

Coordinating Board for Higher Education

Agenda of Meeting

**9:00 AM
Thursday
February 10, 2011**

**Harry S. Truman State Office Building
Jefferson City, MO**

Schedule of Events February 9-10, 2011

Wednesday, February 9, 2011

12:00 – 5:30 pm **CBHE Work Session / CBHE Executive Session (if necessary)**
Harry S. Truman Office Building
301 West High Street
Room 490-492
Jefferson City, MO 65109

6:00 – 8:00 pm **CBHE Dinner** (reservations under CBHE)
Madison's Café
216 Madison
Jefferson City, MO 65101
www.madisonscafe.com
573-634-2988

Thursday, February 10, 2011

9:00 am – 2:00 pm **CBHE / PAC Meeting / CBHE Executive Session (if necessary)**
Harry S. Truman Office Building
301 West High Street
Room 490-492
Jefferson City, MO 65109

Individuals needing special accommodations relating to a disability should contact Elizabeth Whaley, at the Missouri Department of Higher Education, 205 Jefferson Street, P. O. Box 1469, Jefferson City, MO 65109 or at (573) 751-2361, at least three working days prior to the meeting.

**COORDINATING BOARD FOR HIGHER EDUCATION
PRESIDENTIAL ADVISORY COMMITTEE**

Representatives by Statute

Public Four-Year Universities

Dr. Henry Givens, Jr., President
Harris-Stowe State University

Dr. Carolyn Mahoney, President (COPHE Chair)
Lincoln University

Dr. Bruce Speck, President
Missouri Southern State University

Dr. Jim Cofer, President
Missouri State University

Dr. John Carney III, Chancellor
Missouri University of Science and Technology

Dr. Robert Vartabedian, President
Missouri Western State University

Dr. John Jasinski, President
Northwest Missouri State University

Dr. Ken Dobbins, President
Southeast Missouri State University

Dr. Troy Paino, President
Truman State University

Dr. Charles Ambrose, President
University of Central Missouri

Mr. Steve Owens, Interim President
University of Missouri

Dr. Brady Deaton, Chancellor
University of Missouri-Columbia

Mr. Leo Morton, Chancellor
University of Missouri-Kansas City

Dr. Thomas George, Chancellor
University of Missouri-St. Louis

Public Two-year Colleges

Dr. Alan Marble, President
Crowder College

Dr. Edward Jackson, President
East Central College

Dr. Raymond Cumiskey, President
Jefferson College

Dr. Mark James, Chancellor
Metropolitan Community Colleges

Dr. Steven Kurtz, President
Mineral Area College

Dr. Evelyn Jorgenson, President
Moberly Area Community College

Dr. Neil Nuttall, President
North Central Missouri College

Dr. Hal Higdon, President (MCCA Chair)
Ozarks Technical Community College

Dr. John McGuire, President
St. Charles Community College

Dr. Zelema Harris, Chancellor
St. Louis Community College

Dr. Marcia Pfeiffer, President (PAC Chair)
St. Louis Community College – Florissant Valley

Dr. Marsha Drennon, President
State Fair Community College

Dr. Devin Stephenson, President
Three Rivers Community College

Public Two-year Technical College

Dr. Donald Claycomb, President
Linn State Technical College

Independent Four-year Colleges and Universities

Dr. Mark Lombardi, President
Maryville University of St. Louis

Dr. Marianne Inman, President (ICUM Chair)
Central Methodist University

Dr. Dennis Golden, President
Fontbonne University

Dr. Mark S. Wrighton, Chancellor
Washington University

Four-year alternate:

Dr. James Evans, President
Lindenwood University

Independent Two-year Colleges

Dr. Judy Robinson Rogers, President
Cottey College

Two-year alternate:

Col. William Sellers, President
Wentworth Military Academy and Junior College

COORDINATING BOARD FOR HIGHER EDUCATION

TIME: 9:00 am
Thursday, February 10, 2011

PLACE: Harry S. Truman Office Building
301 West High Street
Room 490-492
Jefferson City, MO

AGENDA

Tab Presentation by:

I. Introduction

- A. Call to Order
- B. Confirm Quorum

Lowell Kruse, Chair
Board Secretary

II. Consent Calendar

- A. Minutes of the December 1, 2010 CBHE Meeting
- B. Minutes of the December 2, 2010 CBHE Meeting
- C. Minutes of the December 21, 2010 CBHE Conference Call
- D. Proposed Revisions to the Bylaws and Committee Realignment
- E. Distribution of Community College Funds

Lowell Kruse

A
B

III. Presidential Advisory Committee

- A. Common Core Standards
- B. 2011 Legislative Session Update
- C. Budget Update
- D. Academic Program Review

Marcia Pfeiffer
Sharon Hoge, DESE
C Paul Wagner
D Paul Wagner
E Rusty Monhollon

IV. Report of the Commissioner

- A. Course Redesign Presentation
- B. Technology in the Classroom
- C. Proposed Change to CBHE Committee Structure

David Russell

V. Action Items

- A. Academic Program Actions
- B. Resolution to Approve Academic Program Review
- C. A+ Administrative Rule
- D. Minority and Underrepresented Environmental Literacy Program Administrative Rule
- E. CBHE Policy on Open Records
- F. CBHE Legislative Initiatives

F Rusty Monhollon
G Rusty Monhollon
H Leroy Wade
I Leroy Wade
J Joe Cornelison
K Paul Wagner

VI. Informational Items

- A. Student Loan Program Update
- B. Missouri Guaranteed Student Loan Program
- C. College Goal Sunday
- D. Distance Education Policy Update
- E. CAI/LAMP Update
- F. ITQG Update

L Leanne Cardwell
M Leanne Cardwell
N Leanne Cardwell
O Rusty Monhollon
P Rusty Monhollon
Q Rusty Monhollon

COORDINATING BOARD FOR HIGHER EDUCATION

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| G. Proprietary School Certification Actions and Reviews | R | Leroy Wade |
| H. Appointments to the State Student Financial Aid Committee | S | Leroy Wade |
| I. Annual Report of the Proprietary School Certification Program | T | Leroy Wade |

VII. Reference

- | | |
|---|---|
| A. Statutorily Required Functions of the CBHE/MDHE | U |
| B. Coordinating Board for Higher Education Congressional Districts | V |

Individuals needing special accommodations relating to a disability should contact Elizabeth Whaley at the Missouri Department Higher Education, 205 Jefferson Street, P. O. Box 1469, Jefferson City, MO 65102 or at (573) 751-1876 at least three working days prior to the meeting.

**COORDINATING BOARD FOR HIGHER EDUCATION
MINUTES OF MEETING
December 1, 2010**

The Coordinating Board for Higher Education (CBHE) met at 2:00 p.m. on Wednesday, December 1, 2010, at the Reynolds Alumni Center, at the University of Missouri – Columbia in Columbia, Missouri. The presence of a quorum was established with the following members present:

	Present	Absent
Doris Carter	X	
Lowell Kruse	X	
Jeanne Lillig-Patterson		X
Mary Beth Luna Wolf		X
Betty Sims	X	
Thomas Strong	X	
Kathryn Swan	X	
Craig Van Matre	X	
Dalton Wright	X	

Betty Sims made a motion to go into Executive Session. Craig Van Matre seconded the motion. The following roll-call was taken to go into Executive Session:

	Yea	Nay
Doris Carter	X	
Lowell Kruse	X	
Betty Sims	X	
Thomas Strong	X	
Kathryn Swan	X	
Craig Van Matre	X	
Dalton Wright	X	

**COORDINATING BOARD FOR HIGHER EDUCATION
MINUTES OF MEETING
December 2, 2010**

The Coordinating Board for Higher Education (CBHE) met at 9:04 am on Thursday, December 2, 2010, at the Reynolds Alumni Center, at the University of Missouri – Columbia in Columbia, Missouri. Chairman Kruse called the meeting to order. A list of guests is included as an attachment. The presence of a quorum was established with the following members present:

	Present	Absent
Doris Carter	X	
Lowell Kruse	X	
Jeanne Lillig-Patterson		X
Mary Beth Luna Wolf		X
Betty Sims		X
Thomas Strong	X	
Kathryn Swan	X	
Craig Van Matre	X	
Dalton Wright	X	

Chancellor Deaton welcomed everyone to the University of Missouri - Columbia.

Consent Calendar

The Consent Calendar consisted of Minutes of the September 2, 2010, CBHE Meeting; Minutes of the September 30, 2010; CBHE Conference Call, Community College Funds and a Resolution for David Cole. Chairman Kruse said a few words about Mr. Cole and his work on the commission. The entire CBHE board thanked Mr. Cole for his service.

Ms. Swan made a motion to approve the Consent Calendar in its entirety. Ms. Carter seconded the motion. Motion passed unanimously.

Chairman Kruse announced the decision of the board to offer the permanent commissioner position to Dr. David Russell, which he has accepted. The decision was made during an executive session of the board at its work session on December 1.

Report of the Commissioner

The Commissioner thanked the board for entrusting him with leading the CBHE and MDHE. Dr. Russell shared some of his experiences in touring the various campuses around the state since becoming interim commissioner July 1. To help close out the year on a positive note, Dr. Russell invited three presenters to talk about the programs they are working on and the benefit they have on the state. Dr. Richard Oliver, Terry Barnes, Lea Brandt and Dr. Evelyn Jorgenson presented on the Missouri Health Professions Consortium; Dr. Joe Worth, St. Louis Community College presented on the Mental Health First Aid program; and Lisa Zarin provided the group with information on College Bound and the services they provide.

Committee Reports

Audit Committee

Ms. Carter and Ms. Luna Wolf participated in a conference call with MDHE and State Auditor staff to discuss the recent BKD audit report. The audit was on the Student Loan Program. The report covered June 30, 2010 and 2009. The report did not find any significant deficiencies in the program. It did note that the significant changes at the national level could cause things to change rapidly. The department staff, audit committee and board should stay on top of the changes to ensure compliance in the future.

Nominating Committee

The nominating committee was honored to offer the following slate of candidates for the 2011 board line-up: Lowell Kruse, Chair; Mary Beth Luna Wolf, Vice-Chair and Doris Carter, Secretary.

Ms. Swan made a motion to approve the recommendations of the committee. Mr. Van Matre seconded the motion. The motion passed unanimously.

A break was taken at 10:20 a.m.

The meeting was reconvened and called to order at 10:30 a.m. Chairman Kruse turned the meeting over to Dr. Marcia Pfeifer, PAC Chair.

Presidential Advisory Committee

Dr. Pfeifer encouraged the PAC members to question MDHE staff during their presentations.

2011 Legislative Session

Mr. Wagner gave an overview of the upcoming legislative session. Mr. Wagner noted a few major changes in this year's session. The main change is the incredible influx of new members in both houses. The second major factor is the majority that is in each house. The freshman class of Republicans is larger than the other classes combined for the Democratic Party.

PAC members said it is imperative to reach out to the new members early to begin educating them on higher education. It was also noted that it is important to share with the others and Mr. Wagner and Dr. Russell about any recurring theme they see in the Capitol. In some cases, even the senior members have minimal experience.

Budget Update

The prolonged economic decline seems to have stopped but it is unclear how long it will take for the economy to recover.

Governor's Strategic Initiatives

Dr. Gallimore provided an update on degree attainment and gave an explanation of where the MDHE is on the Academic Program Review process.

Dr. Pfeiffer asked how we will see academic program review moving forward once the governor receives his report. Dr. Russell stated this is a work in progress. The department will not stop with program review once the report has been submitted to the governor. He envisioned the report will have a preamble describing that academic program review will be a continuing process.

Ms. Swan noted that one of the goals was to increase efficiency and productivity. She wanted to know if we needed to have an accountability document. Dr. Gallimore stated that productivity is the process they are going through currently and that quality and cost were not being reviewed at this time. Dr. Russell noted that trying to figure out how much courses or programs cost is extremely difficult to do and would not have fit within the time frame that we had for the program review. The savings will occur over time, not immediately at the conclusion of the review process.

Dr. Gallimore noted those programs below the threshold that are duplicative might be a fruitful way to combine resources.

PAC members are not sure there is a clear model for what constitutes a duplicative program. Although course redesign is part of this, what MDHE classifies as duplication needs to be clearly defined.

Chairman Kruse said the CBHE and MDHE needs to take responsibility for simplifying the message of higher education. We need to find a way to communicate what we want to say to the citizens of Missouri. Chairman Kruse would like this message included in the preamble to the Governor's report.

Dr. Russell gave an overview of what the governor was looking for in his charge to higher education relating to collaboration and cooperation. COPHE and MCCA members took on this charge even before MDHE had a chance to look at it. Both organizations began developing lists that showcase the efforts that were in place prior to the summit and those that they are now working on as a result of the summit.

Dr. Pfeifer stated that the product that results from these lists will be a wonderful positive for the citizens of the state and the governor about the efforts going on.

Higher Education Funding (HEF) was another goal set forth at the Governor's Summit on Higher Education. On November 18, a conference call was held to organize a committee to look at the

formerly created HEF model and learn what the task of the committee is going to be. One focus will be performance funding. This information should be in budget requests instead of completely separate. Over the next few months the committee will be taking a look at other states to see what is working well and what is not and if they could use some of the practices in Missouri.

The Presidential Advisory Committee adjourned its meeting at 11:20 a.m. and turned the meeting back over to the Coordinating Board for Higher Education.

Action Items

Proposed 2012 Meeting Dates

Chairman Kruse thanked all of the institutions for the hosting that has been done over the years, but noted that beginning in 2011 all CBHE/PAC meetings will be held in Jefferson City until further notice.

Ms. Carter made a motion to approve the meeting dates as presented. Ms. Swan seconded the motion. The motion passed unanimously.

Proposed Revisions to the Bylaws

This action item was being brought to the board today and will be voted on at its February meeting. There are changes to the committees and how the board agenda is set.

Mission Review

Dr. Gallimore stated the findings and recommendations of the recently completed Mission Review is that we need to do a clean-up of the statements on the books. There is a need for a more focused mission statement that matches what the institutions are doing. The other issue is to encourage more focus on education in the STEM areas to address the workforce needs of the state.

Dr. Russell made the following recommendations for approval by the board:

It is recommended that the Coordinating Board for Higher Education accept the Mission Review Performance Report.

It is further recommended that the Coordinating Board for Higher Education direct the Commissioner of Higher Education, in consultation with the presidents and chancellors, to take all appropriate and necessary actions to implement the recommendations contained in the Mission Review Performance Report.

Furthermore the CBHE acknowledges that the recommendations in the Mission Review Performance Report, which has been in process for two years, do not reflect the latest information available with respect to institutional performance measures and other particulars, and directs the Commissioner to update and revise the recommendations in coordination with the institutions as appropriate.

Ms. Carter made a motion to approve the recommendations as stated by Dr. Russell. Ms. Swan seconded the motion. The motion passed unanimously.

Academic Program Actions

A few noted items in the Academic Program Actions included:

- Page 41 - Three Rivers Community College has a retroactive approval because of clerical error corrections
- Page 43 - For the first time the staff is recommending that a program not be approved. State Fair and Autism – by acknowledgement the program would not meet the requirement for the minimum number of graduates. State Fair decided not to withdraw.

Mr. Van Matre made a motion to approve the remaining Academic Program Actions, while tabling Section IX Programs Not Approved until the CBHE's next meeting. Ms. Swan seconded the motion. The motion passed unanimously.

Bright Flight Administrative Rule & Access Missouri Administrative Rule

Mr. Wade gave an overview of the changes in both programs. Mr. Wade then made the following recommendation on the Bright Flight Administrative Rule:

It is recommended that the Coordinating Board direct the Commissioner of Higher Education to take all actions necessary to ensure the attached proposed amendment becomes effective as an administrative rule as soon as possible.

Ms. Carter moved that the recommendation be approved. Mr. Van Matre seconded the motion. The motion passed unanimously.

Mr. Wade made the following recommendation on the Access Missouri Administrative Rule:

It is recommended that the Coordinating Board direct the Commissioner of Higher Education to take all actions necessary to ensure the attached proposed amendment becomes effective as an administrative rule as soon as possible.

Ms. Carter made a motion that the recommendation be approved. Ms. Swan seconded the motion. The motion passed unanimously.

Informational Items

MDHE Fall Workshops

Ms. Cardwell recognized the individuals responsible for the Fall Workshops. These workshops help students succeed in the transition from high school to college. This fall's workshops brought together over 400 individuals at 4 locations around the state. The following individuals were recognized for their hard work on the very successful 2010 workshops:

Vicky Buschjost
Julie Meyer
Leslie Hendrix
Morgan McAboy

Student Loan Program Update

With the phasing out of the loan program that MDHE has been administering for over 30 years, the MDHE is working on a potential state based loan program to generate funds and help Missouri students. This program would be for students that have exhausted all of their state and federal aid, but still have an unmet financial need to be able to afford an education. The department will present a draft plan to the board. Mr. Van Matre is leading the board through this process.

Thomas Strong has agreed to serve as the CBHE member on the MOHELA board.

A+ Update

Mr. Wade updated the board on the A+ program. The A+ administration transfer was effective August 28. The MDHE is currently working with DESE on the transition and to continue operations as usual in the program. It is imperative that the CBHE adopt a new rule now that they are responsible for the A+ Program. A workgroup was convened to assist with the transition and to help develop new rules and criteria. The official recommendations from the workgroup have been received and the MDHE is working on incorporating the recommendations into the rule.

Ms. Carter made a motion to adjourn the meeting at 12:15 p.m. Mr. Van Matre seconded the motion. The motion passed unanimously.

Roster of Guests
Coordinating Board for Higher Education
December 2, 2010

Lisa Zarin	College Bound St. Louis
Brian Long	COPHE
Charles T. Gooden	Harris-Stowe State University
Rochelle Tilghman	Harris-Stowe State University
Constance Gully	Harris-Stowe State University
Dwayne Smith	Harris-Stowe State University
Stacey Preis	Joint Committee on Education
Kenneth Ferguson	Lincoln University
Annette Digby	Lincoln University
Vicki Schwinke	Linn State Technical College
Zora Mulligan	MCCA
Lea Brandt	Missouri Health Professions Consortium
Charles E. Smith	Missouri National Education Association
Patrick Harvey	Missouri National Education Association
Jeanne Daffron	Missouri Western State University
Beth Wheeler	Missouri Western State University
Doug Dunham	Northwest Missouri State University
Nate Blackford	Northwest Missouri State University
Marianne Mills	Office of Administration
Kathy Mangels	Southeast Missouri State University
Fred Janzow	Southeast Missouri State University
Carla Chance	St. Louis Community College
Dave Rector	Truman State University
Phil Wright	University of Central Missouri
Terry Barnes	University of Missouri
Rich Oliver	University of Missouri
Ken Dean	University of Missouri – Columbia
Cheri Ghan	University of Missouri – Columbia
Nikki Krawitz	School of Health Professions
Marty Oetting	University of Missouri System
Stephen C. Knorr	University of Missouri System
Leroy Wade	Missouri Department of Higher Education
Leanne Cardwell	Missouri Department of Higher Education
Tim Gallimore	Missouri Department of Higher Education
Morgan McAboy	Missouri Department of Higher Education
Lesley Hendrix	Missouri Department of Higher Education
Vicky Buschjost	Missouri Department of Higher Education
Joe Cornelison	Missouri Department of Higher Education
Kathy Love	Missouri Department of Higher Education
Julie Meyer	Missouri Department of Higher Education
Paul Wagner	Missouri Department of Higher Education

AGENDA ITEM SUMMARY

AGENDA ITEM

Amendments to the CBHE Bylaws and Committee Reorganization
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

At the December 2, 2010, Board meeting, the Board was presented a proposal to amend the Board's bylaws to clarify the process for establishing Board meeting agendas, to correct the provision dealing with voting procedures to conform it to Missouri's Open Records Law, and to modify the Board's committee structure. Article XI of the bylaws addresses the procedure for amending them and requires that the vote on the amendment be taken at a meeting subsequent to the amendment initially being proposed. Therefore, that requirement has been met and this proposal is ready for final action.

Discussion

As a reminder of the substance of this action, the proposals and their reasons are set out below.

1. Board Agenda:

The bylaws are silent as to the process for developing the agenda for Board meetings. The significant turnover in Board membership provides a propitious time to clarify that process. It is proposed that the following language be added as a new Section 2 to Article IV, Meetings, and that existing Sections 2 through 4 be renumbered 3 through 5, respectively:

Meeting Agenda. The agenda and order of items on the agenda for all meetings of the Board shall be established by the commissioner of higher education as the Board's chief administrative officer with the concurrence of the Board Chair. The committees of the Board, with the assistance and advice of the department employee supporting the respective committee, may recommend items for the agenda. Any Board member also may recommend items for the agenda. The agenda shall be developed and notice thereof made public in compliance with the applicable laws of the State of Missouri and any current or future policy or procedures adopted by the Board.

2. Voting:

The bylaw provision on voting is inconsistent with the state's Open Records Law and therefore should be amended accordingly. Specifically, Article IV, Section 4, presently states:

In all cases where the vote of the members present is unanimous, it shall be sufficient to indicate unanimity in the minutes of the proceedings.

The Open Records Law, however, requires that roll call votes be taken and recorded in certain circumstances, such as votes to go into closed session and all votes taken while in closed session.

Coordinating Board for Higher Education
February 10, 2011

Therefore, it is recommended that the above quoted language from the current Article IV, Section 4, be amended by adding at the beginning thereof the following words:

Except on those matters for which roll call votes are required by law.

3. Board Committees:

With regard to the Board's committee structure, in addition to the Executive Committee, Article V of bylaws currently provides for the following committees and specifies their duties as indicated:

Audit Committee: The Audit Committee shall receive and review all audit reports pertaining to the Board and the Department of Higher Education and such other audit reports as may be referred to the Committee. The Committee shall report to the Board on the contents of the reports and shall follow up with the Commissioner and department staff regarding resolution of any findings in the reports. The Committee shall report to the Board on the status of any such findings. The Committee shall perform such other duties as are specified in these bylaws or as directed by the Board.

Student Loan/Financial Aid Committee: The Committee shall work with the Commissioner of Higher Education and Department staff on student loan/financial aid issues as they arise and shall, as necessary, make reports to the Board on such activities. The Committee shall perform such other duties as are specified in these bylaws or as directed by the Board.

Strategic Communication Committee: The Committee shall work with the Commissioner of Higher Education, Department staff, and external education-related and community groups to develop strategic communications that promote public and political support for education. The Committee shall perform such other duties as are specified in these bylaws or as directed by the Board.

Additionally, Section 5 of Article V allows the Board to establish such other standing or special committees as it from time to time deems necessary. Using that authority, the Board in June 2006 established the Strategic Planning Committee. Its principal purpose was to work with the Commissioner and department staff and institutional representatives in developing the strategic plan, *Imperatives for Change*.

According to *Robert's Rules of Order*, a standing committee is considered a permanent part of the organization and so is listed in the bylaws. Its function is more internally focused to ensure the effective operation of the organization. On the other hand, a special committee is created by board action for a specific purpose to carry out some board direction and is dissolved when its task is completed. Using this distinction, it is recommended that this Board's committee structure be revised as follows:

- a. The Strategic Communications Committee be deleted from the bylaws as a standing committee and re-established by the Board as a special committee and re-designated the External Affairs Committee with its focus broadened to include more than just external "education-related" groups. Its revised description would thus become:

External Affairs Committee: The Committee shall work with the Commissioner of Higher Education and Department staff on issues relating to increased public support for postsecondary education among businesses, economic development organizations, community and advocacy groups and public officials and to make reports to the Board on related activities and initiatives as needed. The Committee shall perform such other duties as are specified in these bylaws or as directed by the Board.

- b. Discontinue the Strategic Planning Committee as a special committee since its task was essentially completed with the development and adoption of the strategic plan in July 2008. It can be reconstituted when necessary to contribute to any major revision of the strategic plan that may be required in the future.
- c. Establish in the bylaws a new standing committee that will focus on Academic Affairs, a major area of departmental activity that does not currently have a direct connection to any Board committee. Establishing such a connection would provide a resource to the department for early discussion and refinement of initiatives that may result in board action and also would serve as a means for developing board expertise in this important area of CBHE responsibility. It also is envisioned that this committee would bridge the connection between academic programs and workforce needs and thus could serve to facilitate closer coordination with those other entities that are part of the P-20 Council. Accordingly, it is recommended that the Board amend its bylaws to add a committee as follows:

Academic Affairs and Workforce Needs Committee: The Committee shall work with the Commissioner of Higher Education and Department staff on issues relating to academic programs and workforce needs and shall, as necessary, make reports to the Board on such activities. This should include collaboration with and support of the goals and objectives of the P-20 Council. The Committee shall perform such other duties as are specified in these bylaws or as directed by the Board.

