

COTA Meeting Minutes October 2008

Committee on Transfer and Articulation Missouri Department of Higher Education October 22, 2008

Participants: Evelyn Jorgenson (Chair), Jeanie Crain, Arlen Dykstra, Mike Grelle, Steve Kurtz, Alton Lacey, Julia Leeman, Pam McIntyre, Aaron Podolefsky, and Kandis Smith

COTA-AC Representative: Rita Gulstad

MDHE Staff: Tim Gallimore, Angela Hake, Hillary Fuhrman, Angelette Prichett, and B.J. White

Dr. Evelyn Jorgenson called the meeting to order at 2:05 p.m.

Consent Item

I. Approval of Minutes

A motion was made by Dr. Jeanie Crain to and seconded by Ms. Pam McIntyre to approve the minutes of the September 24, 2008 meeting. The motion passed unanimously.

Old Business

II. 2009 Transfer Conference

Dr. Rita Gulstad stated that eight proposals had been sent it of which six were chosen. The proposals fit into tracks 2 and 3. No proposals fit into track 1. Dr. Gulstad stated that "accepted" and "declined" letters would be sent out shortly.

Dr. Crain asked why two of the proposals were not selected. Dr. Gulstad stated they were off topic and said she is willing to pass them around to anyone interested in reviewing them. Dr. Gulstad asked that Mr. B.J. White coordinate sending the letters

Dr. Tim Gallimore asked if private schools were represented. Dr. Gulstad informed the group that Westminster's proposal was chosen. Dr. Jorgenson stated that we have a good representation of public and private schools. Dr. Jorgenson also stated that she would have liked to have seen more proposals submitted and thinks as the conference grows the proposal number will grow as well.

Dr. Jorgenson asked if the logistics for the conference were coming together. Dr. Gulstad informed her that everything is coming together nicely. Mr. White stated that an announcement to register will go out in November.

III. Dual Credit Survey Report

Dr. Jorgenson stated that comments on the Dual Credit Report had been received from the two-year CAOs. Dr. Jorgenson is curious to hear COTA's thoughts on the comments. Dr. Crain was surprised at the little amount of feedback and asked if there was any attempt made to ask the 4-year CAOs for their feedback. Dr. Kandis Smith stated that the 4-year CAOs were having a meeting the following week and that reviewing the report was an agenda item. COTA agreed to wait for the four-year CAOs' comments before moving forward with the report.

Dr. Mike Grelle revisited the discussion relating to qualified teachers that do not have 18 credit hours of subject content. Dr. Dykstra also stated that if a school wanted COTA to approve an exception the request should be in writing. Dr. Jorgenson stated that COTA will look at the policy and decide what changes are necessary. Dr. Gulstad suggested that COTA review the NACEP standards which state that teachers should meet the standards set by the

academic department. Dr. Crain state that the Higher Learning Commission's faculty standards should also be reviewed.

Dr. Crain stated that if the 18 credit hour requirement were to be changed or removed some other standard would be needed to replace it. Ms. Hillary Fuhrman voiced the concern that students may not have quality instructors if the policy is changed. Dr. Jorgenson agreed with Ms. Fuhrman. Dr. Jorgenson stated that the best thing to do was to wait for the feedback from the 4-year institutions and review their comments. Dr. Crain asked if the dual credit report recommendations would be included in the December board book. Mr. White stated that it is a possibility depending on the feedback received and COTA's next actions.

New Business

None

Other/Adjournment

The meeting adjourned at 2:45 p.m.

Next Meeting

The next COTA meeting is scheduled for November 19th, 2008 at 11:30 a.m. at the Missouri Department of Higher Education.