

Coordinating Board for Higher Education

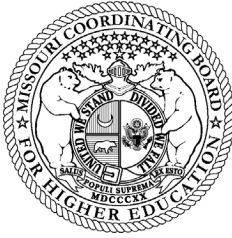
July 21, 2020

Teleconference

Join by video: <https://morenet.zoom.us/j/93960325251>

Dial In: (312) 626 6799

Meeting ID: 939 6032 5251



COORDINATING BOARD FOR HIGHER EDUCATION

July 21, 2020 | 1:00-2:00 p.m.

Call-in option: (312) 626-6799

Access Code: 939 6032 5251

Join by Video: <https://morenet.zoom.us/j/93960325251>

MEETING AGENDA

1. General Business

a. Action

- i. Call to Order
- ii. Roll Call of Members and Determination of Quorum

b. Information

- i. COVID-19 Update (Verbal Update Only)

2. Budget and Financial Aid Committee

a. Action

- i. Certification of Institutional Participation in State Student Aid Programs (Tab 1)

b. Information

- i. FY21 Final Budget Update (Tab 2)
- ii. Governor's Emergency Education Relief Funding to Institutions (Tab 3)
- iii. Coronavirus Relief Funds to Institutions (Tab 4)

3. Academic Affairs and Workforce Needs Committee

a. Information

- i. Equity Work Timeline (Tab 5)
- ii. Return Strong (Verbal Update Only)

4. General Business

a. Action

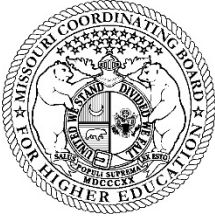
- i. Adjourn Public Session of the Coordinating Board for Higher Education

Items identified above as "information" are based on reasonable pre-meeting expectations. All items listed on the agenda may be the subject of discussion and/or votes.

It is the policy of the Coordinating Board for Higher Education that all public meetings and events are accessible to people with disabilities. Individuals needing special accommodations relating to a disability should contact Alyssa McLeod at the Missouri Department of Higher Education, 205 Jefferson Street, P. O. Box 1469, Jefferson City, MO 65109, by emailing Alyssa.McLeod@dhewd.mo.gov or by calling (573) 751-1876.

For media inquiries, please contact Becky Dunn at Becky.Dunn@dhewd.mo.gov.

Posted: July 14, 2020



Tab 1

Certification of Institutional Participation in State Student Aid Programs

Coordinating Board for Higher Education
July 21, 2020

BACKGROUND

In order to maintain eligibility to participate in state student aid programs, institutions must meet the requirements outlined in section 173.1102, RSMo, which defines approved public and approved private institutions, and 6 CSR 10-2.140 Institutional Eligibility for Student Participation. These requirements specify that an approved private institution must be a non-profit educational institution operating privately under the control of an independent board and not directly controlled or administered by any public agency or political subdivision.

Two private institutions, Research College of Nursing and Saint Luke's College of Health Sciences, have had status changes that affect their participation in the state student aid programs. Under 6 CSR 10-2.140, during a period in which an institution is certified as an approved institution, if a substantial change occurs affecting the institution's compliance with 173.1102, RSMo the CBHE may consider whether to terminate the institution's approved status because of the change. The CBHE may, at its own discretion, hold one or more public hearings before terminating the institution's approved status.

The board recertified both institutions' participation in the state aid programs in June 2019, effective September 2019. The status change for Research College of Nursing requires board action, while the change for Saint Luke's College of Health Sciences is informational only.

CURRENT STATUS

The department has received information, confirmed with the U.S. Department of Education, that Research College of Nursing is now a for-profit proprietary institution. Based on that status, the institution no longer meets the requirements set forth in 173.1102(2), which requires an institution operate as a non-profit in order to be an "approved private institution." Staff does not believe a public hearing is needed as there is no dispute regarding the for-profit status of the institution. This institution was certified to participate in the following programs:

- Access Missouri Financial Assistance Program
- Competitiveness Scholarship Program (Marguerite Ross Barnett Scholarship)
- Higher Education Academic Scholarship Program (Bright Flight Scholarship)
- Kids' Chance Scholarship Program
- Minority and Underrepresented Environmental Literacy Program
- Public Safety Officer or Employee's Child Survivor Grant Program

The department was also notified that Saint Luke's College of Health Sciences has merged with Rockhurst University, essentially eliminating the former as a free-standing institution. As the CBHE recertified Rockhurst University to participate in the state student aid programs in June 2019, no board action is required as a result of this change. All of the students formerly served by Saint Luke's College of Health Sciences will now be served by Rockhurst University, with access to the following programs:

- Access Missouri Financial Assistance Program
- Competitiveness Scholarship Program (Marguerite Ross Barnett Scholarship)
- Higher Education Academic Scholarship Program (Bright Flight Scholarship)
- Kids' Chance Scholarship Program
- Minority and Underrepresented Environmental Literacy Program
- Public Safety Officer or Employee's Child Survivor Grant Program

Saint Luke's College of Health Sciences' students previously had access to these same programs, with the exception of the Minority and Underrepresented Environmental Literacy Program.

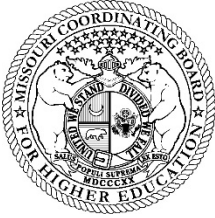
NEXT STEPS

In follow up to action by the Coordinating Board, the department will send formal notification of the termination to Research College of Nursing.

RECOMMENDATION

Staff recommend that the Coordinating Board for Higher Education terminate Research College of Nursing's status as an "approved private institution" ending its participation in all state student aid programs.

