



DEPARTMENT OF
HIGHER EDUCATION &
WORKFORCE DEVELOPMENT

New Program Report

Date Submitted:

02/29/2020

Institution

Southeast Missouri State University

Site Information

Implementation Date:

8/24/2020 12:00:00 AM

Added Site(s):

Selected Site(s):

Southeast @ Kennett, 1230 First Street, Kennett, MO, 63857

Southeast @ Sikeston, 2401 N. Main, Sikeston, MO, 63801

Southeast Missouri State University, One University Plaza, Cape Girardeau, MO, 63701

CIP Information

CIP Code:

190101

CIP Description:

A general program that focuses on family and consumer sciences, including how individuals develop and function in family, work, and community settings and how they relate to their physical, social, emotional, and intellectual environments.

CIP Program Title:

Family and Consumer Sciences/Human Sciences, General

Institution Program Title:

Child and Family Studies

Degree Level/Type

Degree Level:

Bachelor's Degree

Degree Type:

Bachelor of Science

Options Added:

Child Development

Family Studies

Collaborative Program:

N

Mode of Delivery

Current Mode of Delivery

Classroom

Online



DEPARTMENT OF
HIGHER EDUCATION &
WORKFORCE DEVELOPMENT

New Program Report

Student Preparation

Special Admissions Procedure or Student Qualifications required:
No special preparation will be required

Specific Population Characteristics to be served:
Serves our students in the region and globally, no special characteristics

Faculty Characteristics

Special Requirements for Assignment of Teaching for this Degree/Certificate:
Required degree in Child and family studies or related discipline per HLC guidelines

Estimate Percentage of Credit Hours that will be assigned to full time faculty:
Approximately 90% of program will be delivered by full time faculty.

Expectations for professional activities, special student contact, teaching/learning innovation:
Internship required

Student Enrollment Projections Year One-Five

| | | | |
|--------|---------------|---------------|----------------------------|
| Year 1 | Full Time: 75 | Part Time: 10 | |
| Year 2 | Full Time: 80 | Part Time: 10 | |
| Year 3 | Full Time: 85 | Part Time: 10 | Number of Graduates: 20 |
| Year 4 | Full Time: 90 | Part Time: 10 | |
| Year 1 | Full Time: 75 | Part Time: 10 | |
| Year 2 | Full Time: 80 | Part Time: 10 | |
| Year 3 | Full Time: 85 | Part Time: 10 | Number of Graduates: 20 |
| Year 4 | Full Time: 90 | Part Time: 10 | |
| Year 1 | Full Time: 75 | Part Time: 10 | |
| Year 2 | Full Time: 80 | Part Time: 10 | |
| Year 3 | Full Time: 85 | Part Time: 10 | Number of Graduates: 20 |
| Year 4 | Full Time: 90 | Part Time: 10 | |
| Year 5 | Full Time: 90 | Part Time: 10 | Number of Graduates: 25 |

Percentage Statement:
n/a

Program Accreditation



DEPARTMENT OF
HIGHER EDUCATION &
WORKFORCE DEVELOPMENT

New Program Report

Institutional Plans for Accreditation:

Family Studies is currently The National Council on Family Relations (NCFR), will be seeking NAEYC accreditation

Program Structure

Total Credits:

120

Residency Requirements:

at least 30 hours in residence, last term must be done in residence (on campus) for on campus programs

General Education Total Credits:

42

Major Requirements Total Credits:

120

Course(s) Added

| COURSE NUMBER | CREDITS | COURSE TITLE |
|---------------|---------|--------------|
| 000 | 0 | See Attached |

Free Elective Credits:

9

Internship or other Capstone Experience:

Internship is required

Assurances

I certify that the program is clearly within the institution's CBHE-approved mission. The proposed new program must be consistent with the institutional mission, as well as the principal planning priorities of the public institution, as set forth in the public institution's approved plan or plan update.

I certify that the program will be offered within the proposing institution's main campus, CBHE-approved service region or CBHE-approved off-site location.

I certify that the program will not unnecessarily duplicate an existing program within the geographically applicable area.

I certify that the program will build upon existing programs and faculty expertise.

I certify that the program can be launched with minimal expense and falls within the institution's current operating budget.

I certify that the institution has conducted research on the feasibility of the proposal and it is likely the program will be successful. Institutions' decision to implement a program shall be based upon demand and/or need for the program in terms of meeting present and future needs of the locale, state, and nation based upon societal needs, and/or student needs.

