

COTA In Person Meeting Minutes

October 12, 2022

Held at OTC – Springfield

Present: Katelyn Wilson, Ross Hawkins, Roberto Koch, Robyn Walter, Roger McMillian, Phil Bridgmon, Lacey Mattheis, Gavin O'Connor, Helen Hale, Christy Seawall, Brooke Lockhart, Alicia Erickson, Kara Cahill, David Jones

Call to order at 10:10am by Chair, Katelyn Wilson.

Opening activity – introductions around the room.

Welcome to new member Robyn C. Walter, Ph.D., RN – VP of Academic Affairs at East Central

Ross Hawkins moves to approve September minutes, seconded by Gavin O Connor: motion carries.

CCAO Request – HLC Verbiage

CCAO group has charged us with drafting verbiage related to HLC Accreditation, since they are no longer regional. They would like us to complete this process before their October 19 meeting. Comments from CCAO members were sent via email for review. They would like to have verbiage to send out to all institutions that is “COTA Approved” for institutional websites for whom to include in transfers.

Roberto Koch (Mizzou) offered that they list the accreditors from which they accept credit on their Transfer credit and degree applicability webpage. Ross Hawkins provided Missouri State’s determination of transferability statement from their website. Missouri State directs to the CHEA website [Regional Accrediting Organizations | Council for Higher Education Accreditation \(chea.org\)](https://www.chea.org/). Discussion was mentioned about AACRAO’s language for accreditation. CHEA still refers to HLC as a recognized regional accrediting organization; but the HLC accreditation FAQ indicates regional and national accreditation has been reclassified to “Institutional accreditors”. Kristy Seawall mentioned the Database of Accredited Postsecondary Institutes and Programs (DAPIP) [DAPIP | Agency List \(ed.gov\)](https://www.ed.gov/daqip/) and they have updated their list to institutional accreditors and program accreditors.

Potential statement: **** (Insert Institution Name) accepts transfer credit from schools accredited by the following institutional accrediting agencies:

- [Accrediting Commission for Community and Junior Colleges \(ACCJC\) Western Association of Schools and Colleges](#)
- [Higher Learning Commission \(HLC\)](#)
- [Middle States Commission on Higher Education \(MSCHE\)](#)
- [New England Commission of Higher Education \(NECHE\)](#)
- [Northwest Commission on Colleges and Universities \(NWCCU\)](#)
- [Southern Association of Colleges and Schools Commission on Colleges \(SACSCOC\)](#)
- [WASC Senior College and University Commission \(WSCUC\)](#)

. Courses or credit from institutions accredited by other accrediting agencies will be reviewed upon request.

Kara will draft the statement and share with the CCAO group.

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Discussion held about expanding accepting credit outside of the regional accredited institutions to be more student focused.

Sub-Committee Revisions

Discussion last time about termination of Core 42 sub-committee. Do we need a 3rd committee or have a realignment of sub-committee membership. Discussion for keeping just the two current committees: conference committee and adult learner committee. If items come up that require an ad-hoc committee, we can create additional committees or bring items for the whole to discuss. Recommended to have someone from the Missouri Adult Learner Network visit COTA to fill us in on their strategies so that we can support them. Conference committee makes the decisions about conference, but everyone will participate in the conference.

Conference: Ross, Brooke, Lacey, Helen, David

Adult learner: Gavin, Christy, Phil, Roberto, Robyn, Roger

break for lunch

Subcommittees met for an hour to have separate discussions.

Conference is Friday, February 24th in person at Truman building in Jefferson City. Kara has taken care of arrangements at Truman building. Block of rooms reserved at Courtyard by Marriot at \$99 but must mention Cota for the nightly rate. Go ahead and make reservations. Nightly rates for other hotels in the Jefferson City area on basecamp. Theme for the conference – Standing Tall for Transfer Students in Missouri. \$50 conference registration fee. Will help cover conference materials, catered lunch from Hy-vee and light refreshments for breakfast. Save the date email will go out this week or next week to the participants from the past 5 years. Bookmarks are being printed as save the date marketing materials for each COTA member and will have some for MCCA. Mid-November potential sign up for registration and email blast. Discussion about inviting RootEd counselors or at least their coordinators. Meet at 4pm on Thursday February 23rd at Truman building for pre-conference work.

Report from Adult Learner subcommittee – discussion about what it means to be an adult learner and the issues that they may come across. Worked on the charter draft – COTA vision, collaborative vision, problem statement.

Next virtual meeting there will be more time working on subcommittee work.

Helen moved to adjourn meeting, Lacey seconds.

Tour of OTC.