NO ATTACHMENTS



Tab 2 FY 2021 Final Budget Update

Coordinating Board for Higher Education
July 21, 2020

BACKGROUND

This items provides an update on the FY 2021 higher education and workforce development budget. The June materials for the CBHE included the final version of the budget as it was truly agreed and finally passed by the General Assembly. This update include the actions that the Governor made in the form of line item vetoes or expenditure restrictions.

CURRENT STATUS

FY 2021 Operating Budget (HB 2003)

Bill Summary

The General Assembly appropriated \$1.6 billion (up from \$1.3 billion in FY 2020) for higher education institutions, financial aid programs, workforce development and DHEWD administration for FY 2021. This includes \$844,315,952 (down from \$944,062,570 in FY 2020) in general revenue and \$505,750,554 (increased from \$97,934,273 in FY 2020) in federal funds and \$278,819,330 (down from 294,744,659 in FY 2020) in other funds.

The Governor has vetoed \$376,178 in funding and restricted \$55,105,576. A summary of HB 2003 with Governor's actions is provided as Attachment A. A breakdown of restrictions affecting institutions of higher education is included in Attachment B.

It is important to note that there were two different federal funding sources included in the FY 2021 budget. One of those sources was intended to be a core restoration for the public universities using federal Medicaid match enhanced funding. This was empty spending authority with no cash to support the appropriations. The other was potential federal stimulus funding that was not needed since institutions received their funding directly from the federal government. While the Governor did not veto or restrict these appropriations, they are not available to higher education institutions. The result is a reduction in FY 2021 of \$114.6 million from the FY 2020 appropriated amount, which is equal to the funding reductions in FY 2020 for all higher education institutions.

Governor's Vetoes

On June 30, the Governor finalized his review and actions for the FY 2021 budget. His veto message for the department included the following items.

#	HB Section	Item	Vetoed Amount
1	Various	\$.06 Mileage Reimbursement Rate Increase (Statewide)	\$ 21,843
2	3.005	Dual Credit Certification Program	\$ 54,335
3	3.140	St. Louis Pre-Apprenticeship Program	\$ 200,000
4	3.140	St. Louis Workforce Development Program for Under-Resourced Individuals	\$ 100,000
Total			\$ 376,178

Department Restrictions

Unlike vetoes, restrictions are temporary expenditure controls that can be released later if revenues are realized at a higher rate than anticipated. Across entire state budget, the Governor restricted over \$438.5 million with just over \$55.1 million (12.6%) of the restrictions coming from HB 2003. Expenditure restrictions include:

#	HB Section	Item	Restricted Amount
1	Various	Expense and Equipment Purchases (Statewide)	\$ 95,809
2	Various	\$.06 Mileage Reimbursement Rate Reduction (Statewide)	\$ 798
3	3.005	Higher Education Coordination and Grant and Scholarship Program Administration	\$ 185,380
4	3.040	Academic Scholarship (Bright Flight) Program	\$ 6,470,893
5	3.145	Project Lead the Way	\$ 250,000
6	3.200	Community Colleges	\$ 18,442,057
7	3.205	State Technical College of Missouri	\$ 219,665
8	Various	Four-Year Higher Education Institutions	\$ 27,935,760
9	3.255	Greenley Research Center	\$ 275,000
10	3.265	University of Missouri - St. Louis International Collaboration Program	\$ 416,622
11	3.285	Missouri State Historical Society	\$ 813,592
		Total (All Funds)	\$ 55,105,576

NEXT STEPS

Depending of actual revenues received and updated projections, the Governor may impose additional expenditure restrictions, if needed, to achieve a balanced budget by the end of the fiscal year. If revenues come in better than anticipated, the Governor could release some of the restrictions.

RECOMMENDATION

This is an information item only.

ATTACHMENTS

- A. FY 2021 Higher Education Operating Budget Tracking Sheet
- B. FY 2021 Funding by Institution with Restrictions

FY 2021 Higher Education and Workforce Development Operating Budget Status - HB 2003

