claims.

**No Waiver:**

The foregoing provisions shall not be deemed a relinquishment or waiver of any kind of applicable limitations of liability provided or available to any of the Universities under applicable state governmental immunities law.

**Notice:**

Each University shall give written notice to the other University/Universities of the assertion of any claim or the commencement of any litigation with thirty (30) days notice of the claim or commencement of litigation and shall cooperate with the other University/Universities in the defense of the claim or litigation.

**Governing Law:**


This agreement is governed by and constructed in accordance with the laws of the State of Missouri.

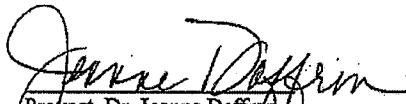
Limitation of Authority:

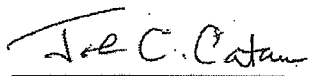
The rights, powers, and authority of each University are subject to the following conditions and limitations: (1) no University shall have the authority to perform an act on behalf of the other except as expressly authorized in this agreement or otherwise expressly authorized in writing; (2) without the approval of the other University/Universities, no University will authorize or obligate the expenditure of any funds or create any liability or expense for the other University/Universities; and (3) any contracts or obligations will require the signatures of all University representatives identified below.

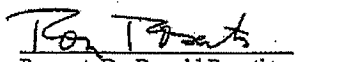
By the signatures below, the institutions agree to the conditions of the Memorandum of Agreement and support the collaboration to more efficiently deliver foreign language programs.

Agreed to on this day, October 25, 2010,

  
Provost, Dr. George W. Wilson  
University of Central Missouri

  
Provost, Dr. Jeanne Daffron  
Missouri Western State University

  
Provost, Dr. Belinda R. McCarthy  
Missouri State University

  
Provost, Dr. Ronald Rosati  
Southeast Missouri State University