



- PUBLIC
- INDEPENDENT

**NEW PROGRAM PROPOSAL FOR ROUTINE REVIEW**

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*When finished, please save and email to: [he.academicprogramactions@dhe.mo.gov](mailto:he.academicprogramactions@dhe.mo.gov)*

**Sponsoring Institution:**

**Program Title:** Master in Nonprofit and Civic Leadership

**Degree/Certificate:**

**If other, please list:** Master of Nonprofit and Civic Leadership

**Options:**

**Delivery Site:** Main Campus-Springfield, MO

**CIP Classification:** 520213

**Implementation Date:** 1/1/2016

**Is this a new off-site location?**  Yes  No

**If yes, is the new location within your institution's current CBHE-approved service region?**

*\*If no, public institutions should consult the comprehensive review process*

**Is this a collaborative program?**  Yes  No

*\*If yes, please complete the collaborative programs form on last page.*

**Please list similar or comparable programs at Missouri public institutions of higher education.**

*\*For public institutions only*

**CERTIFICATIONS:**

- The program is within the institution's CBHE approved mission. *(public only)*
- The program will be offered within the institution's CBHE approved service region. *(public only)*
- The program builds upon existing programs and faculty expertise
- The program does not unnecessarily duplicate an existing program in the geographically-applicable area.
- The program can be launched with minimal expense and falls within the institution's current operating budget. *(public only)*

**AUTHORIZATION**

Justin Leinaweaver, Director-Institutional Research and Effectiveness	Justin Leinaweaver	6/18/2018
Name/Title of Institutional Officer	Signature	Date

## PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

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Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below.

Quantification of performance goals should be included wherever possible.

### 1. Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.

[Click here to enter text](#)

- Characteristics of a specific population to be served, if applicable.

[Click here to enter text](#)

### 2. Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.

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- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.

[Click here to enter text](#)

- Expectations for professional activities, special student contact, teaching/learning innovation.

[Click here to enter text](#)

### 3. Enrollment Projections

- Student FTE majoring in program by the end of five years.

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- Percent of full time and part time enrollment by the end of five years.

[Click here to enter text](#)

### STUDENT ENROLLMENT PROJECTIONS

YEAR	1	2	3	4	5
Full Time					
Part Time					
Total					

### 4. Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation.

[Click here to enter text](#)

- Special skills specific to the program.

[Click here to enter text](#)

- Proportion of students who will achieve licensing, certification, or registration.

[Click here to enter text](#)

- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.

[Click here to enter text](#)

- Placement rates in related fields, in other fields, unemployed.

[Click here to enter text](#)

- Transfer rates, continuous study.

[Click here to enter text](#)

## 5. Program Accreditation

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. If there are no plans to seek specialized accreditation, please provide rationale.

[Click here to enter text](#)

## 6. Program Structure

A. Total credits required for graduation: 30

B. Residency requirements, if any:

A maximum of nine hours of credit earned in a previous program may be applied to a second master's degree.

C. General education: Total credits:

None

*Courses (specific courses OR distribution area and credits)*

D. Major requirements: Total credits: 30 hours

<i>Required Classes</i>		<i>24 hrs.</i>	
MNCL 601	Foundations of Nonprofit and Civic Leadership	3 hrs.	
MNCL 602	Governance and Executive Leadership	3 hrs.	
MNCL 603	Fundraising and Philanthropy	3 hrs.	
MNCL 604	Financial Oversight for Nonprofit and Civic Organizations		3 hrs.
COMM 604	Seminar in Communication Ethics	3 hrs.	
MNCL 666	Social Advocacy	3 hrs.	
MNCL 701	Social Impact and Assessment	3 hrs.	
MNCL 702	Leading Community Change	3 hrs.	

<i>Elective Classes</i>		<i>6 hrs.</i>	
COMM 607	Organizational Communication	3 hrs.	
COMM 639	Strategic Issues Management	3 hrs.	
COMM 661	Entrepreneurial Communication	3 hrs.	
COMM 682	Social Media Strategy	3 hrs.	
COMM 683	Advanced Social Media Strategy	3 hrs.	
COMM 688	Grant Writing for Social Impact	3 hrs.	

COMM 690	Special Topics	3 hrs.
COMM 697/8	Internship	3 hrs.
MNCL 691	Research	3 hrs.

E. Free elective credits: None  
(sum of C, D, and E should equal A)

F. Requirements for thesis, internship or other capstone experience:

[Click here to enter text](#)

G. Any unique features such as interdepartmental cooperation:

[Click here to enter text](#)

## 7. Need/Demand

Student demand

Market demand

Societal demand

I hereby certify that the institution has conducted research on the feasibility of the proposal and it is likely the program will be successful.

***On July 1, 2011, the Coordinating Board for Higher Education began provisionally approving all new programs with a subsequent review and consideration for full approval after five years.***

## COLLABORATIVE PROGRAMS

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- **Sponsoring Institution One:**
- **Sponsoring Institution Two:**
- **Other Collaborative Institutions:**
- **Length of Agreement:**
- **Which institution(s) will have degree-granting authority?**
- **Which institution(s) will have the authority for faculty hiring, course assignment, evaluation and reappointment decisions?**
- **What agreements exist to ensure that faculty from all participating institutions will be involved in decisions about the curriculum, admissions standards, exit requirements?**
- **Which institution(s) will be responsible for academic and student-support services, e.g., registration, advising, library, academic assistance, financial aid, etc.?**
- **What agreements exist to ensure that the academic calendars of the participating institutions have been aligned as needed?**

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