	FY 2020 (TAFP)	FY 2021 (TAFP)	Vetoes / Restrictions	FY 2021 Available Funding <i>before</i> <i>reduction for 3%</i> <i>Statutory Reserve*</i>
Coordination Admin & Grant/Scholarship Admin	\$ 2,851,052	\$ 2,888,737	\$ (282,785)	\$ 2,605,952
Core 42	\$ -	\$ -		\$ -
Dual Credit Certification	\$ -	\$ 54,335	\$ (54,335)	\$ -
MoExcels	\$ 18,915,975	\$ -		\$ -
Mileage Reimbursement	\$ 21,843	\$ -		\$ -
Federal Emergency Relief Fund	\$ -	\$ 23,643,000		\$ 23,643,000
Proprietary School Administration	\$ 315,042	\$ 318,335		\$ 318,335
Proprietary School Bond	\$ 400,000	\$ 400,000		\$ 400,000
Midwest Higher Ed. Compact	\$ 115,000	\$ 115,000		\$ 115,000
Federal Grants/Donations	\$ 1,000,000	\$ 1,000,000		\$ 1,000,000
Other Grants/Donations	\$ 1,000,000	\$ 1,000,000		\$ 1,000,000
Academic Scholarship Transfer (Bright Flight)	\$ 23,676,666	\$ 20,176,666	\$ (6,470,893)	\$ 13,705,773
Academic Scholarship Spend. Authority (Bright Flight)	\$ 25,676,666	\$ 21,676,666		\$ 21,676,666
Access Missouri Transfer	\$ 66,421,052	\$ 63,921,052		\$ 63,921,052
Access Missouri Spending Authority	\$ 79,460,000	\$ 76,960,000		\$ 76,960,000
A+ Dual Credit Program Transfer	\$ -	\$ -		\$ -
A+ Dual Credit Program Spend Authority	\$ -	\$ -		\$ -
A+ Schools Program Transfer	\$ 41,113,326	\$ 41,113,326		\$ 41,113,326
A+ Schools Program Spending Authority	\$ 43,500,000	\$ 42,700,000		\$ 42,700,000
Fast Track Scholarship Transfer	\$ 10,000,000	\$ 3,000,000		\$ 3,000,000
Fast Track Scholarship Spend Authority	\$ 10,000,000	\$ 3,500,000		\$ 3,500,000
Advanced Placement Incentive Grants	\$ 100,000	\$ 100,000		\$ 100,000
Marguerite Ross Barnett Scholarship Prog. Transfer	\$ 413,375	\$ -		\$ -
Marguerite Ross Barnett Scholarship Prog. Spend. Authority	\$ 500,000	\$ -		\$ -
Public Service Officer Grant Program	\$ 153,000	\$ 153,000		\$ 153,000
Wartime Veterans Survivor Grant Program	\$ 315,000	\$ 315,000		\$ 315,000
Kids' Chance Scholarship	\$ 15,000	\$ 15,000		\$ 15,000
Dual Credit Scholarship Transfer	\$ -	\$ -		\$ -
Dual Credit Scholarship Spending Authority	\$ -	\$ -		\$ -
Minority & Underrepresented Environmental Literacy Program	\$ 32,964	\$ 32,964		\$ 32,964
Loan Program Administration	\$ 3,737,584	\$ 3,754,583	\$ (547)	\$ 3,754,036
Federal Loan Compliance	\$ 8,500,000	\$ 8,500,000		\$ 8,500,000
Loan Program Revolving Fund	\$ 120,000,000	\$ 120,000,000		\$ 120,000,000
Transfer to State Legal Expense Fund	\$ 1	\$ 1		\$ 1
Workforce Development Administration/MERIC	\$ 20,413,775	\$ 20,757,781	\$ (20,498)	\$ 20,737,283
Workforce Autism	\$ 200,000	\$ 200,000		\$ 200,000
Show Me Heroes	\$ 500,000	\$ 500,000		\$ 500,000
Workforce Programs	\$ 78,200,000	\$ 77,500,000	\$ (300,000)	\$ 77,200,000
Cost Free Computer Programming Training	\$ 500,000	\$ 500,000		\$ 500,000

FY 2021 Higher Education and Workforce Development Operating Budget Status - HB 2003

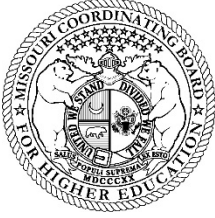
	FY 2020 (TAFP)	FY 2021 (TAFP)	Vetoes / Restrictions	FY 2021 Available Funding before reduction for 3% Statutory Reserve*
Institution Deferred Maintenance (State Tech)	\$ 500,000	\$ -		\$ -
MO S&T Project Lead the Way	\$ 250,000	\$ 250,000	\$ (250,000)	\$ -
MSSU Stem Expansion	\$ 1,800,000	\$ -		\$ -
Crowder Nursing Expansion	\$ 332,500	\$ -		\$ -
Community College Appropriation	\$ 143,570,515	\$ 143,570,515	\$ (18,442,057)	\$ 125,128,458
Community Colleges CARES	\$ -	\$ 47,856,837		\$ 47,856,837
State Technical College of Missouri	\$ 6,030,371	\$ 6,030,371	\$ (219,665)	\$ 5,810,706
State Technical College of Missouri CARES	\$ -	\$ 2,010,124		\$ 2,010,124
University of Central Missouri	\$ 55,338,357	\$ 55,338,357	\$ (2,037,445)	\$ 53,300,912
University of Central Missouri CARES	\$ -	\$ 18,446,119		\$ 18,446,119
Southeast Missouri State University	\$ 45,879,469	\$ 45,879,469	\$ (1,687,635)	\$ 44,191,834
Southeast Missouri State University CARES	\$ -	\$ 15,293,156		\$ 15,293,156
Missouri State University	\$ 94,001,060	\$ 94,001,060	\$ (3,449,270)	\$ 90,551,790
Missouri State University CARES	\$ -	\$ 31,333,687		\$ 31,333,687
Lincoln University	\$ 17,579,873	\$ 17,579,873	\$ (645,181)	\$ 16,934,692
Lincoln University CARES	\$ -	\$ 7,156,731		\$ 7,156,731
Lincoln University Land Grant Match	\$ 3,890,320	\$ 3,890,320		\$ 3,890,320
Lincoln University Land Grant Match CARES	\$ -	\$ -		\$ -
Truman State University	\$ 41,660,322	\$ 41,660,322	\$ (1,534,246)	\$ 40,126,076
Truman State University CARES	\$ -	\$ 13,886,774		\$ 13,886,774
Northwest Missouri State University	\$ 31,186,117	\$ 31,186,117	\$ (1,146,869)	\$ 30,039,248
Northwest Missouri State University CARES	\$ -	\$ 10,395,373		\$ 10,395,373
Missouri Southern State University	\$ 24,031,242	\$ 24,031,242	\$ (881,026)	\$ 23,150,216
Missouri Southern State University CARES	\$ -	\$ 8,010,414		\$ 8,010,414
Missouri Western State University	\$ 22,246,755	\$ 22,246,755	\$ (818,350)	\$ 21,428,405
Missouri Western State University CARES	\$ -	\$ 7,415,585		\$ 7,415,585
Harris-Stowe State University	\$ 10,461,260	\$ 10,461,260	\$ (385,256)	\$ 10,076,004
Harris-Stowe State University CARES	\$ -	\$ 3,487,087		\$ 3,487,087
University of Missouri Campuses	\$ 416,511,876	\$ 416,511,876	\$ (15,625,482)	\$ 400,886,394
University of Missouri Campuses CARES	\$ -	\$ 138,745,625		\$ 138,745,625
UMC Next Generation Precision Medicine	\$ 10,000,000	\$ 10,000,000		\$ 10,000,000
UMSL Biotech	\$ 550,000	\$ 550,000	\$ (416,622)	\$ 133,378
UMC Telemedicine	\$ 1,937,640	\$ 1,937,640		\$ 1,937,640
Spinal Cord Injury	\$ 1,500,000	\$ 1,500,000		\$ 1,500,000
Missouri Kidney Program	\$ 1,750,000	\$ 1,750,000		\$ 1,750,000
State Historical Society	\$ 3,563,170	\$ 3,254,367	\$ (813,592)	\$ 2,440,775
Seminary Investments	\$ 3,000,000	\$ 3,000,000		\$ 3,000,000
Seminary Interest	\$ 275,000	\$ 275,000		\$ 275,000
Grand Total	\$ 1,336,741,502	\$ 1,628,885,836	\$ (55,481,754)	\$ 1,573,404,082

