

# **TRANSCRIPT PRE-EVALUATIONS: HELPING STUDENTS SHOP AROUND**

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Office of Transfer Services**



## ~~Will my credit transfer?~~

**Will my classes be useful towards my degree at your school?**

**Will I have to repeat courses?**

**Are my general education requirements done?**

**How long will it take for me to graduate?**

**How much will it cost to complete my degree?**

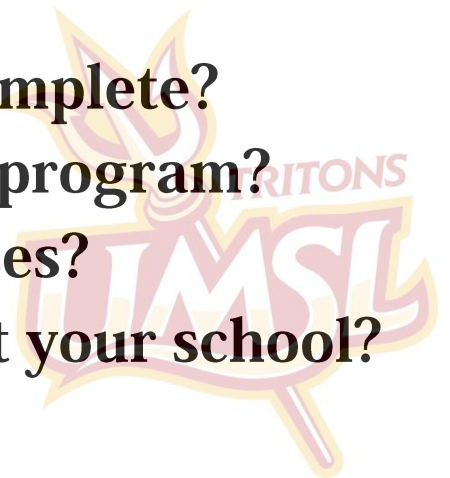
**Do I have to take more math?**

**What requirements do I still need to complete?**

**Am I admissible to your school and your program?**

**What is the schedule of your courses?**

**Can I graduate in the same amount of time at your school?**



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The screenshot shows a web browser window with the URL <http://www.umsl.edu/transferservices/transcript-evaluations.html>. The browser's address bar and menu bar are visible. The website's navigation bar includes links for Current Students, Faculty & Staff, Alumni, Directories, Maps, and A-Z Index. The UMSL logo and 'Transfer Services' text are prominently displayed. A search bar with 'Apply', 'Tour', and 'Give' buttons is also present. The main content area features a breadcrumb trail 'Home » Transcript Evaluations' and a large heading 'Transcript Evaluations'. On the left, a vertical menu lists various service options. The central text explains the pre-evaluation process and provides contact information. On the right, a 'Related Links' section offers additional resources.

Current Students Faculty & Staff Alumni Directories Maps A-Z Index

**UMSL** Transfer Services Apply Tour Give

Home » Transcript Evaluations

## Transcript Evaluations

- Transfer Process
- After Admission
- Transfer Guides
- Transcript Evaluations
- Dual Admissions Program
- Transfer Tools
- Reverse Transfer
- Frequently Asked Questions

If you are not quite sure if UMSL is the right school for you and would like to know how your credit would transfer before you apply, then you can submit unofficial transcripts to the Office of Transfer Services for pre-evaluation. One of our transfer specialists will review your coursework and then get in touch with you to discuss how your credit will transfer, how it will apply towards your prospective major, and how much time you would have left to graduate.

Unofficial Transcripts can be submitted by fax (314-516-5310, Attn: Transfer Services) or by email ([transferservices@umsl.edu](mailto:transferservices@umsl.edu)). With either method, please designate in the subject line or on the cover page that the correspondence is in regards to a [Pre-Evaluation](#). Be sure to send unofficial transcripts from each individual school through which you have earned credit. Also, please include the following information with your correspondence:

- The Names of the College or Universities of each Transcript
- The Major or Other Programs you wish to pursue at UMSL
- Your Contact Information (email, phone number, and mailing address)
- Your Birth Date
- Any other Questions you may have

Related Links

- Apply Online
- Check your Application Status
- Campus Tours
- Course Catalog
- Costs of Attendance
- Tau Sigma
- Academic Calendar

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## TIME FRAME

**Immediate Reply**

**Five to Seven Business Days**

**Updates if Necessary**

## RESULTS

**Email that Includes:**

- **Clear & Specific Language**
- **Time Estimate**
- **Cost Estimate**
- **Degree Options**
- **Answers to Other Questions**
- **Degree Sheet PDF**



# TRANSCRIPT PRE-EVALUATIONS: HELPING STUDENTS SHOP AROUND

## UMSL Bachelor of Science in Business Administration with an Emphasis in Management Credit Transfer Evaluation Guide

!! This document, and the information here within, is considered unofficial and is subject to change upon the student's admission. !!

### UMSL Requirements

### Equivalent Transfer Courses

**General Education Program** - Requirements listed here are those not already satisfied by the courses required by the major.