Contact Information

First and Last Name: Doug Koch

Email: dskoch@semo.edu

Phone: 573-986-6777



Bachelor of Science (BS)

Child Development Option

The study of child development encompasses the human life span from conception through adolescence and provides a foundation for your professional role in human service and education careers. Graduates work with children, families, and allied professionals in instructional, supervisory and support capacities.

Becoming Career Ready...

/ Qualified faculty interact one-on-one with students in face-to-face and online classes.

/ Human Environmental Studies: Child Development graduates work in daycare, corporate, government and social service settings. Examples of job titles are daycare worker/owner, child life specialist, adoption counselor and early childhood interventionist.

/ Human Environmental Studies: Child Development majors acquire first-hand knowledge of child development in action through experiential learning with children and families in a variety of University and community settings.

/ Majors learn to apply child development theory and experience to create healthy, supportive learning and care environments.

/ 100% of Southeast programs offer real-world experience. During the final year, majors complete a Child Development Career Internship, which is the capstone of integrated study.

/ The path to a successful career starts with you! You can maximize your career development by working closely with Career Services and Southeast faculty – they are here to help you connect your passions, interests and skills to jobs and opportunities in the field. Career Services provides professional career counseling and coaching, resume critiques, practice interviews, job search strategies, career events, networking opportunities and more.

/ Over 90% of Child Development graduates obtain employment or enroll in graduate study.

**Internship and Employment
Opportunities of Recent Graduates**

- Child Advocacy Specialist
- Child Care Assistant or Lead Teacher
- Child Care Program Director
- Child Development Consultant
- Children's Department Service Worker
- Community Service Specialist
- Developmental Assistant
- Early Interventionist
- Family Child Care Provider
- Head Start Educator, Administrator, Field Supervisor, or Specialist
- Maternal Health Program
- Child Care Coordinator/Trainer
- Out-of-School/ School-Age Child Care Educator
- Parent Education Specialist
- Pregnancy Prevention Program Coordinator/Trainer
- Resource and Referral Professional
- Women's Safe House/Shelter
- Children's Program Specialist

Internships may be local, regional or even international.
Employment is diverse!

**Graduate Schools of
Recent Graduates**

- Southeast Missouri State University, Cape Girardeau, MO
- University of Missouri, Columbia, MO
- Erikson Institute, Chicago, IL
- Kansas State University, Manhattan, KS

Special Options with Child Development

This program of study is also available at the Regional Campuses (Kennett and Sikeston).

Transfer and Dual Credit Students

If you have dual credit or transfer credit, please visit our transfer course equivalencies guide at semo.edu/transfercredit.

To learn more
Office of Admissions
(573) 651-2590
admissions@semo.edu
semo.edu

**To explore
the College
of Education, Health and Human
Studies online, visit**
semo.edu/education-health

**For advising
Center for Academic Advising**
semo.edu/advising

Bachelor of Science (BS)

This is a guide based on the 2019-2020 Undergraduate Bulletin and is subject to change. The time it takes to earn a degree will vary based on several factors such as dual enrollment, remediation, and summer enrollment. Students will meet with an academic advisor each semester and use Degree Works to monitor their individual progress.

CURRICULUM CHECKLIST

Critical Courses are *italicized and bolded*. Data shows that students who have completed this course in the first two years and have earned the noted grade are most likely to complete this program of study.

72 Hour Major – No Minor Required

- ___ CF102 Relationships in the 21st Century (3)
- ___ CF120 The Child (3)
- ___ CF124 Children's Health, Safety, and Nutrition (3)
- ___ CF200 Constructive Guidance and Discipline (3)
- ___ CF209 Introduction to Family Theories (3)
- ___ CF215 Observation: Perception and Process (3)
- ___ CF233 Creative Thought/Expression in Children (3)
- ___ CF250 Family Child Care: Feasibility and Management (3)
- ___ **CF280 Learning Theory and Application: Preschool (3)**
- ___ CF285 Learning Theory and Application: Infant-Toddler (3)
- ___ CF306 History and Theory of Child Development (3)
- ___ CF310 School Age Child Care (3)
- ___ CF330 Middle Childhood and Youth Issues (3)
- ___ CF360 Family Life Education (3)
- ___ CF410 Culture, Ethnicity, and the Child (3)
- ___ CF430 Parent Child Interactions-A Systems Approach (3)
- ___ CF475 Action Research for the Practitioner (3)
- ___ CF480 Child Development Career Internship (6)
- ___ EX390 Psychology and Education of the Exceptional Child (3)

