



OFF-SITE DELIVERY OF AN EXISTING PROGRAM FORM

Sponsoring Institution (s): Lindenwood University
Name of Institution (Campus or off-campus residential center in the case of multi-campus institutions).

Program Title: Master of Arts, Education (13.9999); Master of Arts, School Administration (13.0499); Master of Arts, School Counseling (51.1508)

Degree/Certificate: Master of Arts, initial principal certification, school counseling certification

Institution Granting Degree: Lindenwood University

Delivery Site(s): Ozark Technical College-Table Rock, 10698 Historic Highway 165, Hollister, MO 65672

Mode of Program Delivery: seated, hybrid

Geographic Location of Student Access: Taney County, MO

CIP Classification: 13.9999, 13.0499, 51.1508 (Please provide CIP code)

Implementation Date: Fall 2013
Semester and Year

Cooperative Partners: NA

AUTHORIZATION

Marilyn Abbott/Provost and VPAA
Name/Title of Institutional Officer Signature Date 7/5/2017

Joyce Pivalar, Interim Dean of Education
Person to Contact for More Information Telephone 636-949-4618



Ozark Technical College Branson

STUDENT ENROLLMENT PROJECTIONS

Year	1	2	3	4	5
Full Time					
Part Time	10	10	15	15	15
Total	10	10	15	15	15

Please provide a rationale regarding how student enrollment projections were calculated:

A new counseling cohort is scheduled to begin in the spring. The current cohort of students will be graduating in the fall. Additionally, we are offering the special education "add-on" courses students requested.

Provide a **rationale** for proposing this program, including **evidence of market demand and societal need supported by research**:

Rationale is supported by student demand and through discussions with area school district administrators.



PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

Institution Name Lindenwood University
Program Name Master of Arts in Education, Master of Arts in School Counseling, Ozark Technical Community College, Table Rock Missouri
Date 06/30/2017

(Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below. Quantification of performance goals should be included wherever possible.)

1. Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.

Students must complete the same admissions process, which includes resume, personal statement, and a cumulative 3.0 grade point average.

- Characteristics of a specific population to be served, if applicable.
The programs offered at Ozark Technical College – Table Rock are meant for current educators who would like to advance in their field.

2. Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.

Instructors in the program must have at least an educational specialist degree, but a terminal degree is preferred.

- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.
There are no full-time faculty at this site, but there are full-time employees, including four faculty members in the southwest Missouri region who visit and teach classes.

- Expectations for professional activities, special student contact, teaching/learning innovation.
Faculty serve as advisors/mentors to students to ensure consistency with main campus, curriculum, academic standards, policies and procedures.

3. Enrollment Projections

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- Student FTE majoring in program by the end of five years.
All students attending this site are part-time.
- Percent of full time and part time enrollment by the end of five years.
100% of students at this site are part-time, as they are working in local schools.

4. Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation.
Because of the cohort format of these courses, the number of graduates after three years is planned at ten. As new cohorts begin, there will continue to be an anticipated ten graduates per year.
- Special skills specific to the program.
Students must successfully complete a degree program and pass certification assessments to be recommended for certification per MoDESE requirements. Two years successful teaching experience are required for all certification programs. All students must maintain a 3.0 grade point average throughout the program.
- Proportion of students who will achieve licensing, certification, or registration.
100% of the students enrolled in the school counseling program will receive certification.
- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.
Our goal is aligned with MODESE APR requirements.
- Placement rates in related fields, in other fields, unemployed.
All students in the program are currently working as educators in local schools, so the placement rate should remain 100%.
- Transfer rates, continuous study.
Students in the program are not anticipated to transfer because of the location convenience.

5. Program Accreditation

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. **If there are no plans to seek specialized accreditation, please provide a rationale.**
Lindenwood University is accredited through the Higher Learning Commission. The Lindenwood University School of Education programs are accredited through the Missouri Department of Elementary and Secondary Education. The initial teacher

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certification program is accredited through the national Council for the Accreditation of Educator Preparation (CAEP) through the national Teacher Education Accreditation Council (TEAC) legacy pathway. Currently CAEP is finalizing national advanced education standards and Lindenwood University School of Education will pursue this certification when it is available.

6. Alumni and Employer Survey

- Expected satisfaction rates for alumni, *including timing and method of surveys*. 100%. Student evaluate faculty at the end of each term. Faculty supervisors also do site visits and evaluate faculty for renewal.
- Expected satisfaction rates for employers, including timing and method of surveys. Because school districts specifically ask Lindenwood to work with their faculty, and they continue with multiple cohorts, we anticipate a 100% satisfaction rate.

7. Institutional Characteristics

- Characteristics demonstrating why your institution is particularly well-equipped to support the program.

Lindenwood University has successfully sponsored a Master of Arts degrees in other regions across the state where university access is limited and professional development needs are high. Communication with potential students and district administrators has indicated the need for a Lindenwood site in southwest Missouri.