- |  |                   |
|--|-------------------|
| <input checked="" type="checkbox"/> ENGL 1100 First-Year Writing (3) - C- or Higher Required | KCKCC's ENGL 0102 |
| <input checked="" type="checkbox"/> Communication Proficiency Course                         | UCM's COMM 1000   |
| Humanities & Fine Arts - 9 Hours Required from 2 Different Areas of Study                    |                   |
| <input checked="" type="checkbox"/> Humanities Course  | UCM's THEA 2400   |
| <input checked="" type="checkbox"/> Humanities Course  | MCC's PHIL 100    |
| <input type="checkbox"/> Humanities Course   |                   |
| <input type="checkbox"/> Natural Science Course  |                   |

### Requirements for Bachelors Degree Completion

- |  |                |
|--|----------------|
| <input checked="" type="checkbox"/> American History and Government Course | MCC's HIST 120 |
| <input checked="" type="checkbox"/> Social Science Course                  | UCM's PSY 1100 |
| <input type="checkbox"/> Cultural Diversity Elective                       |                |

**Requirements for the Lower-Division Business Core** - All Courses must be Completed with a C- or Higher.

- |   |                 |
|---|-----------------|
| <input checked="" type="checkbox"/> ECON 1001 Principles of Microeconomics (3)  | MCC's ECON 211  |
| <input checked="" type="checkbox"/> ECON 1002 Principles of Macroeconomics (3)  | MCC's ECON 210  |
| <input checked="" type="checkbox"/> MATH 1030 College Algebra (3)   | MCC's MATH 120R |
| <input type="checkbox"/> MATH 1100 Basic Calculus (3)   |                 |
| <input type="checkbox"/> MATH 1105 Basic Probability and Statistics (3)   |                 |
| <input type="checkbox"/> ACCTNG 2400 Fundamentals of Financial Accounting (3)   |                 |
| <input type="checkbox"/> ACCTNG 2410 Managerial Accounting (3)  |                 |
| <input type="checkbox"/> BUS AD 2900 Legal Environment of Business (3)  |                 |
| <input type="checkbox"/> INFSYS 1800 Computers & Information Systems (3) or Placement by Proficiency Examination into INFSYS 2800 |                 |
| <input type="checkbox"/> INFSYS 2800 Information System Concepts & Applications (3)   |                 |

!!! To be eligible to register for any \*Business Area courses at the 3000 Level or above, a student must maintain "good standing" with a GPA or 2.3 of higher over these Lower-Division Core courses.

**Requirements for the Upper-Division Business Core** - All Courses must be Completed with a C- or Higher.

- |   |                               |
|---|-------------------------------|
| <input type="checkbox"/> ENGL 3120 Business Writing (3) | - Must be completed at UMSL - |
|---|-------------------------------|

# TRANSCRIPT PRE-EVALUATIONS: HELPING STUDENTS SHOP AROUND

## Why help students shop around?

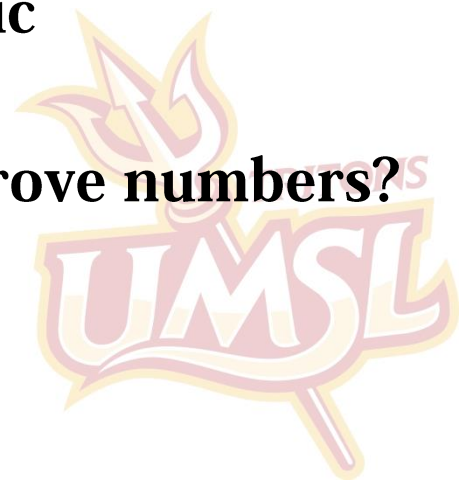
### DRAWBACKS

Time Consuming  
Information is Out their Already  
Lacking a Personal Touch  
  
They Might Not Transfer

### BENEFITS

Good Customer Service  
Honesty & Transparency  
Students Don't Know  
Advocacy Opportunity  
Improves Your Knowledge  
Reduces Traffic

Does this improve numbers?



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## RESULTS

≈350 Evaluations over 3 Months

↳ I did ≈2/3, 220 Evaluations

↳ ≈76% Positive Response

↳ ≈24% ≈89% Followed Up with Questions or Conversations

≈24% No/Negative Responses



## How To

**Can you afford the time and effort?**

**Upfront Work**

**Know Your Degree Programs**

**In-Place Evaluation System**

**Departmental Contacts**

**Boilerplates**

**Put it on the Website**





## QUESTIONS?

**Thank You,**

**Douglas Hettich, Transfer Specialist**

**University of Missouri-St. Louis**

**Office of Transfer Services**

**(314) 516-5161**

**[askdoug@umsl.edu](mailto:askdoug@umsl.edu)**

