

## **COTA Meeting Minutes March 2008**

### **Committee on Transfer and Articulation Missouri Department of Higher Education March 26, 2008**

**Participants:** Evelyn Jorgenson (Chair), Jeanie Crain, Arlen Dykstra, Mike Grelle, Steven Kurtz, Alton Lacey, Pam McIntyre, Kandis Smith

**COTA-AC Representative:** Melissa Hattman

**MDHE Staff:** Hillary Fuhrman, Jeremy Kintzel, B.J. White, Ken Winn, and Julie Chapman

Dr. Evelyn Jorgenson called the meeting to order at 2:05 p.m.

#### **Consent Item**

#### **I. Approval of Minutes**

A motion was made by Dr. Mike Grelle and seconded by Dr. Kandis Smith to approve the minutes of the February 27, 2008 meeting. The motion passed unanimously.

#### **Old Business**

#### **II. 2008 Transfer Conference Report Update**

Ms. Hillary Fuhrman reported that Ms. Julie Chapman had worked on a draft of the Transfer Conference Report and had sent it to COTA members for feedback. Dr. Jorgenson asked if COTA had any feedback on the report. Members present gave no feedback. Ms. Fuhrman stated that the report will be turned into a board item for the April 10, 2008 CBHE meeting and would be sent out as a final draft in the next month. Dr. Jorgenson stated that it was good to see the Transfer Conference off and running again and that it would only get stronger in the coming years.

#### **III. Dual Credit Survey**

Dr. Jorgenson asked that Dr. Kandis Smith relay comments from Dr. Steven Graham concerning the Dual Credit survey. Dr. Smith reported that Dr. Graham had met with the public four-year chief academic officers and that they were interested in the results of the survey, but wanted individual reports instead of a statewide report. Dr. Ken Winn stated that if several institutions are having problems with dual credit then COTA should look into it. Dr. Jeanie Crain stated that the results should go through COTA as dual credit is under COTA's purview. Dr. Jorgenson stated that each institution would already be aware of their individual results. Dr. Grelle suggested that an anonymous aggregate report should be developed. Dr. Jorgenson stated that the survey and results should go through the CAO at each institution. Dr. Jorgenson then asked how the process for review of the survey should take place. Dr. Crain stated that the results should be reviewed by COTA before anyone else. Drs. Kurtz and Winn concurred. Dr. Jorgenson stated that the return deadline should be a couple weeks after the survey is sent.

Dr. Smith also reported that UMKC was now fully accredited by NACEP and that several other Missouri institutions were provisionally accredited. Dr. Arlen Dykstra stated that Missouri Baptist University was currently working on full accreditation through NACEP and added that NACEP held dual credit programs to a high standard.

#### **New Business**

None

#### **Other**

Dr. Jorgenson introduced Ms. Pam McIntyre, president of St. Louis Community College – Wildwood and stated that she was a new member of COTA and would assume Dr. Don Doucette's seat on the committee.

Ms. Melissa Hattman thanked Mr. B.J. White and the MDHE IT staff for developing the COTA-AC nomination website. Mr. White reported that there were eight nominees and that nominees would be accepted until noon on April 28. Mr. White also reported that the COTA-AC election begins on May 1 and runs through May 15.

Ms. Hattman also stated that COTA-AC had discussed possibly changing the date of the Transfer Conference to take place sometime from late September through early November. COTA-AC felt that September might be the best time for transfer advisors, but that the result of moving the conference would be that the next conference would not take place until fall of 2009. Dr. Grelle stated that too much momentum would be lost if the next conference was not until fall 2009. Dr. Jorgenson suggested having two conferences in 2009. The first would in late January as usual and a follow up conference would take place in the fall of 2009. Then the conference would be on track to be held annually in the fall.

Dr. Grelle suggested that COTA-AC canvass the institutions for discussion topics. Ms. Hattman agreed and also stated that COTA-AC would work to incorporate various presentation modalities throughout the conference.

**Adjournment**

Dr. Jorgenson adjourned the meeting at 2:45 p.m.

**Next Meeting**

The next COTA meeting is scheduled for May 21, 2008 at 12:00 p.m. at the MDHE offices in Jefferson City.