Notes:

* The amount of funding for the 3% Statutory Reserve has not been reduced from funds in this column.

1. The amounts listed for State Technical College of Missouri and the Public Universities do not include debt offset in their core appropriations.
2. Community Colleges have a separate cumulative debt offset appropriation of \$2,856,000 which is also not listed above.
3. Transfers for financial aid programs are included in the totals above but the spending authority is not included in the totals.

FY 21 Higher Education Institution Funding								
Institution	FY 20 TAFP	FY 20 ER \$	FY20 Remaining	FY 21 TAFP (Excludes Fed Budget Stabilization)	FY 21 ER - Equal Treatment (10% GR Cut)	Add'l ER to Match FY 20 ER	Total Expenditure Restriction	FY 21 Remaining
Crowder College	5,752,689	(741,164)	5,011,525	5,752,689	(533,395)	(205,775)	(739,170)	5,013,519
East Central College	5,389,439	(686,669)	4,702,770	5,389,439	(499,407)	(192,661)	(692,068)	4,697,371
Jefferson College	7,864,997	(1,013,762)	6,851,235	7,864,997	(729,807)	(281,546)	(1,011,353)	6,853,644
Metropolitan Community College	31,587,077	(4,070,263)	27,516,814	31,587,077	(2,929,572)	(1,130,175)	(4,059,747)	27,527,330
Mineral Area College	5,675,616	(720,628)	4,954,988	5,675,616	(526,337)	(203,051)	(729,388)	4,946,228
Moberly Area Community College	6,294,400	(803,411)	5,490,989	6,294,400	(583,026)	(224,921)	(807,947)	5,486,453
North Central Missouri College	2,673,704	(341,640)	2,332,064	2,673,704	(247,593)	(95,517)	(343,110)	2,330,594
Ozarks Technical Community College	14,425,427	(1,846,213)	12,579,214	14,425,427	(1,335,354)	(515,155)	(1,850,509)	12,574,918
St. Charles Community College	9,117,102	(1,173,896)	7,943,206	9,117,102	(844,436)	(325,768)	(1,170,204)	7,946,898
St. Louis Community College	43,327,703	(5,574,457)	37,753,246	43,327,703	(4,016,909)	(1,549,651)	(5,566,560)	37,761,143
State Fair Community College	6,202,157	(798,953)	5,403,204	6,202,157	(574,918)	(221,792)	(796,710)	5,405,447
Three Rivers College	5,260,204	(671,001)	4,589,203	5,260,204	(487,300)	(187,991)	(675,291)	4,584,913
Community College Subtotal	143,570,515	(18,442,057)	125,128,458	143,570,515	(13,308,054)	(5,134,003)	(18,442,057)	125,128,458
				0				
State Technical College of Missouri	6,030,371	(769,080)	5,261,291	5,480,956	0	(219,665)	(219,665)	5,261,291
University of Central Missouri	55,338,357	(6,966,185)	48,372,172	50,409,617	0	(2,037,445)	(2,037,445)	48,372,172
Southeast Missouri State University	45,879,469	(5,782,006)	40,097,463	41,785,098	0	(1,687,635)	(1,687,635)	40,097,463
Missouri State University	94,001,060	(11,882,364)	82,118,696	85,567,966	0	(3,449,270)	(3,449,270)	82,118,696
Lincoln University	17,579,873	(2,221,761)	15,358,112	16,003,293	0	(645,181)	(645,181)	15,358,112
Truman State University	41,660,322	(5,242,662)	36,417,660	37,951,906	0	(1,534,246)	(1,534,246)	36,417,660
Northwest Missouri State University	31,186,117	(3,931,257)	27,254,860	28,401,729	0	(1,146,869)	(1,146,869)	27,254,860
Missouri Southern State University	24,031,242	(3,040,999)	20,990,243	21,871,269	0	(881,026)	(881,026)	20,990,243
Missouri Western State University	22,246,755	(2,803,593)	19,443,162	20,261,512	0	(818,350)	(818,350)	19,443,162
Harris-Stowe State University	10,461,260	(1,316,484)	9,144,776	9,530,032	0	(385,256)	(385,256)	9,144,776
University of Missouri	416,236,876	(52,289,895)	363,946,981	379,297,463	0	(15,350,482)	(15,350,482)	363,946,981
Four-Year Institution Subtotal	764,651,702	(96,246,286)	668,405,416	696,560,841	0	(28,155,425)	(28,155,425)	668,405,416
Two- and Four-Year Institutions Total	908,222,217	(114,688,343)	793,533,874	840,131,356	(13,308,054)	(33,289,428)	(46,597,482)	793,533,874