Choose One Track

Administrative Track

- ___ CF315 Administration of Programs for Children and Youth (3)
- ___ CF350 Assessing and Teaching Young Children (3)
- ___ CF415 Legal Risks/Administrative Decision-making in Programs for Children and Youth (3)
- ___ CF420 Leadership and Advocacy for the Administrator (3)

Child and Youth Services Track

- ___ CF495 Interagency Collaboration (3)
- OR
- ___ CF 520 Professional Ethics and Practice (3)
- ___ HS 301 Foundations of Child Maltreatment and Child Advocacy (3)
- ___ HS 401 Child Advocacy II - Professional and System Responses (3)
- ___ HS 402 Child Advocacy III - Responding to the Survivor of Child Abuse (3)

Additional Requirements (some courses may fulfill

General Education requirements)

- ___ BS103 Human Biology (3)
- ___ FE200 Family Financial Management (3)
- ___ LI243 Children's Literature (3)
- ___ MA128 Mathematics I (4)
- ___ PH218 Physical Science: A Process Approach (3)
- ___ PS103 US Political Systems (3)
- ___ SW121 Helping Skills for Human Services (3)
- ___ US105 American History I (3)
- OR
- ___ US107 American History II (3)

General Education Requirements – some requirements may be fulfilled by coursework in major program

- Social and Behavioral Sciences – 6 hours
- Constitution Requirement – 3 hours
- Written Communication – 6 hours
- Oral Communication – 3 hours
- Natural Sciences – 7 hours (from two disciplines, one to include a lab)
- Mathematics – 3 hours
- Humanities & Fine Arts – 9 hours (from at least two disciplines)
- Additional requirements – 5 hours (to include UI100 for native students)
- Civics examination

SAMPLE FOUR-YEAR PLAN

| | Fall Semester | | Spring Semester | |
|-------------------|----------------|-----------|-------------------|-----------|
| | Course # | Hrs | Course # | Hrs |
| FIRST YEAR | UI100 | 3 | CF102 | 3 |
| | EN100 | 3 | CF200 | 3 |
| | CF120 | 3 | CF124 | 3 |
| | MA128 | 4 | PH218 | 3 |
| | PS103 | 3 | SW121 | 3 |
| | US105 or US107 | 3 | General Education | 3 |
| | Total | 19 | Total | 18 |

Milestone: 2.0 cumulative grade point average.

| | | | | |
|--------------------|--------------|-----------|--------------|-----------|
| SECOND YEAR | CF209 | 3 | BS103 | 3 |
| | CF215 | 3 | CF285 | 3 |
| | CF233 | 3 | CF360 | 3 |
| | CF250 | 3 | EX390 | 3 |
| | CF280 | 3 | FE200 | 3 |
| | CF310 | 3 | LI243 | 3 |
| | Total | 18 | Total | 18 |

Milestone: 2.0 cumulative grade point average.

(Summer courses are encouraged to avoid 18 hour semesters)

| | | | | |
|-------------------|--------------|-----------|--------------|-----------|
| THIRD YEAR | CF330 | 3 | CF306 | 3 |
| | Track Course | 3 | CF410 | 3 |
| | Track Course | 3 | CF430 | 3 |
| | Elective | 3 | Elective | 3 |
| | Total | 12 | Total | 12 |

Milestone: 2.0 cumulative grade point average.

| | | | | |
|--------------------|--------------|--------------|-----------|---|
| FOURTH YEAR | CF475 | 3 | CF480 | 6 |
| | Track Course | 3 | Elective | 3 |
| | Track Course | 3 | Elective | 3 |
| | Elective | 3 | | |
| Total | 12 | Total | 12 | |

Milestone: 2.0 cumulative grade point average.

A "Milestone" signifies a significant stage for a student in the completion of a degree.

Degree requirements for all students: a minimum of 120 credit hours, completion of the General Education program, completion of 39 senior division hours (300-599), and the Writing Proficiency Exam (WP003). Refer to the Undergraduate Bulletin or Degree Works for additional graduation requirements for your program.

A minimum 2.0 GPA in the major and overall are required to graduate with a BS degree.



Human Environmental Studies: Family Studies

Bachelor of Science (BS)

Family Studies Option

The family studies program strongly focuses on integrating theory, research and practice. It encompasses a wide range of family structures, dynamics and functions with an emphasis on the development of interpersonal skills and professional practice. The Family Studies program prepares students for a variety of positions that focus on families or family members at all stages of the life continuum in social service, government and education.



