

Missouri Department of Higher Education
COTA AC Meeting Minutes
September 23, 2010
Conference Call

Members Present: Debbie Schatz, Yvette Sweeney, Victor Price, Melissa Hattman, Terry Smith, Cathy Plunkett, Kathleen Burns, LaShonda Boone, Rusty Monhollon, Bridget Johnston (DHE liaison)

Members Absent: Artie Fowler, Jerry Patton Christa Weisbrook (UM System liaison)

1. Approval of August 26 meeting minutes – we did not approve the minutes from this meeting; waiting to see if Yvette or Debbie had more in-depth notes.

2. COTA Meeting Report-Robert Blankenberger, IAI

There was no meeting, just the presentation by Robert Blankenberger

DISCUSSION

- IL dedicated a lot of resources to the transfer process; especially the General Education classes.
- MO already has some of the structure in place – perhaps we can borrow parts of their model.
- Start with the Gen Eds blocks
- We will be watching what COTA decides to do with the information.
- What happens when a student transfers out with an Associate's degree; we need to focus on completing the AAS degree at another institution.
- Community colleges accepted transfer credits for completion.
- There are a number of 3 + 2 programs – if you finish 3 years then go to another campus for engineering when you are done you will get the original degree bestowed to them.
- If a student finishes 30 hours of transferable credit, they can finish the II gen ed block at the receiving institution without losing any previous gen ed. credit to a course by course evaluation.

3. Conference Planning

- a. Facilities Details and Contract

Friday, February 11, 2011

Holiday Inn Executive Center

Contract Details

Other

- b. Revised Timeline

September 1 Save the Date Announcement

September 15 Call for Proposals (attached)

September 29 Call for Proposals Reminder 1

October 15 Call for Proposals Reminder 2 – *This is an addition*

October 15 Registration Website Ready to Go

October 28 Proposal Deadline

October 29	Proposal Distribution to Review Committee
November 2	Proposal Review and Selection
November 3	Proposal Sessions to COTA for approval
November 9	COTA Approval
November 10	Registration Opens/Email Announcement
November 16	Confirmations to Presenters
December 1	Registration Reminder
January 3	Registration Reminder
February 1	Registration Deadline Reminder
February 4	Final Confirmation Email

- c. Session Ideas/Call for Proposals
 - Bridgett indicated that if we invite an official from the governor's office we need to specify what we want them to do.
 - Ideas were to have the governor discuss his thoughts on Transfer and Articulation.
 - We could have him open, close or have him speak at lunch.
 - If he could be there for awards, then he could present.
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 - d. Registration

Pam McIntyre doesn't think the extra \$5 per attendee is a problem. She will ask Rusty to run the idea by COTA. If they are OK, we will go with the online registration/payment process.

 - We will move forward with the online registration.
4. Award/Recognition Committee
 - Can we get this done and approved by COTA in time for this to happen for February 11?
 - The outline is already in place from Deb's memo dated 9/21/10
 - What are the Criteria for Nomination? Deb said that she would outline or identify the criteria for each category.
 - As long as there is enough representation on the committee, we should be able to make a choice for each award.
 - Should we include someone from the Governor's office to help choose the award? We decided that it would probably be difficult to make that happen.
 5. Gen Ed Block Process Committee
 - We need to be prepared to share this information for the conference and should be on next month's agenda.
 6. Next Meeting-October 28th from 2-4 is 866-630-9352
 7. Other Business – none at this time.
 8. Adjourned the meeting at 3:50 p.m.