



Tab 24

## A+ Dual Credit/Dual Enrollment Scholarship Administrative Rule

Coordinating Board for Higher Education  
December 8, 2021

### BACKGROUND

During the 2019 session, the General Assembly passed and Governor Parson signed legislation establishing a dual credit/dual enrollment scholarship program linked to the existing A+ program. The related statutory excerpts are included as Attachment A. Although the program was enacted in 2019, the program was not funded until FY 2022.

The statute requires the department establish a procedure for the reimbursement of the cost of tuition and fees for any dual-credit or dual enrollment course offered to a student in high school who meets the requirements for A+ eligibility immediately before taking the course. The dual credit coursework must be offered by an institution of higher education or vocational or technical school. Private vocational or technical schools must meet certain criteria in order to be eligible. Reimbursements for dual credit or dual enrollment coursework must be made on the basis of financial need.

By department policy established previously, dual credit coursework is a college level course taught by a high school instructor to high school students who are simultaneously earning both high school and college credit for the course. Dual enrollment coursework is a college level course taught by postsecondary faculty to high school students who are earning college credit, and may be earning high school credit, for the course.

### CURRENT STATUS

After gathering input from multiple stakeholders, DHEWD staff developed a proposed administrative rule to guide the implementation of the program. Since the authorizing provisions are contained in the A+ statute and directly reference the postsecondary program's student eligibility requirements, the draft was based on an understanding that the dual credit/dual enrollment program should closely mirror the existing postsecondary A+ scholarship. At the CBHE July meeting, the board directed staff to file the proposed administrative rule as soon as possible.

The proposed rule was filed in late August and was published in the Missouri Register on October 1, 2021. Part of the purpose of the publication of the proposal rule is to provide an opportunity for public comment. That comment period extended for 30 days, from the publication date through October 30. During that period of time, the department received comments from 23 individual commenters. All of the actual comments are available on the DHEWD website at <https://dhewd.mo.gov/ppc/grants/ADCDE-PublicComments.htm>.

The next step in the rulemaking process is to submit an Order of Rulemaking. This process allows for revisions to the original proposal based on the public comments received. In preparation for that process, DHEWD staff solicited input from the State Student Financial Aid Committee and the A+ Dual Credit/Dual Enrollment Work Group concerning changes to the draft rule recommended through the comment process. Below is a summary of each comment received during the public comment period, organized by subject, and the staff recommendation for change.

Category	Subject	Public Comment	Response
Eligibility	Attend A+ high school for two years	Because not all Missouri high schools are A+ designated, this requirement should be eliminated. Or limit the scholarship to seniors only as they will have	No change. This requirement is statutory and cannot be changed as part of an administrative rule. Removal of several of the non-statutory A+

Category	Subject	Public Comment	Response
		completed most of the A+ requirements.	criteria make limiting eligibility to seniors unnecessary.
	High school 2.5 GPA requirement	Raise the GPA requirement to 3.0 to reflect these are high caliber students	No change. Suggested increase to 3.0 would be inconsistent with other state aid programs.
	Citizenship verification	The documentation requirements for this criterion creates a barrier for students and the verification itself would violate federal prohibitions against discrimination on the basis of citizenship.	No change. This requirement is statutory. Verification cannot occur at the high school level but remains a requirement for postsecondary institutions.
	95 percent attendance requirement	This requirement is too stringent and would exclude many worthy students the program is intended to serve. One commenter proposed a reduction to 90 percent while another proposed a 75 percent standard. Verification of this requirement will be difficult given the timing of attendance appeals.	Remove this requirement due to its likelihood to cause confusion with the postsecondary A+ program, particularly if the requirement were to be reduced. This change will expand student eligibility for the dual credit/dual enrollment program.
	Algebra I EOC requirement	Several comments were received on this item. Weaknesses in math but strength in other areas, COVID exemptions and ACT test availability were cited as barriers to students. Some recommended eliminating the requirement entirely while others recommended expanding the requirement to include any EOC.	Remove this requirement due to its likelihood to cause confusion with the postsecondary A+ program. This change will expand student eligibility for the dual credit/dual enrollment program.
	Good citizenship/avoidance of drugs and alcohol	Commenters recommended either removing this requirement due to its lack of a clear definition or restricting it to criminal convictions.	No change. High school partners expressed support for retaining this requirement as a local control issue. Additionally, it is routine for school districts to have an appeal process to allow a review of decisions on these subjects.
High School Responsibilities	Student notification and administrative burden	Several commenters expressed concern	Revise the reporting requirement to limit the

