

Draft: Minutes of COTA AC Meeting  
July 7, 2011  
Jefferson City

1. Members present: Kathleen Burns, Artie Fowler, Victor Price, Melissa Hattman, Mark York, Heather MacCleoud (DHE liaison), Melissa Ingram, Jerry Patton, April Hoekenga.

Members absent: Debbie Schatz, Terry Smith

2. Welcome new members: Melissa Hattman, April Hoekenga, Melissa Ingram and Mark York.

3. Transfer of Officers/ Election of Executive Team. The elected positions approved:

- Past Chair – Debbie Schatz
- Chair – Kathleen Burns
- Chair Elect – Jerry Patton
- Secretary – Melissa Ingram
- Communications Coordinator – Victor Price

4. Approval of May meeting minutes – Correction to number 5 on the spelling of Meramec and number eight to change June to July. A motion to approve the corrected minutes was made by Melissa Hattman, seconded by Victor; motion carried.

5. Accomplishments of the past year include:

- Met with IAI (Illinois Articulation Initiative) Robert Blankenberger at Wildwood campus 9/21/2010 to explore common numbering system and Transfer and Articulation Policies (takes money to implement and sustain system) COTA next steps?
- Dual Credit- COTA worked with MDHE to create a survey for schools to provide evidence of quality programming. Sent out early summer to CAO at 2 year and 4 year providers of dual credit. due back by 7/29/2011
- AAT- state quiet on issue this last year. State subcommittee was created as part of MACTE- never met this past year. Heather shared with us that DESE is reviewing Teacher Education Standards and that may impact AAT in future (not imminent)
- Introduced concept of PLA (Prior Learning Assessment) at Spring 2011 conference
- Melissa Hattman will clean up the bylaw changes and send to Heather to be posted online.

6. COTA Meeting Report – there was not a meeting.

7. 2012 Conference Theme and Sessions – “Articulation and Transfer, Bridges or Barriers”. A call for proposals will be sent electronically. Discussion about including current transfer students through a student panel is something to explore. Discussed idea of having a sponsor such as U Select. Discussed getting research on the effectiveness of past initiatives (42 hour block, CAI, LAMP, IFC, common core competencies) to provide updates on. Desire to have a keynote speaker that could talk about their

transfer experience. Lunch panel of DESE and/or MDHE.

8. Website – the COTA AC website is out of date. Updates of minutes, members and bylaws will be sent to Heather.

9. Meeting Dates 2011-12 – The committee will meet via, conference call, the third Thursday of every month at 2 p.m. for two hours with the exception of the August 18<sup>th</sup> meeting which is scheduled for one hour.

10. Established Priorities for 2011-12

- Reverse transfer
- Complete Gen Ed 42 transcript stamp process
- Update total AC website
- Explore ways to engage faculty in COTA-AC work
  - Establish an open forum list serve for faculty, staff and administrators
  - Create a new COTA-AC presentation for faculty campus meetings and for use at statewide meetings.

11. Motion to adjourn at 1:30 by Melissa Hattman, seconded by Artie; motion carried.