- d. It is also recommended that the Board's Executive Committee description be revised. It now provides that its membership includes the three Board officers and the chairs of the two standing committees, a total of five. That number would constitute a quorum of the Board. Moreover, if the earlier recommendation about creating the Academic Affairs and Workforce Needs Committee is adopted, then presumably, to be consistent with the current provision of the bylaws, the chair of that committee would also become a member of the Executive Committee, increasing its size to six.

The intent of an executive committee is to provide a means for a board to take some action when it is impractical or difficult to get the full board together. Usually, it is with the understanding that the actions are not on some controversial matter, but are time sensitive, and also often with the requirement that the action subsequently be submitted to the full board for ratification or amendment as may be appropriate.

Given the size of this Board's Executive Committee it is nearly as easy to convene a teleconference of the full Board as it is of this committee. Moreover, the description of its duties is rather vague and does not clearly indicate whether the intent is to authorize this committee to approve some matter presented to it for action by the Commissioner and his staff. Accordingly, it is recommended that the size of this committee be reduced to provide flexibility and ease in scheduling a meeting of it and also that its description be revised to provide it with the authority to take action, subject to later referral of that action to the full Board for its consideration. A proposed revised description to accomplish that purpose follows:

***Executive Committee:** An Executive Committee shall be established and composed of four Board members: Chair, Vice Chair, and Secretary of the Board and another member of the Board designated by the Chair. Such Executive Committee members shall hold office until their successors have been duly appointed.*

The Executive Committee, when the Board is not in session, shall have the powers of the Board to take such action as the Executive Committee may deem to be in the best interests of the Board and the Department of Higher Education; provided, however, that such action shall be in accord with the provisions of these bylaws, and not in conflict with existing policies of the Board. A complete record of all actions of the Executive Committee shall be kept by the Secretary of the Board, and a copy of such record shall be provided to all members of the Board within seven days of any action by the Executive Committee. Actions of the Executive Committee may be ratified, approved, or modified at the next regular meeting of the Board, but any modification thereof shall be prospective only. If, at its next regular meeting, the Board takes no action on an Executive Committee action, the record of which was provided to the members of the Board prior to that regular meeting, such action shall be deemed ratified by the Board. The vote of any members on any question coming before the Executive Committee may be taken in person, by telephone, facsimile transmission, email or letter. Concurrence of three members shall constitute action of the Executive Committee.

The Board Chair shall serve as the Chair of the Executive Committee. Meetings of the Executive Committee may be called by the Chair of the Executive Committee or upon call of at least three members of the Committee. The Commissioner of Higher Education may also request that the Chair call a meeting of the Executive Committee. The purpose of the meeting shall be stated in the call.

- e. At the conclusion of these actions, the new committee structure would be as follows:

Standing Committees: Executive Committee
 Audit Committee
 Student Loan and Financial Aid Committee
 Academic Affairs and Workforce Needs Committee

Special Committee: External Affairs

STATUTORY REFERENCE

Sections 173.005.2, 610.015 and 610.022.1 RSMo and Article XI of the CBHE bylaws

RECOMMENDED ACTION

- A. Adopt a new Section 2, Meeting Agenda, to Article IV of the bylaws using the proposed language contained in this paper for that purpose and renumber existing Sections 2 through 4 of that Article 3 through 5 respectively.
- B. Amend Article IV, Section 4, of the bylaws by adding at the beginning thereof the words: “Except on those matters for which roll call votes are required by law.”
- C. Discontinue the Strategic Planning Committee as a special committee of the Board.
- D. Amend Article V of the bylaws by:
 - a. Revising Section 1, Executive Committee, to conform to the language proposed for that purpose in this Board paper.
 - b. Revising Section 3, Student Loan/Financial Aid Committee, to change its name and description using the language in this Board paper proposed for that purpose.
 - c. Revising Section 4 by deleting all the language therein to eliminate the Strategic Communication Committee and establishing in its place the Academic Affairs and Workforce Needs Committee by inserting the language in this Board paper proposed for that purpose.
- E. Establish as a substitute for the Strategic Communication Committee a special committee named the External Affairs Committee with responsibilities to be as proposed for that Committee in this Board paper.

AGENDA ITEM SUMMARY

AGENDA ITEM

Distribution of Community College Funds
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

State aid payments to community colleges in FY11 will be processed be monthly. All FY11 state aid appropriations are subject to a three percent governor's reserve.

For FY11, there also is a reserve beyond the standard three percent on the general revenue operating appropriations which will be funded through a supplemental appropriation from federal budget stabilization funds. This will not impact the institutions since 1/12 of the institutions' total funding will be allotted each month. More than 1/12 of federal budget stabilization funds are being allotted each month to offset the additional general revenue reserves. The additional reserve does not apply to maintenance and repair funding.

The total FY11 state aid appropriation for community colleges is \$140,661,608. The amount available to be distributed (appropriation less reserves) is \$136,441,763.

The payment schedule of state aid distributions for November and December, 2010 is summarized below.

State Aid (excluding M&R) – GR portion	\$19,697,036
State Aid – Lottery portion	1,204,822
State Aid – Federal Budget Stabilization portion	1,065,934
Maintenance and Repair	<u>807,375</u>
TOTAL	\$22,775,167

The total distribution of state higher education funds to community colleges (not including HB 22 funds) during the period July, 2010 through December, 2010 is \$66,916,471.

STATUTORY REFERENCE

Section 163.191, RSMo

RECOMMENDED ACTION

Assigned to Consent Calendar

ATTACHMENT(S)

None

Coordinating Board for Higher Education
February 10, 2011

AGENDA ITEM SUMMARY

AGENDA ITEM

2011 Legislative Session
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

The 2011 legislative session is already going full steam, and it is clear that higher education-related issues will be prominent again this session. Legislation already filed focuses largely on grants and scholarships, but several other issues are addressed as well. A report detailing all higher education-related legislation filed as of January 28, 2011, is provided as an attachment. Please note that this information and the information provided in the attached report are current as of January 28, 2011. Updated information will be provided in the verbal report that accompanies this board item at the February 10, 2011, CBHE meeting. In addition there is a separate item under tab XXX for bills for the CBHE to consider endorsing.

Governor's Top Priorities

A+. Representative Mike Thomson has filed HB 232, which expands the A+ program to include some students who attend Missouri public high schools that are not designated as A+ high schools. To qualify, students have complete all other requirements for the A+ program and have an expected family contribution below a level established by the MDHE. It is anticipated that this level will be set annually based on available appropriations. This initiative is a priority of Governor Nixon, who has put \$1 million in his budget recommendation to expand the A+ program. Funding is coming from the MDHE guaranty agency operating fund.

Nursing Education. Representative Wallingford has filed HB 223, which allows for grants to be made from the Board of Nursing Fund to institutions of higher education. Such grants would be awarded by the State Board of Nursing in cooperation with the MDHE to enhance and expand nursing education programs. Governor Nixon has recommended that \$1 million per year for three years to be used from this fund for this purpose.

Advanced Placement Incentive Grant. Representative Mike Thomson also has filed HB 231, which establishes an Advance Placement Incentive Grant. This non-renewable grant would be for \$500 to students who received an Access Missouri or A+ award and in addition score three (3) or better on at least two advance placement tests in math or science. Governor Nixon has recommended \$1 million (provided by MOHELA) in his FY 2012 budget request for this new program.

Proprietary School Fees and Program Approval

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Rep. Thomson has filed HB 212, which contains the restructuring of proprietary school certification fees as well as strengthening the proprietary school certification program to enhance consumer protection and increase the rigor of the certification process.

Higher Education Capital Funding

Representative Chris Kelly's HJR 9 seeks a constitutional amendment allowing the General Assembly to issue up to \$800 million in bonds to fund higher education and other public capital projects. The resolution provides that at least \$550 million of the bonds would be for higher education projects and that at least \$120 million of the bonds would be dedicated to community college projects.

Governing Board Composition

Several bills have been filed to address governing board composition in the wake of Missouri's loss of one Congressional seat following the 2010 census:

HB 174 (Rep. Thomson) and SB 163 (Sen. Pearce) – provides that the University of Missouri Board of Curators and the governing board of Missouri State University will each retain nine members with at least one but no more than two coming from each congressional district.

HB 243 (Rep. Still) – provides that the University of Missouri Board of Curators will remain a nine-member board but that the ninth member will be a student curator with voting privileges.

HB 244 (Rep. Still) – provides that the University of Missouri Board of Curators will retain nine members with at least one but no more than two coming from each congressional district. (does not include MSU or the voting student curator)

OTHER

SB 114 (Sen. Justus) – this bill is a version of the DREAM Act, which would require colleges and universities to charge in-state tuition to resident alien students who meet certain eligibility criteria.

SB 164 (Sen. Pearce) - establishes the Missouri Science, Technology, Engineering and Mathematics Initiative within the Department of Higher Education to support increased interest among K-12 students in science, technology, engineering, and math and to increase the number of students who enter these fields at Missouri's public institutions of higher education.

SB 130 (Sen. Rupp) – creates the Early High School Graduation Scholarship Program for public high school students who graduate early.

STATUTORY REFERENCE

Chapter 173, RSMo, Department of Higher Education

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT

MDHE Legislative Update

AGENDA ITEM SUMMARY

AGENDA ITEM

Budget Update - Governor's Actions and Recommendations
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

The intent of this item is to provide an update on the governor's recommendations relating to the Fiscal Year 2011 supplemental budget and for the Fiscal Year 2012 Missouri Department of Higher Education (MDHE) budget, including state scholarship programs administered by the department, public institutional operating and capital budgets and University of Missouri-related budget items.

FY11 Supplemental

The Governor has made two supplemental requests for FY11 that relate to higher education.

- An increase of \$3,528,000 for the A+ Schools Program to fund additional eligible students. This will maintain full awards for all eligible students in the 2010-11 academic year. This increase is funded by the guaranty agency operating fund.
- An increase of \$1,489,649 in federal budget stabilization funds (FBSF) to institutional operating budgets. These federal funds represent higher education's share of the FY 2010 FBSF appropriations that were placed in reserve. There is no net increase to the institutions as this additional funding has been offset by additional general revenue being placed in reserve.

FY12 Recommendations

MDHE Budget

The governor's recommendations for FY12 carry forward the withholdings instituted during FY11 that total \$176,245. The FY12 recommendation also includes additional cuts to the expense and equipment budget of \$3,785. The governor did not recommend additional FTE cuts.

Student Financial Assistance Programs

A+

The governor has recommended an increase of \$8 million for the A+ Schools Program from the guaranty agency operating fund. This includes the \$3.5 million as recommended in the FY11 supplemental and an additional \$3.5 million to fund growth in the existing program. In addition,

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the governor is recommending an additional \$1 million for expansion of the A+ program for which he intends to pursue a legislative change.

The governor's intention is to pursue legislation to extend the A+ scholarship to graduates of non-A+ designated public high schools in Missouri who meet all A+ criteria and have an expected family contribution (EFC) below a level determined by the Coordinating Board on an annual basis. This program expansion has been filed as HB 232 by Rep. Thomson.

Bright Flight

The governor has recommended \$14,269,250 for the Bright Flight program. This is \$2.1 million below the FY11 core appropriation, but is \$2 million more than the amount that was actually available to spend in FY11 since there were withholdings of \$4.1 million in FY11. It is unknown at this time what impact this increase in available funding will have on award amounts in FY12.

Access Missouri

The governor has recommended \$34,827,307 for the Access Missouri program. This is \$48 million below the FY11 core appropriation, but will result in \$2 million more being available in FY12 compared to the amount that was actually available in FY11 since there were withholdings of \$50 million in FY11. MOHELA then contributed \$30 million to the program in FY11 and is expected to do the same in FY12. It is unknown at this time what impact this increase in available funding will have on award amounts in FY12.

Advance Placement Incentive Grant

The governor recommended \$1 million to establish a nonrenewable "Advanced Placement Incentive Grant" of five hundred dollars to any student who receives an Access Missouri or A+ award and in addition has received two grades of three or higher on advanced placement examinations in the fields of mathematics or science while attending a Missouri public high school. This funding is being provided by MOHELA. The establishment of this program will require legislation which has been filed as HB 231 by Rep. Thomson.

Other MDHE Student Financial Aid Programs

The Governor recommended continued level funding for the following MDHE-administered programs:

- Public Service Survivor Grant Program, \$100,000;
- Veteran's Survivors Grant Program, \$281,250;
- Kids' Chance Scholarship Program, \$27,750;
- Minority Teaching Scholarship Program, \$169,000;
- Vietnam Veterans Survivors Scholarship Program, \$50,000;
- Minority and Underrepresented Environmental Literacy Program, \$82,964; and
- Marguerite Ross Barnett Scholarship Program, \$363,375.

College and University Operating Budgets

The governor has recommendation a reduction of 7% for institutional operating appropriations. The total reduction across public universities is \$62.9 million.

The governor has also recommended \$1 million from the Board of Nursing Fund in order to continue some funding for the Caring for Missourians program. The governor's intention is to provide \$1 million a year for three years for this program. The establishment of this program will require legislation, which has been filed as HB 223 by Rep. Wallingford. This appropriation request appears in HB 7 under the State Board of Nursing.

Capital Improvements

The governor's recommendations for FY12 include no recommendations for higher education capital improvements.

Other Items

The governor made the following FY12 recommendations for items listed as University of Missouri-related:

- Missouri Telehealth Network – continuation funding of \$437,640
- MOREnet – no FY12 funding recommended. FY11 core was \$6.8 million which was withheld in its entirety.
- University Hospitals and Clinics – core reduction of \$8,454,932, eliminating funding. The University will be working through the Department of Social Services to receive additional state and federal funding via Medicaid claims rather than receiving this direct appropriation.
- Missouri Rehabilitation Center – continued funding of \$10,337,870
- Missouri Institute of Mental Health – no FY12 funding recommended. FY11 core was \$500,000 of which 50% had been withheld.
- Missouri Kidney Program – continued funding of \$2,880,299
- State Historical Society – continued funding of \$1,227,605
- Spinal Cord Injury Research – recommended increase of \$225,000 in spending authority, total FY12 recommendation of \$625,000

STATUTORY REFERENCE

Sections 173.005(2), 173.030(7) RSMo

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT(S)

None

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February 10, 2011

AGENDA ITEM SUMMARY

AGENDA ITEM

Academic Program Review
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

The Missouri Department of Higher Education has conducted, at the governor's request, a review of all academic programs offered by Missouri's four-year and two-year public institutions. The intent of the review was to identify and delete programs of low productivity, low priority or duplicative in nature.

MDHE staff, in consultation with the chief academic officers from both the two-year and four-year sectors, developed a methodology to conduct the review. In the four-year sector, 397 programs were flagged for further review; 189 programs were flagged for additional review in the two-year sector. As a result of the review, the four-year institutions have identified 63 programs for deletion (about 16 percent of the flagged programs), and the two-year institutions have identified 48 (about 25 percent of the flagged programs).

The MDHE review has concluded that this is the first step in a multi-step process to review academic program offerings systematically. The current review was necessarily limited by constraints of time and resources. To assess fully the effectiveness of a program and the efficiency with which it is delivered would require the collection and analysis of quantifiable data, such as cost of instruction and student/faculty ratios, as well as qualitative data, such as employer and student satisfaction surveys. A comprehensive review would also need to account for the differing missions and size of the state's public institutions.

Some institutions were still submitted information when the board books were mailed; hence, a final draft will be provided to CBHE members at the board meeting.

STATUTORY REFERENCE

Section 173.005(7) CBHE statutory responsibility to collect the necessary information and develop comparable data for all institutions of higher education in the state . . . Section 173.020(4) RSMo, CBHE statutory responsibility for designing a coordinated plan for higher education in the state...

Section 173.030(2) RSMo, CBHE statutory responsibility for recommending to governing boards of any institutions in the state the development, consolidation, or elimination of programs, degree offerings, physical facilities or policy changes where that action is deemed . . . in the best interests of the institution . . . and or the general requirements of the state.

RECOMMENDED ACTION

This is an information item only.

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ATTACHMENT
None

AGENDA ITEM SUMMARY

AGENDA ITEM

Academic Program Actions
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

This agenda item reports all proposals for program actions brought to the Missouri Department of Higher Education (MDHE) for review since the December 2, 2010, meeting of the Coordinating Board for Higher Education (CBHE).

Background

The following information summarizes approved program actions for public and independent institutions in FY 2010.

Public institutions:

- 268 program changes
- 42 new programs
- 118 deleted programs
- 20 off-site programs

Independent institutions:

- 12 program changes
- 28 new programs
- 4 deleted programs
- 9 off-site programs

In 2010, MDHE began the systematic updating of CIP codes for programs in the academic program inventory. The update has significantly increased the number of program changes, a trend that is likely to continue. In particular, the update has had a sizeable impact on the number of new program proposals submitted by independent institutions that are working to align their program inventory with the official state inventory.

MDHE staff utilizes a specific mechanism for counting the number of updates included in each board meeting agenda item. When an institution proposes a new program to be offered at its main campus and at an off-site location, the program is counted once as a new program and once as an off-site addition. While this method is a useful tool for looking at statewide growth of off-site programs, it should be taken into consideration when reviewing the overall number of proposals that are processed throughout the year.

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The following tables summarize program actions for public and independent institutions that were approved in FY11. These tables include all approved actions as of the December 2, 2010, board meeting.

PUBLIC INSTITUTIONS

	Certificate	Associate	Baccalaureate	Graduate	Total
Deleted	16	1	5	8	30
Inactivated	0	2	0	0	2
Other Program Changes*	10	6	12	7	35
New	1	5	1	1	8
Off-site	1	3	0	1	5
Programs Withdrawn	0	0	0	4	4

* Includes options inactivated/deleted, options added, titles changed, certificates added, programs combined.

INDEPENDENT INSTITUTIONS

	Certificate	Associate	Baccalaureate	Graduate	Total
Deleted	1	1	29	3	34
Inactivated	0	0	3	0	3
Other Program Changes*	1	0	29	5	35
New	0	4	19	8	31
Off-site	0	3	15	0	18
Programs Withdrawn	0	0	0	0	0

* Includes options inactivated/deleted, options added, titles changed, certificates added, programs combined.

Current Status

The following tables summarize requested program actions reviewed by MDHE staff for public and independent institutions since the December 2, 2010, board meeting, as of the printing of this board item. Per RSMo. 173.005.11 and 6 CSR 10-10.010, out-of-state public institutions offering programs in the state are subject to an approval process similar to that of Missouri public institutions of higher education.

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PUBLIC INSTITUTIONS

	Certificate	Associate	Baccalaureate	Graduate	Total
Deleted	14	13	10	3	40
Inactivated	11	7	0	0	18
Other Program Changes*	20	10	12	4	46
New	2	3	0	0	5
Off-site	0	0	1	0	1
Programs Withdrawn	0	0	0	0	0

* Includes options inactivated/deleted, options added, titles changed, certificates added, programs combined.

INDEPENDENT INSTITUTIONS

	Certificate	Associate	Baccalaureate	Graduate	Total
Deleted	0	2	12	0	14
Inactivated	0	0	1	0	1
Other Program Changes*	0	0	6	3	9
New	0	0	1	2	3
Off-site	0	0	0	0	0
Programs Withdrawn	0	0	0	0	0

* Includes options inactivated/deleted, options added, titles changed, certificates added, programs combined.

OUT-OF-STATE PUBLIC INSTITUTIONS

	Certificate	Associate	Baccalaureate	Graduate	Total
Deleted	0	0	0	0	0
Inactivated	0	0	0	0	0
Other Program Changes*	0	0	0	0	0
New	0	0	3	9	12
Off-site	0	0	0	0	0
Programs Withdrawn	0	0	0	0	0

* Includes options inactivated/deleted, options added, titles changed, certificates added, programs combined.

STATUTORY REFERENCE

Sections 173.005.2(1), 173.005.2(8), 173.005.11, 173.030(1), and 173.030(2), RSMo, Statutory requirements regarding CBHE approval of new degree programs.

RECOMMENDED ACTION

It is recommended that the Coordinating Board for Higher Education approve the program changes and new program proposals listed in the attachment.

ATTACHMENTS

Academic Program Actions

ACADEMIC PROGRAM ACTIONS

Under RSMo 173.005.11 and 6 CSR 10-10.010, out-of-state public institutions offering programs in Missouri are subject to an approval process similar to that for Missouri's public institutions of higher education. The CBHE must approve all courses before they are offered in Missouri.

I. Programs Discontinued

Crowder College

1. Current Program:

AAS, Agri-Business Technology

Approved Change:

Delete program

Program as Changed:

AAS, Agri-Business Technology (deleted)

2. Current Program:

AAS, Poultry Science

Approved Change:

Delete program

Program as Changed:

AAS, Poultry Science (deleted)

3. Current Program:

C2, Hazardous Materials Technology

Approved Change:

Delete certificate

Program as Changed:

C2, Hazardous Materials Technology (deleted)

4. Current Program:

C2, Water & Wastewater Technology

Approved Change:

Delete certificate

Program as Changed:
C2, Water & Wastewater Technology (deleted)

Jefferson College

1. Current Program:
AAS, Civil/Construction Technology

Approved Change:
Delete program

Program as Changed:
AAS, Civil/Construction Technology (deleted)

2. Current Program:
C0, Unit Secretary

Approved Change:
Delete certificate

Program as Changed:
C0, Unit Secretary (deleted)

3. Current Program:
C1, Civil/Construction Technology

Approved Change:
Delete certificate

Program as Changed:
C1, Civil/Construction Technology (deleted)

4. Current Program:
C1, Computer Information Systems

Approved Change:
Delete certificate

Program as Changed:
C1, Computer Information Systems (deleted)

5. Current Program:
C2, Police Training Institute

Approved Change:
Delete certificate

Program as Changed:
C2, Police Training Institute (deleted)

Lincoln University

1. Current Program:
AAS, Administrative Office Management

Approved Change:
Delete program

Program as Changed:
AAS, Administrative Office Management (deleted)

2. Current Program:
BA, Economics

Approved Change:
Delete program

Program as Changed:
BA, Economics (deleted)

3. Current Program:
BS, Applied Science in Technology

Approved Change:
Delete program

Program as Changed:
BS, Applied Science in Technology (deleted)

4. Current Program:
BS, Economics

Approved Change:
Delete program

Program as Changed:
BS, Economics (deleted)

5. Current Program:
MA, Social Science
 History
 Political Science
 Sociology

Approved Change:
Delete program

Program as Changed:
MA, Social Science (deleted)
 History (deleted)
 Political Science (deleted)
 Sociology (deleted)

6. Current Program:
MED, Elementary & Secondary School Teaching

Approved Change:
Delete program

Program as Changed:
MED, Elementary & Secondary School Teaching (deleted)

Linn State Technical College

1. Current Program:
AAS, Occupational Education (Collab. CMSU, SEMU)

Approved Change:
Delete program

Program as Changed:
AAS, Occupational Education (Collab. CMSU, SEMU) (deleted)

Metropolitan Community College-Business and Technology

1. Current Program:
C0, Welding Job Ready

Approved Change:
Delete certificate

Program as Changed:
C0, Welding Job Ready (deleted)

2. Current Program:
C1, Welding TIG/MIG Job Ready Certificate

Approved Change:
Delete certificate

Program as Changed:
C1, Welding TIG/MIG Job Ready Certificate (deleted)

Missouri State University

1. Current Program:
MS, Engineering Mgmt (offered by UMR)

Approved Change:
Delete program

Program as Changed:
MS, Engineering Mgmt (offered by UMR) (deleted)

North Central Missouri College

1. Current Program:
AAS, E-Business Management and Commerce

Approved Change:
Delete program

Program as Changed:
AAS, E-Business Management and Commerce (deleted)

2. Current Program:
AAS, Manufacturing Skill Standard Council- Production Technician

Approved Change:
Delete program

Program as Changed:
AAS, Manufacturing Skill Standard Council- Production Technician (deleted)

3. Current Program:
AAS, Technical Teacher Education

Approved Change:
Delete program

Program as Changed:
AAS, Technical Teacher Education (deleted)

4. Current Program:
C0, Equine Management

Approved Change:
Delete certificate

Program as Changed:
C0, Equine Management (deleted)

5. Current Program:

C0, Manufacturing Skill Standard Council- Production Technician

Approved Change:
Delete certificate

Program as Changed:
C0, Manufacturing Skill Standard Council- Production Technician (deleted)

6. Current Program:

C1, E-Business Management and Commerce

Approved Change:
Delete certificate

Program as Changed:
C1, E-Business Management and Commerce (deleted)

Northwest Missouri State University

1. Current Program:

BSED, Family and Consumer Sciences (9-12)

Approved Change:
Delete program

Program as Changed:
BSED, Family and Consumer Sciences (9-12) (deleted)

2. Current Program:

BSED, Music

Approved Change:
Delete program

Program as Changed:
BSED, Music (deleted)

3. Current Program:

BSED, Secondary Education (K-12)

Art (K-12)

Business Education (9-12)

Chemistry

English (9-12)

Family & Consumer (Birth-12, 9-12)

Foreign Language - Spanish (K-12)

Mathematics (9-12)

Music Instrumental (K-12)