Tab 3

Governor Emergency Education Relief Fund Update

Coordinating Board for Higher Education

July 21, 2020

BACKGROUND

Missouri received \$54.6 million through the Governor Emergency Education Relief (GEER) Fund upon completion and approval of a certification and agreement with the U.S. Department of Education (USDE). The certification and agreement with USDE includes a description on how the state will use GEER Funds and requires the state to submit an initial report that details how the state will award funds to local education agencies (LEAs), IHEs, or other education-related entities within 45 days of receiving the funds. As part of the reporting requirements and assurances outlined in the Coronavirus Aid, Relief, and Economic Security (CARES) Act and USDE's certification and agreement, the state must also submit the criteria it used to determine those entities that are "most significantly impacted by the coronavirus" or are "essential for carrying out emergency educational services."

The GEER Fund is also subject to a maintenance of effort requirement which stipulates that as a condition of receiving GEER Funds "a State must maintain support for elementary and secondary education and State support for higher education (which must include State funding to IHEs and State need-based financial aid, and may not include support for capital projects or for research and development or tuition and fees paid by students) in fiscal years 2020 and 2021 at least at the levels of such support that is the average of such State's support for elementary and secondary education and for higher education in the three fiscal years preceding March 27, 2020." The CARES Act provides the USDE Secretary the flexibility to waive the maintenance of effort requirement for "the purpose of relieving fiscal burdens on States that have experienced a precipitous decline in financial resources." The CARES Act, nor the USDE, provides a definition for "a precipitous decline."

The GEER Fund can be used to:

- Provide emergency support through grants to the LEAs that the SEA deems to have been most significantly impacted by COVID-19 to support the ability of such LEAs to continue to provide educational services to public and non-public school students and to support the on-going functionality of the LEA;
- Provide emergency support through grants to IHEs serving students within the State that the Governor determines have been most significantly impacted by COVID-19 to support the ability of such institutions to continue to provide educational services and support the ongoing functionality of the institution; and
- Provide support to any other IHE, LEA, or education-related entity within the State that the Governor deems essential for carrying out emergency educational services to students for authorized activities

CURRENT STATUS

Funding. On Thursday, July 9, Governor Parson announced \$113.6 million in CARES Act funds for public institutions of higher education, \$23.6 million provided through the GEER Fund. Allocation amounts under the GEER Fund is based on a model which takes several factors into consideration, including each institution's share of statewide enrollment, Pell enrollment, and faculty/staff, as well as FY 2020 expenditure restrictions. The inclusion of FY 2020 expenditure restrictions and the weighting for faculty/staff reflects the Governor's interest in using these funds to reduce layoffs. DHEWD has established an agreement and reimbursement process by which institutions can access their portion of the GEER Funds. Institutions can draw down these funds by requesting reimbursement for eligible GEER Fund expenses. At the discretion of the institution, a percentage of each institution's funds will go to support remote learning, which aligns with the original GEER fund application submitted to the USDE by the State of Missouri. Unlike the CRF, these funds do not expire on December 30, 2020.

While the department encourages all institutions to use their GEER allocation as soon as possible, according to USDE's May 2020 GEER FAQ regarding how long GEER funds are available for obligation by subrecipients, an "LEA, IHE, or education-related entity receiving a subgrant from the Governor must obligate the funds by September 30, 2022, which includes the Tydings Period (General Education Provisions Act §421(b)(1)). However, the GEER Fund is an emergency appropriation to address the harm to students and the ongoing functionality of LEAs and IHEs caused by COVID-19. As a result, the Secretary strongly urges LEAs, IHEs and education-related entities to deploy GEER funds quickly."

Recognizing the expedience by which the Secretary and the Governor's Office wants the GEER Funds to be obligated, DHEWD recommends institutions draw down its allocation under GEER by June 15, 2020 so this fund is closed out with the conclusion of the state fiscal year.

Reporting. DHEWD, in collaboration with the Department of Elementary and Secondary Education (DESE), submitted the state's 45 day report to USDE on July 15, 2020. DHEWD will work with public institutions of higher education and DESE to meet the reporting requirements outlined under the GEER Fund and the CARES Act. DHEWD and DESE will also consult Office of Administration on Missouri's baseline Maintenance of Effort data which is required to be submitted to USDE by September 1, 2020.

NEXT STEPS

DHEWD will work with institutions in submitting their agreement to the department and begin receiving and reviewing each institution's requested use of their GEER Fund allotment.

ATTACHMENTS

- A. GEER Fund Allocations to Public IHEs
- B. GEER Fund Agreements and Reimbursement Forms

