



- PUBLIC
 INDEPENDENT

NEW PROGRAM PROPOSAL FOR ROUTINE REVIEW

When finished, please save and email to: he.academicprogramactions@dhe.mo.gov

Sponsoring Institution: Choose an institution Covenant Theological Seminary

Program Title: Master of Ministry

Degree/Certificate:

If other, please list: Master of Ministry

Options: Click here to enter text

Delivery Site: 12330 Conway Rd., St. Louis, MO 63141

CIP Classification: 39.0602

Implementation Date: 8/27/2017

Is this a new off-site location? Yes No

If yes, is the new location within your institution's current CBHE-approved service region?

*If no, public institutions should consult the comprehensive review process

Is this a collaborative program? Yes No

*If yes, please complete the collaborative programs form on last page.

CERTIFICATIONS

- The program is within the institution's CBHE approved mission. (public only)
The program will be offered within the institution's CBHE approved service region. (public only)
The program builds upon existing programs and faculty expertise
The program does not unnecessarily duplicate an existing program in the geographically-applicable area.
The program can be launched with minimal expense and falls within the institution's current operating budget. (public only)

AUTHORIZATION

Diane Preston/Associate Dean Signature Date 9/14/18

PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below.

Quantification of performance goals should be included wherever possible.

1. Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.
USDoE recognized bachelor's degree

- Characteristics of a specific population to be served, if applicable.
Graduates will function in local churches (in various ministries) or parachurch organizations.

2. Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.
Training in theological studies (minimum – MDiv; preferred – doctoral degree)

- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.
70% minimum to full-time faculty

- Expectations for professional activities, special student contact, teaching/learning innovation.
Full-time faculty are expected and encouraged to participate in scholarly associations, writing, and support of the local church (teaching, preaching, etc.)

3. Enrollment Projections

- Student FTE majoring in program by the end of five years.
26

- Percent of full time and part time enrollment by the end of five years.
73% full-time; 27 % part-time

STUDENT ENROLLMENT PROJECTIONS

YEAR	1	2	3	4	5
Full Time	7	10	14	18	22
Part Time	2	5	6	8	9
Total	9	15	20	26	31

4. Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation.
Assumed graduates at year three: 7
Assumed graduates at year five: 30

- Special skills specific to the program.
Biblical and theological reflection
- Proportion of students who will achieve licensing, certification, or registration.
N/A
- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.
N/A
- Placement rates in related fields, in other fields, unemployed.
No graduates yet so no record of placement
- Transfer rates, continuous study.
Degree is brand new so no records yet.

5. Program Accreditation

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. If there are no plans to seek specialized accreditation, please provide rationale.
Degree has been approved by the Higher Learning Commission and the Association of Theological Schools.

6. Program Structure

- A. Total credits required for graduation: 54
- B. Residency requirements, if any:
1/3 of degree (18 hrs.)
- C. General education: Total credits:
39

Courses (specific courses OR distribution area and credits)

Course Number	Credits	Course Title
CC310	3	Apologetics & Outreach
OT500	3	OT History & Theology ¹
NT500	3	NT History & Theology ²
AT300	3	Spiritual & Ministry Formation
WM310	3	God's World Mission
ST300	3	Covenant Theology
ST310	3	God & Humanity: Foundations of Counseling

¹ For this class, students in the Biblical & Pastoral Studies Track will substitute OT220 Pentateuch and one of OT230 OT Historical Books, OT240 Psalms & Wisdom Literature or OT250 Prophetic Books.

² For this class, students in the Biblical & Pastoral Studies Track will substitute NT220 Gospels and one of NT230 Acts & Paul or NT250 Pastoral & General Epistles & Revelation.

ST330	3	Christ & Salvation
ST350	3	Spirit, Church & Last Things
CH200	3	Story of Christianity OR CH310 Ancient & Medieval Church History OR CH320 Reformation & Modern Church History
EM301	3	Educational Foundations
ST360	3	Christian Ethics
EM503	3	Leadership & Ministry Development & Capstone

D. Major requirements: Total credits: 0

Course Number	Credits	Course Title

E. Free elective credits: 15

(sum of C, D, and E should equal A)

F. Requirements for thesis, internship or other capstone experience:

Included in EM503 (see above)

G. Any unique features such as interdepartmental cooperation:

N/A

7. Need/Demand

Student demand

Market demand

Societal demand

I hereby certify that the institution has conducted research on the feasibility of the proposal and it is likely the program will be successful.

On July 1, 2011, the Coordinating Board for Higher Education began provisionally approving all new programs with a subsequent review and consideration for full approval after five years.

COLLABORATIVE PROGRAMS

- **Sponsoring Institution One:**
- **Sponsoring Institution Two:**
- **Other Collaborative Institutions:**
- **Length of Agreement:**
- **Which institution(s) will have degree-granting authority?**
- **Which institution(s) will have the authority for faculty hiring, course assignment, evaluation and reappointment decisions?**
- **What agreements exist to ensure that faculty from all participating institutions will be involved in decisions about the curriculum, admissions standards, exit requirements?**
- **Which institution(s) will be responsible for academic and student-support services, e.g., registration, advising, library, academic assistance, financial aid, etc.?**
- **What agreements exist to ensure that the academic calendars of the participating institutions have been aligned as needed?**

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