Music Vocal (K-12)

Physical Education (9-12)

Social Science (9-12)

Speech and Theatre (9-12)

Unified Science-Biology

Unified Science-Chemistry

Unified Science-Earth Science (9-12)

Unified Science-Physics

Vocational Agriculture (9-12)

Approved Change:

Delete program

Program as Changed:

BSED, Secondary Education (K-12) (deleted)

Art (K-12) (deleted)

Business Education (9-12) (deleted)

Chemistry (deleted)

English (9-12) (deleted)

Family & Consumer (Birth-12, 9-12) (deleted)

Foreign Language - Spanish (K-12) (deleted)

Mathematics (9-12) (deleted)

Music Instrumental (K-12) (deleted)

Music Vocal (K-12) (deleted)

Physical Education (9-12) (deleted)

Social Science (9-12) (deleted)

Speech and Theatre (9-12) (deleted)

Unified Science-Biology (deleted)

Unified Science-Chemistry (deleted)

Unified Science-Earth Science (9-12) (deleted)

Unified Science-Physics (deleted)

Vocational Agriculture (9-12) (deleted)

Southeast Missouri State University

1. Current Program:

C2, Design Drafting

Approved Change:

Delete certificate

Program as Changed:

C2, Design Drafting (deleted)

2. Current Program:

C2, Electronics

Approved Change:

Delete certificate

Program as Changed:

C2, Electronics (deleted)

3. Current Program:

C2, Graphic Technology

Approved Change:

Delete certificate

Program as Changed:

C2, Graphic Technology (deleted)

St. Charles Community College

1. Current Program:

AAS, Electronics Engineering Technology

Electrical

General

Microcomputer Repair

Robotics

Approved Change:

Delete program

Program as Changed:

AAS, Electronics Engineering Technology (deleted)
Electrical (deleted)
General (deleted)
Microcomputer Repair (deleted)
Robotics (deleted)

2. Current Program:

AAS, Environmental Science

Approved Change:

Delete program

Program as Changed:

AAS, Environmental Science (deleted)

3. Current Program:

AAS, Industrial Maintenance Technology

Program as Changed:

Delete program

Program as Changed:

AAS, Industrial Maintenance Technology (deleted)

4. Current Program:

AAS, Massage Therapy (1+1 program)

Approved Change:

Delete program

Program as Changed:

AAS, Massage Therapy (1+1 program) (deleted)

5. Current Program:

AAS, Medical Transcription

Approved Change:

Delete program

Program as Changed:

AAS, Medical Transcription (deleted)

University of Central Missouri

1. Current Program:

BA, Biology

Approved Change:

Delete program

Program as Changed:

BA, Biology (deleted)

2. Current Program:

BS, Conservation Enforcement

Approved Change:

Delete program

Program as Changed:

BS, Conservation Enforcement (deleted)

3. Current Program:

BS, Criminal Justice (*delivered at the Ford Kansas City Assembly Plant*)

Approved Change:

Delete program

Program as Changed:

BS, Criminal Justice (*delivered at the Ford Kansas City Assembly Plant*) (deleted)

4. Current Program:

BS, French

Approved Change:

Delete program

Program as Changed:

BS, French (deleted)

II. Programs and Options Placed on Inactive Status

Metropolitan Community College-Business and Technology

1. Current Program:

AAS, Quality Assurance Technology

Approved Change:

Place certificate on inactive status

Coordinating Board for Higher Education

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Program as Changed:
AAS, Quality Assurance Technology (inactive)

2. Current Program:
C1, Quality Assurance Technology

Approved Change:
Place certificate on inactive status

Program as Changed:
C1, Quality Assurance Technology (inactive)

Mineral Area College

1. Current Program:
AAS, Culinary Arts (*delivered at the main campus and off-site at the Cape Girardeau Career/Tech Center and Unitec Career Center*)

Approved Change:
Place program on inactive status

Program as Changed:
AAS, Culinary Arts (*delivered at the main campus and off-site at the Cape Girardeau Career/Tech Center and Unitec Career Center*) (inactive)

2. Current Program:
AAS, Marketing Distribution Business Management

Approved Change:
Place program on inactive status

Program as Changed:
C1, Marketing Distribution Business Management (inactive)

3. Current Program:
AAS, Nursing Home Administration

Approved Change:
Place program on inactive status

Program as Changed:
AAS, Nursing Home Administration (inactive)

4. Current Program:
AAS, Occupational Education (Collab. CMSU, SEMS)

Approved Change:
Place program on inactive status

Program as Changed:
AAS, Occupational Education (Collab. CMSU, SEMS) (inactive)

5. Current Program:

C0, I.V. Therapy

Approved Change:
Place certificate on inactive status

Program as Changed:
C0, I.V. Therapy (inactive)

6. Current Program:

C0, Medication Technician

Approved Change:
Place certificate on inactive status

Program as Changed:
C0, Medication Technician (inactive)

7. Current Program:

C0, Viticulture

Approved Change:
Place certificate on inactive status

Program as Changed:
C0, Viticulture (inactive)

8. Current Program:

C1, Culinary Arts (*delivered at the main campus and off-site at the Cape Girardeau Career/Tech Center and Unitec Career Center*)

Approved Change:
Place certificate on inactive status

Program as Changed:
C1, Culinary Arts (*delivered at the main campus and off-site at the Cape Girardeau Career/Tech Center and Unitec Career Center*) (inactive)

9. Current Program:

C1, Floral Design/Flower Shop Management

Approved Change:
Place certificate on inactive status

Program as Changed:
C1, Floral Design/Flower Shop Management (inactive)

10. Current Program:
C1, Marketing Distribution Business Management

Approved Change:
Place certificate on inactive status

Program as Changed:
C1, Marketing Distribution Business Management (inactive)

11. Current Program:
C1, Nursing Home Administration

Approved Change:
Place certificate on inactive status

Program as Changed:
C1, Nursing Home Administration (inactive)

North Central Missouri College

1. Current Program:
AAS, Construction Technology

Approved Change:
Place program on inactive status

Program as Changed:
AAS, Construction Technology (inactive)

2. Current Program:
AAS, Information Technologies
 Business Applications
 Microcomputer Specialist
 Programming

Approved Change:
Place program on inactive status

Program as Changed:
AAS, Information Technologies (inactive)

Business Applications (inactive)
Microcomputer Specialist (inactive)
Programming (inactive)

3. Current Program:

C1, Construction Technology

Approved Change:

Place certificate on inactive status

Program as Changed:

C1, Construction Technology (inactive)

4. Current Program:

C1, Equine Management

Approved Change:

Place certificate on inactive status

Program as Changed:

C1, Equine Management (inactive)

5. Current Program:

C1, Information Technologies

Approved Change:

Place certificate on inactive status

Program as Changed:

C1, Information Technologies (inactive)

III. Approved Changes in Academic Programs

Crowder College

1. Current Program:

AAS, Office Administration
Accounting Clerk Specialist
Clerical Office Specialist
Computer Applications Specialist
Executive Secretary Specialist
Legal Office Specialist
Medical Office Specialist

Approved Change:

Delete options in Accounting Clerk Specialist, Clerical Office Specialist, Computer Applications Specialist, and Legal Office Specialist

Program as Changed:

AAS, Office Administration

Accounting Clerk Specialist (deleted)

Clerical Office Specialist (deleted)

Computer Applications Specialist (deleted)

Executive Secretary Specialist

Legal Office Specialist (deleted)

Medical Office Specialist

Jefferson College

1. Current Program:

C0, Certified Nurse Aid

Approved Change:

Change title to Certified Nurse Assistant

Program as Changed:

C0, Certified Nurse Assistant

Linn State Technical College

1. Current Program:

AAS, Commercial Turf and Grounds Management

Approved Changes:

Addition of a One-Year Certificate (C1) in Landscape Management

Addition of a One-Year Certificate (C1) in Turfgrass Management

Programs as Changed:

AAS, Commercial Turf and Grounds Management

C1, Landscape Management

C1, Turfgrass Management

Metropolitan Community College-Business and Technology

1. Current Program:

N/A

Approved Change:

Addition of a Single-Semester Certificate (C0) in MIG Job Ready

Program as Changed:
C0, MIG Job Ready

2. Current Program:
N/A

Approved Change:
Addition of a Single-Semester Certificate (C0) in MIG/TIG Job Ready

Program as Changed:
C0, MIG/TIG Job Ready

Metropolitan Community College-Penn Valley

1. Current Programs:
AAS, Apparel and Textiles – emphasis Design and Production
AAS, Apparel and Textiles – emphasis Merchandising and Marketing

Approved Changes:
Create Combination program in Apparel and Textiles created out of closely allied existing programs
Add options in Design and Production (emphasis) and Merchandising and Marketing (emphasis)
Add One-Year Certificate (C1) in Product Development and Design
Add One-Year Certificate (C1) in Merchandising Entrepreneurship
Delete AAS, Apparel and Textiles – emphasis Design and Production
Delete AAS, Apparel and Textiles – emphasis Merchandising and Marketing

Programs as Changed:
AAS, Apparel and Textiles
 Design and Production (emphasis)
 Merchandising and Marketing (emphasis)
C1, in Product Development and Design
C1, in Merchandising Entrepreneurship
AAS, Apparel and Textiles – emphasis Design and Production (deleted)
AAS, Apparel and Textiles – emphasis Merchandising and Marketing (deleted)

Missouri Western State University

1. Current Program:
BA, Music
 Jazz

Approved Change:
Add option in Piano Pedagogy

Program as Changed:

BA, Music

Jazz

Piano Pedagogy

2. Current Program:

BM, Music

Business

Jazz

Music Technology

Approved Change:

Add option in Piano Pedagogy

Program as Changed:

BM, Music

Business

Jazz

Music Technology

Piano Pedagogy

3. Current Program:

BME, Music

Instrumental

Jazz

Vocal

Approved Change:

Add option in Piano Pedagogy

Program as Changed:

BME, Music

Instrumental

Jazz

Piano Pedagogy

Vocal

4. Current Program:

BS, Manufacturing Engineering Technology

Approved Change:

Add option in Bio-Manufacturing

Program as Changed:

BS, Manufacturing Engineering Technology

Bio-Manufacturing

5. Current Program:

BS, Speech Communications
Organizational Communication
Public Relations
Research
Video Productions/Performance

Approved Change:

Delete option in Video Productions/Performance

Program as Changed:

BS, Speech Communications
Organizational Communication
Public Relations
Research
Video Productions/Performance (deleted)

Northwest Missouri State University

1. Current Program:

BS, Chemistry

Approved Change:

Add option in ACS Accredited

Program as Changed:

BS, Chemistry
ACS Accredited

2. Current Program:

BS, Geographic Information Systems

Approved Change:

Add options in Civil/Public Emphasis, Data and Technology, Earth Technology, Geographic and Emergency Management Response

Program as Changed:

BS, Geographic Information Systems
Civil/Public Emphasis
Data and Technology
Earth Technology
Geographic
Emergency Management Response

3. Current Program:

BSED, Physical Education (9-12)

Approved Change:
Change title to Physical Education: K-12

Program as Changed:
BSED, Physical Education: K-12

4. Current Program:

C2, Office Systems

Approved Change:
Change title to Business Technology Certificate

Program as Changed:
C2, Business Technology Certificate

5. Current Program:

MSED, Special Education (*delivered at the Blue Jay Tower*)

Approved Change:
Add option in Cross Categorical

Program as Changed:
MSED, Special Education (*delivered at the Blue Jay Tower*)
Cross Categorical

6. Current Program:

MSED, Teaching English Language Learners

Approved Change:
Addition of a Graduate Certificate (GRCT) in ELL/ESOL Certification developed from an approved existing parent degree

Programs as Changed:
MSED, Teaching English Language Learners
GRCT, ELL/ESOL Certification

7. Current Program:

MSED, Instructional Technology

Approved Changes:
Change title to Teaching Instructional Technology
Addition of a Graduate Certificate (GRCT) in Instructional Technology developed from an approved existing parent degree

Programs as Changed:
MSED, Teaching Instructional Technology
GRCT, Instructional Technology

Ozarks Technical Community College

1. Current Program:

AAS, Industrial Control & Automation Technology
Power Plant

Approved Changes:
Change title to Industrial Maintenance Technology
Addition of a One-Year Certificate (C1) in Manufacturing Specialist developed from an approved existing parent degree

Programs as Changed:
AAS, Industrial Maintenance Technology
Power Plant
C1, Manufacturing Specialist

2. Current Program:

AAS, Machine Tool Technology

Approved Change:
Addition of a One-Year Certificate (C1) in Machine Tool Specialist developed from an approved existing parent degree

Programs as Changed
AAS, Machine Tool Technology
C1, Machine Tool Specialist

3. Current Program:

C1, Industrial Control & Automation Technology

Approved Change:
Change title to Industrial Maintenance Technology

Program as Changed:
C1, Industrial Maintenance Technology

Southeast Missouri State University

1. Current Program:

BS, Biology

Biology, General
Biomedical Sciences
Marine Biology
Microbiology, Cellular, Molecular, Biotechnology
Organismal, Ecological, Evolutionary
Wildlife & Conservation

Approved Change:

Add option in Pre-Physician Assistant

Program as Changed:

BS, Biology

Biology, General
Biomedical Sciences
Marine Biology
Microbiology, Cellular, Molecular, Biotechnology
Organismal, Ecological, Evolutionary
Pre-Physician Assistant
Wildlife & Conservation

St. Louis Community College-Florissant Valley

1. Current Program:

N/A

Approved Change:

Addition of a Short-Term Certificate (C0) in Digital Media: Animation

Program as Changed:

C0, Digital Media: Animation

2. Current Program:

AAS, Skilled Trades Industrial Apprenticeship
Carpenter

Approved Changes:

Change title to Skilled Trades Industrial Occupations Technology
Delete option in Carpenter

Program as Changed:

AAS, Skilled Trades Industrial Occupations Technology
Carpenter (deleted)

St. Louis Community College-Meramec

1. Current Program:

AAS, Horticulture

Approved Change:

Addition of a One-Year Certificate (C1) in Landscape Design

Programs as Changed:

AAS, Horticulture

C1, Landscape Design

2. Current Program:

N/A

Approved Change:

Addition of a Short-Term Certificate (C0) in Digital Media: Animation

Program as Changed:

C0, Digital Media: Animation

State Fair Community College

1. Current Program:

N/A

Approved Change:

Addition of a Short-Term Certificate (C0) in General Education for delivery at the Boonville Correctional Center in Boonville, Missouri

Program as Changed:

C0, General Education (*for delivery at the Boonville Correctional Center in Boonville, Missouri*)

Three Rivers Community College

1. Current Program:

AAS, Information Systems Technology (*delivered at the main campus and off-site in Kennett, Malden and Sikeston, Missouri*)

Executive/Legal

Medical

Microcomputer

Approved Changes:

Add option in Medical Billing and Coding

Addition of a Short-Term Certificate (C0) in Medical Billing and Coding developed from an approved existing parent degree

Programs as Changed:

AAS, Information Systems Technology (*delivered at the main campus and off-site in Kennett, Malden and Sikeston, Missouri*)

Executive/Legal

Medical

Medical Billing and Coding

Microcomputer

C0, Medical Billing and Coding (*delivered at the main campus and off-site in Kennett, Malden and Sikeston, Missouri*)

2. Current Program:

N/A

Approved Change:

Add Short-Term Certificate (C0) in Geographic Information Systems

Program as Changed:

C0, Geographic Information Systems

University of Central Missouri

1. Current Program:

BS, Psychology

Psychology (major)

Approved Change:

Delete option in Psychology

Program as Changed:

BS, Psychology

Psychology (major) (deleted)

2. Current Program:

BSBA, Management Completion (*delivered at Central's Summit Center*)

Approved Change:

Change title to Management

Program as Changed:

BSBA, Management (*delivered at Central's Summit Center*)

3. Current Program:

MS, Career & Technical Education Leadership

CTE Administrator

CTE Teacher

Industry Training

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Approved Changes:

Change title of option from CTE Administrator to CTE Administration

Change title of option from CTE Teacher to CTE Teaching

Program as Changed:

MS, Career & Technical Education Leadership

CTE Administration

CTE Teaching

Industry Training

University of Missouri-Columbia

1. Current Program:

BS, Parks, Recreation and Tourism

Leisure Service Management

Natural Resource Recreation

Tourism Development

Approved Change:

Add option in Sports Management

Program as Changed:

BS, Parks, Recreation and Tourism

Leisure Service Management

Natural Resource Recreation

Sports Management

Tourism Development

2. Current Program:

N/A

Approved Change:

Addition of a Graduate Certificate (GRCT) in Science Outreach

Program as Changed:

GRCT, Science Outreach

IV. Received and Reviewed Changes in Programs (Independent Colleges and Universities; includes Discontinued Programs and Programs Placed on Inactive Status)

Columbia College

1. Current Program:

BA, American Studies (*delivered at the Moberly Area Community College campus*)

Received Change:

Delete program as this site

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Program as Changed:

BA, American Studies (*delivered at the Moberly Area Community College campus*) (deleted)

2. Current Program:

BA, History (*delivered in St. Louis, Missouri*)

Approved Change:

Delete program

Program as Changed:

BA, History (*delivered in St. Louis, Missouri*) (deleted)

3. Current Program:

BS, Business Administration, General (*delivered off-site at the Truman Education Center in Ft. Leonard Wood and the Jefferson City, Kansas City, Lake Ozark, Rolla, and St. Louis campuses*)
Management Information Systems

Received Change:

Delete option in Management Information Systems

Program as Changed:

BS, Business Administration, General (*delivered on the main campus and off-site at the Truman Education Center in Ft. Leonard Wood and the Jefferson City, Kansas City, Lake Ozark, Rolla, and St. Louis campuses*)
Management Information Systems (deleted)

Lindenwood University

1. Current Program:

BFA, Studio Art
Graphic Arts

Received Change:

Change title to Graphic Design

Change title of option in Graphic Arts to Graphic and Computer Art

Program as Changed:

BFA, Graphic Design
Graphic and Computer Art

2. Current Program:

EDSP, Educational Administration (cert. At The A

Received Change:

Change title to Educational Administration

Program as Changed:
EDSP, Educational Administration

3. Current Program:

MA, Education Administration Secretary (*delivered at Ft. Zumwalt School District and Missouri Valley College*)

Received Change:
Change title to Educational Administration

Program as Changed:
MA, Educational Administration

4. Current Program:

MA, Education (*delivered at Missouri Valley College*)
Library Media Certification

Received Change:
Delete option in Library Media Certification

Program as Changed:
MA, Education (*delivered at Missouri Valley College*)
Library Media Certification (deleted)

William Woods University

1. Current Program:

AA, Associate of Arts (*delivered at Graduate/Adult Studies General Education and William Woods Columbia Campus*)

Received Change:
Delete program

Program as Changed:
AA, Associate of Arts (*delivered at Graduate/Adult Studies General Education and William Woods Columbia Campus*) (deleted)

2. Current Program:

AAS, Paralegal Studies

Received Changes:
Delete program

Program as Changed:
AAS, Paralegal Studies (deleted)

3. Current Programs:

BA, Art (Sec. Ed. Certification)

BA, Studio Art

Received Changes:

Combination program in Art created out of closely aligned exiting programs

Add options in Art Education, Graphic Design, Photography and Studio Art

Delete Art (Sec. Ed. Certification) and Studio art programs

Programs as Changed:

BA, Art

Art Education

Graphic Design

Photography

Studio Art

BA, Art (Sec. Ed. Certification) (deleted)

BA, Studio Art (deleted)

4. Current Programs:

BS, Art (Sec. Ed. Certification)

BS, Studio Art

Received Changes:

Combination program in Art created out of closely aligned exiting programs

Add options in Art Education, Graphic Design, Photography, and Studio Art

Delete Art (Sec. Ed. Certification) and Studio Art programs

Programs as Changed:

BS, Art

Art Education

Graphic Design

Photography

Studio Art

BS, Art (Sec. Ed. Certification) (deleted)

BS, Studio Art (deleted)

5. Current Program:

BS, Biology (Sec. Ed. Certificate)

Received Change:

Delete program

Program as Changed:

BS, Biology (Sec. Ed. Certificate) (deleted)

6. Current Programs:

BS, Criminal Justice

BS, Juvenile Justice

Received Changes:

Create combination program in Legal Studies created out of closely allied existing programs

Add options in Criminal Justice, Criminal Justice Homeland Security, Juvenile Justice, and Paralegal Studies

Delete programs in Criminal Justice and Juvenile Justice

Programs as Changed:

BS, Criminal Justice (deleted)

BS, Juvenile Justice (deleted)

BS, Legal Studies

 Criminal Justice

 Criminal Justice Homeland Security

 Juvenile Justice

 Paralegal Studies

7. Current Program:

BS, History (Sec. Ed. Certification)

Received Change:

Delete program

Program as Changed:

BS, History (Sec. Ed. Certification) (deleted)

8. Current Program:

BS, Human Services Administration

Received Change:

Delete program

Program as Changed:

BS, Human Services Administration (deleted)

9. Current Program:

BS, Interpreting

Received Change:

Change title to ASL – English Interpreting

Program as Changed:

BS, ASL – English Interpreting

10. Current Program:

BS, Political Science/Legal Studies

Received Change:

Place program on inactive status

Program as Changed:

BS, Political Science/Legal Studies (inactive)

11. Current Program:

BS, Speech and Theatre

Received Change:

Delete program

Program as Changed:

BS, Speech and Theatre (deleted)

V. Program Changes Requested and Not Approved

No actions of this type have been taken since the last board meeting.

VI. New Programs Approved

Metropolitan Community College-Penn Valley

1. AAS, Surgical Technology

Metropolitan Community College-Business and Technology

1. AAS, Welding Technology and Management

Southeast Missouri State University

1. BS, Psychology (*for off-site delivery in Kennett, Malden, Sikeston, and at the Perryville Higher Education Center in Perryville, Missouri. This program will be taught on all four sites by direct instruction and/or interactive television.*)

State Fair Community College

1. AAS, Renewable Energy Technology
 - Biomass Energy
 - Solar Electric
 - Wind Electric
2. C0, Solar Electric Installation

Three Rivers Community College

1. C1, Surgical Technology

VII. New Programs Received and Reviewed (Independent Colleges and Universities)

Fontbonne University

1. MS, Nonprofit Management

Lindenwood University

1. BFA, Fashion Design
2. MFA, Fashion Design

VIII. Programs Withdrawn

No actions of this type have been taken since the last board meeting.

IX. Programs Not Approved

No actions of this type have been taken since the last board meeting.

IX. New Programs Not Approved (Independent Colleges and Universities)

No actions of this type have been taken since the last board meeting.

X. New Programs Approved (Out-of-State Institutions)

Arkansas State University

1. MSE, Educational Leadership
2. MSE, Education Theory and Practice
3. MSE, Curriculum and Instruction
4. MSE, Special Education Instruction Specialist P-4
5. MSE, Special Education Instruction Specialist 4-12
6. Ed.S., Educational Leadership

Lamar University

1. BAAS, Applied Arts & Sciences
2. BGS, General Studies
 - Communications
 - Creative Arts
 - Criminal Justice with an emphasis in National and Global Issues
 - English and Literacy Studies
 - Family and Children Studies
 - Gaming and Web Applications for the 21st Century
3. BS, Criminal Justice
4. MED, Educational Administration
5. MED, Teacher Leadership
6. MED, Educational Technology Leadership

AGENDA ITEM SUMMARY

AGENDA ITEM

Statewide Review of Academic Programs Performance Report
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

At its September 30, 2010, meeting, the Coordinating Board for Higher Education (CBHE) directed the Commissioner of Higher Education and the Missouri Department of Higher Education (MDHE) staff to initiate, in consultation with the state's two-year and four-year public colleges and universities, a statewide review of the existing academic programs. The board further charged the commissioner to make recommendations to institutions regarding the disposition of academic programs identified for further review, and to submit a report on the results of the review to the CBHE. This item presents the final report on the statewide review of academic programs that was conducted by the Missouri Department of Higher Education (MDHE) staff.

Background

At Governor Nixon's request and with the approval of the Coordinating Board for Higher Education (CBHE), the Missouri Department of Higher Education (MDHE) undertook a review of the complete academic program inventory at each of the state's four-year and two-year public institutions of higher education. MDHE staff conducted the review between October 2010 and January 2011 according to a methodology developed by the MDHE in consultation with the chief academic officers of both the two-year and four-year sectors. The methodology was grounded in existing CBHE policy regarding program review but modified to meet the constraints of time and resources available for completing the review.

The MDHE reviewed degree completions for all academic programs, and flagged for further review those whose average number of graduates over the past three years fell below a certain threshold.

Findings and Recommendations

(To be distributed during the board meeting Feb. 10)

STATUTORY REFERENCE

Section 173.005(7) CBHE statutory responsibility to collect the necessary information and develop comparable data for all institutions of higher education in the state . . . Section 173.020(4) RSMo, CBHE statutory responsibility for designing a coordinated plan for higher education in the state...