Tab 3, Attachment A
GEER Fund Allocations to Public IHEs

Total GEER					Allocation of Rest -- After Min Expenditure Restriction Recovery				
	\$23,643,000	Background Data				5%	10%	15%	
Institution	Total Enrollment	Number of Undergrads Awarded Pell	Total Faculty/ Staff	FY 20 Expenditure Restrictions	At Least X% of GEER Used to Address	Enrollment	Pell	Faculty & Staff	Total GEER Fund
Crowder College	4,401	1,997	630	\$ 741,164	\$ 37,058	\$ 34,873	\$ 83,202	\$ 217,387	\$ 372,520
East Central College	2,649	1,026	358	\$ 686,669	\$ 34,333	\$ 20,990	\$ 42,747	\$ 123,531	\$ 221,601
Jefferson College	4,196	1,442	467	\$ 1,013,762	\$ 50,688	\$ 33,248	\$ 60,079	\$ 161,143	\$ 305,158
Metropolitan Community College	15,770	5,313	2,905	\$ 4,070,263	\$ 203,513	\$ 124,958	\$ 221,357	\$ 1,002,398	\$ 1,552,227
Mineral Area College	2,640	1,096	385	\$ 720,628	\$ 36,031	\$ 20,919	\$ 45,663	\$ 132,848	\$ 235,461
Moberly Area Community College	4,849	1,725	548	\$ 803,411	\$ 40,171	\$ 38,423	\$ 71,869	\$ 189,093	\$ 339,555
North Central Missouri College	1,746	649	185	\$ 341,640	\$ 17,082	\$ 13,835	\$ 27,040	\$ 63,836	\$ 121,792
Ozarks Technical Community College	11,762	5,417	1,720	\$ 1,846,213	\$ 92,311	\$ 93,200	\$ 225,690	\$ 593,502	\$ 1,004,703
St. Louis Community College	17,294	5,964	2,519	\$ 5,574,457	\$ 278,723	\$ 137,034	\$ 248,480	\$ 869,205	\$ 1,533,442
St. Charles Community College	6,363	1,354	831	\$ 1,173,896	\$ 58,695	\$ 50,419	\$ 56,412	\$ 286,744	\$ 452,271
State Fair Community College	4,288	1,928	468	\$ 798,953	\$ 39,948	\$ 33,977	\$ 80,327	\$ 161,488	\$ 315,740
State Technical College of Missouri	1,724	495	235	\$ 769,080	\$ 38,454	\$ 13,661	\$ 20,623	\$ 81,089	\$ 153,827
Three Rivers College	2,967	1,548	333	\$ 671,001	\$ 33,550	\$ 23,510	\$ 64,495	\$ 114,905	\$ 236,460
Harris-Stowe State University	1,630	1,315	324	\$ 1,316,484	\$ 65,824	\$ 12,916	\$ 54,787	\$ 111,799	\$ 245,327
Lincoln University	2,436	1,235	438	\$ 2,221,761	\$ 111,088	\$ 19,302	\$ 51,454	\$ 151,136	\$ 332,981
Missouri Southern State University	5,604	2,543	740	\$ 3,040,999	\$ 152,050	\$ 44,405	\$ 105,950	\$ 255,344	\$ 557,749
Missouri State University	25,404	6,298	3,208	\$ 11,882,364	\$ 594,118	\$ 201,296	\$ 262,396	\$ 1,106,951	\$ 2,164,761
Missouri Western State University	5,608	1,859	616	\$ 2,803,593	\$ 140,180	\$ 44,437	\$ 77,452	\$ 212,557	\$ 474,625
Northwest Missouri State University	7,104	1,835	773	\$ 3,931,257	\$ 196,563	\$ 56,291	\$ 76,452	\$ 266,731	\$ 596,037
Southeast Missouri State University	10,637	3,069	1,235	\$ 5,782,006	\$ 289,100	\$ 84,285	\$ 127,865	\$ 426,148	\$ 927,399
Truman State University	5,231	1,132	743	\$ 5,242,662	\$ 262,133	\$ 41,449	\$ 47,163	\$ 256,379	\$ 607,125
University of Central Missouri	11,229	2,909	1,387	\$ 6,966,185	\$ 348,309	\$ 88,976	\$ 121,199	\$ 478,597	\$ 1,037,082
University of Missouri (all)	70,478	12,327	17,877	\$ 52,289,895	\$ 2,614,495	\$ 558,454	\$ 513,584	\$ 6,168,627	\$ 9,855,160
TOTAL	226,010	64,476	38,925	\$ 114,688,343					
					\$ 5,734,417	\$ 1,790,858	\$ 2,686,287	\$ 13,431,437	\$ 23,643,000

Tab 3, Attachment B
GEER Grant Packet for Public Institutions of Higher Education

Missouri Higher Education Initiatives

Grant Packet

Governor's Emergency Education Relief Fund (GEER)

Funded by:



In partnership with:

Office of the Governor

Office of Administration

Department of Elementary and Secondary Education

July 2020

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I. Grant Summary and Allowable Expenditures

NOTE – this document contains a summary of allowed and disallowed expenses for the Governor’s Emergency Education Relief (GEER) Fund. This information is based on a review of all federal FAQs and guidance for both funds as of July 8, 2020. This document is subject to change.

The Office of Administration did not prepare this document and has not reviewed it. This document is not legal advice and may be superseded by later guidance or other interpretations of available guidance for GEER funds.

The following lists are not comprehensive. They were created after reviewing the plain text of the statute (section 18002 of the CARES Act), the GEER Fund cover letter to the Governor, and the U.S. Department of Education FAQs on the GEER Fund.

The standard DHEWD and IHEs should apply to whether an expense is allowable is whether such expense will **“support the ability of such institutions to continue to provide educational services and support the ongoing functionality of the institution.”** (See Section 18002 of the CARES Act).

Institutions must use some portion of their GEER allocation to support remote learning.

DHEWD Approved Uses:

- **Any expense that can be justified as having been incurred or will be incurred to continue to provide educational services and support the ongoing functionality of the institution;**
- Staff payroll costs dating back to March 13, 2020, especially because institution state appropriations were significantly cut due to COVID-19. This can include payroll for cleaning staff, maintenance staff, instruction staff, and any other staff other than administrative and executive salaries;
- Any expenses associated with moving courses online;
- Staff professional development/training expenses associated with moving to remote learning;
- Expenses associated with providing students access to internet;
- Expenses associated with providing students computers or other hardware to take courses online;
- The purchase of software or applications to provide instruction and/or hold meetings online;
- Expenses to support wraparound services such as mental health, hunger, homelessness, job loss, and lack of childcare.

