

Minutes of COTA-AC Meeting  
November 17, 2011

Present: Kathleen Burns, Melissa Ingram, Victor Price, Terry Smith, Jerry Patton, Artie Fowler, Crystal Kroner, Melissa Hattman, April Hoekenga, Mark York.

1. The minutes 10/17/2011 meeting were approved as distributed.
2. COTA Conference
  - a. Dr. McIntire has signed off
  - b. People are glad that we will be at the Marriott Courtyard
  - c. Hot Topics
    - (1) Deferred
      1. Follow up on Roadblocks and Challenges—Kim. They made recommendations to COTA in 2011. We have no update.
      2. Melissa Hattman said that the two that were discarded were the Common Course Numbering, Gen Eds and transcript documentation. The latter will be well under way. It would be an announcement, not a topic for discussion. Pres. Letter on 42 hour is updated
    - (2) Selected for the 2012 Conference
      1. A+
      2. AAT Update- MH will facilitate
      3. How to Manage Transfer Clears through the Community Colleges. Melissa Hattmann offered to contact Chuck May. Chuck said yes
      4. College Readiness—Rusty would also be interested in leading this topic
3. Change in Schedule  
Dismissal will be about 15 minutes early.
4. Attendance Prizes  
Bring two prizes from your school to give away.
5. Will the presenters need to pay for the conference?
  - a. Keynotes—do not pay
  - b. Regular speakers—do pay.
  - c. Representatives from MDHE typically do not pay.
  - d. Anyone who would normally attend the conference and who is also a presenter would still pay.
  - e. Specially invited guests would not pay.
  - f. Note: The main cost associated with the conference is the food. In general those who stay for the meals should pay.
6. Conference Workers
  - a. Registration & Packet Assembly
    - (1) April
    - (2) Melissa Ingram
    - (3) Artie
    - (4) Victor
  - b. Folders
    - (1) Crystal
  - c. Name Tags
    - (1) Crystal
  - d. Bring the Conference Supplies Tub (Bridgett brought it last year)

- (1) Crystal
- e. Room Set Up
  - (1) Kathleen—will need to use her laptop in the room so that she can use SKYPE.
  - (2) Melissa Hattman
- f. Laptops & LCD
  - (1) Crystal
  - (2) Victor
  - (3) Crystal
  - (4) Melissa Hattman—Projector
  - (5) Artie—Laptop only
  - (6) Kathleen—will see how many she can bring from her school.
- g. Prizes
  - (1) April will collect
  - (2) All members asked to supply.
- h. Evaluation
  - (1) Melissa Hattman
- i. Program
  - (1) Kathleen—once the program is printed, the hotel will make the signs for the rooms.
  - (2) Crystal will let the Marriott Courtyard know the schedule.
- 7. Registration needs to be opened ASAP and include hotel information for attendees.
- 8. Update on COTA.
  - a. COTA met and talked about dual credit.
  - b. People should consider NACEP (National Alliance of Concurrent Enrollment Partnerships) accreditation to help quality. See <http://nacep.org/>
  - c. College Readiness Partnership
    - (1) CCA would like to know if COTA believes that general education credit transfer is a problem.
    - (2) Kids who go to community colleges first have a tendency to take more courses than those who start out in four-year institutions.
      - Isn't college the place where students are supposed to take courses because they are interested.
    - (3) Lumina—Tuning Initiative—picked two disciplines (psychology and marketing) and the faculty meet to identify a national curriculum for undergraduate psychology and marketing. This is a two-year initiative.
    - (4) State Authorization with Kansas—to reconsider their requirements for Missouri institutions offering online education.
  - d. Article: “Community College has a Surprise”
    - (1) Talks about reverse transfer. In St. Louis newspaper.
    - (2) There were more students doing reverse transfer than estimated.
    - (3) They did an investigation of 37,000 students. Findings:
      - 1. More men reverse transfer than women.
      - 2. Fewer than 25% of those who reverse transfer earn their bachelors degree.
      - 3. Melissa Hattman will send a link to the article if she can find it.

Meeting Adjourned.

Respectfully submitted,  
Mark York