Category	Subject	Public Comment	Response
		about the expectation that high school personnel would notify students of their eligibility status for the scholarship and the administrative burden associated with tracking and reporting student eligibility.	high school responsibility to reporting for applicants only. Eliminate notice relating to need cutoff in the proposed process.
Application and Evaluation	Priority deadline	Two commenters expressed concern about establishing a priority deadline for applications given the timing of student enrollment each semester.	Retain requirement for a deadline but provide specific additional dates and clarify the periodic award process between the priority and final deadlines.
	Need component	Some commenters felt the need requirement was misplaced since low income students at some schools already have their tuition costs covered. Others felt this was inappropriate since the postsecondary program does not have a need component and is designed to help middle income families. One had concerns about the timing of the availability of the information necessary to establish the need cutoff, while another suggested limiting the number of credit hours as an alternative when there is a funding shortfall.	No change. This requirement is statutory and cannot be changed as part of the administrative rule.
	AGI verification	Commenters felt requesting this information would be a barrier as some families will refuse to share this information and suggested using the FAFSA or students' Free and Reduced Lunch status to determine need instead of AGI. Others were concerned about the security vulnerability of sharing this information.	No change. The statute requires awards based on need. The FAFSA is not available for all high school students and free and reduced lunch does not provide sufficient information to establish a need cutoff. Security concerns will be addressed during development of the online application.

<b>Category</b>	<b>Subject</b>	<b>Public Comment</b>	<b>Response</b>
Awards	Timing	Commenters expressed concern that the timing of the awards would come too late to help students with financial need since they would need to enroll in the dual credit or dual enrollment course before they know if they will receive the scholarship. Some commenters felt the risk of award denial after it was too late to withdraw with a refund was too great and could lead to unwanted and unaffordable debt.	No change. While the commenters concerns are valid, the program is statutorily defined as a reimbursement program and since it covers actual tuition and fees, it is not possible to accelerate the process or provide early notification of awards.
	Summer awards	One commenter felt that summer dual credit and dual enrollment coursework should be included as eligible for the scholarship to increase educational opportunity and scheduling flexibility.	No change. School partners confirmed a very limited amount of summer dual credit and highlighted issues with high school verification of student eligibility for dual enrollment during summer periods.
A+ Interaction		Several commenters were concerned that this program would cause confusion about the applicability of this scholarship to the 48 month and 105% eligibility limitations of the postsecondary A+ program. Others were concerned students who may not ultimately be eligible for the A+ Scholarship would improperly benefit from this scholarship. And others were concerned the reference to A+ in both program names would lead to additional confusion.	Agree. Several of the postsecondary A+ requirements are being removed and the program name will not reference A+.
Other Issues	Dual enrollment	One commenter indicated their school does not track dual enrollment students and consequently would not have the information needed to report to the DHEWD.	No change. DHEWD will make extra effort to help ensure dual enrollment students are aware of the program and high schools are aware of their dual enrollment students.
	Complexity	Numerous commenters raised concern about	This concern should be addressed by the

Category	Subject	Public Comment	Response
		the administrative burden this program would place on high school personnel, particularly at schools that work with multiple dual credit/dual enrollment providers, and recommended the process be simplified.	deletion of several eligibility requirements and some adjustment of the reporting requirements for high schools.
	Program support	Two commenters expressed support for the program as an incentive for students to participate in postsecondary education while still in high school, benefitting students by providing challenging coursework and shortening the time to completion.	No change.
	Other	One commenter indicated the requirements outlined in the proposed administrative rule go beyond the legislation and would negatively impact marginalized communities.	No change. The A+ authorizing statute grants the department the authority to establish “other requirements for the reimbursement authorized by this subsection as determined by rule and regulation of the department.”

The attached revised administrative rule draft incorporates changes as indicated in the table above.

## NEXT STEPS

If approved, the department will file an order of rulemaking, which will include information about all comments received and any revisions to the original proposed rule. The rule becomes effective 30 days after it is published in the Code of State Regulations.

## RECOMMENDATION

Staff recommend that the Coordinating Board direct the Commissioner of Higher Education to take all actions necessary to ensure an order of rulemaking containing the referenced rule changes is filed with the Secretary of State as soon as possible.