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Section 173.030(2) RSMo, CBHE statutory responsibility for recommending to governing boards of any institutions in the state the development, consolidation, or elimination of programs, degree offerings, physical facilities or policy changes where that action is deemed . . . in the best interests of the institution . . . and or the general requirements of the state.

RECOMMENDED ACTION

It is recommended that the Coordinating Board for Higher Education accept the Statewide Academic Program Review Performance Report.

It is further recommended that the Coordinating Board for Higher Education direct the Commissioner of Higher Education, in consultation with the presidents and chancellors, to take all appropriate and necessary actions to implement the recommendations contained in the Statewide Academic Program Review Performance Report.

ATTACHMENT(S)

Statewide Academic Program Review Performance Report

AGENDA ITEM SUMMARY

AGENDA ITEM

A+ Administrative Rule
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

On January 29, 2010 Governor Nixon signed Executive Order 16, which transferred the scholarship component of the A+ program from the Department of Elementary and Secondary Education (DESE) to the Missouri Department of Higher Education (MDHE). The transfer, which was unopposed by the General Assembly, is now a part of state law. This item is intended to provide background information about the program, update the Board on the current status of the transition and any related issues, and seek approval to proceed with the filing of an administrative rule for program operation.

Background

The A+ School program, originally enacted in 1993 as part of the Outstanding Schools Act (SB 380), was designed as a program to encourage broad-based improvement in the curriculum of participating high schools and to ensure high school graduates were prepared to transition into postsecondary education and the workplace. A copy of the current statute is included as Attachment B. One of the incentives included in that program was that graduates of A+ designated high schools that fulfilled certain academic and other requirements would have their tuition, fees, and a portion of their book costs reimbursed if they attended a public community college or vocational school.

In its initial form, the high school designation process required three years to complete and included a financial grant designed to assist the participating school in making the curricular and other changes necessary to meet the A+ guidelines. Funding for the grant component was discontinued during the last decade and, since that time, the only financial commitment the program received has been for the reimbursement of postsecondary educational costs for students.

By the end of FY 2010, 311 high schools across the state had received the A+ designation. For that same year, tuition and fee reimbursement was provided for more than 10,000 A+ high school graduates, expending slightly more than \$22 million through the program.

Current Status

Staff members from both DESE and MDHE have met regularly to ensure a smooth transfer and consistent messages to all constituencies during this year of transition. DESE processed student eligibility and requests for reimbursement for the summer 2010 term and the MDHE disbursed payments for the summer 2010 term. The MDHE assumed full program operation beginning

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with the fall 2010 semester. A memorandum of understanding has been signed by the Commissioner of Education and the Commissioner of Higher Education ensuring continued support and cooperation from both agencies during the 2010-2011 academic year.

Development of the Administrative Rule

While the CBHE/MDHE has the statutory responsibility for the administration of the scholarship component of the program, confusion and concern surfaced regarding the process for the transfer of the program from DESE. These concerns related to the timing of the implementation of a Coordinating Board promulgated administrative rule and the potential for conflict between that rule and the existing DESE administrative rule. In addition, questions were raised about the process that would be used to ensure broad involvement of interested parties in any proposal for program change.

As a result of these concerns, the CBHE delayed the adoption of an administrative rule and directed MDHE staff to administer the program consistent with the DESE rule during the 2011 fiscal year. In addition, at the direction of Governor Nixon, a workgroup was established to review the criteria for awarding A+ financial aid and offer recommendations for revisions to those criteria.

Workgroup Recommendations

The work group held a series of conference calls to develop a list of recommended revisions for the awarding of A+ reimbursement that would be incorporated into the administrative rule for the administration of the program. The list of recommendations was shared with a broad range of interested parties for comment and suggestions. A copy of the final recommendations is included as Attachment C. The following is a summary of those recommendations.

- Expand the existing high school requirements (attendance, GPA, etc.) to permit the inclusion of job shadowing as part of the requirement for 50 hours of tutoring or mentoring.
- Require an eligible student to achieve a passing score on the Algebra I end-of-course exam.
- End reimbursement of courses that students do not complete.
- Establish a cap on the number of reimbursable hours.
- Establish a cap on the per hour reimbursement that will be paid.
- Change award criteria to combine tuition and fees as one payment item and to incorporate a financial need component when funding is not sufficient to fully reimburse all eligible coursework.
- Prohibit participation by public four-year institutions and establish a process to phase out the current agreement between Missouri Western and Hillyard Technical Center.
- Specify Ranken Technical College is the only non-public institution meeting the statutory requirement to participate in A+ and clarify related limits on reimbursement to students attending that institution.

Initial Rule Draft

Upon receipt of the workgroup recommendation, the MDHE staff began the process of drafting the administrative rule. That initial draft was developed with information and input from several sources:

- Prior DESE A+ program requirements;
- Other MDHE financial assistance program requirements;
- A+ workgroup appointed by Governor Nixon;
- Coordinating Board for Higher Education State Student Financial Aid Committee;
- Missouri Community College Association (MCCA) A+ Coordinators; and
- Institutional financial aid personnel.

The initial draft sought to maintain a basic level of continuity with the current program while incorporating changes in several areas. These changes included more explicit guidance concerning several aspects of program operation, additional and revised requirements to ensure more efficient and effective use of program funds, and strengthening of the academic requirements for student participation. The changes were intended to reflect the evolving focus of the A+ program and address areas of concern.

Draft Rule Comments

The draft rule was posted to the MDHE website (dhe.mo.gov/ppc/grants/aplusscholarship.php) for further review and comment by interested parties. The majority of the resulting comments fell into the following general categories.

- Partnerships – The Missouri Community College Association (MCCA) raised concern about the rule’s accommodation of institutional partnerships, particularly those that involve institutions that are ineligible for participation in the program. The proposed rule intended to recognize the likelihood of such partnerships in the current environment of collaboration and cooperative course design while placing clear restrictions on eligibility for and payment of A+ reimbursement funds. The MCCA proposed limiting A+ reimbursement to partnerships that involve only A+ eligible institutions.
- Funding Shortfalls – Several commenters questioned the level of flexibility the first draft provided the MDHE in responding to funding levels that are inadequate to provide full reimbursement to all eligible students. The intent was to provide a basic structure for those decisions while allowing the department sufficient flexibility to respond to unforeseen situations. In response, the attached proposed rule explains the department will use a reduction in the number of reimbursed hours as a first step. If additional steps are necessary, the rule prescribes a process for the review of any additional proposals for addressing the shortfall.
- Algebra I End-of-Course (EOC) Exam – The draft rule adds an additional high school eligibility requirement. Students must score proficient or advanced on this exam in order to be eligible for the program. Many of the comments questioned the addition of the eligibility requirement that students score proficient or advanced on the Algebra I EOC

exam. This provision was recommended by the workgroup primarily to address the concerns about the preparation and persistence of A+ recipients. Although these students come from high schools that must meet specific qualitative requirements, they require remediation and persist to graduation at levels that are not significantly different from other students. The concerns expressed by the commenters primarily related to the number of otherwise qualified students this provision would make ineligible and the potential for many of those students to benefit from some type of postsecondary education.

- Reimbursement Cap (Hours) – At least one commenter raised concern about capping the number of hours for which a student may receive reimbursement. This provision was recommended by the work group to address the issue of remediation without creating a process that was administratively onerous. The commenter felt that this approach was too restrictive and the department should retain the current approach of allowing six semesters of payments (two years).
- Reimbursement of Repeat Coursework – The draft rule prohibits payments for coursework previously completed by students. Some commenters referenced the administrative burden of tracking students in order to ensure A+ payments are not made for repeat coursework. The continuation of this practice was supported by the workgroup as a way to ensure the efficient use of program funds.
- Reimbursement of Dropped Coursework – The draft rule provides a process by which a student’s reimbursement will be adjusted for courses for which they enroll and later drop. As with the repeat coursework, some commenters raised concern about the administrative burden this requirement would create for financial aid and registrar offices. This requirement was recommended by the workgroup as a way to ensure the efficient use of program funds.
- Participation by Private Institutions – The draft rule bases the designation of institutions eligible to participate in the program on the language contained in the statute. At least one commenter felt this approach was inadequate and more restrictive language should be included in the rule in order to implement the recommendation of the workgroup. The rule must be consistent with the scope of the statute; however, consistent with the workgroup recommendation and current operation of the program, it is not the intention of the MDHE to interpret the statutory language in a manner that would permit other private institutions to participate.

Undoubtedly, the proposed rule represents a compromise between the competing interests in the role the program should play in enhancing access to higher education for Missouri students and in how it is administered and operated by the MDHE. In addition, owing to the nature of this program as course- and reimbursement-based, it will continue to be a complex and somewhat administratively burdensome program as compared to other large programs administered by the agency.

The staff will continue to collect and assemble comments and suggestions from interested individuals and education providers. It is envisioned that we will bring those additional

perspectives to the February meeting and reach final consensus on any remaining areas of concern at that time.

Future Actions

With regard to the administrative rule, once approved by the CBHE, department staff will begin the formal rulemaking process. That process also includes a 30 day comment period, during which the MDHE may receive additional input from interested parties. Barring any unforeseen problems, it is intended that the rule will be fully effective in time for implementation with the fall semester of this year.

With regard to program operation for FY 2010, the MDHE staff is using the aid delivery process employed by DESE. That system, which is connected to the Missouri Student Information System (MOSIS), is being employed during this transition year as an attempt to minimize the disruption for students and institutions. However, MDHE staff has begun the process of designing an improved delivery system based on the FAMOUS platform used by all other MDHE administered programs with the target of deploying this new system prior to the beginning of the fall 2011 semester.

STATUTORY REFERENCE

Section 160.545, RSMo A+ School Program
Executive Order 10-16

RECOMMENDED ACTION

It is recommended that the Coordinating Board direct the Commissioner of Higher Education to take all actions necessary to ensure the attached proposed rulemaking becomes effective as an administrative rule as soon as possible.

ATTACHMENT(S)

Attachment A: Proposed Administrative Rule for the A+ Tuition Reimbursement Program
Attachment B: Section 160.545, RSMo A+ School Program
Attachment C: Final Recommendations from the Governor's A+ Workgroup

Title 6 – DEPARTMENT OF HIGHER EDUCATION

Division 10 – Commissioner of Higher Education

Chapter 2 – Student Financial Assistance Program

PURPOSE: This rule sets forth the policies of the Coordinating Board for Higher Education regarding institutional and student eligibility for student financial assistance under the A+ Scholarship program.

6 CSR 10-2.180 A+ Scholarship Program

(1) Definitions.

(A) “Academic year” shall be twenty-four (24) semester or trimester credit hours, thirty-six (36) quarter credit hours, or nine hundred (900) clock hours, and at least 30 weeks of instructional time for a credit hour program or at least 26 weeks of instructional time for a clock hour program.

(B) “A+ Scholarship” shall mean the tuition reimbursement program set forth in subsections 7 through 9 of section 160.545, RSMo.

(C) “A+ tuition reimbursement” shall mean an amount of money paid by the state of Missouri to a qualified student under the A+ Scholarship for costs related to tuition, general fees, and up to fifty (50) percent of book costs, subject to state appropriations, after federal sources of funding have been applied.

(D) “Award year” shall be from July 1 of any year through June 30 of the following year.

(E) “CBHE” shall mean the Coordinating Board for Higher Education created by section 173.005.2, RSMo.

(F) “Department” shall mean the Department of Higher Education created by section 173.005.1, RSMo.

(G) “Federal sources of funding” shall mean grant funds made available directly to students by the federal government and shall not include any funds that must be repaid or work-study funds.

(H) “Full-time student” shall mean a student who, regardless of the course delivery method, is enrolled in at least twelve (12) semester hours, eight (8) quarter hours, or the equivalent in another measurement system, but not less than the respective number sufficient to secure the certificate or degree toward which the student is working in no more than the number of semesters or their equivalent normally required by the institution for the program in which the student is enrolled. Provided, however, that an otherwise eligible student having a disability as defined by Title II of the Americans with Disabilities Act (42 U.S.C. 12101-12213) who, because of his or her disability, is unable to satisfy the statutory minimum requirements for full-time status under federal student financial aid programs included in Title IV of the Higher Education Act of 1965 shall be considered to be making satisfactory academic progress, as defined in subsection (1)(P) of this rule, while carrying a minimum of six (6) credit hours or their equivalent at the approved institution.

(I) “Good faith effort to secure all federal sources of funding that could be applied to tuition reimbursement” shall mean, by the deadline established by the department, being eligible to complete and completing the federal need-based aid application form as prescribed by the USDE. For students whose parents refuse to provide financial information, the application form must, at a minimum, include the dependent student’s financial information. For students attending institutions that do not participate in the federal Title IV student financial aid programs, completion of the predictor tool for federal Title IV student financial aid eligibility approved by the USDE is acceptable.

(J) His, him or he shall apply equally to the female as well as the male sex where applicable in this rule.

(K) “Initial recipient” shall mean a student who qualifies under subsection 7 of section 160.545, RSMo and this rule, and who has made a good faith effort to secure all federal sources of funding that could be applied to tuition reimbursement, and has not received A+ tuition reimbursement in any prior award year.

(L) “Participating institution” shall mean a Missouri public community college, a public vocational or technical school, or a two-year private vocational or technical school meeting the requirements set forth in subsection 9 of section 160.545, RSMo, that has entered into a participation agreement for the A+ Scholarship program with the department.

(M) “Partnership” shall mean a written agreement between two or more institutions, at least one of which must be an A+ participating institution, providing for the processing and delivery of A+ tuition reimbursement.

(N) “Renewal recipient” shall mean a student who received A+ tuition reimbursement in a prior award year, qualifies under subsection 7 of section 160.545, RSMo, and who has made a good faith effort to secure all federal sources of funding that could be applied to tuition reimbursement.

(O) “Repeat coursework” shall be any coursework for which the student has been assigned a grade under the institution’s standard grading policy, excluding coursework for which the student was placed in an incomplete or withdrawn status, in a previous term.

(P) “Satisfactory academic progress” shall be a cumulative grade point average (CGPA) of at least two and one-half (2.5) on a four-point (4.0) scale, or the equivalent on another scale, and, with the exception of grade point average, as otherwise determined by the participating institution’s policies as applied to other students at the participating institution receiving assistance under federal Title IV student financial aid programs. The calculation of CGPA shall be based on the participating institution’s policies as applied to other students in similar circumstances.

(Q) “Tuition and fees” shall mean any charges to students classified as tuition and any institutional fees charged to all students, excluding program-specific fees.

(R) “USDE” shall mean the United States Department of Education.

(2) Responsibilities of Participating Institutions.

(A) Only institutions who have entered into a participation agreement with the department may receive reimbursement under the A+ Scholarship program.

(B) Participating institutions shall meet the following requirements.

1. Before requesting reimbursement for an initial recipient, verify the following:

A. The student has met the eligibility requirements listed in section (3) of this rule through collection of a high school transcript bearing the official A+ seal;

B. The eligible student is enrolled as a full-time student, except as provided in subsection (1)(H) of this rule; and

C. The student has made a good faith effort to secure all federal sources of funding that could be applied to tuition reimbursement, except as provided in subsection (1)(I) of this rule.

2. Before requesting reimbursement for a renewal recipient, verify the following:

A. The eligible student is enrolled as a full-time student, except as provided in subsection (1)(H) of this rule;

B. The student has made a good faith effort to secure all federal sources of funding that could be applied to tuition, except as provided in subsection (1)(I) of this rule; and

C. The student is maintaining satisfactory academic progress.

3. Comply with the institutional responsibilities required in 6 CSR 10-2.140(5), with the exception of 6 CSR 10-2.140(5)(A)5.

4. Verify federal sources of funding are applied correctly to tuition, general fees, and up to fifty (50) percent of book costs as specified in subsection (4)(K) of this rule.

(C) Partnerships must comply with the following.

1. Reimbursement will only be made to A+ participating institutions.

2. Reimbursement will only be made for coursework actually delivered by a participating institution.

3. Reimbursement may be requested by only one (1) participating institution as specified in the agreement and must be at a tuition rate consistent with the rate charged to other students enrolled in the course.

4. When a partnership includes only one (1) A+ participating institution, the student must be considered to be enrolled full time at the participating institution.

5. When two (2) or more A+ participating institutions are involved in a partnership, students must be enrolled in sufficient hours at a combination of the participating institutions to be considered to be enrolled full time as defined in this rule.

6. Institutions entering into partnerships must provide to the department any requested documentation pertaining to the processing and delivery of A+ tuition reimbursements.

(3) Eligibility Policy.

(A) To qualify for A+ tuition reimbursement, an initial recipient must meet the following criteria:

1. Meet the requirements set forth in subsection 7 of section 160.545, RSMo;

2. Be a U.S. citizen, permanent resident, or otherwise lawfully present in the United States, in accordance with section 208.009, RSMo;

3. Enter into a written agreement with the A+ designated high school prior to high school graduation;

4. Graduate from an A+ designated high school with an overall grade point average of at least two and one-half (2.5) on a four-point (4.0) scale, or the equivalent on another scale;

5. Have at least a ninety-five (95) percent attendance record overall for grades nine through twelve (9-12);

6. Have performed fifty (50) hours of unpaid tutoring or mentoring, of which up to twenty-five (25) percent may include job shadowing;

7. Beginning with the high school senior class of 2015, have achieved a score of proficient or advanced on the official Algebra I end of course exam, or complete the first semester at a postsecondary institution with a minimum of twelve (12) hours or the equivalent and a two and one-half (2.5) grade point average prior to receiving A+ tuition reimbursement;

8. Have maintained a record of good citizenship and avoidance of the unlawful use of drugs and/or alcohol;

9. Be admitted as a regular student and enroll in and attend on a full-time basis a participating institution, except that students in the following circumstances may be enrolled less than full time:

A. The student is enrolled in all of the available hours applicable to his program of study in a given term;

B. The student is participating in a required internship; or

C. The student is enrolled in prerequisite courses that do not require full-time enrollment;

10. Not be enrolled or intend to use the award to enroll in a course of study leading to a degree in theology or divinity; and

11. Not have a criminal record preventing receipt of federal Title IV student financial aid.

(B) To qualify for tuition reimbursement under the A+ Scholarship program, a renewal recipient must meet the following criteria:

1. Be admitted as a regular student and enroll in and attend on a full-time basis a participating institution, except that students in the following circumstances may be enrolled less than full time:

A. The student is enrolled in all of the available hours applicable to his program of study in a given term;

B. The student is participating in a required internship; or

C. The student is enrolled in prerequisite courses that do not require full-time enrollment;

2. Maintain satisfactory academic progress; and

3. Make a good-faith effort to secure all federal sources of funding that could be applied to tuition before the award is disbursed but no later than the deadline established by the CBHE.

(C) The department will review written appeals of its eligibility policy in the following circumstances:

1. The student failed to make a good faith effort to secure all federal sources of funding that could be applied to tuition; or

2. The student failed to meet the grade point average requirement as a result of a documented medical reason.

(4) Award Policy.

(A) A+ tuition reimbursement for institutions with credit-hour programs shall occur each semester within one (1) award year.

(B) A+ tuition reimbursement for institutions with clock-hour programs shall be made in installments determined by the department annually.

(C) Student eligibility for the A+ Scholarship expires at the earliest of the following, except a student who is eligible at the beginning of a term may receive A+ tuition reimbursement for the full term in which the expiration criterion is met:

1. Forty-eight (48) months after completion of high school coursework;
2. Completion of one hundred five (105) percent of the hours required for the program in which the student is currently enrolled. In instances in which the student is enrolled in a related, higher level certificate, the hours required for both the original and the higher level certificate shall be combined when calculating the percentage. Calculation of the percentage shall include all known hours completed at any institution, regardless of whether those hours are accepted in transfer into the student's current program and whether the student received A+ reimbursement for those hours; or
3. Receipt of an associate's degree.

(D) If an initial recipient is unable to enroll or a renewal recipient ceases attendance for the purpose of providing service in any branch of the armed forces of the United States, the eligibility of the student will be extended for the period of the service as documented on the student's DD214 form and all remaining eligibility will be retained if the student returns to full-time status within twelve (12) months of the end of military service and provides verification to the department that the military service was satisfactorily completed.

(E) Reimbursement will be as specified for the following categories of coursework:

1. Completed coursework, including remedial coursework, for which a grade is assigned under the institution's standard grading policy and that is required by the institution for the completion of a certificate or degree will be reimbursed. The amount of reimbursement paid for coursework for which a standard grade was not assigned, including coursework for which the student was placed in an incomplete or withdrawn status, will be deducted from subsequent reimbursement requests for the student.
2. Repeat coursework will not be reimbursed.
3. Coursework that is part of a higher level certificate or a degree that is taken after receipt of a certificate will be reimbursed provided that the certificate or degree is in a field related to the original certificate received.

(F) The amount of the A+ tuition reimbursement must be calculated based on the remaining costs of actual tuition and fees after any federal sources of funding have been applied and any deductions have been made for reimbursement of coursework for which a standard grade was not assigned, including coursework for which the student was placed in an incomplete or withdrawn status.

(G) The amount of the A+ tuition reimbursement is subject to legislative appropriation.

(H) If the appropriated funds exceed the amount necessary to fund tuition and fees, up to fifty (50) percent of book costs may be reimbursed.

(I) If insufficient funds are available to pay all eligible students the full amount of tuition and fees calculated in subsection (4)(F) of this rule, the department may take any of the following measures to address the shortfall in order to ensure the A+ reimbursement does not exceed the appropriation:

1. Reduce the number of hours eligible for reimbursement; or
2. If projections indicate that the measure cited above is inadequate to address the funding shortfall, the department shall, as soon as may practicably be accomplished, make available for

public comment a plan containing at least two options to ensure that total A+ reimbursements do not exceed the appropriation. Such plan shall be distributed to all participating institutions and the department shall accept public comments on the plan for no less than thirty (30) days before publication in a CBHE board book. No plan for accommodating the additional shortfall shall be approved before it has been on the agenda of a regularly scheduled CBHE meeting and an opportunity for public comment at the CBHE meeting has been provided.

(J) The hourly tuition rate used to calculate the A+ tuition reimbursement shall not exceed the published standard per credit hour tuition rate charged by Linn State Technical College.

1. Institutions with high need programs that have tuition charges above this limit may apply to the department for a waiver of this requirement on a program by program basis.

2. The federal credit hour to clock hour conversion calculation will be applied to institutions with clock hour programs.

(K) Financial aid must be applied to tuition and general fees in the following order.

1. First, all available federal sources of funding; and

2. Second, A+ tuition reimbursement.

(L) Award amounts may be increased or decreased at the department's discretion based on availability of funds for distribution during the award year.

(M) A student who has been denied A+ tuition reimbursement for lack of satisfactory academic progress may not receive another A+ tuition reimbursement until the enrollment period after the applicable standard has once again been met.

(N) No A+ tuition reimbursement will be made retroactive to a previous award year. An A+ tuition reimbursement will be made retroactive to a previous semester or payment period only upon the sole discretion of the department.

(O) A+ tuition reimbursement will be made only after institutional certification of the student's eligibility and the amount of the A+ tuition reimbursement.

(P) An eligible student's failure to provide required information by the established deadlines may result in loss of the A+ Scholarship for the period covered by the deadline.

(Q) The CBHE has the discretion to withhold payments of any A+ tuition reimbursements after initiating an inquiry into the eligibility or continued eligibility of a student or into the participation status of an institution.

(R) An eligible student may transfer the A+ Scholarship from one participating institution to another without losing eligibility for assistance, but the department shall make any necessary adjustments in the amount of the award.

(5) Information Sharing Policy. All information on an individual's A+ Scholarship application will be shared with the financial aid office of the institution to which the individual has applied, or is attending, to permit verification of data submitted. Information may be shared with federal financial aid offices if necessary to verify data furnished by state or federal governments as provided for in the Privacy Act of 1974, 5 U.S.C. sections 552, 552a.

AUTHORITY: sections 160.545, RSMo Supp. 2006. Executive Order 10-16, dated January 29, 2010.*

**Original authority: section 160.545, RSMo 1993, amended 2002.*

Missouri Revised Statutes

Chapter 160 Schools--General Provisions Section 160.545

August 28, 2010

A+ school program established--purpose--rules--variable fund match requirement--waiver of rules and regulations, requirement--reimbursement for higher education costs for students--evaluation--reimbursement for two-year schools.

160.545. 1. There is hereby established within the department of elementary and secondary education the "A+ Schools Program" to be administered by the commissioner of education. The program shall consist of grant awards made to public secondary schools that demonstrate a commitment to ensure that:

- (1) All students be graduated from school;
- (2) All students complete a selection of high school studies that is challenging and for which there are identified learning expectations; and
- (3) All students proceed from high school graduation to a college or postsecondary vocational or technical school or high-wage job with work place skill development opportunities.

