

Committee on Transfer and Articulation
Meeting Minutes
Conference Call
Monday, December 19, 2016
2:00– 3:30 P.M.

Attendees: Bev Schenkel, Amy Werner, Gavin O’Conner, Seth Carruthers, Krystal Lang, Benjamin Howard-Williams, David Jones, Michael Olsen

Absent: Brooke Lockhart, BJ White, Artie Fowler, Ahmad Sims

- I. Welcome
- II. Approval of Minutes – 11/26/16
 - a. Artie Fowler provided minor corrections to acronym for MACADA & MACRO.
 - b. Motion to approve minutes as amended by Gavin O’Conner, 2nd by Seth Carruthers, approved unanimously
- III. Treasurer's Report
 - a. Current balance: \$12,494.07
 - i. Growth due to conference registrations, no expenditures since last meeting
 - ii. Spreadsheet with details attached.
 - b. Current Balance: \$7,823.83
 - i. MRT budget hasn’t changed.
 - c. Motion to approve by Benjamin Howard-Williams, 2nd David Jones, approved unanimously.
- IV. Common Curriculum Advisory Committee Webinar
 - a. 2 hr webinar with full committee, hosted by Rusty Monhollon.
 - i. Webinar notes attached.
 - b. Goals:
 - i. Develop by Jan 1, 2018 a proposed 42-hr course block
 - ii. Approve a shared course numbering scheme and matrix for the transfer library courses to be included in the 42-hr block.
 - iii. Implemented for 2018-19 Academic Year & Catalog
 - c. Questions posed
 - i. Do these changes need faculty approval to be added to the catalog?
 - ii. Given that most institutions will already be well into their catalog cycle for 2018-19 by the time the block is approved, will institutions be able to comply with the August 2018 timeline?
 1. Amy will pose questions to Rusty on 12/20.
 - d. Committees Set for content areas:
 - i. Mathematics (Math Pathways)
 - ii. Communications
 - iii. Humanities
 - iv. Life and Physical Science
 - v. Social and Behavior Sciences
 - vi. Equivalence Matrix

- vii. Transfer Practices and Criteria (COTA)
 - viii. Appeal Process (COTA)
 - 1. Committee Membership - Bev Shenkel asked if committee membership will be posted.
 - a. Amy Werner to request that information be provided to COTA. Also believes it will eventually be posted to the MDHE website.
 - e. Professional Programs Provision – students in professional programs shall be held accountable for the requirements for licensure and accreditation of their chosen program, regardless of completion of a 42-hour block.
 - f. Concerns to be addressed by the Advisory Committee:
 - i. Lab vs. non-Lab courses (credit hour differences)
 - ii. Sequential classes and transfer equivalency – Language, math, etc.
 - iii. Evaluations for courses not listed (e.g. Public Speaking vs. Oral Communication)
 - g. First face-to-face in January, 2017
- V. Subcommittee Updates
- a. MRT
 - i. Recent Press Release - 600 degrees awarded via MRT since implementation
 - 1. Copy attached.
 - b. National Reverse Transfer
 - i. Webinar with Michelle Blackwell of National Student Clearinghouse on 12/12/16.
 - ii. Michelle will be coming to COTA Conference to showcase the NRT program to attendees.
 - 1. Plan will be to assess interest level from MRT coordinators at MRT training on Thursday to inform Michelle’s presentation on Friday.
 - iii. Discussion
 - 1. Michael Olsen – Moving to an Opt-out system rather than Opt-in really is the key to dramatically growing (see: Texas Reverse Transfer Program)
 - 2. Benjamin – value for boarder schools may be in building relationships with transfer partners, more so than a dramatic increase in student credentials
 - 3. Seth Carruthers – sees COTA as a facilitator to bring institutions together, but not a group to provide oversight or implantation guidance on NRT. Took nearly 5 years to implement MRT, will be difficult to ask institutions to change gears suddenly.
 - 4. Bev – Agreed. Instead, we provide guidance on what’s on the horizon to allow MO institutions to decide how to proceed.
 - c. Additional MRT Promotion efforts
 - i. Build an email template to inform academic advisors and faculty about MRT to engage them in the promotion effort.
 - ii. Update Factsheet to include hard numbers on the value of the associate degree to better empower MRT Coordinators to promote the program.
 - d. MRT Training in February, ahead of COTA Conference (Thursday, 02/23/17)
 - i. Survey to be sent to Coordinators ahead of the training to request – questions or concerns to frame our discussion.
 - ii. Agenda: 12:30 to 5:00pm, lunch served at 12:30
 - 1. MRT Updates
 - 2. Leigh Durdle, UM System Director of Student Information Systems, to present info on National RT test and implementation at MU

