

MO Department of Higher Education
COTA AC Minutes 04/08/2010
(For March)

Attendees: Artie Fowler, Victor Price, Debbie Schatz, Yvette Sweeney, Melissa Hattman, Terry Smith, Rusty Monhollon

Members Absent: Vernon Harlan, James Kralicek, Christa Weisbrook, Rita Gulstad, Lashanda Boone

Transfer Conference Report

Conference evaluations were discussed at great length with top priorities being:

- More roundtables, more work sessions, more open sessions, have a session on international student transfer (we are not clear on the issue on this one), and a longer conference (which will probably not be feasible due to budgets).
- A few would not like as much data in the opening, fewer plenary groups and smaller group session (but more of them).
- It was decided to discuss all at the meeting in July.

Discussion

- Yvette will send out a draft copy of by-laws COTA-AC has been working under for placement on the website.
- Yvette will contact James Kralicek and Vernon Harlan to let them know they are being replaced on the Board due to lack of participation. The Board will appoint an individual to fill each position.
- Melissa reported that MACTE will meet in April (teacher education).
- Budgetary concerns were discussed in relation to the cost of conference calls. Rusty will probe into this more and give feedback to all members. COTA-AC member offered suggestions on how the committee may be able to shorten conference call and/or utilize other media resources to communicate.
- Artie will put together a list of COTA-AC members and former members, including their terms of service, from past minutes.

Election for 2010-2011

There are two at-large positions open for 2010-2011 as the terms of Artie and Yvette will end. Yvette will contact Vernon Harlan and James Kralicek, who have not been active in their positions this year, notifying them that replacements will be appointed by the executive committee.

Rusty will solicit nominations from all mailing groups. The schedule will be as follows:

March 15-May 1-call for nominations

May 1 – May 15—voting

May 20- written notification to those elected

May 30-deadline for acceptance

June 15 – statewide notification of new members elected

July – first meeting of new fiscal year (face to face)

Review of 2009-2010

- The TAO (transfer and articulation officers) has been updated on the MDHE website (Yvette asked Rusty to contact Leroy Wade for updates).
- COTA-AC has provided COTA with information regarding the 42 hour stamp (automated or manual process and how students are informed so they know how to request this information).
- A shell document was placed on the MDHE website for proprietary credit transfer.
- Reviewed Students Rights and Responsibilities brochure and put on MDHE website
- By-laws placed on COTA-AC website
- Created an archive of positions that have been held and/or appointed from the creation of COTA-AC
- 2009-2010 conference- 190 attendees- largest yet
- COTA AC represented at MACRAO Fall 2009 and has been asked to come each year to provide committee updates to attendees

Future Meetings

COTA will meet April 28, 2010

COTA-AC will meet April 29, 2010

COTA will meet May 26, 2010

Yvette will send meeting notes electronically after COTA May 26, 2010 meeting to COTA-AC.

COTA-AC will meet face to face in Jefferson City at MDHE from 10:00-2:00 on July 8, 2010.

The meeting adjourned at 2:30 pm.

Respectively submitted by Artie Fowler.