## ATTACHMENTS

- A. Statutory Provisions
- B. Proposed Administrative Rule Revisions (Marked Up)
- C. Proposed Administrative Rule Revisions (Clean)

**Tab 24 Attachment A**

**A+ Dual Credit/Dual Enrollment Scholarship Administrative Rule**

**A+ Dual Credit/Dual Enrollment Scholarship  
Excerpts from Section 160.545, RSMo**

8. The department of higher education and workforce development shall, by rule, establish a procedure for the reimbursement of the cost of tuition, books and fees to any public community college or vocational or technical school or within the limits established in subsection 11 of this section for any two-year private vocational or technical school for any student:

(1) Who has attended a high school in the state for at least two years that meets the requirements of subsection 2 of this section and who has graduated from such a school; except that, students who are active duty military dependents, and students who are dependents of retired military who relocate to Missouri within one year of the date of the parent's retirement from active duty who meet all other requirements of this subsection and are attending a school that meets the requirements of subsection 2 of this section shall be exempt from the two-year attendance requirement of this subdivision; and

(2) Who has made a good faith effort to first secure all available federal sources of funding that could be applied to the reimbursement described in this subsection; and

(3) Who has earned a minimal grade average while in high school or through the semester immediately before taking the course for which reimbursement is sought as determined by rule of the department of higher education and workforce development, and other requirements for the reimbursement authorized by this subsection as determined by rule and regulation of the department; and

(4) Who is a citizen or permanent resident of the United States.

9. The department of higher education and workforce development shall, by rule, establish a procedure for the reimbursement of the cost of tuition, and fees for any dual-credit or dual-enrollment course offered to a student in high school in association with an institution of higher education or vocational or technical school, subject to the requirements of subsection 11 of this section, for any student who meets the requirements established in subsection 8 of this section immediately before taking the course for which reimbursement is sought.

11. For a two-year private vocational or technical school to obtain reimbursements under subsection 8 or 9 of this section, the following requirements shall be satisfied:

(1) Such two-year private vocational or technical school shall be a member of the North Central Association and be accredited by the Higher Learning Commission as of July 1, 2008, and maintain such accreditation;

(2) Such two-year private vocational or technical school shall be designated as a 501(c)(3) nonprofit organization under the Internal Revenue Code of 1986, as amended;

(3) No two-year private vocational or technical school shall receive tuition reimbursements in excess of the tuition rate charged by a public community college for course work offered by the private vocational or technical school within the service area of such college; and

(4) The reimbursements provided to any two-year private vocational or technical school shall not violate the provisions of [Article IX, Section 8](#), or [Article I, Section 7](#), of the Missouri Constitution or the first amendment of the United States Constitution.

12. The department of higher education and workforce development shall distribute reimbursements in the following manner:

(1) To community college or vocational or technical school students;

(2) After all students from subdivision (1) of this subsection have been reimbursed, to any dual-credit or dual-enrollment student on the basis of financial need.

**Tab 24 Attachment B**

**A+ Dual Credit/Dual Enrollment Scholarship Administrative Rule**

**Title 6 – DEPARTMENT OF HIGHER EDUCATION AND WORKFORCE  
DEVELOPMENT**

**Division 10 – Commissioner of Higher Education and Workforce Development  
Chapter 2 – Student Financial Assistance Program**

**PROPOSED RULEMAKING**

**6 CSR 10-2.195 ~~A+~~Dual Credit/Dual Enrollment Scholarship Program**

*PURPOSE: This rule sets forth the policies of the Coordinating Board for Higher Education regarding institutional and student eligibility for student financial assistance under the ~~A+~~Dual Credit/Dual Enrollment Scholarship program.*

(1) Definitions.

(A) A+ designated high school shall mean a high school that the Department of Elementary and Secondary Education has determined meets the requirements established in section 160.545, RSMo, and has been approved by the Board of Education for participation in the A+ Program.

(B) ~~A+~~Dual Credit/Dual Enrollment Scholarship shall mean the tuition reimbursement program set forth in subsection 9. of section 160.545, RSMo.

(C) Approved institution shall mean any institution located in the state of Missouri that meets the requirements set forth in subdivisions 173.1102.1(2), (3), or (4), RSMo, that has been approved under 6 CSR 10-2.140, and that has been approved to participate in the federal student financial assistance programs created in Title IV of the Higher Education Act of 1965, as amended.

(D) Award year shall be from July 1 of any year through June 30 of the following year.

