Welcome

Present: Helen Hale, Brooke Lockhart, David Jones, Sue Bateman, Alicia Erickson, Kevin Manley, Sarah Salmons, Ross Hawkins, Cheryl Dobson, Mel Stegeman, Roberto Koch, Gavin O'Connor, Katelyn Wilson

Approval of Minutes: Noted to add Sue Bateman as present at the November meeting. Gavin motioned to approve minutes and Cheryl second.

Announcements/Updates

1. **Missouri Reverse Transfer Update – Sarah Salmons & Melanie Stegeman:** Sarah has updated the MRT officers and sent the document to COTA. This has been updated on the MDHEWD website. Several MRT officers have changed due to retirements or new roles. Mel has not heard back from University of Central Oklahoma but will keep the group updated when she gets more information.

2. **Core 42 Concerns – Gavin O'Connor, Helen Hale, Ross Hawkins, Alicia Erickson:** There are concerns about the new project to establish common learning outcomes for all MOTR courses. There is concern that courses that are approved Core 42 will no longer be approved if the outcomes are not the same. Alicia explained that the intent would be to always evaluate courses that are in the core. Institutions would have a window (right now the suggestion is two years) to adjust courses to align with the new outcomes. The committee believes that this window should be more than two years to allow enough time to make it through internal processes to change outcomes. Alicia wondered how COTA would feel drafting a memo to the CCAC about the impact this may have on the transfer process. Alicia will work to get a document from the CCAC about the process and timeline of the common outcomes project. It may be helpful to invite Leslie Buck from Jefferson College to attend on behalf of the CCAC.

3. **Residency Requirements Question: Melanie Stegeman**
   a. **What are university registrar's offices doing as it pertains to residency requirements this year? Are more exceptions being made than in prior years due to the pandemic?:** This discussion is tabled to the January meeting

4. **Conference Launch Page Demo: Kevin Manley:** Kevin shared the landing page for the conference. This page will have Zoom recording (if prerecorded), links, pictures, and other useful information for conference attendees. Right now, there are only two

proposals. Discussion took place that it might make sense to have just one program and not break out sessions. The group will test the conference page a week before the conference.

Subcommittee Updates

Conference-Sarah explained the need to spend the budget money for the conference. The question was asked if there was a way to save it to spend extra on next years (2022) that will hopefully be in person. She is going to check but she believes we will need to spend it. The conference will be free to attend. Several ideas were brought up about ways to spend the money on the conference this year:

- Swag bags
- Awards (plaques for winners)
- Sponsoring someone to send to conference
- Shifts
- Mini grants
- Transfer student scholarship

The committee would like to have a student transfer panel at the conference. If anyone knows any students with a good transfer story please send that information to Sarah.

Policy- N/A

CORE 42- (discussion described above)

Adjournment