Southeast's family studies program is an accredited Certified Family Life Educator program. The National Council on Family Relations (NCFR) oversees our program, which includes course work that follows the standards and criteria needed for students to become Provisional Certified Family Life Educators. For more information, visit the NCFR website: <http://www.ncfr.org/>.

Becoming Career Ready...

/ Qualified faculty interact one-on-one with students in face-to-face and online classes.

/ Graduates of the program are prepared to work in a wide variety of settings, including corporate, government and social service. Examples of job titles are advocacy agent, geriatric specialist, senior center director, victim assistance worker and caseworker.

/ Human Environmental Studies: Family Studies majors gain an in-depth understanding of family structures, dynamics and interactions, along with developmental issues across the lifespan.

/ Majors develop skills in assessing, creating and implementing interventions to improve family interactions.

/ 100% of Southeast programs offer real-world experience. Students in the program are trained to work with a wide variety of populations and have the opportunity to work part-time or volunteer in one of our four state licensed centers that serve children, seniors and developmentally disabled adults. In addition, students gain experience through placement in agencies and programs serving young children and parents, pregnant teens, senior adults, low-income families and the community.

/ The path to a successful career starts with you! You can maximize your career development by working closely with Career Services and Southeast faculty – they are here to help you connect your passions, interests and skills to jobs and opportunities in the field. Career Services provides professional career counseling and coaching, resume critiques, practice interviews, job search strategies, career events, networking opportunities and more.

Internship and Employment Opportunities of Recent Graduates

- Aging Matters Agencies
- Big Brothers/Sisters Program
- Boy Scouts/Girl Scouts
- Councils on Aging
- Crisis Center
- Day Care Facility
- Department of Family Services
- Department of Mental Health
- Department of Health and Senior Services
- Gerontology Agencies/Firms
- Headstart Family Services
- Hospice Programs
- Retirement Homes / Assisted Living Facilities
- Mental Health Centers
- Disability Programs
- Court Appointed Special Advocates (CASA)
- Parent Education Programs
- Pregnancy Centers / Teen Pregnancy Services
- Non-profit organizations ie. United Way
- Marriage and Family Therapy Graduate Programs

Special Options with Family Studies

Southeast also offers a Master of Arts in Human Environmental Studies.

Transfer and Dual Credit Students

If you have dual credit or transfer credit, please visit our transfer course equivalencies guide at semo.edu/transfercredit.

To learn more
Office of Admissions
(573) 651-2590
admissions@semo.edu
semo.edu

To explore
the College
of Education, Health and Human
Studies online, visit
semo.edu/education-health

For advising
Center for Academic Advising
semo.edu/advising



Human Environmental Studies: Family Studies

Bachelor of Science (BS)

This is a guide based on the 2019-2020 Undergraduate Bulletin and is subject to change. The time it takes to earn a degree will vary based on several factors such as dual enrollment, remediation, and summer enrollment. Students will meet with an academic advisor each semester and use Degree Works to monitor their individual progress.

CURRICULUM CHECKLIST

"Critical Courses" are italicized and bolded. Data shows that students who have completed this course in the first two years and have earned the noted grade are most likely to complete this program of study.

Family Studies – 45 Hours – Minor Required

A grade of 'C' is required for CF 207, CF 340, CF 405, CF 520

- ___ CF 102 Relationships in the 21st Century (3)
- ___ CF 120 The Child (3)
- ___ CF 206 Introduction to Gerontology (3)
- ___ CF 207 Gerontology Practicum (3)
- ___ **CF 209 Introduction to Family Theories (3)**
- ___ CF 220 Young and Middle Adulthood (3)
- ___ CF 340 Family Law, Policy, and Advocacy (3)
- ___ CF 360 Family Life Education (3)
- ___ CF 385 Stress, Violence, Trauma and Families (3)
- ___ CF 402 Relationships of Commitment (3)
- ___ CF 405 Family Life Education Practicum (3)
- ___ CF 430 Parent-Child Interactions (3)
- ___ CF 485 Family Studies Senior Seminar (3)
- ___ CF 512 Family and Community Resources (3)
- ___ CF 520 Professional Ethics and Practice (3)
- ___ CF 565 Family Services Internship (3)

Additional Requirements:

- ___ FE 200 Family Resource Management (3)
- ___ UI 303 The Family Experience (3)
- ___ OR
- ___ UI 455 Understanding Men/Male Development (3)
- ___ UI 445 Social Perspectives of Human Sexuality (3)

Recommended Minors:

- ___ Child Development
- ___ Criminal Justice
- ___ Gerontology
- ___ Psychology
- ___ Social Work

Department State Licensed Centers

The Family Studies program oversee four community outreach programs that provide students with hands-on learning experiences working with various populations.