2. The state board of education shall promulgate rules and regulations for the approval of grants made under the program to schools that:

- (1) Establish measurable districtwide performance standards for the goals of the program outlined in subsection 1 of this section; and
- (2) Specify the knowledge, skills and competencies, in measurable terms, that students must demonstrate to successfully complete any individual course offered by the school, and any course of studies which will qualify a student for graduation from the school; and
- (3) Do not offer a general track of courses that, upon completion, can lead to a high school diploma; and

(4) Require rigorous coursework with standards of competency in basic academic subjects for students pursuing vocational and technical education as prescribed by rule and regulation of the state board of education; and

(5) Have a partnership plan developed in cooperation and with the advice of local business persons, labor leaders, parents, and representatives of college and postsecondary vocational and technical school representatives, with the plan then approved by the local board of education. The plan shall specify a mechanism to receive information on an annual basis from those who developed the plan in addition to senior citizens, community leaders, and teachers to update the plan in order to best meet the goals of the program as provided in subsection 1 of this section. Further, the plan shall detail the procedures used in the school to identify students that may drop out of school and the intervention services to be used to meet the needs of such students. The plan shall outline counseling and mentoring services provided to students who will enter the work force upon graduation from high school, address apprenticeship and intern programs, and shall contain procedures for the recruitment of volunteers from the community of the school to serve in schools receiving program grants.

3. A school district may participate in the program irrespective of its accreditation classification by the state board of education, provided it meets all other requirements.

4. By rule and regulation, the state board of education may determine a local school district variable fund match requirement in order for a school or schools in the district to receive a grant under the program. However, no school in any district shall receive a grant under the program unless the district designates a salaried employee to serve as the program coordinator, with the district assuming a minimum of one-half the cost of the salary and other benefits provided to the coordinator. Further, no school in any district shall receive a grant under the program unless the district makes available facilities and services for adult literacy training as specified by rule of the state board of education.

5. For any school that meets the requirements for the approval of the grants authorized by this section and specified in subsection 2 of this section for three successive school years, by August first following the third such school year, the commissioner of education shall present a plan to the superintendent of the school district in which such school is located for the waiver of rules and regulations to promote flexibility in the operations of the school and to enhance and encourage efficiency in the delivery of instructional services in the school. The provisions of other law to the contrary notwithstanding, the plan presented to the superintendent shall provide a summary waiver, with no conditions, for the pupil testing requirements pursuant to section 160.257 in the school. Further, the provisions of other law to the contrary notwithstanding, the plan shall detail a means for the waiver of requirements otherwise imposed on the school related to the authority of the state board of education to classify school districts pursuant to subdivision (9) of section 161.092 and such other rules and regulations as determined by the commissioner of education, except such waivers shall be confined to the school and not other schools in the school district unless such other schools meet the requirements of this subsection. However, any waiver provided to any school as outlined in this subsection shall be void on June thirtieth of any school year in which the school fails to meet the requirements for the approval of the grants authorized by this section as specified in subsection 2 of this section.

6. For any school year, grants authorized by subsections 1 to 3 of this section shall be funded with the amount appropriated for this program, less those funds necessary to reimburse eligible students pursuant to subsection 7 of this section.

7. The commissioner of education shall, by rule and regulation of the state board of education and with the advice of the coordinating board for higher education, establish a procedure for the reimbursement of the cost of tuition, books and fees to any public community college or vocational or technical school or within the limits established in subsection 9 of this section for any two-year private vocational or technical school for any student:

(1) Who has attended a public high school in the state for at least three years immediately prior to graduation that meets the requirements of subsection 2 of this section, except that students who are active duty military dependents, and students who are dependants of retired military who relocate to Missouri within one year of the date of the parent's* retirement from active duty, who, in the school year immediately preceding graduation, meet all other requirements of this subsection and are attending a school that meets the requirements of subsection 2 of this section shall be exempt from the three-year attendance requirement of this subdivision; and

(2) Who has made a good faith effort to first secure all available federal sources of funding that could be applied to the reimbursement described in this subsection; and

(3) Who has earned a minimal grade average while in high school as determined by rule of the state board of education, and other requirements for the reimbursement authorized by this subsection as determined by rule and regulation of said board.

8. The commissioner of education shall develop a procedure for evaluating the effectiveness of the program described in this section. Such evaluation shall be conducted annually with the results of the evaluation provided to the governor, speaker of the house, and president pro tempore of the senate.

9. For a two-year private vocational or technical school to obtain reimbursements under subsection 7 of this section, the following requirements shall be satisfied:

(1) Such two-year private vocational or technical school shall be a member of the North Central Association and be accredited by the Higher Learning Commission as of July 1, 2008, and maintain such accreditation;

(2) Such two-year private vocational or technical school shall be designated as a 501(c)(3) nonprofit organization under the Internal Revenue Code of 1986, as amended;

(3) No two-year private vocational or technical school shall receive tuition reimbursements in excess of the tuition rate charged by a public community college for course work offered by the private vocational or technical school within the service area of such college; and

(4) The reimbursements provided to any two-year private vocational or technical school shall not violate the provisions of article IX, section 8, or article I, section 7, of the Missouri Constitution or the first amendment of the United States Constitution.

(L. 1993 S.B. 380 § 14, A.L. 2002 S.B. 859, A.L. 2008 H.B. 2191, A.L. 2009 H.B. 490, A.L. 2010 H.B. 1524 & 2260 merged with H.B. 2147 & 2261)

*Word "parents" appears in original rolls of H.B. 2147 & 2261.

November 17, 2010

MEMO

TO: David Russell, Interim Commissioner, Missouri Department of Higher Education (MDHE)
Chris Nicastro, Commissioner of Education
Zora Mulligan, Executive Director, Missouri Community College Association (MCCA)
Brian Long, Executive Director, Council on Public Higher Education (COPHE)
Public School Superintendents
Stan Shoun, Ranken Technical College
Vocational Technical Institutions

From: Mike Nietzel, Education Advisor to Governor Nixon

Subject: Recommended Revisions in A+ Financial Awards

A workgroup was convened at the request of Governor Jay Nixon on September 16, 2010 to review the criteria for awarding A+ financial aid and offer possible recommendations for revisions to those criteria.

Following a review of A+ policy, documents, and history, the Task Force held a series of conference calls to develop a list of recommended revisions for the awarding of A+ reimbursement. The Task Force did not address any changes in the process of schools earning A+ designation and it did not consider any changes that were viewed as requiring statutory revisions. Both of these areas were outside the charge of the Task Force.

On October 18, 2010, the Task Force distributed its list of eight recommendations to the K-12, higher education, and vocational-technical education communities inviting comments on the recommendations. More than 125 comments were received – from A+ coordinators, teachers, principles, superintendents, parents, educational organizations, the community college sector and the four-year sector. Based on this very helpful feedback, the Task Force has revised several of its recommendations.

Below you will find the eight recommendations on which the Task Force has reached consensus for changes in A+ award eligibility and award process. These recommendations are being sent to you for any additional comments you may have and also to the Missouri Department of Higher Education, which is being asked to draft a new rule for the administration of the A+ reimbursement awards. After the new rule is drafted by MDHE, it will be circulated for the formal comment period required by the rule-making process.

Please send any additional comments electronically to me at the following email address:

Mike.Nietzel@mo.gov.

Recommended Revisions in A+ Financial Award Eligibility and Award Process

- A+ awards should continue the existing attendance, GPA, citizenship, and mentoring requirements. At a school district's discretion, up to 25% of the required 50 hours of tutoring/mentoring may be satisfied by pre-approved and supervised job shadowing activities.
- A+ will no longer pay for courses that are dropped. This change will have implications for the necessity of students maintaining full-time status, a requirement that will also be maintained. Exceptions to the requirement for full-time status will be permitted for students in their final semester who do not need 12 hours to complete their degree. A+ recipients will be required to be enrolled full-time, unless they meet criteria established by the Americans with Disabilities Act, are enrolled in all of the degree-related hours available to them in a given period of enrollment, are participating in an internship, or are enrolled in coursework that is a pre-requisite for their program of study.
- A+ reimbursement will be capped at 105% of the credit hours (or contact hours in programs using that requirement) required for the AA, AS, AAS or other degree program in which the student is enrolled. This 105% rule will be applied to the total number of credit hours that a student completes at eligible institutions.
- A+ reimbursement will be capped at the in-state tuition and mandatory fee rate in effect at Linn State Technical College (currently \$179/credit hour). A waiver of this cap would be permitted in instances in which a high-need program might legitimately have costs that could lead to higher tuition. The criteria for petitioning and receiving the waiver would be spelled out in the rule.
- A+ awards will be prioritized as follows: 1) tuition and mandatory fees then 2) up to 50% of the cost of books. This is a slight modification of the current rule which funds 1) tuition then 2) fees then 3) up to 50% of the cost of books. If funds are insufficient to fully fund tuition and mandatory fees for all students, awards shall first be made to students with an EFC below \$50,000. If funds are available after full awards are made to these students, awards shall also be made to those students with an EFC of \$50,000 or greater as the remaining funds allow.
- A+ recipients will be required to pass the Algebra I End of Course (EOC) exam. Based on extensive feedback, the Task Force has substituted this requirement for its original recommendation of requiring a passing score on the Algebra II EOC exam. This requirement will be phased in such that it will first apply to students graduating from high school in Spring, 2012. Because of the desire to help students be well-prepared for success in higher education, the Task Force recommends that additional study be given to eventually requiring A+ recipients to pass the comprehensive high school assessment that is anticipated to be implemented in Missouri in the next several years.
- The new rule will be drafted to make it clear that students attending four-year institutions are not eligible for A+ awards. The current exception to that rule involves specified programs at Missouri Western State University, which will continue to be eligible, although a phase-down of those awards shall be pursued through a process under the direction of the MDHE.
- The new rule will be drafted to make clear that Ranken Technical College will continue to be the only private institution included in the A+ Program. The rule will also establish that Ranken's reimbursement must not exceed St. Louis Community College's in-district rate for in-district students and out-of-district rate for out-of-district students.

AGENDA ITEM SUMMARY

AGENDA ITEM

Minority and Underrepresented Environmental Literacy Program Administrative Rule
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

The General Assembly transferred appropriation authority for the Minority and Underrepresented Environmental Literacy Program from the Department of Natural Resources (DNR) to the MDHE in the 2009 legislative session. The transfer of administrative authority, including rulemaking authority, from DNR to the MDHE occurred the following year on August 28, 2010. This item is intended to provide the board with background information about the Minority and Underrepresented Environmental Literacy Program and to seek approval to file the proposed rule with the Missouri Secretary of State.

Program Description

The Minority and Underrepresented Environmental Literacy Program was established in 1996 as a scholarship to assist academically talented minority and underrepresented individuals pursuing a bachelor's or master's degree in one of the statutorily defined environmental courses of study. These courses of study include:

- Civil, chemical, mechanical, environmental or biological engineering;
- Environmental sciences, including geology, biology, wildlife management, planning, natural resources, or other closely related course of study;
- Environmental chemistry; or
- Environmental law enforcement

Applicants are selected by the Minority Environmental Literacy Advisory Committee. The committee is comprised of representatives from DNR and the MDHE, as well as three individuals from postsecondary institutions appointed by the institutions' affirmative action officers, and five at large representatives from across the state who are high school teachers and college professors. The at large representatives are appointed by the governor with the advice and consent of the senate.

This program provided 15 students with a total of \$31,963.50 for the 2009-2010 academic year, the most recent year for which complete data is available. The average annual award for the 2009-2010 academic year was \$2,207, although the award amount is subject to change annually.

Development of the Administrative Rule

The MDHE drafted this administrative rule with three goals in mind: 1) maintaining continuity in the program's operation to ensure a smooth transition; 2) maintaining consistency with the other state student financial assistance programs administered by the department; and 3) clarifying the responsibilities of the parties involved in the program's administration. To accomplish this, the department used the rule promulgated by DNR, especially the student eligibility criteria, as a base from which to build. Added to that base were definitions and policies relating to application and awarding consistent with other MDHE-administered programs but tailored to meet the needs of this particular program. The MDHE also clarified the responsibilities of institutions, aligning them with institutional responsibilities for other programs administered by the department and removing requirements contained in DNR's administrative rule that no longer reflected actual practice. Finally, this proposed administrative rule clarifies the responsibilities of the Minority Environmental Literacy Advisory Committee in accordance with the program's statute, 173.240, RSMo.

Conclusion

The MDHE has operated the Minority and Underrepresented Environmental Literacy Program under the administrative rule promulgated by DNR while the program transitioned between the two agencies. Now that the transition is complete, it is imperative that the MDHE establish its own policies and procedures for this program.

STATUTORY REFERENCE

Section 173.240, RSMo Minority and Underrepresented Environmental Literacy Program

RECOMMENDED ACTION

It is recommended that the Coordinating Board direct the Commissioner of Higher Education to take all actions necessary to ensure the attached proposed rulemaking becomes effective as an administrative rule as soon as possible.

ATTACHMENT(S)

Attachment A: Proposed Administrative Rule for the Minority and Underrepresented Environmental Literacy Program

Attachment B: Section 173.240, RSMo Minority and Underrepresented Environmental Literacy Program

Title 6 – Department of Higher Education

Division 10 – Commissioner

Chapter 2 – Student Financial Assistance Programs

PROPOSED RULE

6 CSR 10-2.180 Minority and Underrepresented Environmental Literacy Program.

(1) Definitions.

(A) Academic year shall be from July 1 of any year through June 30 of the following year.

(B) Advisory committee shall be the Minority Environmental Literacy Advisory Committee created under section 173.240, RSMo.

(C) Applicant means a student who has filed a complete and accurate application to receive a Minority and Underrepresented Environmental Literacy Program award as prescribed by the department and who qualifies to receive such award under section 173.240, RSMo.

(D) Approved institution means any institution located in the state of Missouri that meets the requirements set forth in sections 173.1102(2) or (3), RSMo, that has been approved under 6 CSR 10-2.140.

(E) Award year shall be from July 1 of any year through June 30 of the following year, excluding summer terms.

(F) Completed secondary coursework or completion of secondary coursework shall be graduation from high school, or the virtual public school established in section 161.670, RSMo, receipt of a general education development (GED) diploma, completion of a program of study through homeschooling or any other program of academic instruction that satisfies the compulsory attendance requirement under section 167.031, RSMo.

(G) Consortium Agreement means a written agreement between two (2) or more approved institutions that allows students to take courses at a school other than the home school and have those courses count toward the degree or certificate at the home school and that complies with United States Department of Education requirements for federal student financial assistance.

(H) Department means the Department of Higher Education created by section 173.005, RSMo.

(I) Expenses mean any educational-related expenses including, but not limited to, tuition, fees, and room and board.

(J) Full-time student means a student who is enrolled in at least twelve (12) semester hours, eight (8) quarter hours, or the equivalent in another measurement system, but not less than the

respective number sufficient to secure the certificate or degree toward which the student is working in no more than the number of semesters, or their equivalent, normally required by the institution for the program in which the student is enrolled. Provided, however, that an otherwise eligible student having a disability as defined by Title II of the Americans with Disabilities Act (42 U.S.C. 12101-12213) who, because of his or her disability, is unable to satisfy the statutory minimum requirements for full-time status under Title IV student aid programs shall be considered by the approved institution to be a full-time student and shall be considered to be making satisfactory academic progress, as defined in subsection (1)(P) of this rule, while carrying a minimum of six (6) credit hours or their equivalent at the approved institution.

(K) His, him, or he shall apply equally to the female as well as the male sex where applicable in this rule.

(L) Initial recipient means a student who qualifies under section 173.240, RSMo, has filed an accurate and complete application by the deadline established by the department for the Minority and Underrepresented Environmental Literacy Program, has been selected to receive an award by the advisory committee, and has not received a Minority and Underrepresented Environmental Literacy Program award in any prior academic year.

(M) Program shall mean the Minority and Underrepresented Environmental Literacy Program created under section 173.240, RSMo.

(N) Renewal recipient means a student who received a Minority and Underrepresented Environmental Literacy Program award in any prior academic year, who meets the requirements set forth in section 173.240, RSMo, and who has filed an accurate and complete application by the deadline established by the department for the Minority and Underrepresented Environmental Literacy Program, and has been selected to receive an award by the advisory committee.

(O) Residency, for the purpose of this rule, shall be determined by reference to the standards set forth in the determination of student residency rule, 6 CSR 10-3.010.

(P) Satisfactory academic progress shall be a cumulative grade point average (CGPA) of at least two and one-half (2.5) on a four-point (4.0) scale, or the equivalent on another scale, and, with the exception of grade point average, as otherwise determined by the approved institution's policies as applied to other students at the approved institution receiving assistance under Title IV financial aid programs included in the Higher Education Act of 1965. The calculation of CGPA shall be based on the approved institution's policies as applied to other students in similar circumstances.

(Q) Severely underrepresented minority ethnic group means African Americans, Hispanic or Latino Americans, Native Americans and Alaska Natives, and Native Hawaiians and Pacific Islanders as referenced in the 2011 publication of *Expanding Underrepresented Minority Participation: America's Science and Technology at the Crossroads* authored by the Committee

on Underrepresented Groups and the Expansion of the Science and Engineering Workforce Pipeline; Committee on Science, Engineering, and Public Policy; Policy and Global Affairs; National Academy of Sciences, National Academy of Engineering, and Institute of Medicine.

(2) Responsibilities of Institutions of Postsecondary Education. Institutions participating in the program must meet the institutional responsibilities set forth in 6 CSR 10-2.140(5).

(3) Responsibilities of Advisory Committee. The advisory committee shall meet at least annually to select initial and renewal recipients.

(4) Basic Eligibility Policy. To qualify for a Minority and Underrepresented Environmental Literacy Program award, an initial or a renewal recipient, at the time of his application and throughout the period during which he receives the award, must meet the following requirements.

(A) Be a Missouri resident.

(B) Have completed secondary coursework.

(C) Have maintained a cumulative grade point average of at least three (3.0) on a four-point (4.0) scale in high school or, if currently enrolled in college, have maintained a cumulative grade point average of at least two and one-half (2.5) on a four point (4.0) scale.

(D) Be enrolled full-time in one (1) of the areas of study indicated in subsection six (6) of 173.240, RSMo.

(5) Application and Evaluation Policy.

(A) The department shall annually prescribe the time and method for filing applications for financial assistance under the Minority and Underrepresented Environmental Literacy Program. It shall make announcement of its action in these respects.

(B) Students shall apply annually for financial assistance under the Minority and Underrepresented Environmental Literacy Program by completing and submitting the application prescribed by the department by the deadline established by the department.

(C) The department will verify each student's application for a Minority and Underrepresented Environmental Literacy Program award meets the eligibility criteria established in this rule.

(D) The department will provide applications for all eligible students to the advisory committee for review and selection of recipients.

(6) Award Policy.

(A) Minority and Underrepresented Environmental Literacy Program awards shall be allotted and issued for one (1) award year, unless otherwise specified on the application.

(B) A renewal recipient may continue to receive an award under the Minority and Underrepresented Environmental Literacy Program so long as the applicant:

1. Maintains satisfactory academic progress;
2. Otherwise meets the criteria of the Minority and Underrepresented Environmental Literacy Program; and
3. Continues to be selected as a recipient by the advisory committee.

(C) The department shall establish the amount of the award annually and shall make announcement of its action in this respect.

(D) The department shall make awards in the rank order established by the advisory committee until all available funding has been expended to the nearest whole award amount for the timeframe specified on the application.

(E) Renewal students shall have priority when establishing the rank order for awards.

(F) After renewal students, initial students who are members of a severely underrepresented minority ethnic group shall receive priority over members of other minority ethnic groups or students who are otherwise underrepresented in environmental fields when establishing the rank order for awards.

(G) Students who remain unfunded after awards have been made may be considered for an award in accordance with their rank order if funding becomes available.

(H) A student who has been denied a Minority and Underrepresented Environmental Literacy Program award for lack of satisfactory academic progress may not receive another Minority and Underrepresented Environmental Literacy Program award until the enrollment period after the applicable standard has once again been met.

(I) Minority and Underrepresented Environmental Literacy Program awards will be made for use during the normal academic year, but no funds for Minority and Underrepresented Environmental Literacy Program awards will be granted for use for summer terms.

(J) No Minority and Underrepresented Environmental Literacy Program award will be made retroactive to a previous academic year. A Minority and Underrepresented Environmental Literacy Program award will be made retroactive to a previous semester only upon the sole discretion of the department.

(K) Minority and Underrepresented Environmental Literacy Program awards will be issued only after certification of full-time attendance of the student by the institution. For a student enrolled as part of a consortium agreement, the student must be considered to be enrolled full-time under the provisions of the consortium agreement to be certified.

(L) Only one-half the annual Minority and Underrepresented Environmental Literacy Program award will be issued in a semester of that award year.

(M) The applicant's award will be sent to the approved institution to be delivered to the student's account. The institution shall retain the portion of the award that the student owes for expenses and promptly give the applicant any remaining funds.

(N) An applicant's failure to provide information requested by the department by the established deadlines may prevent the applicant from being considered for a Minority and Underrepresented Environmental Literacy Program award.

(O) The department has the discretion to withhold payments of any Minority and Underrepresented Environmental Literacy Program awards after initiating an inquiry into the eligibility or the continued eligibility of a student or into the approved status of an institution.

(P) A student may transfer the Minority and Underrepresented Environmental Literacy Program award from one approved public or private institution to another without losing eligibility for assistance. The student must notify the department of the transfer.

(7) Information Sharing Policy. All information on an individual's Minority and Underrepresented Environmental Literacy Program application will be shared with the financial aid office of the institution to which the individual has applied, or is attending, to permit verification of data submitted. Information may be shared with federal financial aid offices if necessary to verify data furnished by the state or federal governments as provided for in the Privacy Act of 1974, 5 U.S.C. sections 552, 552a.

AGENDA ITEM SUMMARY

AGENDA ITEM

CBHE Policy regarding the Missouri Open Records Law
February 10, 2011

DESCRIPTION

This item explains the need to amend the current policy on compliance with the Missouri Open Records Law and proposes a revised policy for the board to adopt.

Discussion

Section 610.028.2 of the Missouri Open Records Law requires each public governmental body, which includes the CBHE to provide a reasonable written policy regarding the release of information on any meeting, record or vote. That requirement was in the original version of the law enacted in 1987, and in compliance with that requirement the board shortly thereafter adopted the policy that is still in effect (attachment A). Since then, the Open Records Law has been amended several times so the policy as written is now substantively out of date.

Specifically, when initially adopted the current policy simply restated all the provisions of the original law that allow records to be closed. However, since 1987, some of those original bases for closing records have been amended in significant respects and several more bases for keeping records closed have been added. Some of the changes relate to exceptions that would be most applicable to the business of the board and the department. For example, one of the new authorities for keeping a record closed is if it relates to confidential communications with auditors or to the auditor's work product.

At attachment B is a proposed revision to the Board's Open Records policy.

STATUTORY REFERENCE

Section 610.028.2, RSMo

RECOMMENDED ACTION

It is recommended that the proposed policy be adopted to replace the current board policy regarding compliance with the Missouri Open Records Law.

ATTACHMENTS

Attachment A – Current Board Policy on Open Records
Attachment B – Proposed Revision to the Board's Open Records Policy

COMPLIANCE WITH MISSOURI'S OPEN MEETINGS AND RECORDS MANAGEMENT STATUTE

(Adopted by the board October 23, 1987)

The board has adopted the following open meeting and records management policy statement:

The Coordinating Board for Higher Education holds the management of records and the release of information therefrom to be administrative functions and those responsibilities are charged to the Commissioner of Higher Education who shall administer the management of access to departmental records, including the appointment of custodians of records, in compliance with the provisions of Sections 610.010 through 610.030, RSMo and with actions of the Coordinating Board for Higher Education taken thereunder.

The Coordinating Board for Higher Education (the "board") hereby declares all of the records of the board and of the Department of Higher Education (the "department") which relate to the following categories to be closed records within the meaning of Sections 610.010 to 610.028, RSMo, Senate Bill 2, Eighty-Fourth General Assembly, First Regular Session, for the reason that such records are authorized to be closed under Section 610.021, RSMo:

(1) (Section 610.021 (1-15) RSMo) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public government body or its representatives and its attorneys. However, any minutes of vote relating to litigation involving a public governmental body shall be made public upon final disposition of the matter voted upon; provided, however, in matters involving the exercise of the power of eminent domain, the vote shall be announced or become public immediately following the action on the motion to authorize institution of such a legal action. Legal work product shall be considered a closed record;

(2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes or vote of public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public upon execution of the lease, purchase or sale of the real estate;

(3) Hiring, firing, disciplining or promoting of particular employees by a public government body when personal information about the employee is discussed or recorded. However, any vote on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body must be made available to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two hour period before such decision is

made available to the public. As used in this subdivision, the term “personal information” means information relating to the performance or merit of individual employees;

(4) The state militia or National Guard or any part thereof;

(5) Nonjudicial mental or physical health proceedings involving identifiable persons, including medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment;

(6) Scholastic probation, expulsion, or graduation of identifiable individuals, including records of individual test or examination scores; however, personally identifiable student records maintained by public educational institutions shall be open for inspection by the parents, guardian or other custodian of students under the age of eighteen years and by the parents, guardian or other custodian and the student if the student is over the age of eighteen years;

(7) Testing and examination materials, before the test or examination is given or, if it is to be given again, before so given again;

(8) Welfare cases of identifiable individuals;

(9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;

(10) Software codes for electronic data processing and documentation thereof;

(11) Specifications for competitive bidding, until either the specifications are officially approved by the public governmental body or the specifications are published for bid;

(12) Sealed bids and related documents until the earlier of either when the bids are opened, or all bids are accepted or all bids are rejected;

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such;

(14) Records which are protected from disclosure by law;

(15) Meetings and public records relating to scientific and technological innovations in which the owner has a proprietary interest.