(E) CBHE shall mean the Coordinating Board for Higher Education created by section 173.005.2, RSMo.

(F) Department shall mean the Department of Higher Education and Workforce Development created by section 173.005.1, RSMo.

(G) Dual Credit coursework shall mean college level courses taught by high school instructors to high school students who are simultaneously earning both high school and college credit for these courses.



(H) Dual Enrollment coursework shall mean college level courses taught by postsecondary faculty to high school students who are earning college credit, and may be earning high school credit, for these courses.

(I) Eligible coursework shall mean dual credit or dual enrollment coursework provided by an approved institution.

(J) Eligible student shall mean a student at an A+ designated high school who has applied for the Dual Credit/Dual Enrollment Scholarship program and who has been verified by the A+ designated high school in accordance with subsection (2)(A) of this rule.

(K) Recipient shall mean an eligible student who has been verified by an approved institution in accordance with subsection (3)(A) of this rule and has been paid an award.

(L) Repeat coursework shall be any coursework for which the recipient has been assigned a grade under the institution's standard grading policy, excluding coursework for which the recipient was placed in an incomplete or withdrawn status, in a previous term.

(M) Student shall mean a student attending an A+ designated high school who is applying for, or has applied for, a Dual Credit/Dual Enrollment Scholarship award.

(N) Tuition and fees shall mean any charges to eligible students classified as tuition and any institutional fees charged to all dual credit or dual enrollment students, excluding course-specific fees.

(O) Tuition reimbursement shall mean an amount of money paid by the state of Missouri to an eligible student enrolled in dual credit or dual enrollment coursework under the A+ Dual Credit/Dual Enrollment Scholarship program for costs related to tuition and general fees, subject to state appropriations, after all other sources of non-loan funding have been applied.

## (2) Responsibilities of A+ Designated High Schools.

(A) ~~Verify which students~~ For students who have completed a dual credit/dual enrollment scholarship application, verify they are enrolled in dual credit or dual enrollment coursework and have met the eligibility requirements listed in section (4) of this rule except for paragraph 2 of subsection (4)(A).

(B) Submit the information required to verify student eligibility to the department ~~by the deadline established for each semester.~~ Student eligibility for an award will not be evaluated until this information is provided to the department.

## (3) Responsibilities of Approved Institutions.

(A) Before requesting reimbursement for an eligible student, verify the following:  
1. The eligible student is enrolled in eligible coursework;

2. The amount of the reimbursement request, including the number of hours in which the eligible student is enrolled and the credit hour rate for those hours; and

3. The eligible student is a U.S. citizen or permanent resident.

(B) Comply with the institutional responsibilities required in section 6 CSR 10-2.140(5), with the exception of paragraph 6 CSR 10-2.140(5)(A)5.

(C) Verify all other sources of non-loan funding are applied correctly to tuition and general fees, as specified in subsection (6)(C) of this rule.

(4) Eligibility Policy.

(A) To qualify for tuition reimbursement, a student must meet the following criteria:

1. Attend an A+ designated high school or high schools for at least two (2) years prior to the semester in which tuition reimbursement is being sought.

Enrollment during the two (2) years in which the student was in attendance at one (1) or more A+ designated high schools must total a minimum of seventy-five percent (75%) of the instructional days required by the high school at which the student is enrolled while taking the dual credit or dual enrollment coursework. Interruptions in enrollment cumulatively totaling no more than twenty-five percent (25%) of instructional days in the two (2) years in which the student was in attendance at one (1) or more A+ designated high schools may occur consecutively or intermittently;

2. Be a U.S. citizen or permanent resident;

~~3. Enter into a written agreement as required by paragraph 6 CSR 10-190(3)(A)4 with the A+ designated high school prior to the semester in which tuition reimbursement is being sought;~~

4.3. Meet the high school's requirements for taking dual credit or dual enrollment coursework, except that students must have a minimum overall unweighted high school grade point average of at least two and one-half (2.5) on a four-point (4.0) scale, or the equivalent on another scale, through the semester immediately preceding the semester in which tuition reimbursement is being sought;

~~5. Have at least a ninety five percent (95%) attendance record overall through the semester immediately preceding the semester in which tuition reimbursement is being sought;~~

~~6. Meet one (1) of the following indicators of college preparedness prior to the semester in which tuition reimbursement is being sought, unless the A+~~