- e. Questions Posed
 - i. Western Governor's University – Contacted St. Charles Community College with their own reverse transfer program, providing over 20 transcripts.
 - 1. Stated (paraphrased): WGU has upgraded our reverse transfer system and asks schools to login to their system to retrieve data.
 - ii. Benjamin will investigate with his contact on 12/23/16 and report back to COTA.
 - 1. COTA may need to step in to provide guidance and ask questions to support our participating institutions.
- VI. Policy – Michael / Amy
 - a. Update
 - i. Just concluded December 2016 CBHE meeting, Amy will need to make a few updates based on feedback/edits requested by the board.
 - ii. Will provide revised policy document to the Policy subcommittee in January 2017 for review and comment ahead of February CBHE Meeting to formally vote to approve.
 - 1. Goal will be provide to Policy committee ASAP so that the rest of COTA may receive and review the proposed policy document and provide feedback ahead of the February CBHE meeting.
- VII. Conference – Seth
 - a. Current Registration Count – 91 attendees registered
 - i. Approx. ½ of state's MRT Coordinators have registered thus far.
 - ii. COTA members who have not yet registered are asked to do so ASAP.
 - b. Program Agenda – Times
 - i. Met to approve the program agenda and sessions (received by the time of the subcommittee's meeting)
 - ii. 11 sessions approved by the end of the meeting, have since voted to add a 12th session.
 - iii. Will also be adding a session for the National Reverse Transfer presentation.
 - 1. Seth will be proposing to conference hotel to have a larger session for the NRT presentation.
 - iv. Hopes to have a proposed agenda out to COTA before holiday
 - c. Volunteers for Moderators
 - i. Gavin O-Conner & Krystal Lang volunteered to moderate any session as needed
 - ii. Current Moderator Assignments:
 - 1. Improving Transfer Credit Transparency – Benjamin
 - 2. CBASE Collaboration – David
 - 3. Online System or Reevaluation & Preapproval of transfer credit – Bev
 - 4. Math Pathways – Brooke Lockhart
 - iii. COTA members are asked to submit names to Seth & Amy for anyone else attending the conference also interested in moderating a session.
 - d. Volunteers for the Registration Desk
 - i. Gavin
- VIII. Other Discussion items
 - a. AAT Update / Discussion?
 - i. CAOs had a meeting 12/14/16, did not come up in that conversation.

ii. Amy will ask Rusty for an update upon his return to the office.

IX. Meeting Adjournment

- a. Next Meeting - Jan 23rd, 2017 is next meeting by conference call. Please send agenda items to Bev.
- b. Meeting Adjourned at 2:49pm.

Appendix I - Budget Details

FUND 0537 - APPR 4445

FY	RECEIVED	ORG	ACT/ RSRC	FUNC/ RPTG	VENDOR/REV SOURCE DESCRIPTION	LINE DESC	TR	TR AGY	TR NUM	ACCEPTED	EXPENDED	BALANCE
2016	6/17/2016	4004	1860	B141	UMSL	return of funds held in UMSL acct for COTA						11,084.03
2017	9/1/2016	3000	2991	C145	Rick's café	food for 8/30 meeting					-152.88	10,931.15
2017	10/19/2016	3000	2991	C145	Fresh Ideas	food for 9/27 meeting					-58.8	10,872.35
2017	11/3/2016	3000	2991	C145	Rick's café	food for 10/21 meeting					-133.28	10,739.07
2017	11/30/2016		1290	C147		Conference Registration fees					130	10,869.07
2017	12/2/2016		1290	C147		Conference Registration fees					65	10,934.07
2017	12/5/2016		1290	C147		Conference Registration fees					65	10,999.07
2017	12/6/2016		1290	C147		Conference Registration fees					455	11,454.07
2017	12/12/2016		1290	C147		Conference Registration fees					455	11,909.07
2017	12/14/2016		1290	C147		Conference Registration fees					585	12,494.07

