

High School FAFSA Report

If you already have a user ID and password for at least one MDHE electronic system, such as the FAMOUS database, to request access to the High School FAFSA Report system:

1. Click green **Request/Change Security link** below. You will be directed to the MDHE's Security System.
2. Login to the Security System with your current User ID and password.
3. Click the **Update Profile** link on the Welcome page.
4. Select **High School FAFSA Report** from the **System** drop down menu. Then select your high school from the **School** drop down menu.
5. Click the **Add Access** button. The information is saved and the top of the page displays. Scroll down to the User Access section to view the information.
6. Select the **Remove** check box in any row that contains incorrect information then click the **Remove Checked** button. After the information has been removed you may re-enter the correct information in the **Request for Access** section.
7. Click the **Submit** button.
8. You will receive an email from DHE Security confirming your access to this report within five business days.