DHEWD Disallowed Uses:

- Administrative and executive salaries and benefits;
- Payments to faculty unions or associations;
- Expenses associated with lobbying efforts.

NOTE: the GEER Fund is more flexible for FY 20 costs because CRF cannot be used for expenses that were accounted for in the FY 20 budget. GEER can be used for these.

II. Funding Allocations by Institution

The following funding allocations includes the amount each institution is authorized to request reimbursement for eligible expenses. This model takes several factors into account, including each institution's share of statewide enrollment, Pell enrollment, and faculty/staff, as well as FY 20 expenditure restrictions. Inclusion of FY 20 expenditure restrictions and the weighting for faculty/staff reflects the Governor's Office's interest in using these funds to reduce layoffs.

Institution	GEER Funding
Crowder College	\$ 372,520
East Central College	\$ 221,601
Jefferson College	\$ 305,158
Metropolitan Community College	\$ 1,552,227
Mineral Area College	\$ 235,461
Moberly Area Community College	\$ 339,555
North Central Missouri College	\$ 121,792
Ozarks Technical Community College	\$ 1,004,703
St. Louis Community College	\$ 1,533,442
St. Charles Community College	\$ 452,271
State Fair Community College	\$ 315,740
State Technical College of Missouri	\$ 153,827
Three Rivers College	\$ 236,460
Harris-Stowe State University	\$ 245,327

Lincoln University	\$ 332,981
Missouri Southern State University	\$ 557,749
Missouri State University	\$ 2,164,761
Missouri Western State University	\$ 474,625
Northwest Missouri State University	\$ 596,037
Southeast Missouri State University	\$ 927,399
Truman State University	\$ 607,125
University of Central Missouri	\$ 1,037,082
University of Missouri (all)	\$ 9,855,160
TOTAL	\$ 23,643,000

III. Fiscal Reimbursement Process

When submitting any GEER reimbursement requests, a reimbursement form must be completed for each request with copies of all invoices paid.

You can find the forms at: <https://dhewd.mo.gov/reimbursements>

Steps are below on how to submit your reimbursement request.

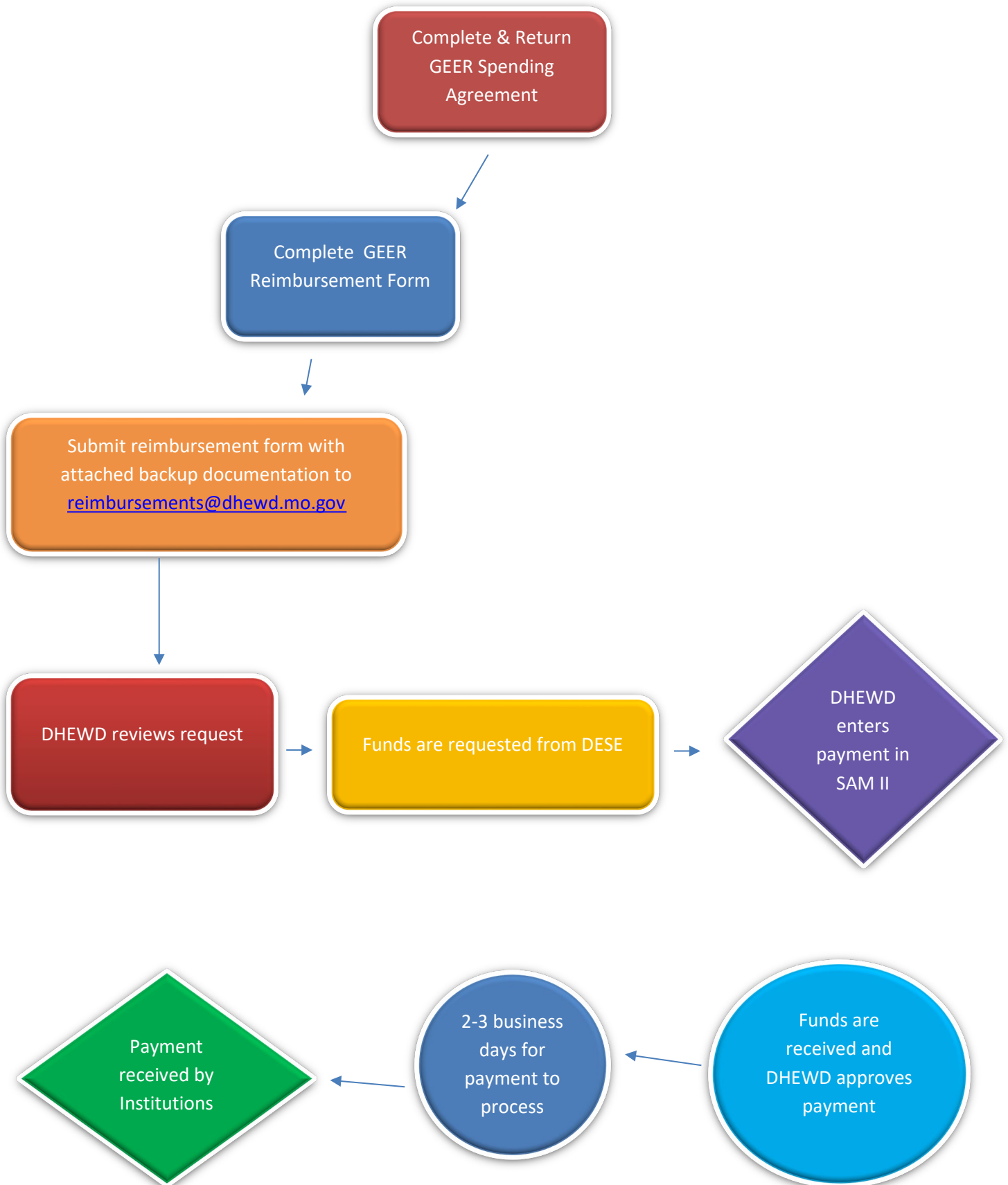
- Complete the correct reimbursement form for GEER funding. Each form is labeled at the top on which initiative it is for.
- Have all backup documentation to support your reimbursement request. The backup documentation must show proof of payment. **Purchase orders or packing slips will not be accepted in lieu of invoices.** Expenses must meet the guidelines in this document along with any new or additional guidance governing these funds released by either the federal government or the State of Missouri.
- Once the form is complete and all backup documentation is available, showing proof of payment, send request and documentation to reimbursements@dhewd.mo.gov. Include your institution name and the words “GEER Funding” in the subject line of the email. Documentation includes the correct reimbursement cover sheet (use multiple copies if needed or add lines if needed) and scanned copies of all invoices along with the cover sheet.

