



- PUBLIC
- INDEPENDENT

NEW PROGRAM PROPOSAL FOR ROUTINE REVIEW

When finished, please save and email to: he.academicprogramactions@dhe.mo.gov

Sponsoring Institution:

Program Title: Associate in Science in Criminal Justice

Degree/Certificate:

If other, please list:

Options:

Delivery Site: Waynesville

CIP Classification: 11.0101

Implementation Date: 5/15/2018

Is this a new off-site location? Yes No

If yes, is the new location within your institution's current CBHE-approved service region?

**If no, public institutions should consult the comprehensive review process*

Is this a collaborative program? Yes No

**If yes, please complete the collaborative programs form on last page.*

Please list similar or comparable programs at Missouri public institutions of higher education.

**For public institutions only .*

CERTIFICATIONS:

- The program is within the institution's CBHE approved mission. *(public only)*
- The program will be offered within the institution's CBHE approved service region. *(public only)*
- The program builds upon existing programs and faculty expertise
- The program does not unnecessarily duplicate an existing program in the geographically-applicable area.
- The program can be launched with minimal expense and falls within the institution's current operating budget. *(public only)*

AUTHORIZATION

Dr. Piyusha Singh, Vice President for Online Education and Interim Provost		6/6/18
Name/Title of Institutional Officer	Signature	Date

PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below.

Quantification of performance goals should be included wherever possible.

1. Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.

Admissions procedures and student qualifications do not exceed regular College standards.

- Characteristics of a specific population to be served, if applicable.

Columbia College serves traditional students in the Day Program and specializes in adult education and military education. Columbia College serves nearly 29,000 students each year in more than 30 locations.

2. Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.

Columbia College adheres to the credential requirements set forth by HLC for all faculty members. Columbia College requires instructors to have at least a master's degree from a regionally accredited institution in the subject to be taught, with relevant coursework and/or professional experience directly related to the course. In exceptional circumstances, special certification or extraordinary work experience may compensate the absence of certain academic credentials.

- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.

Full-time faculty typically teach 12 credit hours or less in a given session. Adjunct faculty can teach no more than 9 credit hours in a given session, and no more than 6 in-seat credit hours a session

- Expectations for professional activities, special student contact, teaching/learning innovation.

Full-time faculty members are required to have 3 hours a week of office hours designated for their students. Full-time faculty members are required to participate in professional development. Adjunct faculty members are required to provide contact information to students.

3. Enrollment Projections

- Student FTE majoring in program by the end of five years.
12 students
- Percent of full time and part time enrollment by the end of five years.
28% part-time and 72 % full-time

STUDENT ENROLLMENT PROJECTIONS

YEAR	1	2	3	4	5
Full Time	2	2	2	2	2

Part Time	5	6	8	9	10
Total	7	8	10	11	12

4. Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation.

It is estimated that 100% of students who begin working on an Associate degree should have the degree completed at the three-year mark. (Five- year mark, N/A)

- Special skills specific to the program.
N/A
- Proportion of students who will achieve licensing, certification, or registration.
N/A
- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.

Columbia College's goal is to have all students score at least in the 75th percentile on all normed tests.

- Placement rates in related fields, in other fields, unemployed.
N/A
- Transfer rates, continuous study.
N/A

5. Program Accreditation

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. If there are no plans to seek specialized accreditation, please provide rationale.

The degree program being proposed has been approved by the Higher Learning Commission.

6. Program Structure

A. Total credits required for graduation: 60

B. Residency requirements, if any:

15

C. General education: Total credits:

24 general education

Courses (specific courses OR distribution area and credits)

Course Number	Credits	Course Title
		English Composition: 3 semester hours
ENGL 111	3	English Composition I
		Basic Studies: 6 semester hours
ENGL 112	3	English Composition II
CISS 170/171/176	3	Introduction to Computer Information Systems/ Introduction to Computer Information Systems for MAC Users/ Introduction to Computer Science

	15	General education degree requirements: 15 semester hours Art, Humanities & History; Natural Sciences & Mathematics; and Social/Behavioral Sciences (Credits distributed to include each of the three areas). Additionally, students are required to take PSYC 101 and recommended to take SOCI 111.
PSYC 101	3	General Psychology
SOCI 111	3	General Sociology (recommended)
	*	General education requirements: 24 semester hours

D. Major requirements: Total credits: 24 semester hours

Course Number	Credits	Course Title
		Core requirements: 15 semester hours
CJAD 101	3	Introduction to Criminal Justice Administration
CJAD 311	3	Police in a Democratic Society
CJAD 345	3	Ethics and Morality in Criminal Justice
CJAD 350	3	Corrections and Penology
POSC 340	3	Judicial Process
		Choose at least three of the following: 9 semester hours
CJAD 301	3	Criminal Law
CJAD 330	3	Management of Criminal Justice Agencies
CJAD 405	3	Laws of Criminal Evidence
CJAD 410	3	Drug Abuse and Crime Control
CJAD 415	3	Criminal Procedures
SOCI 331	3	Juvenile Delinquency
	*	Major requirements: 24 semester hours
	*	Major area free electives: 9 semester hours
		<i>Six semester hours must be criminal justice electives. The remaining 3 must from one of the following: Criminal Justice, Sociology, Political Science, or Psychology.</i>

E. Free elective credits: 9 semester hours
(sum of C, D, and E should equal A)

F. Requirements for thesis, internship or other capstone experience:
None

G. Any unique features such as interdepartmental cooperation:
None

7. Need/Demand

Student demand

Market demand

Societal demand

I hereby certify that the institution has conducted research on the feasibility of the proposal and it is likely the program will be successful.