Appendix II: State Core Curriculum Committee Webinar

Higher Education Core Curriculum Transfer Act Webinar

December 15, 2016

Primary goals--- (by January 1, 2018)

- Develop a recommended lower division core curriculum of 42 semester credit hours
- Approve a common course numbering equivalency matrix

Institutional Responsibilities

- Adopt 42 credit hour block, include in the equivalency matrix in catalog, implement for 2018-2019 AY

Students Rights and Benefits

- 42 hour block at one IHE transfers to all other public IHEs
- Not required to take additional core curriculum courses at the receiving institution
- Receive credit from the receiving IHE for each course successful completed

Additional Tasks

- Evaluate the transfer practices of each public institution
- Resolve disputes concerning credit transfer
- Promulgate rules

CAVEATS

- Provisions not apply to native students
- Not affect an IHE's authority to adopt its own admission standards or its own grading policies
- Students in professional programs shall complete the core required for accreditation or licensure

Core Curriculum Advisory Committee (CCAC)

- One rep from each public IHE
- Majority must be faculty
- Guide development of core curriculum
- Lead work groups in specific areas

Challenges

- Credit hour discrepancies between lab and non-lab courses
- Sequential course transfer issues (science and foreign languages)
- Evaluations for courses other than those listed (ex. public speaking vs. oral communication)
- Not all institutions offer all courses, nor do they accept courses from other institutions

Q. Is there a different matrix for a BS than BA?

Question will be discussed in advisory committee

Timeline

Jan 11—first meeting for Advisory committee

Meetings every month on advisory committee—present to CBHE on December 14,
August 2018 full implementation for all publics

Work groups

- Mathematics (Math Pathways)
- Communications
- Humanities
- Life and Physical Science
- Social and Behavior Sciences
- Equivalence Matrix
- Transfer Practices and Criteria (COTA)
- Appeal Process (COTA)



FOR IMMEDIATE RELEASE:

Dec. 15, 2016

www.dhe.mo.gov

CONTACT:

Liz Coleman

Phone: 573-522-1463

liz.coleman@dhe.mo.gov

'Reverse transfer' degrees awarded to nearly 600 Missouri students

Nearly 600 students have received an associate degree through Missouri's Reverse Transfer Program, launched statewide in 2014.

The program offers students who have completed at least 15 credit hours at a qualifying two-year college and transferred to a four-year college or university in Missouri the opportunity to transfer credit back to the two-year college to earn a degree.

Former students who have not received a degree are also eligible to participate in the program.

"An associate degree can offer many benefits – more job opportunities and higher pay – and motivate students to continue their education," said Zora Mulligan, Missouri Commissioner of Higher Education. "The Reverse Transfer Program makes it easier for students who have earned credit from multiple colleges to complete a degree."

Higher education institutions participating in the program have reverse transfer coordinators on campus to assist students with the process.

Legislation, approved in 2012, called for Missouri to create a reverse transfer program. After a year-long pilot project, the program was expanded statewide to include all public higher education institutions and a number of participating independent colleges.

Following the pilot project, Missouri was one of three states chosen to participate in a national reverse transfer project. The national project will enable students to transfer credit they have earned at colleges in other states to receive an associate degree. Higher education officials say the ability to transfer credit across state lines will result in more associate degrees being awarded in Missouri.

The reverse transfer program is one way the Department of Higher Education is working to increase the percentage of Missourians with a degree. The department's Big Goal for Higher Education calls for 60 percent of the adult working-age population to have a two- or four-year degree or professional certificate by the year 2025. About 60 percent of the jobs in Missouri will require a degree or certificate by 2018.

For more information about the Missouri Reverse Transfer program, visit

<http://dhe.mo.gov/MissouriReverseTransferforstudents.php>.

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