Educare Programs

- Horizon's Enrichment Center for Developmentally Disabled Adults
- Hoover Center for Seniors
- The Apple Project

General Education Requirements – some requirements may be fulfilled by coursework in major program

- Social and Behavioral Sciences – 6 hours
- Constitution Requirement – 3 hours
- Written Communication – 6 hours
- Oral Communication – 3 hours
- Natural Sciences – 7 hours (from two disciplines, one to include a lab)
- Mathematics – 3 hours
- Humanities & Fine Arts – 9 hours (from at least two disciplines)
- Additional requirements – 5 hours (to include UI100 for native students)
- Civics examination

SAMPLE FOUR-YEAR PLAN

| | Fall Semester | | Spring Semester | |
|--|-------------------|-----------|-------------------|-----------|
| | Course # | Hrs | Course # | Hrs |
| FIRST YEAR | UI100 | 3 | CF120 | 3 |
| | EN100 | 3 | General Education | 3 |
| | CF102 | 3 | General Education | 3 |
| | General Education | 3 | General Education | 3 |
| | General Education | 3 | General Education | 3 |
| | Total | 15 | Total | 15 |
| Milestone: 2.0 cumulative grade point average. | | | | |
| SECOND YEAR | CF209 | 3 | CF206 | 3 |
| | CF385 | 3 | CF220 | 3 |
| | FE200 | 3 | UI303 or UI455 | 3 |
| | General Education | 3 | General Education | 3 |
| | General Education | 3 | Minor Course | 3 |
| | Total | 15 | Total | 15 |
| Milestone: 2.0 cumulative grade point average. | | | | |
| THIRD YEAR | CF360 | 3 | CF207 | 3 |
| | CF402 | 3 | CF340 | 3 |
| | Minor Course | 3 | CF430 | 3 |
| | Minor Course | 3 | Minor Course | 3 |
| | Elective | 3 | Minor Course | 3 |
| | Total | 15 | Total | 15 |
| Milestone: 2.0 cumulative grade point average. | | | | |
| FOURTH YEAR | CF405 | 3 | CF520 | 3 |
| | CF512 | 3 | CF565 | 3 |
| | Minor Course | 3 | CF485 | 3 |
| | Minor Course | 3 | UI 445 | 3 |
| | Elective | 3 | Elective | 3 |
| | Total | 15 | Total | 15 |
| Milestone: 2.0 cumulative grade point average. | | | | |

A "Milestone" signifies a significant stage for a student in the completion of a degree.

Degree requirements for all students: a minimum of 120 credit hours, completion of the General Education program, completion of 39 senior division hours (300-599), Writing Proficiency Exam (WP003). Refer to the Undergraduate Bulletin or Degree Works for additional graduation requirements for your program.



**SOUTHEAST MISSOURI
STATE UNIVERSITY · 1873**

2/28/2020

RE: New Program Proposal for a BS in Child and Family Studies

In 2018, Southeast Missouri State University (SEMO) restructured the alignment of its colleges and departments for administration savings as well as better alignment of specific disciplines and ultimately, better support, service, and clarity to our students. The department of Human Environmental Studies was dissolved and the programs within that department absorbed by other departments aligned with those disciplines. Because of this restructuring and the sustainable interest and enrollments in the options of the BS in Human Environmental Studies, we are proposing those options be converted to standalone degree offerings as outlined below.

Current Program Offering:

| Title | Degree | Options | CIP |
|-----------------------------|---------------|------------------------------|------------|
| Human Environmental Studies | BS | Child Development | 190101 |
| | | Family Studies | |
| | | Dietetics | |
| | | Fashion and Consumer Studies | |
| | | Interior Design | |

Proposed Program Offerings

| New Program Title | Degree | Options | Dept | CIP |
|------------------------------|---------------|-------------------|-------------------------------------|------------|
| Child and Family Studies | BS | Child Development | Child & Family Studies | 190101 |
| | | Family Studies | | |
| Nutrition | BS | | Kinesiology, Nutrition & Recreation | 513101 |
| Fashion and Consumer Studies | BS | | Marketing | 190905 |
| Interior Design | BS | | Art & Design | 500408 |

The Child Development and Family Studies options have had a long-standing history of strong enrollments and a strong need still exists within the region and nationally for graduates of that program. Current enrollment in the two options is 85 students with 35 completers in 2019.