~~school district has met all of the Department of Elementary and Secondary Education's (DESE) requirements for waiver of the Algebra I end-of-course exam for the student:~~

~~A. Have achieved a score of proficient or advanced on the official Algebra I end-of-course exam, or a higher level DESE-approved end-of-course exam in the field of mathematics; or~~

~~B. Meet other criteria established by the CBHE. The CBHE will develop these criteria in consultation with approved institutions and A+ designated high schools and may revise these criteria annually;~~

~~7.4.~~ Have maintained a record of good citizenship and avoidance of the unlawful use of drugs and/or alcohol through the semester immediately preceding the semester in which reimbursement is being sought as determined by the A+ high school the eligible student is attending. Student participation in the Constitution Project of Missouri may be included in a student's record of good citizenship in accordance with the A+ designated high school's policy; and

~~8.5.~~ Be enrolled in eligible coursework.

#### (5) Application and Evaluation.

(A) The department shall prescribe the time and method for filing applications for tuition reimbursement under the ~~A+~~ Dual Credit/Dual Enrollment Scholarship program. ~~It shall make announcement of its action in these respects.~~

(B) Students must submit a completed application by ~~any established~~ the following deadlines to be considered for tuition reimbursement.

1. The priority deadline for the fall semester (August through December) shall be October 1 and for the spring semester (January through May) shall be February 1 of the current academic year.

2. The final deadline shall be December 1 for the fall semester and April 1 for the spring semester

3. Students filing after the priority deadline has passed and on or before the final deadline shall be considered for payment if funds are available.

(C) The department will evaluate each application and assign the eligible student's payment rank in accordance with subsection (6)(E) of this rule.

#### (6) Award Policy.

(A) Tuition reimbursement shall occur each semester within one (1) award year.

(B) Tuition reimbursement will be as specified for the following categories of eligible coursework:

1. Completed coursework for which a grade is assigned under the institution's standard grading policy, including coursework assigned a grade of Incomplete, will be reimbursed.
2. Dropped or withdrawn coursework will be reimbursed, based on the approved institution's tuition refund policy.
3. Repeat high school dual credit or dual enrollment coursework will not be reimbursed.

(C) The amount of the tuition reimbursement must be calculated based on the remaining costs of actual tuition and fees after all other non-loan aid has been applied.

(D) Tuition reimbursement is subject to legislative appropriation.

(E) If insufficient funds are available to pay all eligible students, the department will rank eligible students first from lowest to highest Adjusted Gross Income as provided in the eligible student's application and then from earliest application received date, and will make reimbursement according to rank order until all available funds for the semester are expended:

(F) Tuition reimbursement will be made for dual credit or dual enrollment coursework taken in the fall and spring semesters, but no tuition reimbursement will be made for such coursework taken in summer school.

(G) No tuition reimbursement will be made retroactive to a previous award year. Tuition reimbursement will be made retroactive to a previous semester only upon the sole discretion of the department.

(H) Tuition reimbursement will be made only after institutional certification of the eligible student's eligibility and the amount of the tuition reimbursement.

(I) The recipient's award will be sent to the approved institution to be delivered to the student's account.

(J) An eligible student's failure to provide required information by the established deadlines may result in loss of the ~~A+~~ Dual Credit/Dual Enrollment Scholarship for the period covered by the deadline.

(K) The CBHE has the discretion to withhold payments of any tuition reimbursements after initiating an inquiry into the eligibility or continued eligibility of an eligible student or recipient.

(L) A recipient may receive tuition reimbursement from more than one approved institution in a semester or award year.

(7) Information Sharing Policy. All information on an individual's ~~A+~~ Dual Credit/Dual Enrollment Scholarship application may be shared with the financial aid office of the approved institution providing the individual's dual credit or dual enrollment coursework, or the A+ designated high school the student is attending, to permit verification of data submitted. Information may be shared with federal financial aid offices, if necessary, to verify data furnished by state or federal governments as provided for in the Privacy Act of 1974, 5 U.S.C. sections 552, 552a.

