Missouri Department of Higher Education

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☒**PUBLIC**

☐**INDEPENDENT**

NEW PROGRAM PROPOSAL FOR ROUTINE REVIEW

When finished, please save and email to: he.academicprogramactions@dhe.mo.gov

Sponsoring Institution: St. Charles Community College

Program Title: Creative Writing

Degree/Certificate: AFA-Associate of Fine Arts

If other, please list: Click here to enter text

Options: Click here to enter text

Delivery Site: 4601 Mid Rivers Mall Drive, Cottleville, MO 63376

CIP Classification: 23.1302

Implementation Date: 8/18/2018

Is this a new off-site location? ☐ **Yes** ☒ **No**

If yes, is the new location within your institution's current CBHE-approved service region? ☐
If no, public institutions should consult the comprehensive review process

Is this a collaborative program? ☐Yes ☒No
If yes, please complete the collaborative programs form on last page.

CERTIFICATIONS

☒ The program is within the institution's CBHE approved mission. *(public only)*

☒ The program will be offered within the institution's CBHE approved service region. *(public only)*

☒ The program builds upon existing programs and faculty expertise

☒ The program does not unnecessarily duplicate an existing program in the geographically-applicable area.

☒ The program can be launched with minimal expense and falls within the institution's current operating budget. *(public only)*

AUTHORIZATION

Michael B. Dompierre, Ph.D., Asst. V.P., Academic Affairs	*signature*	6/30/2018
Name/Title of Institutional Officer	Signature	Date

PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below.

Quantification of performance goals should be included wherever possible.

1. Student Preparation
- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.
  No special prior preparation will be required.

- Characteristics of a specific population to be served, if applicable.
  Students wishing to hone the skills necessary to pursue a BA or BFA in Creative Writing, including the foundational elements of craft in writing in a number of genres, including poetry, fiction, and nonaction. Students will become knowledgeable of trends in contemporary literature and develop a strong foundation in their ability to read literary works from across history with a keen eye toward analysis as both critics and craftspersons.

2. Faculty Characteristics
- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.
  All faculty members must hold a Master's degree or higher

- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.
  Full time faculty will teach a minimum of 50% of the credit hours.

- Expectations for professional activities, special student contact, teaching/learning innovation.
  All faculty members must remain current in their field and current teaching methods.

3. Enrollment Projections
- Student FTE majoring in program by the end of five years.
  10

- Percent of full time and part time enrollment by the end of five years.
  33% full time and 67% part time

STUDENT ENROLLMENT PROJECTIONS

YEAR	1	2	3	4	5
Full Time	2	3	4	5	6
Part Time	6	7	8	10	12
Total	8	10	12	15	18

4. Student and Program Outcomes
- Number of graduates per annum at three and five years after implementation.

End of 3 years - 4 graduates and at end of 5 years – 9 graduates

- Special skills specific to the program.
  Click here to enter text

- Proportion of students who will achieve licensing, certification, or registration.
  Not applicable.

- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.
  Not applicable

- Placement rates in related fields, in other fields, unemployed.
  Program designed for transfer.

- Transfer rates, continuous study.
  80%

5. Program Accreditation
- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. If there are no plans to seek specialized accreditation, please provide rationale.
  Not applicable

6. Program Structure
A. Total credits required for graduation: minimum of 64

B. Residency requirements, if any:
   Minimum of 15 hours must be taken from SCC

C. General education: Total credits:
   42-44

Courses (specific courses OR distribution area and credits)

Course Number	Credits	Course Title
		The program's general education will comply with CORE 42.

D. Major requirements: Total credits: 22

Course Number	Credits	Course Title
		The following courses must be taken in addition to the Core 42 hours for graduation from the program. No course taken to fulfill a Core 42 requirement can also be taken to fulfill a major requirement.
ENG 201	**3**	**Introduction to Creative Writing**
One of the following:	**3**	
ENG 202		Creative Writing II
ENG 203		Self-Publishing Workshop
Three of the following:	**9**	
ENG 206		Fiction Writing
ENG 207		Poetry Writing
ENG 208		Writing Creative Nonfiction
ENG 209		Writing for Stage & Screen
ENG 210		Writing Science Fiction, Fantasy, and Surrealism
ENG 250		Advanced Creative Writing
ENG 299		Topics in Creative Writing
One of the following:	**3**	
LIT 210		American Literature I
LIT 220		American Literature II
LIT 250		British Literature I
LIT 260		British Literature II
One of the following:	**3**	
LIT 215		Introduction to Poetry
LIT 216		Dramatic Literature
LIT 230		Contemporary Fiction
LIT 240		Contemporary Literature
ENG 298	**1**	**Creative Writing Portfolio**

E. Free elective credits: 0
    (sum of C, D, and E should equal A)

F. Requirements for thesis, internship or other capstone experience:
   Students are required to complete ENG 298 Creative Writing Portfolio

G. Any unique features such as interdepartmental cooperation:
   None

7. Need/Demand

☒Student demand

☒Market demand

☒Societal demand

☒I hereby certify that the institution has conducted research on the feasibility of the proposal and it is likely the program will be successful.

On July 1, 2011, the Coordinating Board for Higher Education began provisionally approving all new programs with a subsequent review and consideration for full approval after five years.

COLLABORATIVE PROGRAMS

- **Sponsoring Institution One:** Choose an institution

- **Sponsoring Institution Two:** Choose an institution

- **Other Collaborative Institutions**: Click here to enter text

- **Length of Agreement:** Click here to enter text

- **Which institution(s) will have degree-granting authority?** Click here to enter text

- **Which institution(s) will have the authority for faculty hiring, course assignment, evaluation and reappointment decisions?** Click here to enter text

- **What agreements exist to ensure that faculty from all participating institutions will be involved in decisions about the curriculum, admissions standards, exit requirements?**
Click here to enter text

- **Which institution(s) will be responsible for academic and student-support services, e.g., registration, advising, library, academic assistance, financial aid, etc.?**
Click here to enter text

- **What agreements exist to ensure that the academic calendars of the participating institutions have been aligned as needed?**
Click here to enter text

*Please save and email this form to***: he.academicprogramactions@dhe.mo.gov**