**POLICY OF THE COORDINATING BOARD FOR HIGHER EDUCATION
REGARDING COMPLIANCE WITH MISSOURI'S OPEN RECORDS LAW**

I. Purpose

Section 610.023.1 of the Missouri Open Records Law requires each public governmental body to appoint a custodian responsible for the maintenance of that body's records, and Section 610.028.2 of the law requires each such body to provide a reasonable written policy regarding the release of information on any meeting, record or vote. This policy is intended to fulfill such requirements.

II. Policy

It is the public policy of the Coordinating Board for Higher Education that all officers and employees of the board and the Department of Higher Education comply with both the spirit and the requirements of Sections 610.010 through 610.035 of the Missouri Open Records Law and that meetings, records, votes, actions and deliberations of this board be open to the public unless otherwise provided by law. This policy also applies to any committees of the board.

A. Custodian of Records

The management of records and the release of information therefrom are administrative functions. Since the commissioner of higher education is the board's chief administrative officer, the commissioner shall exercise those responsibilities, to include the appointment of a custodian of records. The custodian shall have the authority to appoint assistant custodians for the delegation of responsibilities and duties.

B. Closed Records

The records of the board and the department shall be presumed to be open. However, except to the extent that disclosure is otherwise required by law, all records that relate to the matters set forth in Section 610.021 of the Missouri Open Records Law may be closed.

C. Release of Information

The custodian, and his or her designees as assistant custodians, shall make available for inspection and copying the records classified as public records by Section 610.010 through 610.030 of the Missouri Open Records Law. In addition, the custodian, or his or her designees, may release appropriate segments of closed records in response to a valid legal order or if the commissioner or his or her designee determines that such release is in the best interest of the state and not a violation of law or of any person's right of privacy.

D. Fees for Furnishing Records

The custodian shall respond to all requests for access to or copies of a public record within the time period provided by law except in those circumstances authorized by law. The custodian may charge reasonable fees for access to or furnishing copies of records. However, the fees may not exceed those permitted to be charged by law.

E. Notice of Meetings

The executive assistant to the commissioner shall give notice of the Board's meetings, whether open or closed, in accordance with the requirements of Sections 610.020 and 610.022 of the

Missouri Open Records Law. The executive assistant also shall take and retain minutes of the board's open meetings, and the board secretary or designee shall take minutes of the board's closed meetings, after which the minutes shall be provided to the commissioner for transcription and retention. At a minimum, these minutes shall include the date, time and place of the meeting, and the members present, members absent and a record of any votes taken. When a roll call vote is taken, the minutes shall attribute each "yea" and "nay" vote or abstention if not voting to the name of each board member present at the meeting.

F. Electronic Transmission of Messages Relating to Public Business

Any member of the Board who transmits any message relating to public business by electronic means to another member of the Board so that, when counting the sender, a majority of the Board's members are copied, shall also concurrently transmit that message to the custodian in the same format. Any such message received by the custodian shall be a public record subject to the exceptions of section 601.021.

AGENDA ITEM SUMMARY

AGENDA ITEM

Legislative Priorities
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

Since the September CBHE meeting when legislative priorities were last acted upon by the Board, the MDHE staff has identified the following legislative issues upon which the Board may wish to take a position and/or direct staff to pursue during the current legislative session.

Coordinating Board Composition

Background

The recently released 2010 census will reduce the number of Missouri's congressional districts from nine to eight. Because this affects the composition of the CBHE, a legislative initiative to address that result is required.

The Missouri constitution establishes the CBHE. It provides that the board "shall consist of nine members" and that "[t]he qualifications and terms of the members of the board shall be fixed by law, but not more than five of its members shall be of the same political party." Article IV, Section 52. As to qualifications, the implementing statute states:

None of the members shall be engaged professionally as an educator or educational administrator with a public or private institution of higher education at the time appointed or during his term. The other qualifications, terms and compensation of the coordinating board shall be the same as provided by law for the curators of the University of Missouri. Section 173.005.2, RSMo (emphasis added).

The implementing statute, Section 172.030 RSMo consequently provides:

[N]ot more than one person shall be appointed upon said board from the same congressional district, and no person shall be appointed a curator who shall not be a citizen of the United States, and who shall not have been a resident of the state of Missouri two years next prior to his appointment. (emphasis added).¹

With nine-member boards but only eight congressional districts, the CBHE will be out of compliance with the requirement that "not more than one person" be from the same congressional district.

Discussion

This situation can be corrected by an amendment to Section 173.005.2, RSMo. That amendment would delete the language underlined above and would substitute language substantially as follows:

Moreover, no person shall be appointed to the coordinating board who shall not be a citizen of the United States, and who shall not have been a resident of the state of

¹ Elsewhere, curators' terms are set at six years and reimbursement of their expenses is authorized, which is the basis for similar provisions for the CBHE's members. Section 172.040, RSMo.

Missouri two years next prior to appointment, and at least one but not more than two persons shall be appointed to said board from each congressional district. The term of service of a member of the coordinating board shall be six years and said members, while attending the meetings of the board, shall be reimbursed for their actual expenses.

Another possibility would be to revise the above so that it provides for one member from each district and simply says that the ninth member is to be an at-large appointment.

A+ Program Expansion

Legislation has been filed, and the governor has stated as a priority to expand the A+ program to include some students who attend Missouri public high schools that are not designated as A+ high schools. To qualify students will have to have completed all other requirements for the A+ program and have an expected family contribution below a level established by the MDHE. It is anticipated that this level will be set annually based on available appropriations.

Nursing Education

Legislation has been filed, and the governor has stated as a priority to establish a program to allow for grants to be made from the Board of Nursing Fund to institutions of higher education. Such grants would be awarded by the State Board of Nursing in cooperation with the MDHE to provide funding for the improvement and expansion of nursing education programs.

Advanced Placement Incentive Grant

Legislation has been filed, and the governor has stated as a priority to establish an Advance Placement Incentive Grant. This non-renewable, \$500 grant would be for students who receive an Access Missouri or A+ award and in addition have scored three or better on at least two advance placement tests in math or science.

STATUTORY REFERENCE

Article IV, Section 52, MO Constitution; Sections 173.005.2 & 172.030, RSMo
Section 160.545, RSMo, A+ Schools Program
Sections 335.036, 335.200, 335.203, 335.206, and 335.209, RSMo, State Board of Nursing,
Nursing Training Incentive Fund

RECOMMENDED ACTION

It is recommended that the Coordinating Board direct MDHE staff to pursue a legislative amendment to Section 173.005.2 as stated at the end of the discussion section above.

It is also recommended that the Coordinating Board direct MDHE staff to take necessary action in support of the A+, nursing education, and AP incentive initiatives, and provide direction regarding pursuit of any other legislative initiatives for the 2011 legislative session.

AGENDA ITEM SUMMARY

AGENDA ITEM

Student Loan Program Update
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

Since March 30, 2010, when President Obama signed legislation ceasing the origination of new loans in the Federal Family Education Loan Program (FFELP), the future role of guaranty agencies, like the Missouri Student Loan Program, has been in question. Although that is still the case, an answer to that question appears to be imminent. The purpose of this item is to discuss recent information provided by the U.S. Department of Education regarding guaranty agencies and describe work MDHE is doing regarding the potential for utilizing the MDHE's existing guaranty agency to provide state-based services.

Discussion

At a student loan industry meeting in January, the U.S. Department of Education (USDE) discussed its plan for the future utilization of FFELP guaranty agencies. Although the official plan for guarantors has still not cleared all required levels of approval, officials stated that a related Request for Proposals for guarantors may be published as early as February. As expected, USDE officials confirmed that the functions guaranty agencies will perform are some of the same functions as guarantors have traditionally provided in FFELP. It appears likely these functions will be bundled into three groups: claim review and collections, default prevention, and outreach and program oversight. USDE staff suggested that guarantors would be encouraged to collaborate with each other when proposing future services. According to senior USDE staff, the USDE will oversee the guarantor-provided services using an existing provision in the Higher Education Act authorizing the U.S. Secretary of Education to enter into "voluntary flexible agreements" with guaranty agencies.

Last summer, shortly after the cessation of new FFELP loans and in connection with an inquiry from another guaranty agency regarding a future collaboration, the CBHE directed MDHE to work with the Missouri Office of Administration's Division of Purchasing and Materials Management to prepare a request for proposals (RFP) that would engage a consulting firm to assess the value of the MDHE guarantee portfolio and evaluate options for the guaranty agency's future. MDHE began the process for such an RFP. Subsequently, however, the federal government blocked the state of California's attempt to sell its guaranty agency. In light of that development and USDE's expected release of guidance in the near future that is pertinent to this issue, MDHE has suspended work on the RFP. We will reassess the merits of such an RFP once the USDE guidance is issued and evaluated.

Coordinating Board for Higher Education
February 10, 2011

Against this backdrop of uncertainty, MDHE continues to work diligently to provide excellent and responsible service to Missouri institutions, students and borrowers. MDHE staff will continue to update the CBHE as additional information becomes available.

STATUTORY REFERENCE

Section 173.055 RSMo

Section 173.110 RSMo

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT(S)

None

AGENDA ITEM SUMMARY

AGENDA ITEM

Missouri Guaranteed Student Loan Program
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

In response to interest from the CBHE, the MDHE has been exploring the possibility of creating a state-based guaranteed student loan program (the Missouri Guaranteed Student Loan Program). The intent of this board item is to provide an update as to the status of that effort.

Discussion

Often, after exhausting all existing state and federal financial aid options, postsecondary students have remaining financial need. In order to fill that remaining need, Missouri could create a state-based guaranteed student loan program, using both MDHE and MOHELA, to provide additional state-regulated loans to students with unmet need at reasonable fixed interest rates and at no cost to taxpayers. MDHE and MOHELA representatives have met to discuss the viability of such a program.

In concept, a state-based guaranteed student loan program would be similar to the former Federal Family Education Loan Program (FFELP), but would be intended to provide loans to Missouri students to “bridge the gap” that sometimes remains after all state and federal aid options have been utilized. Unlike many private student loans, the program would be designed to prevent students from over borrowing by setting loan maximums and possibly limiting borrowing to the student’s cost of attendance.

The loans would be guaranteed by a default fund, administered by the MDHE. The fund would be established by transfers from MDHE and MOHELA, with ongoing funding provided through nominal borrower insurance fees. MOHELA would likely finance the loans through the issuance of tax exempt fixed rate bonds. The loans would carry fixed interest rates based on the cost of the bonds, plus administrative fees to be divided between the MDHE and MOHELA for administration of the program.

MOHELA would make and service loans in good standing, filing claims with the MDHE for defaults. MDHE would purchase and service loans using the default fund and would subsequently attempt to collect the defaulted loans.

Such a program would require legislation to authorize MDHE to administer the program and to create dedicated funds to which MDHE and MOHELA would contribute money for use in administering the program. Consequently, MDHE has researched similar programs that exist in other states to use as a model. Based on that research MDHE is in the process of drafting proposed legislative language using a program administered by the state of New York, which it will review with MOHELA and then will share with the board.

Coordinating Board for Higher Education
February 10, 2011

RECOMMENDED ACTION

This is an information item only.

AGENDA ITEM SUMMARY

AGENDA ITEM

College Goal Sunday
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

College Goal Sunday (CGS) is a nationwide program of the YMCA that provides assistance to families completing a Free Application for Federal Student Aid (FAFSA). The intent of this board item is to provide an update about Missouri's 2011 CGS program.

Discussion

College Goal Sunday began in Indiana in 1989 as a joint project of the Indiana Student Financial Aid Association and the State Student Assistance Commission of Indiana with funding from Lilly Endowment, Inc. and additional support from the Lumina Foundation for Education. Since 2001, the Lumina Foundation has provided funding for the nationwide initiative. During that time MASFAP managed the Missouri event with financial support from the MDHE and the Missouri Higher Education Loan Authority (MOHELA). Although the MDHE continues to partner with MASFAP and MOHELA, beginning in 2010, the MDHE assumed a more direct role in providing statewide coordination for College Goal Sunday.

In order to more clearly describe the purpose of CGS events, which is to help families complete the FAFSA, last year the MDHE and MASFAP agreed to begin using the name "FAFSA Frenzy." Currently, 58 FAFSA Frenzy events are scheduled to be conducted in 32 Missouri counties during February and March. The events are staffed by volunteers from the financial aid community.

In order to qualify for state and federal aid programs, families must take the first step by filing an on-time FAFSA. That first step may seem intimidating to many students and parents, but with the assistance of knowledgeable volunteers, they find it is doable. Through this and numerous other outreach efforts, the MDHE strives to fulfill its commitment to improving both access and affordability for Missouri's prospective college students.

STATUTORY REFERENCE

RSMo Sections 173.050.2 and .3
RSMo Section 173.141

RECOMMENDED ACTION

This is an informational item only.

ATTACHMENT

2011 FAFSA Frenzy Dates and Sites



2011 HOST SITES



FAFSA Frenzy is a program of College Goal SundaySM. The College Goal SundaySM program was created by the Indiana Student Financial Aid Association with funding from Lilly Endowment, Inc. and with supplemental support from Lumina Foundation for Education. The program is managed by the YMCA of the USA.

	County	Event location	Site address	City	Location/Facility	Event date/time:
1.	St. Louis	MOHELA	633 Spirit Dr.	Chesterfield	Business & Support Line	Sunday, 02/13/2011, 1:30-4:30 p.m. (Call-in support line to be staffed by FAO volunteers only)
2.	Adair	Kirkville Higher Education Center	2105 E. Normal	Kirkville	Postsecondary Institution	Sunday, 2/13/2011, 2:00-4:00 p.m.
3.	Boone	Centralia High School	S. Jefferson	Centralia	High School	Thursday, 2/24/2011, 6:00-8:00 p.m.
4.	Boone	Harrisburg High School	801 S. Harris	Harrisburg	High School	Thursday, 2/10/2011, 3:00-7:00 p.m.
5.	Boone	Hickman High School	1104 N. Providence Rd.	Columbia	High School	Tuesday, 2/1/2011, 4:00-7:00 p.m.
6.	Boone	William Woods University Graduate & Outreach Studies	Columbia Site 3100 Falling Leaf Crt.	Columbia	Postsecondary Institution	Friday, 2/25/2011 5:00-7:00 p.m.
7.	Buchanan	Missouri Western State University	Eder Hall, Rm 103, 4525 Downs Dr.	St. Joseph	Postsecondary Institution	Sunday, 2/13/2011, 2:00-4:00 p.m.
8.	Butler	Poplar Bluff Tech. Career Center	3203 Oak Grove Rd.	Poplar Bluff	Career/Technical School	Thursday, 3/3/2011, 4:00-8:00 p.m.
9.	Butler	Three Rivers Community College	2080 Three Rivers Blvd.	Poplar Bluff	Postsecondary Institution	Sunday, 2/13/2011, 2:00-4:00 p.m.
10.	Caldwell	Penney High School	N. Hwy. 13, P.O. Box 130	Hamilton	High School	Sunday, 2/13/2011, 2:00-4:00 p.m.
11.	Callaway	Fulton High School	Fulton High School 1 Hornet Dr.	Fulton	High School	Monday, 2/7/2011, 4:30-8:00 p.m.
12.	Camden	School of the Osage	636 Hwy. 42	Osage Beach	High School	Sunday, 2/13/2011, 2:00-4:00 p.m.
13.	Cape Girardeau	Southeast Missouri State University	One University Plaza, MS 3740	Cape Girardeau	Postsecondary Institution	Sunday, 2/13/2011, 2:00-4:00 p.m.
14.	Cass	Belton High School	107 Pirate Pkwy.	Belton	High School	Sunday, 2/13/2011, 2:00-4:00 p.m.
15.	Christian	Chadwick R-I High School	7090 State Hwy. 125 S.	Chadwick	High School	Sunday, 2/13/2011, 2:00-4:00 p.m.
16.	Clay	Liberty High School	200 Blue Jay Dr.	Liberty	High School	Sunday, 2/13/2011, 2:00-4:00 p.m.
17.	Clay	Metropolitan Community College-Maple Woods	2601 N.E. Barry Rd.	Kansas City	Postsecondary Institution	Sunday, 2/13/2011, 2:00-4:00 p.m.

18.	Cole	Lincoln University	824 Chestnut St., Stamper Hall	Jefferson City	Postsecondary Institution	Sunday, 2/13/2011, 2:00-4:00 p.m.
19.	Cole	Nichols Career Center	605 Union St.	Jefferson City	Career/ Technical School	Sunday, 2/13/2011, 2:00-4:00 p.m.
20.	Crawford	Bourbon High School	1500 Old Hwy. 66	Bourbon	High School	Thursday, 2/17/2011, 5:00-8:00 p.m.
21.	Dent	Southwest Baptist University Salem Campus	501 S. Grand	Salem	Postsecondary Institution	Sunday, 2/27/2011, 2:00-4:00 p.m.
22.	Franklin	East Central College	1964 Prairie Dell Rd.	Union	Postsecondary Institution	Sunday, 2/13/2011, 2:00-4:00 p.m.
23.	Greene	Springfield Public Schools	Central High School 423 E. Central St.	Springfield	High School	Sunday, 2/13/2011, 2:00-4:00 p.m.
24.	Greene	Springfield Family YMCA-Pat Jones Branch	1901 E. Republic Rd.	Springfield	YMCA	Sunday, 2/13/2011, 2:00-4:00 p.m.
25.	Grundy	North Central Missouri College	1301 Main St.	Trenton	Postsecondary Institution	Saturday, 2/19/2011, 2:00-4:00 p.m.
26.	Howell	Missouri State University-West Plains	128 Garfield Ave.	West Plains	Postsecondary Institution	Saturday, 3/5/2011, 2:00-4:00 p.m. (3/12 inclement weather date)
27.	Jackson	Blue Springs South High School	1200 S.E. Adams Dairy Pkwy.	Blue Springs	High School	Sunday, 2/13/2011, 2:00-4:00 p.m.
28.	Jackson	Educational Opportunity Center- Metropolitan Community College	3100 Main St., Suite 100	Kansas City	Postsecondary Institution	Sunday, 2/13/2011, 2:00-4:00 p.m.
29.	Jackson	Grandview High School	2300 High Grove Rd.	Grandview	High School	Sunday, 2/13/2011, 2:00-4:00 p.m.
30.	Jackson	Hogan Preparatory Academy	1221 E. Meyer Blvd.	Kansas City	High School	Saturday, 2/12/2011, 2:00-4:00 p.m.
31.	Jackson	ITT Technical Institute	9150 E. 41st Tr.	Kansas City	Career/ Technical School	Sunday, 2/13/2011, 2:00-4:00 p.m.
32.	Jackson	Metropolitan Community College- Blue River	20301 E. 78 Hwy.	Independence	Postsecondary Institution	Friday, 3/25/2011 5:00-7:30 p.m. AND Saturday, 3/26/2011 9:00-11:30 a.m.
33.	Jackson	YMCA of Greater Kansas City (Linwood Family)	3800 E. Linwood Blvd.	Kansas City	YMCA	Sunday, 2/13/2011, 2:00-4:00 p.m.
34.	Lafayette	Odessa High School	713 S. Third St.	Odessa	High School	Sunday, 2/27/2011, 2:00-4:00 p.m.
35.	Lafayette	Wentworth Military Academy & College	1880 Washington Ave.	Lexington	Postsecondary Institution	Sunday, 2/13/2011, 2:00-4:00 p.m.
36.	Lawrence	Miller High School	110 W. 6th St.	Miller	High School	Sunday, 2/13/2011, 2:00-4:00 p.m.
37.	Miller	Eldon High School	101 S. Pine St.	Eldon	High School	Sunday, 2/13/2011, 2:00-4:00 p.m.

38.	Moniteau	California High School	1501 W. Buchanan	California	High School	Sunday, 2/13/2011, 2:00-4:00 p.m.
39.	Nodaway	Northwest Missouri State University	800 University Dr.	Maryville	Postsecondary Institution	Sunday, 2/13/2011, 2:00-4:00 p.m.
40.	Phelps	Rolla High School	900 Bulldog Run	Rolla	High School	Sunday, 2/13/2011, 2:00-5:00 p.m.
41.	Pike	Pike/Lincoln Technical Center	342 Vo Tech Rd.	Eolia	Career/ Technical School	Sunday, 2/20/2011, 10:00 a.m.-2:00 p.m.
42.	Polk	Fair Play High School	301 N. Walnut St.	Fair Play	High School	Sunday, 2/13/2011, 2:00-4:00 p.m.
43.	Randolph	Moberly Area Community College	101 College Ave.	Moberly	Postsecondary Institution	Sunday, 2/13/2011, 2:00-4:00 p.m.
44.	St. Charles	Orchard Farm High School	2165 Hwy. V	St. Charles	High School	Sunday, 2/13/2011, 2:00-4:00 p.m.
45.	St. Louis city	Harris-Stowe State University	3026 Laclede Ave. Room 111	St. Louis	Campus Library	Sunday, 2/13/2011, 2:00-4:00 p.m.
46.	St. Louis city	St. Louis College of Health Careers	909 S. Taylor Ave.	St. Louis	Career/ Technical School	Sunday, 2/13/2011, 2:00-4:00 p.m.
47.	St. Louis	DeVry University	11830 Westline Industrial Dr.	St. Louis	Postsecondary Institution	Saturday, 2/12/2011, 10:00 a.m.-12:00 p.m.
48.	St. Louis	Emerson Family YMCA at Washington University	3390 Pershall Rd.	St. Louis	YMCA	Sunday, 2/13/2011, 2:00-4:00 p.m.
49.	St. Louis	MOHELA	633 Spirit Dr.	Chesterfield	OTHER	Sunday, 2/13/2011, 2:00-4:00 p.m.
50.	St. Louis	Normandy School Dist.- Lucas Crossing Elementary	7837 Natural Bridge Rd.	St. Louis	Elementary School	Sunday, 2/20/2011, 10:00 a.m.-2:30 p.m.
51.	St. Louis	Ritenour High School	9100 St. Charles Rock Rd.	St. Louis	High School	Sunday, 2/13/2011, 2:00-4:00 p.m.
52.	St. Louis	Riverview Gardens High School	1218 Shepley Dr.	St. Louis	High School	Sunday, 01/09/2011, 2:00-4:00 p.m.
53.	St. Louis	St. Louis Comm. College-Harrison Education Center	3140 Cass Ave.	St. Louis	Postsecondary Institution	Saturday, 02/12/2011, 2:00-4:00 p.m.
54.	St. Louis	St. Louis Community College Meramec	Business Administration Bldg., 11333 Big Bend Rd.	St. Louis	Postsecondary Institution	Sunday, 2/13/2011, 2:00-4:00 p.m.
55.	St. Louis	St. Louis Comm. College at Wildwood	2645 Generations Dr.	Wildwood	Postsecondary Institution	Wednesday, 3/2/2011, 6:30-8:00 p.m.
56.	St. Louis	University City High School	7401 Balson Ave.	University City	High School	Sunday, 2/13/2011, 2:00-4:00 p.m.
57.	Taney	College of the Ozarks	100 Opportunity Ave.	Point Lookout	Postsecondary Institution	Sunday, 2/27/2011, 2:00-4:00 p.m.
58.	Taney	William Woods University Graduate & Outreach Studies	Branson Site 3027 W. 76 Country Blvd.	Branson	Postsecondary Institution	Tuesday, 2/8/2011, 4:00-6:00 p.m.

AGENDA ITEM SUMMARY

AGENDA ITEM

Distance Education Policy
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

The Coordinating Board for Higher Education (CBHE) has statutory responsibility for approving new degree programs offered by public institutions of higher education for delivery in Missouri. This agenda item reports on policy issues that have arisen in the current out-of-state program approval policy, particularly in light of technological advances in distance education.

Background

In April 2000, the Coordinating Board adopted the “Principles of Good Practice for Distance Learning and Web-Based Courses” as part of its policy framework for the review of new academic programs. These principles are applicable to asynchronous programs including those delivered via the Internet, through satellite transmission, or via distribution of audiovisual and/or print material.