*Authority: section 160.545, RSMo Supp. 2019\* and Executive Order 10-16, dated January 29, 2010. Original rule filed August 27, 2021.*

*\*Original authority: 160.545, RSMo 1993, amended 2002, 2008, 2009, 2010, 2014, 2015, 2016, 2018.*

**Tab 24 Attachment C**

**A+ Dual Credit/Dual Enrollment Scholarship Administrative Rule**

**Title 6 – DEPARTMENT OF HIGHER EDUCATION AND WORKFORCE  
DEVELOPMENT  
Division 10 – Commissioner of Higher Education and Workforce Development  
Chapter 2 – Student Financial Assistance Program**

**PROPOSED RULEMAKING**

**6 CSR 10-2.195 Dual Credit/Dual Enrollment Scholarship Program**

*PURPOSE: This rule sets forth the policies of the Coordinating Board for Higher Education regarding institutional and student eligibility for student financial assistance under the Dual Credit/Dual Enrollment Scholarship program.*

(1) Definitions.

(A) A+ designated high school shall mean a high school that the Department of Elementary and Secondary Education has determined meets the requirements established in section 160.545, RSMo, and has been approved by the Board of Education for participation in the A+ Program.

(B) Dual Credit/Dual Enrollment Scholarship shall mean the tuition reimbursement program set forth in subsection 9. of section 160.545, RSMo.

(C) Approved institution shall mean any institution located in the state of Missouri that meets the requirements set forth in subdivisions 173.1102.1(2), (3), or (4), RSMo, that has been approved under 6 CSR 10-2.140, and that has been approved to participate in the federal student financial assistance programs created in Title IV of the Higher Education Act of 1965, as amended.

(D) Award year shall be from July 1 of any year through June 30 of the following year.

(E) CBHE shall mean the Coordinating Board for Higher Education created by section 173.005.2, RSMo.

(F) Department shall mean the Department of Higher Education and Workforce Development created by section 173.005.1, RSMo.

(G) Dual Credit coursework shall mean college level courses taught by high school instructors to high school students who are simultaneously earning both high school and college credit for these courses.

(H) Dual Enrollment coursework shall mean college level courses taught by postsecondary faculty to high school students who are earning college credit, and may be earning high school credit, for these courses.

(I) Eligible coursework shall mean dual credit or dual enrollment coursework provided by an approved institution.

(J) Eligible student shall mean a student at an A+ designated high school who has applied for the Dual Credit/Dual Enrollment Scholarship program and who has been verified by the A+ designated high school in accordance with subsection (2)(A) of this rule.

(K) Recipient shall mean an eligible student who has been verified by an approved institution in accordance with subsection (3)(A) of this rule and has been paid an award.

(L) Repeat coursework shall be any coursework for which the recipient has been assigned a grade under the institution's standard grading policy, excluding coursework for which the recipient was placed in an incomplete or withdrawn status, in a previous term.

(M) Student shall mean a student attending an A+ designated high school who is applying for, or has applied for, a Dual Credit/Dual Enrollment Scholarship award.

(N) Tuition and fees shall mean any charges to eligible students classified as tuition and any institutional fees charged to all dual credit or dual enrollment students, excluding course-specific fees.

(O) Tuition reimbursement shall mean an amount of money paid by the state of Missouri to an eligible student enrolled in dual credit or dual enrollment coursework under the Dual Credit/Dual Enrollment Scholarship program for costs related to tuition and general fees, subject to state appropriations, after all other sources of non-loan funding have been applied.

## (2) Responsibilities of A+ Designated High Schools.

(A) For students who have completed a dual credit/dual enrollment scholarship application, verify they are enrolled in dual credit or dual enrollment coursework and have met the eligibility requirements listed in section (4) of this rule except for paragraph 2 of subsection (4)(A).

(B) Submit the information required to verify student eligibility to the department. Student eligibility for an award will not be evaluated until this information is provided to the department.

## (3) Responsibilities of Approved Institutions.

(A) Before requesting reimbursement for an eligible student, verify the following:  
1. The eligible student is enrolled in eligible coursework;

2. The amount of the reimbursement request, including the number of hours in which the eligible student is enrolled and the credit hour rate for those hours; and

3. The eligible student is a U.S. citizen or permanent resident.

(B) Comply with the institutional responsibilities required in section 6 CSR 10-2.140(5), with the exception of paragraph 6 CSR 10-2.140(5)(A)5.

(C) Verify all other sources of non-loan funding are applied correctly to tuition and general fees, as specified in subsection (6)(C) of this rule.

(4) Eligibility Policy.