In 2003, the CBHE adopted clarifying comments about the evaluation of new academic program proposals. As part of these clarifications regarding distance learning, institutions are expected to align distance learning programs with the relevant CBHE Principles of Good Practice for Distance Learning and Web-Based Courses and that proposing institutions should work collaboratively to reduce the costs associated with establishing new delivery sites.

In 2008, the Code of State Regulations (CSR) incorporated the CBHE policy as the official standard for approving degree programs offered by all out-of-state public institutions operating in Missouri. The CSR requires that “*the standards for approving degree programs of out-of-state inductions will be substantially identical to the standards for Missouri public institutions for higher education, with the exception to the standards relating to program financing.*” The CSR also includes language requiring institutions that offer distance education courses in Missouri to provide evidence that distance education students have support that is consistent with students enrolled on the home campus. It also requires that the courses be aligned with the CBHE Principles of Good Practice for Distance-Learning/Web-Based Courses.

Current Policy Issues

MDHE staff has received notice of a proposed change in the federal regulations regarding distance education offered by out-of-state institutions. MDHE have had discussions over the proposed federal change and the current CBHE policy. Staff have raised several questions and concerns regarding the application of the proposed federal regulation and interpretation of the current CBHE policy. The application of this proposed federal regulation is of particular concern

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since it is difficult to track online programs. The proposed federal regulations change is as follows:

Sec. 600.9 State authorization

(c) If an institution is offering postsecondary education through distance or correspondence education to students in a State in which it is not physically located or in which it is otherwise subject to State jurisdiction as determined by the State, the institution must meet any State requirements for it to be legally offering postsecondary distance or correspondence education in that State. An institution must be able to document to the Secretary the State's approval upon request.

MDHE has received twelve distance learning program proposals from out-of-state public institutions. After completing a review, these proposals were found to meet the CBHE Principles of Good Practice for Distance-Learning/Web-Based Courses. They also provided evidence of sufficient support from the program. The current policy is ambiguous as to how MDHE should process these types of proposals and the necessity of CBHE approval.

The proposed change in federal policies underscores the need to clarify the CBHE policy on distance education. Several out-of-state institutions have asked the MDHE to clarify Missouri's requirements for providing distance education in the state.

One year ago the CBHE authorized the MDHE to establish and convene a working group charged with providing recommendations on closing policy gaps regarding distance education and identifying processes for the periodic review and revision of existing policy to ensure that it remains relevant and provides useful guidance. The MDHE formed the Distance Education Workgroup and began its work. At the request of the institutions, however, the MDHE agreed to limit the work of the workgroup to gathering data on online instruction in Missouri.

Conclusions

The lack of a specific policy regarding the review of distance education programs for public institutions is an important gap in Missouri's public policy framework that affects both Missouri public institutions and out-of-state public institutions that want to expand services to the state. The approach taken by the CBHE and MDHE on these current issues have the potential to have long term effects on distant education delivery within the state.

STATUTORY REFERENCE

Section 173.005.2(1), 173.005.2(8), 173.030(1), 173.030(2), RSMo. 6 CSR 10-10.010

RECOMMENDED ACTION

This is an information item only.

ATTACHMENTS

None

Coordinating Board for Higher Education
February 10, 2011

AGENDA ITEM SUMMARY

AGENDA ITEM

CAI/LAMP Update
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

The Coordinating Board for Higher Education (CBHE) at its June 2010 meeting directed the Commissioner of Higher Education to implement a merger of the Curriculum Alignment Initiative (CAI) and Learning Assessment in Missouri Postsecondary Education (LAMP) initiative into a single postsecondary advisory group. The purpose of the merger is to address both alignment of competencies and alignment of assessments across educational sectors and to continue emphasizing the importance of assessment at all Missouri higher education institutions. This board item provides an update on the progress of the merger of the CAI and LAMP initiatives.

The CAI was established to fulfill one of the mandates of the Higher Education Student Funding Act (HESFA): to identify entry- and exit- level competencies that will serve to outline standards for success in collegiate-level coursework. The CAI Steering Committee (CAS) has facilitated the development of entry-level competencies in six academic areas, 16 exit-level competencies for specific college-level general education courses and optimal entry-level competencies for two engineering courses, all of which the CBHE approved in 2009.

The LAMP Advisory Council was created in 2008 to consider statewide issues surrounding learning assessment in Missouri and to make policy recommendations to the Commissioner of Higher Education. The LAMP Advisory Council serves as a forum for dialogue, research and policy recommendations regarding comprehensive student learning assessment in higher education at key transition points, from high school to college, completion of general education courses and in the academic major. LAMP's focus has been driven by student learning indicators in the state's public agenda for higher education, *Imperatives for Change: Building a Higher Education System for the 21st Century* (IFC) and the course competency work developed through the CAI.

The work of both the CAI and LAMP evolved to a point where a new mechanism was needed to provide higher education with a strong voice in defining college-readiness and to implement the findings and strategies for the most effective alignment of curricula and the development of appropriate assessment tools. The formation of a permanent entity, similar to the CBHE Committee on Transfer and Articulation (COTA), was recommended to continue the necessary collaboration between all sectors and regimes for measuring college and career readiness.

Proposed Committee and Structure

After consultation with the CAS and Lamp Advisory Council members, the MDHE staff recommended that the Commissioner of Higher Education establish a permanent council to advise and make recommendations to the CBHE on matters related to the curriculum and assessment of postsecondary education in Missouri.

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MDHE staff proposed establishing the Committee on Curriculum and Articulation (CCA). The committee will be similar in form and structure to COTA. All sectors of higher education will be represented on the committee. Faculty representation will be assured on the committee. There also will be representation from the elementary and secondary education sector, both from the Department of Elementary and Secondary Education and from K-12 schools.

The CAS and the LAMP Advisory Council will be disbanded. The responsibilities and work of both CAS and LAMP will be assumed by the CCA. The members of the CAS and LAMP will form a transition team while the CCA is being established. The CAS/LAMP transition team will:

- Continue the work on reviewing and approving global and cross-cultural competencies.
- Implement a plan to disseminate the competencies already approved by the CBHE.
- Engage the Missouri Assessment Consortium (MAC) in identifying priorities for the CCA.

Because there will be a need to revisit the entry- and exit-level competencies in the future, the existing CAI discipline-specific workgroups will continue to function under the direction of the CCA.

Current Status

The CAS reviewed the initial proposal at its September meeting. The CAS offered suggestions for modifying the committee structure and membership so that it was appropriate to the work for which it will be responsible. MDHE staff incorporated these suggestions, as well as those received from the Council on Public Higher Education, into a revised draft. The proposal has been posted to the MDHE website for public comment and review. The MDHE intends to submit a recommendation for approval of the Committee on Curriculum and Assessment to the CBHE at its April meeting.

STATUTORY REFERENCE

Section 173.005, RSMo

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT(S)

Draft proposal for the Committee on Curriculum and Assessment

DRAFT PROPOSAL

CAI/LAMP Merger

The Coordinating Board for Higher Education (CBHE) at its June 2010 meeting directed the Commissioner of Higher Education to implement a merger of the Curriculum Alignment Initiative (CAI) and the Learning Assessment in Missouri Postsecondary Education (LAMP) initiatives into a single postsecondary advisory group. The purpose of the merger is to address both alignment of competencies and alignment of assessments across educational sectors and to continue emphasizing the importance of assessment at all Missouri higher education institutions.

Background

The Curriculum Alignment Initiative (CAI) was established to fulfill one of the mandates in Senate Bill 389 (SB389), and currently embodied in the Higher Education Student Funding Act (HESFA): to identify entry- and exit- level competencies that will serve to outline standards for success in collegiate-level coursework. Entry-level competencies establish a proposed threshold for student access to collegiate-level coursework across disciplines as a means to facilitate the transition from secondary to postsecondary education. Exit-level competencies were established to further facilitate transfer of general education courses between Missouri institutions of higher education. The CAI Steering Committee (CAS) has facilitated the development of, and the CBHE has approved, entry-level competencies in six academic areas, 16 exit-level competencies for specific college-level general education courses and optimal entry-level competencies for two engineering courses.

The LAMP Advisory Council was created in 2008 to consider statewide issues surrounding learning assessment in Missouri and to make policy recommendations to the Commissioner of Higher Education. The LAMP Advisory Council has served as a forum for dialogue, research, and policy recommendations regarding comprehensive student learning assessment in higher education at key transition points, from high school to college, completion of general education courses and in the academic major. LAMP's focus has been driven by student learning indicators in the state's public agenda for higher education, *Imperatives for Change: Building a Higher Education System for the 21st Century* (IFC) and the course competency work developed through the CAI.

The announcement in July 2009 of the federal “Race to the Top” grant program had a significant effect on both CAI and LAMP. In September 2009, Missouri and 47 other states committed to adopt the standards for mathematics and English language arts contained in the Common Core State Standards Initiative (CCSSI), which are similar to the CAI competencies. Additionally, Missouri is one of 32 states that are part of the SMARTER Balanced Assessment Consortium, which is applying for federal funds to develop formative and summative assessments in both mathematics and English language arts that are aligned with the national core standards.

The purpose of both the CAI and the Common Core State Standards is to ensure that when students graduate from high school, they are ready for college. The work of the CAI has been instrumental in narrowing the knowledge gap regarding what is expected upon graduation from high school and what is necessary to be successful upon entry into a college or university. The initial work of LAMP has provided important context for moving forward on a statewide assessment agenda for Missouri. The LAMP Council has reaffirmed its commitment to continue collaboration with the K-12 education sector and with the Department of Elementary and Secondary Education (DESE) to assess competence-based learning outcomes across the transition from secondary to postsecondary education. The Council also has committed to continue to work on aligning the assessment of CAI entry-level competencies with DESE end-of-course learning outcomes, and the further alignment of those assessments with the emerging Common Core State Standards.

The work of both the CAI and LAMP has evolved to a point where a new mechanism is needed to provide higher education with a strong voice in defining college-readiness and to implement the findings and strategies for the most effective alignment of curricula and the development of appropriate assessment tools. A permanent entity, similar to the CBHE’s Committee on Transfer and Articulation (COTA), is needed to continue the necessary collaboration between all sectors and regimes for measuring college and career readiness.

In this context, the Academic Affairs staff recommends that the Commissioner establish a permanent council to advise and make recommendations to the CBHE on matters related to the curriculum and assessment of postsecondary education in Missouri.

CAI/LAMP Merger in Context of CAO Consultation

In May, Academic Affairs staff consulted with a group of Chief Academic Officers regarding strategic priorities for the MDHE. Part of that discussion related specifically to CAI and LAMP.

The CAOs and MDHE agreed that it was best to focus short-term work for curriculum alignment only on the five areas that were explicitly mandated by SB389 until the Common Core Standards are finalized. All agreed that college readiness was an important area to be addressed. However, other alignment issues are more pressing. MDHE should continue to involve CAI participants in conversations with DESE about college-readiness.

LAMP representatives agreed to work with DESE in this national assessment effort. It is particularly important that LAMP work to shift the focus from credit hours/seat time to competencies in assessment of learning. While time and resources for this are limited, it is important that LAMP not miss the opportunity to identify at least constructive suggestions for the future of assessment in Missouri. It was agreed that the findings of LAMP up to this point should be turned over to the Missouri Assessment Consortium (MAC) to continue the work as long as CAOs from all sectors are represented on MAC. MAC already has identified basic principles for assessment. LAMP can aid in the provision of external validation of these principles. The MAC's "Guiding Principles of Assessment" provide additional discussion of several of the issues listed above. See <http://dhe.mo.gov/macprinciples.shtml>

Additionally, the work of the CCA should account for the following:

1. Recommendations of CCA should be consistent with the assessment efforts required to comply with accreditation criteria for institutions as established by the Higher Learning Commission.
2. Recommendations of CCA should be consistent with the assessment efforts required for accreditation of professional programs such as engineering (ABET), business (AACSB), medicine (LCME), law (ABA), etc. Existing assessment practices should be utilized to minimize the amount of additional effort required to meet the goals of assessment.
3. Recommendations of CCA should connect with and support the efforts required for compliance with the Voluntary System of Accountability.
4. Recommendations for assessment methods should be based on best practices recognized nation-wide.

5. Assessment should be tied to instruction and particular to each program. It should be recognized that effective assessment can be conducted using a variety of methods; thus, a one-size-fits-all approach is not desirable.

In the view of Academic Affairs staff, the proposed merger of the CAI and LAMP (as outlined below) into the Committee on Curriculum and Assessment (CCA) can proceed by using the agreed-upon priorities noted above as a starting point for its work.

Charge and Responsibilities of the Committee on Curriculum and Assessment (CCA)

The MDHE should establish a Committee on Curriculum and Assessment (CCA) with responsibility to oversee the implementation of the guidelines as set forth in this policy statement.

The CCA will be composed of twelve members, one of which shall serve as chairperson of the committee. Membership shall consist of three representatives from public two-year colleges (selected by the Missouri Community College Association), at least one of which must be a faculty member; three representatives from the public four-year colleges and universities (selected by the Council of Public Higher Education), one of which must be from the University of Missouri and at least one of which must be a faculty member; one representative from the proprietary sector (selected by the Commissioner of Higher Education); one representative from independent colleges and universities (selected by the Independent Colleges and Universities of Missouri); one representative from the Missouri Association of Faculty Senates (selected by the association); one representative from the Department of Elementary and Secondary Education (selected by the Department of Elementary and Secondary Education); one member from the K-12 sector at large (selected by the Commissioner of Higher Education and recommended by the Commissioner of Education); and one member from the Missouri School Boards' Association (selected by the association). In addition, the Commissioner of Higher Education, or a designated representative, will sit as an *ex-officio* non-voting member of the committee.

The chairperson must convene the committee at least once a year, and as often as is necessary to perform its functions. The chairperson is responsible for establishing subcommittees to develop the rules and procedures for meetings and to guide the work of the committee.

The CCA will advise the Commissioner of Higher Education and the Coordinating Board for Higher Education on matters relating to the curriculum and assessment of postsecondary

education in Missouri. The primary purpose of the CCA is to implement and oversee the mandates in SB389 related to curriculum alignment and assessment. The CCA is encouraged to seek the counsel of faculty and other institutional representatives in the performance of its functions, in particular the Missouri Assessment Consortium and the Department of Elementary and Secondary Education.

Next Steps

The CAS and the LAMP Advisory Council will be disbanded. The responsibilities and work of both CAS and LAMP will be assumed by the CCA. The members of the CAS and the LAMP co-chairs will form a transition team while the CCA is being established. The CAS/LAMP transition team will:

- Continue the work on reviewing and approving global and cross-cultural competencies.
- Implement a plan to disseminate the competencies already approved by the CBHE.
- Engage the Missouri Assessment Consortium (MAC) in identifying priorities for the CCA.

Because there will be a need to revisit the entry- and exit-level competencies in the future, the existing CAI discipline-specific workgroups will continue to function under the direction of the CCA.

AGENDA ITEM SUMMARY

AGENDA ITEM

Improving Teacher Quality Grant Update
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

Each year the Missouri Department of Higher Education (MDHE) receives approximately \$1.2 million in federal funds through Title II, Part A of the No Child Left Behind Act. These funds are for the administration of a competitive grant program for partnerships between high-need K-12 school districts and higher education institutions to provide professional development for teachers, administrators, paraprofessionals, and pre-service teachers in the core academic subjects of math and science. This board item provides an update on the search for an External Evaluator for Cycle-9 of the MDHE Improving Teacher Quality Grants (ITQG) program.

Background

The No Child Left Behind (NCLB) Act of 2001 was signed into law in January 2002. Title II Part A of the NCLB provides the MDHE with approximately \$1.2 million per year for its ITQG program. The ITQG program supports professional development activities in core academic subjects that focus on the following objectives:

1. Improving student achievement in targeted math and/or science content areas.
2. Increasing teachers' content knowledge.
3. Improving teachers' adoption of practices in inquiry-based instruction.
4. Improving teachers' knowledge and skills in the design and implementation of assessment tools and in use of data to monitor the effectiveness of their instruction.
5. Improving preparation of pre-service teachers at partner institutions of higher education.

In Missouri, to date, 71 projects have been awarded in eight contract periods of the ITQG program for a total of \$10,035,638. Approximately \$590,000 will be available to fund new projects. Sixteen proposals were received in response to a Request for Proposals (RFP) for Cycle 9 funding of higher education and K-12 partnerships to deliver professional development to K-12 teachers and administrators. A review panel composed of higher education and K-12 science, math, and education experts, DESE staff and MDHE staff has reviewed these proposals. MDHE staff is currently reviewing the panel's recommendations and expects to have contracts awarded for projects by the end of February. An update providing details about these new projects will be provided at the April meeting of the CBHE.

Process of Identifying the Common Evaluation Team

There is a federal requirement to evaluate the ITQG program. A major goal of the MDHE is to ensure highly focused, data-driven professional development that will be guided and designed

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around effective program evaluation. The evaluation reports for Cycles-1-7 are located at www.pdeval.missouri.edu. Evaluation of Cycle-8 projects is currently underway.

In November 2010, an RFP to select an external evaluator for the Cycle-9 projects was published by the Office of Administration (OA), Division of Purchasing and Materials Management, for bid invitation. The RFP specified the evaluation responsibilities and reporting that will be required from the successful bidder. The RFP also included an option to renew annually the evaluation contract for the next four cycles. The contract period for Cycle-9 will start in January 2011 and will end on November 30, 2012.

Four proposals were received in response to this RFP. Experts in professional development for K-12 teachers from DESE, MDHE, and Educational Testing Services reviewed the four proposals. Based upon this review, a contract for evaluation services was awarded to a team led by Dr. Martha Henry, President; and Keith Murray, CEO of M.A. Henry Consulting, LLC. This award includes an option to renew the evaluation contract for the next four cycles, contingent upon the evaluation team's performance and budget factors.

Conclusion

The MDHE is interested in fostering strong partnerships between Missouri's colleges and universities and K-12 school districts to assist and encourage improvement in the quality and effectiveness of elementary and secondary teaching and learning. The engagement of an external evaluator will provide useful information about gains in student performance as well as evidence of best teaching practices and related processes that affect student learning and the design of pre-service teacher education programs.

STATUTORY REFERENCE

Section 173.050(2), RSMo, Statutory requirements regarding the CBHE's authority to receive and dispense federal funds for educational programs

Public Law 107-110, Title II of the Elementary and Secondary Education Act: The No Child Left Behind Act of 2001

RECOMMENDED ACTION

This is an informational item only.

ATTACHMENT(S)

None

COORDINATING BOARD FOR HIGHER EDUCATION

Lowell C. Kruse, Chair, St. Joseph

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Jeanne Patterson, Kansas City

Betty Sims, Ladue

Thomas Strong, Springfield

Kathryn Swan, Cape Girardeau

Craig Van Matre, Columbia

Dalton Wright, Conway

TIME: 9:00 AM
Thursday
February 10, 2011

PLACE: Harry S. Truman State Office Building
301 West High Street
Rooms 490 and 492
Jefferson City, MO

AGENDA ITEM SUMMARY

AGENDA ITEM

Proprietary School Certification Actions and Reviews
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

All program actions that have occurred since the December 2, 2010, Coordinating Board meeting are reported in this item. In addition, the report includes information concerning anticipated actions on applications to establish new postsecondary education institutions, exemptions from the department's certification requirements and school closures.

STATUTORY REFERENCE

Sections 173.600 through 173.618, RSMo, Regulation of Proprietary Schools

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT(S)

Proprietary School Certification Program Actions and Reviews

**Coordinating Board for Higher Education
Proprietary School Certification Program Actions and Reviews**

Certificates of Approval Issued (Authorization for Instructional Delivery)

Bricmar Institute
St. Louis, Missouri

This individually owned institution proposes to offer nondegree programs in the fields of computer applications and allied health. The school's objective is "to offer quality training as well as the development of student work ethic, attitude, dress, and self-presentation." This school is not accredited.

Concordia University – Nebraska
Kansas City, Missouri

This not-for-profit institution, located in Seward, Nebraska, is establishing a site in Missouri to offer a nondegree English as a Second Language program as well as several Master's of Education degrees. The school describes itself as "a coeducational institution of higher learning committed to the Christian growth of its students." This school is accredited by the Higher Learning Commission (HLC).

Certificates of Approval Issued (Authorization Only to Recruit Students in Missouri)

University of Southern California
Los Angeles, California

This not-for-profit, private institution offers an online Master of Arts in Teaching program that includes on-the-ground observation and student teaching for students enrolled in Missouri. The program "is designed for individuals who wish to begin their teaching careers with both a teaching credential and an advanced degree." This school is accredited by the Western Association of Schools and Colleges (WASC).

Applications Pending Approval (Authorization for Instructional Delivery)

Graceland University
Cameron / Chillicothe, Missouri

This not-for-profit institution is based in Lamoni, Iowa, and operates Missouri locations at Independence and Trenton. The school proposes to offer the following degrees at sites in Cameron and Chillicothe: an associate of arts degree with concentrations in criminal justice, human services, organizational studies, educational foundations and liberal studies; bachelor of arts degrees in business administration, organizational leadership, criminal justice, human services, agricultural business and liberal studies; and a Master of Education in Curriculum and Instruction: Collaborative Learning and Teaching. This school is accredited by the Higher Learning Commission (HLC).

The Graduate School of the Stowers Institute for Medical Research
Kansas City, Missouri

This not-for-profit institution, operated by the Stowers Institute, proposes to offer master and doctoral degrees in biology. The mission of this school is to “train...students from around the world to do innovative and creative investigations in the biological sciences.” This school is not accredited.

Midwest University
Wentzville, Missouri

This not-for-profit institution proposes to offer certificates of completion in business administration and English as a Second Language; associate of science and bachelor’s degrees in business administration; and master’s degrees in business administration and teaching English to speakers of other languages. The institution will also offer baccalaureate, masters and doctoral degrees in religious-based studies. This school was formerly exempt from certification requirements as an accredited, religious institution. However, the institution surrendered its accreditation in late November, requiring it to seek and receive certification to operate in order to establish a legal basis for its continued operation in Missouri.

New Heights College
St. Louis, Missouri

This for-profit institution proposes to offer certificates of completion in medical office administration, certified medical assistant, health insurance specialist, medical records auditor, patient care technician and registered medical assistant. The mission of this institution is to provide “educational programs that prepare students for professional opportunities and career success in the health care industries.” This school is not accredited.

Applications Pending Approval (Authorization Only to Recruit Students)

None

Exemptions Granted

Lunae Institute of Metaphysical and Religious Studies
Kansas City, Missouri

This not-for-profit school is operated by the Jera Kenaz Lunae Coven located in Kansas City, Missouri and will offer nondegree and associate degree programs. The mission of the school is “to serve all those who wish to learn about Wicca and Paganism through the Lunae tradition and become clergy of the tradition.” The school was exempted as “a not for profit school owned, controlled and operated by a bona fide religious or denominational organization which offers no programs or degrees and grants no degrees or certificates other than those specifically designated as theological, bible, divinity or other religious designation.” This school is not accredited.

Mid-America Baptist Theological Seminary
St. Louis, Missouri

This not-for-profit school is based in Cordova, Tennessee and affiliated with the Southern Baptist Convention. Its mission “is to provide graduate theological training for effective service in church-related and missions vocations.” Although no full degree programs will be offered, the coursework, which was requested by several churches in the St. Louis area, will be related to associate and masters degree level religious programs. The school was exempted as “a not for profit religious school that is accredited by the American Association of Bible Colleges, the Association of Theological Schools in the United States and Canada, or a regional accrediting association, such as the North Central Association, which is recognized by the Council on Postsecondary Accreditation and the United States Department of Education.” This school is accredited by the Southern Association of Colleges and Schools (SACS).

School Closures

Travel Career Academy
Springfield, Missouri

On December 7, the MDHE received notice from this school that it has discontinued operation. This for-profit school, operated by Great Southern Travel, offered one nondegree program in travel training. The school did not provide a reason for the decision to end operations and the department continues to work with school officials to complete the closure in compliance with certification standards. This school was not accredited.

Stoddard County Career Learning Center
Dexter, Missouri

On December 21, the MDHE received notice that this school would cease operations effective December 31, 2010. This not-for-profit school was operated by the Stoddard County Development Foundation and offered courses in computer software applications, medical office and heavy-duty truck repair. The school indicated the equipment and courses will be assumed by another higher education provider in the area. The department continues to work with school officials to ensure the closure complies with certification standards. This school was not accredited.

AGENDA ITEM SUMMARY

AGENDA ITEM

Appointments to the State Student Financial Aid Committee
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

In June 2006, the Coordinating Board converted its temporary State Aid Program Task Force to the standing State Student Financial Aid Committee (SSFAC). In December 2007, a membership structure and appointment terms were established. The intent of this board item is to notify the board of recent appointments to the committee by the Commissioner of Higher Education.

All members of the committee are appointed by the Commissioner of Higher Education. Regular appointments are for two-year terms and appointments to fill vacant positions are for the remainder of the unexpired term. Appointments to the committee are based on recommendations from the related affinity group, when such a group exists, with other appointments based on input from other organizations and agencies as appropriate.

At the end of calendar year 2010, ten terms expired for existing members. The appointments to fill those terms, which will extend from January 1, 2011 through December 31, 2012, are as follows. An asterisk (*) indicates the reappointment of an existing member.

Council on Public Higher Education (COPHE)

James Brooks, Financial Aid Director*
University of Missouri – Columbia
Alfred Robinson, Director of Student Financial Aid
Lincoln University

Missouri Community College Association (MCCA)

Cindy Butler, District Director of Student Financial Aid*
Metropolitan Community College
Amy Hager, Director of Financial Aid*
Moberly Area Community College

Independent Colleges and Universities of Missouri (ICUM)

Laurie Wallace, Director of Financial Services*
Missouri Baptist University
Rose Windmiller, Director of State Relations and Local Government Affairs*
Washington University

Non-ICUM Member Institutions

Charles “Buddy” Mayfield, Director of Financial Aid*
Missouri Valley College

Coordinating Board for Higher Education
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Private Professional/Technical Institutions

Jason Crowe, Chief Financial Aid Officer*
Barnes-Jewish College of Nursing

Office of the Governor

Mike Nietzel
Policy Advisor for Education and Workforce Development

Missouri Higher Education Loan Authority (MOHELA)

Mary Stewart, Director of Operations
MOHELA

Attached is a listing of the committee membership effective January 1, 2011 including the appointments referenced above.

STATUTORY REFERENCE

Section 160.545, RSMo, A+ Scholarship Program
Section 161.415, RSMo, Minority Teaching Scholarship
Section 173.234, RSMo, War Veterans Survivor Grant Program
Section 173.235, RSMo, Vietnam Veteran's Survivor Grant Program
Section 173.240, RSMo, Minority and Underrepresented Environmental Literacy Program
Section 173.250, RSMo, Higher Education Academic Scholarship Program
Section 173.254, RSMo, Kids' Chance Scholarship Program
Section 173.260, RSMo, Public Service Officer or Employee's Child Survivor Grant Program
Section 173.262, RSMo, Marguerite Ross Barnett Memorial Scholarship Program
Section 173.1101, RSMo, Access Missouri Financial Assistance Program

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT

State Student Financial Aid Committee Membership Roster – January 1, 2011

**STATE STUDENT FINANCIAL AID COMMITTEE MEMBERS AND LENGTH OF
TERMS**

Effective January 1, 2011

Council on Public Higher Education (COPHE)

Regina Blackshear, Director

Harris-Stowe State University (term expires December 31, 2011)

James Brooks, Financial Aid Director

University of Missouri-Columbia (term expires December 31, 2012)

Alfred Robinson, Director of Student Financial Aid

Lincoln University (term expires December 31, 2012)

Karen Walker, Financial Aid Director

Southeast Missouri State University (term expires December 31, 2011)

Missouri Community College Association (MCCA)

Kathy Brockgreitens, Registrar & Director of Financial Assistance & Admissions

St. Charles Community College (term expires December 31, 2011)

Cindy Butler, District Director of Student Financial Aid

Metropolitan Community College (term expires December 31, 2012)

Khaneetah Cunningham, Manager, Student Financial Aid

St. Louis Community College-Florissant Valley (term expires December 31, 2011)

Amy Hager, Director of Financial Aid

Moberly Area Community College (term expires December 31, 2012)

Independent Colleges and Universities of Missouri (ICUM) Members

Brad Gamble, Director of Financial Assistance

Southwest Baptist University (term expires December 31, 2011)

Rebecca Ruff, Financial Aid Officer

Lindenwood University (term expires December 31, 2011)

Laurie Wallace, Director of Financial Services

Missouri Baptist University (term expires December 31, 2012)

Cari Wickliffe, Director of Student Financial Services

Saint Louis University (term expires December 31, 2011)

Rose Windmiller, Director State Relations and Local Government Affairs

Washington University (term expires December 31, 2012)

Non-ICUM Members

Charles "Buddy" Mayfield, Director of Financial Aid

Missouri Valley College (term expires December 31, 2012)

Missouri Association of Private Career Colleges and Schools (MAPCCS)

Brian Stewart, President

Bryan College (term expires December 31, 2011)

Linn State Technical College

Becky Whithaus, Financial Aid Director (term expires December 31, 2011)

Professional/Technical Schools

Jerry Cox, Financial Aid Administrator

Pike/Lincoln Technical Center (term expires December 31, 2011)

Private Professional/Technical Institutions

Jason Crowe, Chief Financial Aid Officer

Barnes-Jewish College of Nursing (term expires December 31, 2012)

Office of the Governor

Mike Nietzel, Policy Advisor for Education and Workforce Development (term expires

December 31, 2012)

Missouri Senate Staff

Trevor Foley, Budget Analyst, Senate Appropriations (term expires December 31, 2011)

Missouri House of Representatives Staff

Mike Price, Budget Analyst, House Appropriations (term expires December 31, 2011)

Missouri Higher Education Loan Authority (MOHELA)

Mary Stewart, Director of Operations, MOHELA (term expires December 31, 2012)

Missouri Department of Higher Education (MDHE)

Leroy Wade, Assistant Commissioner, Financial Assistance, Outreach, and Proprietary Certification (term expires December 31, 2011)

MDHE Support Staff

Kelli Reed, Student Assistance Associate

Amy Haller, Program Specialist

AGENDA ITEM SUMMARY

AGENDA ITEM

Annual Report of the Proprietary School Certification Program
Coordinating Board for Higher Education
February 10, 2011

DESCRIPTION

The Missouri Department of Higher Education's Proprietary School Certification Program (Program) provides oversight of certain types of Missouri-based and out-of-state private, postsecondary education providers. The oversight program is committed to the mission of the Coordinating Board and the department to "support a diverse system of affordable, accessible, high-quality educational institutions." The intent of this board item is to provide an overview of the Proprietary School Certification Program as well as a summary of current activities and challenges.

Background

In order to operate in Missouri, a postsecondary school must be certified to operate as a proprietary school or exempted from the certification requirements. For purposes of certification, operation includes the delivery of instruction within the state, the recruitment of students within the state and the awarding of degrees and/or certificates.

The Proprietary School Certification Program was signed into law in 1983 and became operational in 1985. The call for this legislation was largely spearheaded by the Missouri Association of Private Career Colleges and Schools (MAPCCS). Program staff strives to maintain a collaborative working relationship with schools in this sector through organizations such as MAPCCS and through the work of the CBHE's Proprietary School Advisory Committee. A roster of the current advisory committee members is attached.

Certification to Operate

Certification to operate is based on verification and assurances of the satisfaction of standards in each of the following areas: governance and control, instructional programs, personnel (including faculty qualifications), financial stability and viability, financial information for the consumer and student services information (catalog, enrollment agreement, transcript). It should be noted that profit-making status is not a primary factor in determining if a school is subject to certification requirements. After initial certification, schools must recertify annually and must receive prior approval for substantive changes at the school, which may include implementation of new programs of instruction, substantial revision to existing programs, addition of new or relocation of existing instructional locations, revision of the school name and changes in school ownership.

Coordinating Board for Higher Education
February 10, 2011

Exemption

Exemption typically means that a school is not subject to the jurisdiction of the certification program requirements. Schools must apply for and receive exemption under exemption categories established by statute which include religious institutions, charitable organizations or schools licensed or approved by another Missouri state agency.

Program Performance*

- 163 schools certified to operate
- 30 schools certified to recruit Missouri students
- 2,201 programs offered (FY 2010)
- 90,409 students enrolled
- 20,181 completions
- \$412,893,909 in financial aid awarded to 41,356 students

**Data is for calendar year 2009 unless otherwise noted*

Consumer Protection

One of the primary purposes of the Proprietary School Certification Program is consumer protection. This is accomplished through the establishment of standards for school operations and monitoring of those operations to ensure students are treated in a fair and equitable manner and in accordance with each school's published objectives and policies.

The Program monitors all schools certified to operate for ongoing compliance with standards through annual renewal of the certificate of approval, site visits conducted by the MDHE and, if the school is accredited, by joint visits with teams from recognized accrediting agencies. Program personnel conducted nine department-initiated site visits and participated in nine accrediting agency related site visits during FY 2010.

Program personnel also review and take action on formal student complaints that relate to an issue of compliance with standards. For the 2010 calendar year, the program reviewed and responded to 10 formal complaints. Additionally, program staff members respond to numerous requests for information and assistance from students considering enrolling in postsecondary education. Finally, the department monitors school closings and the disposition of closed school student records.

Potential Legislation for 2011

At the September 9, 2010 CBHE meeting, the Board directed the MDHE to pursue legislation related to the Proprietary School Certification Program for the 2011 session.

- *Proprietary school certification standards.* The statutes that govern proprietary school certification contain limited authorization for the Board to address the issue of substandard instructional programs. Of concern is that the department does not have

specific authority to approve/establish standards for new or revised programs of instruction. Such a change to the statute should enhance consumer protection and increase the rigor of the certification process.

- *Proprietary school certification program late fees.* In some instances, particularly in recertification applications, proprietary schools' failure to submit materials by established deadlines results in delays in reviews that impact all schools in the renewal process. Currently, options are limited for encouraging schools to submit materials in a timely manner.

In addition, based on discussions with the Coordinating Board and interest from the Office of Administration, staff has developed a proposal to revise the current fee structure of the program. This fee structure change would establish the program as financially self supporting without the need for the appropriation of general revenue funds for its operation.

Conclusion

Proprietary schools play a valuable role in the Missouri system of postsecondary education by offering diverse programs and training that can lead to productive careers. A postsecondary education is an investment in the future, and Missouri students should have confidence that the schools in which they enroll provide education and training that is consistent with the published objectives of the instructional programs and the school.

STATUTORY REFERENCE

Sections 173.600 through 173.618, RSMo, Regulation of Proprietary Schools

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT

Proprietary School Advisory Committee Membership Roster

PROPRIETARY SCHOOL ADVISORY COMMITTEE

Membership Roster January 1, 2011

Ms. Pamela Bell
President
Vatterott Education Centers, Inc.
8580 Evans Avenue
Berkeley, MO 63134 (314) 264-1000
(Term expires 12/31/2012)

Ms. Marilyn Knight
Campus President
Anthem College
9001 State Line Road
Kansas City, MO 64114 (816) 926-4701
(Term expires 12/31/2011)

Ms. Jeannine Lake
Campus Director
University of Phoenix
901 East 104th Street, Suite 200
Kansas City, MO 64131 (816) 943-9400
(Term expires 12/31/2012)

Ms. Cynthia Musterman
President
Stevens Institute of Business and Arts
1521 Washington Avenue
St. Louis, MO 63103 (314) 421-0949
(Term expires 12/31/2011)

Mr. Gary Myers
President
Everest College
1010 West Sunshine
Springfield, MO 65807 (417) 864-7220
(Term expires 12/31/2013)

Mr. Shane Smeed
President
DeVry University
11224 Holmes Road
Kansas City, MO 64131 (816) 941-0430
(Term expires 12/31/2011)

Ms. Carrie Stamper
Administrator
Missouri Taxidermy Institute
4043 East Highway 54
Linn Creek, MO 65052 (573) 346-6871
(Term expires 12/31/2013)

STATUTORILY REQUIRED FUNCTIONS OF THE CBHE/MDHE

(as of 01/13/2011)

Fiscal

- Establish guidelines for appropriation requests by public 4-year institutions (§ 173.005.2(3))
- Approve a community college funding model developed in cooperation with the community colleges (§ 163.191.1)
- Submit an aggregated community college budget request (§ 163.191.1)
- Request appropriations based on number of students receiving Pell grants (§ 173.053)¹
- Oversee implementation of the Higher Education Student Funding Act (“Tuition Stabilization”), including the adjudication of waiver requests submitted by institutions proposing to raise tuition at a rate that exceeds the statutory guideline (§ 173.1003.5)
- Recommend to governing boards of state-supported institutions, including public community colleges, formulas to be employed in specifying plans for general operations, development and expansion and requests for appropriations from the general assembly (§ 173.030(3))
- Promulgate rules to include selected off-campus instruction in public colleges and university appropriation recommendations where prior need has been established in areas designated by the CBHE (§ 173.030(4))
- Request appropriations to match USAID funds for purposes of facilitating international student exchanges (§ 173.730)

Planning

- Conduct studies of population and enrollment trends affecting institutions of higher education in the state (§ 173.020(1))
- Identify higher education needs in the state in terms of requirements and potential of young people and in terms of labor force requirements (§ 173.020(2))
- Develop arrangements for more effective and more economical specialization among institutions in types of education programs offered and students served and for more effective coordination and mutual support among institutions in the utilization of facilities, faculty and other resources (§ 173.020(3))
- Design a coordinated plan for higher education for the state and its subregions (§ 173.020(4))
- Develop in cooperation with DESE a comprehensive assessment of postsecondary vocational technical education in the state (§ 178.637.2)²
- Collect information and develop comparable data for all institutions of higher education in the state and use it to delineate areas of competence of each of these institutions and for any other purposes the CBHE deems appropriate (§ 173.005.2(8))
- Establish state and institution-specific performance measures by July 1, 2008 (§ 173.1006.1)
- Conduct institutional mission reviews every 5 years (§ 173.030(7))
- Review and approve applications from institutions for statewide missions (§ 173.030(8))
- Issue annual report to Governor and General Assembly (§ 173.040)
- Report to Joint Committee on Education (§ 173.1006.2)

¹ Requirement established in 1988 and required determining in that year the number of students then receiving maximum Pell grants and using that figure in subsequent year appropriation requests. Apparently, this has never been done.

² This was a one-time requirement to be completed by August 1996 in connection with the establishment of Linn State Technical College. There is no statutory requirement to keep the assessment updated.

Academic Programs

- Review public and independent academic programs and approve public programs (includes out-of-state coming to Missouri) (§§ 173.005.2(1) & (11))
- Recommend to governing boards the development, consolidation or elimination of programs, degree offerings, physical facilities or policy changes deemed in the best interests of the institutions or the state (§ 173.030(2))
- Approve out-of-district courses offered by community colleges (§ 163.191.4)
- Establish competencies for entry-level courses associated with an institution's general education core curriculum (§ 173.005.2(7))
- Determine extent to which courses of instruction in the Constitution of the U.S. and of MO and in American history should be required beyond high school and in colleges and universities (§ 170.011.1)
- Establish guidelines that facilitate transfer of students between institutions (§ 173.005.2(7))
- Administer the Studies in Energy Conservation Fund in collaboration with Department of Natural Resources and, subject to appropriations, establish full professorships of energy efficiency and conservation (§ 640.219.1)
- Promulgate rules to ensure faculty credentials and student evaluations are posted on institutional websites (§ 173.1004)
- Cooperate with the Department of Corrections to develop a plan of instruction for the education of offenders (§ 217.355)

Institutional Relationships

- Coordinate reciprocal agreements between or among institutions at the request of one or more of the parties (§ 173.030(5))
- Encourage cooperative agreements between public 4-year institutions that do not offer graduate degrees and those that do offer them for purposes of offering graduate degree programs on the campuses of the public 4-year institutions that do not otherwise offer graduate degrees (§173.005.2(2))
- Approve new state supported senior colleges or residence centers (§ 173.005.2(4))
- Establish admission guidelines consistent with institutional missions (§ 173.005.2(5))
- Establish guidelines to help institutions for institutional decisions relating to residence status of students (§ 173.005.2(6))
- Conduct binding dispute resolutions with regard to disputes among public institutions that involve jurisdictional boundaries or the use or expenditure of any state resources (§ 173.125)
- Impose fines on institutions that willfully disregard state policy (§ 173.005.2(10))
- Receive biennial reports from all public institutions on the number and language background of all teaching assistants, including a copy of the institution's current policy for selection of graduate teaching assistants (§ 170.012.4)
- Promulgate model conflict of interest policy that is to govern all public institutions of higher education that do not have their own after January 1, 1992 (§ 173.735)
- Enforce provisions of the Missouri Returning Heroes Education Act, which limits the amount of tuition public institutions can charge combat veterans (§ 173.900.4)
- Promulgate rules for the refund of all tuition and incidental fees or the awarding of a grade of "incomplete" for students called into active military service, voluntarily or involuntarily, prior to the completion of the semester (§ 41.948.5)

- Provide an annual report to the state board of education (DESE) on the performance of graduates of public high schools in the state during the student's initial year in the public colleges and universities of the state (§ 173.750.1)
- Promulgate instructions and recommendations for implementing eye safety in college and university laboratories (§ 173.009)
- Exercise oversight of Linn State Technical College (§ 178.638)
- Establish standards for the organization of community colleges (§ 178.770)
- Approve establishment of community college subdistricts and redistricting (§ 178.820)
- Supervise the two-year community colleges (§ 178.780) to include:
 - Establishing their role in the state
 - Setting up the form of surveys to be used for local jurisdictions to use in determining need and potential for a community college
 - Administering the state financial support program
 - Formulating and putting into effect uniform policies as to budgeting, record keeping, and student accounting
 - Establishing uniform minimum entrance requirements and uniform curricular offerings
 - Making a continuing study of community college education in the state
 - Being responsible for their accreditation, annually or as often as deemed advisable, and in accordance with established rules

Financial Aid³

- Administer the Access Missouri Financial Assistance Program (§ 173.1103.1)
- Administer Higher Education Academic Scholarship Program ("Bright Flight") (§ 173.250.3)
- Administer the A+ Scholarship program (Executive Order 10-16, January 29, 2010)
- Administer the Nurse Training Incentive Fund (§ 173.030(6))
- Administer the Kids' Chance Scholarship Program for children of workers who were seriously injured or killed as result of a workmen's compensation-related event (need based) (§ 173.256.1)
- Administer the Public Safety Officer or Employee Grant Program for certain categories of employees permanently disabled or their spouses or children or survivors in the event of the employee's death (§ 173.260.2 & .4)
- Administer the Marguerite Ross Barnett Competitiveness Scholarship Program for part-time students who work (need based) (§ 173.262.3)
- Administer the Missouri Teaching Fellows Program for educational loan repayments, to include maintaining a program coordinator position to identify, recruit, and select potential applicants for the program (§ 168.700)
- Administer the Improving Teacher Quality Grant Program (§§ 168.585(1), 173.050(2), Pub. Law 107-110, Title II of the Elementary and Secondary Education Act: The No Child Left Behind Act of 2001)
- Administer the Missouri Prospective Teacher Loan Fund (§§ 168.580.4, .585 & .590)
- Administer the Minority Teaching Scholarship Program (§ 161.415)
- Administer the Minority and Underrepresented Environmental Literacy Program (§ 173.240)
- *Administer the Missouri Educational Employees' Memorial Scholarship Program for children of educational employees who died while employed by a MO school district (need*

³ Entries in italics historically have not had funds appropriated to them by the General Assembly and so require no ongoing activity by the department.

based; funded by voluntary donations from paychecks of employees of public school districts)
(§ 173.267.4)

- *Administer the Higher Education Artistic Scholarship Program (§ 173.724.3)*
- *Administer the Higher Education Graduate Study Scholarship Program, for areas of study designated by the CBHE as it determines reflect manpower needs for the state (§ 173.727.3)*
- *Administer the Advantage Missouri Trust Fund, which provides loans and a loan forgiveness program for students in approved educational programs who become employed in occupational areas of high demand in the state; responsibilities include annually designating occupational areas of high demand and the degree programs or certifications that lead to employment in those areas (§§ 173.775.2 & 173.781)*
- *Make provisions for institutions to award tuition and fee waiver to certain students who have been in foster care or other residential care under the department of social services (§ 173.270.1)*
- *Request information from public or private institutions to determine compliance with the requirement that no student receiving state need-based financial assistance receive financial assistance that exceeds the student's cost of attendance (§ 173.093)*
- *Administer the Undergraduate Scholarship Program (for math and selected sciences and teacher education in math, science and foreign languages) (§ 173.198.1)*
- *Administer the Graduate Fellowship Program (for math, selected sciences and foreign languages) (§ 173.199.1)*
- *Administer the Veteran's Survivor Grant (§ 173.234.1)*
- *Administer the Vietnam Veteran's Survivor Grant (§ 173.236.1)*
- *Disseminate procedures for receiving annual certifications from all postsecondary institutions that they have not knowingly awarded financial aid to a student who is unlawfully present in the U.S. (§ 173.1110.3)*

State Guaranty Agency under the Federal Family Education Loan Program⁴

- *Administer Missouri Student Loan Program (§§ 173.100 to .120 & .130 & .150 to .187; also Title IV, Part B of the Higher Education Act of 1965, as amended (20 U.S.C. §§ 1071 to 1087-2), and its implementing regulations in 34 C.F.R. §§ 433A, 485D & 682).*

Responsibilities include:

- Establishing standards for determining eligible institutions, eligible lenders and eligible borrowers
- Processing applications
- Loan disbursement
- Enrollment and repayment status management
- Default awareness activities
- Collecting on defaulted borrowers
- School and lender training
- Financial literacy
- Providing information to students and families on college planning, career preparation, and paying for college
- Administering claims
- Provide marketing and customer assistance
- Compliance

⁴ As a result of provisions in the recently enacted Healthcare and Education Affordability Reconciliation Act, no new FFELP loans will be issued after June 30, 2010. However, the Guaranty Agency's statutory and regulatory obligations will continue as to loans still outstanding and guaranteed before that date.

- Provide information on types of financial assistance available to pursue a postsecondary education (§ 167.278)
- Act as a lender of last resort for students or schools that cannot otherwise secure loans (§ 173.110.3)
- Enter into agreements with and receive grants from U.S. government in connection with federal programs of assistance (§173.141)

Proprietary Schools

- License and oversee all for-profit MO certificate or degree granting schools (§ 173.604.1)
- License and oversee some not-for-profit MO certificate or degree granting schools (§§ 173.604.1 & 173.616.1)
- License and oversee out-of-state higher education institutions offering instruction in MO (public out-of-state are exempt but go through program approval similar to in-state publics) (§§ 173.602 & 173.005.2(11)(b))
- License and oversee certain types of student recruitment by non-MO institutions (§ 173.602)
- Require annual recertification (§ 173.606.1)

Assignments in Statute to Serve on other State Boards

- MOHELA (both the commissioner and a CBHE member) (§ 173.360)
- Missouri Higher Education Savings Program (MOST) (§ 166.415.1)
- Missouri Workforce Investment Board (§ 620.511.3)
- Holocaust Commission (§ 161.700.3(1))
- Commission on Autism Spectrum Disorders (§ 633.200.3(6))
- Interagency Advisory Committee on Energy Cost Reduction & Savings (§ 8.843)
- Minority Environmental Literacy Advisory Committee (§ 173.240.7)
- Missouri Area Health Education Centers Council (§ 191.980)

Coordinating Board for Higher Education Members by Congressional District

Missouri's Congressional Districts*

District	Description or boundary	Population
1	Parts of St. Louis County and St. Louis City	621,690
2	Counties of Lincoln, St. Charles (part of), St. Louis County (part of)	621,690
3	Counties of Jefferson, Ste. Genevieve and parts of St. Louis County and St. Louis City	621,690
4	Counties of Barton, Bates, Benton, Camden (part of), Cass (part of), Cedar, Cole, Dade, Dallas, Henry, Hickory, Jackson (part of), Johnson, Laclede, Lafayette, Moniteau, Morgan, Pettis, Polk (part of), Pulaski, Ray, Saline, St. Clair, Vernon and Webster	621,690
5	Cass (part of), Jackson County (part of) and Kansas City (part of)	621,691
6	Counties of Andrew, Atchison, Buchanan, Caldwell, Carroll, Chariton, Clay, Clinton, Cooper, Daviess, DeKalb, Gentry, Grundy, Harrison, Holt, Howard, Jackson (part of), Linn, Livingston, Mercer, Nodaway, Platte, Putnam, Schuyler, Sullivan, Worth and Kansas City (part of)	621,690
7	Counties of Barry, Christian, Greene, Jasper, Lawrence, McDonald, Newton, Polk (part of), Stone and Taney (part of)	621,690
8	Counties of Bollinger, Butler, Cape Girardeau, Carter, Dent, Douglas, Dunklin, Howell, Iron, Madison, Mississippi, New Madrid, Oregon, Ozark, Pemiscot, Perry, Phelps, Reynolds, Ripley, St. Francois, Scott, Shannon, Stoddard, Taney (part of), Texas, Washington, Wayne and Wright	621,690
9	Counties of Adair, Audrain, Boone, Callaway, Camden (part of), Clark, Crawford, Franklin, Gasconade, Knox, Lewis, Macon, Maries, Marion, Miller, Monroe, Montgomery, Osage, Pike, Ralls, Randolph, St. Charles (part of), Scotland, Shelby and Warren	621,690
* Source for the chart <i>2009-2010 Official Manual State of Missouri ("Blue Book")</i>		

Coordinating Board for Higher Education Members by Congressional District