(A) To qualify for tuition reimbursement, a student must meet the following criteria:

1. Attend an A+ designated high school or high schools for at least two (2) years prior to the semester in which tuition reimbursement is being sought. Enrollment during the two (2) years in which the student was in attendance at one (1) or more A+ designated high schools must total a minimum of seventy-five percent (75%) of the instructional days required by the high school at which the student is enrolled while taking the dual credit or dual enrollment coursework. Interruptions in enrollment cumulatively totaling no more than twenty-five percent (25%) of instructional days in the two (2) years in which the student was in attendance at one (1) or more A+ designated high schools may occur consecutively or intermittently;
2. Be a U.S. citizen or permanent resident;
3. Meet the high school's requirements for taking dual credit or dual enrollment coursework, except that students must have a minimum overall unweighted high school grade point average of at least two and one-half (2.5) on a four-point (4.0) scale, or the equivalent on another scale, through the semester immediately preceding the semester in which tuition reimbursement is being sought;
4. Have maintained a record of good citizenship and avoidance of the unlawful use of drugs and/or alcohol through the semester immediately preceding the semester in which reimbursement is being sought as determined by the A+ high school the eligible student is attending. Student participation in the Constitution Project of Missouri may be included in a student's record of good citizenship in accordance with the A+ designated high school's policy; and
5. Be enrolled in eligible coursework.

(5) Application and Evaluation.



(A) The department shall prescribe the time and method for filing applications for tuition reimbursement under the Dual Credit/Dual Enrollment Scholarship program.

(B) Students must submit a completed application by the following deadlines to be considered for tuition reimbursement.

1. The priority deadline for the fall semester (August through December) shall be October 1 and for the spring semester (January through May) shall be February 1 of the current academic year.
2. The final deadline shall be December 1 for the fall semester and April 1 for the spring semester
3. Students filing after the priority deadline has passed and on or before the final deadline shall be considered for payment if funds are available.

(C) The department will evaluate each application and assign the eligible student's payment rank in accordance with subsection (6)(E) of this rule.

(6) Award Policy.

(A) Tuition reimbursement shall occur each semester within one (1) award year.

(B) Tuition reimbursement will be as specified for the following categories of eligible coursework:

1. Completed coursework for which a grade is assigned under the institution's standard grading policy, including coursework assigned a grade of Incomplete, will be reimbursed;
2. Dropped or withdrawn coursework will be reimbursed, based on the approved institution's tuition refund policy;
3. Repeat high school dual credit or dual enrollment coursework will not be reimbursed.

(C) The amount of the tuition reimbursement must be calculated based on the remaining costs of actual tuition and fees after all other non-loan aid has been applied.

(D) Tuition reimbursement is subject to legislative appropriation.

(E) If insufficient funds are available to pay all eligible students, the department will rank eligible students first from lowest to highest Adjusted Gross Income as provided in the eligible student's application and then from earliest application received date, and will

make reimbursement according to rank order until all available funds for the semester are expended:

(F) Tuition reimbursement will be made for dual credit or dual enrollment coursework taken in the fall and spring semesters, but no tuition reimbursement will be made for such coursework taken in summer school.

(G) No tuition reimbursement will be made retroactive to a previous award year. Tuition reimbursement will be made retroactive to a previous semester only upon the sole discretion of the department.

(H) Tuition reimbursement will be made only after institutional certification of the eligible student's eligibility and the amount of the tuition reimbursement.

(I) The recipient's award will be sent to the approved institution to be delivered to the student's account.

(J) An eligible student's failure to provide required information by the established deadlines may result in loss of the Dual Credit/Dual Enrollment Scholarship for the period covered by the deadline.

(K) The CBHE has the discretion to withhold payments of any tuition reimbursements after initiating an inquiry into the eligibility or continued eligibility of an eligible student or recipient.

(L) A recipient may receive tuition reimbursement from more than one approved institution in a semester or award year.

(7) Information Sharing Policy. All information on an individual's Dual Credit/Dual Enrollment Scholarship application may be shared with the financial aid office of the approved institution providing the individual's dual credit or dual enrollment coursework, or the A+ designated high school the student is attending, to permit verification of data submitted. Information may be shared with federal financial aid offices, if necessary, to verify data furnished by state or federal governments as provided for in the Privacy Act of 1974, 5 U.S.C. sections 552, 552a.

*Authority: section 160.545, RSMo Supp. 2019\* and Executive Order 10-16, dated January 29, 2010. Original rule filed August 27, 2021..*

*\*Original authority: 160.545, RSMo 1993, amended 2002, 2008, 2009, 2010, 2014, 2015, 2016, 2018.*