- When the form and documentation is received, they will be reviewed. Once reviewed and documentation is sufficient, the reimbursement request will be processed. DESE is the fiscal agency for this grant and DHEWD will work with them to request the funding as needed. If documentation is missing, we will notify you by email. Your request will not be processed until all proper backup documentation has been received.

Once DHEWD approves the reimbursement request, they will request DESE process a federal grant drawdown to meet cash needs. Then DHEWD will approve the SAM II payment documents created by DHEWD and notify the institution funds should arrive within a few days.

Once payment is submitted into the system, it normally takes approximately two business days before the funds are received.

Processing Reimbursements for GEER



IV. DHEWD Contact Information

All questions can be emailed to reimbursements@DHEWD.mo.gov or call either of the following staff listed below.

Pam Victor, Assistant Director for Budget (573) 751-1883

Nikki Wrinkles, Budget Analyst (573) 522-1364

V. Funding Terms & Conditions

The following terms and conditions also apply to sub recipients. Additional information on the GEER fund can be found at: <https://oese.ed.gov/governors-emergency-education-relief-fund/>

- I. The State must comply with the maintenance of effort provision in Section 18008(a) of Division B of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) absent waiver by the Secretary pursuant to Section 18008(b) thereof.
- II. The State must submit to the Department, within 45 days of receiving Governor’s Emergency Education Relief (GEER) funds, an initial report detailing the State’s process for awarding those funds to local educational entities (LEAs), institutions of higher education (IHEs), or other education-related entities, including the criteria for determining those entities that are “most significantly impacted by coronavirus” and/or “essential for carrying out emergency educational services” and a description of the process and deliberations involved in formulating those criteria.
- III. The State must return to the Secretary any GEER funds that the State does not award within 1 year of this Grant Award Notification (GAN).
- IV. To the extent that the State charges, or authorizes eligible entities (i.e., LEAs, IHEs, and education-related entities) to charge, pre-award costs to the GEER Fund, the State and eligible entities will only use funds for allowable costs incurred on or after March 13, 2020.
- V. The State must comply with all reporting requirements including those in Section 15011(b)(2) of Division B of the CARES Act, Performance and Financial Monitoring and Reporting in 2 C.F.R. §§ 200.327-329, and submit required quarterly reports to the Secretary, at such time and in such manner and containing such information as the Secretary may reasonably require in the future.
 - a. *REPORTING ON USE OF FUNDS SEC. 15011. (a) In this section— (1) the terms “agency”, “appropriate congressional committees”, “Committee”, “covered funds”, and “Coronavirus response” have the meanings given those terms in section 15010; (2) the term “covered recipient” (A) means any entity that receives large covered funds; and (B) includes any State, the District of Columbia, and any territory or possession of the United States; and (3) the term “large covered funds” means covered funds that amount to more than 150,000... (b)(2) Not later than 10 days after the end of each calendar quarter, each covered recipient shall submit to the agency and the Committee a report that contains— (A) the total amount of large covered funds received from the agency; (B) the amount of large covered funds received that were expended or obligated for each project or activity; (C) a detailed list of all projects or activities for which large covered funds were expended or obligated, including— (i) the name of the project or activity; (ii) a description of the project or activity; and (iii) the estimated number of jobs created or retained*

by the project or activity, where applicable; and (D) detailed information on any level of subcontracts or subgrants awarded by the covered recipient or its subcontractors or subgrantees, to include the data elements required to comply with the Federal Funding Accountability and Transparency Act of 2006 (31 U.S.C. 6101 note) allowing aggregate reporting on awards below \$50,000 or to individuals, as prescribed by the Director of the Office of Management and Budget. (3) Not later than 30 days after the end of each calendar quarter, the Committee, in consultation with the agency that made large covered funds available to any covered recipient shall make the information in reports submitted under paragraph (2) publicly available by posting the information on the website established under section 15010(g). (4)(A) Each agency, in coordination with the Committee and the Director of the Office of Management and Budget shall provide user-friendly means for covered recipients to meet requirements of this subsection. (B) Federal agencies may use existing mechanisms to ensure that information under this subsection is reported accurately. (c)(1) The Director of the Office of Management and Budget, in consultation with the Secretary of the Treasury, the Administrator of the Small Business Administration, and the Chairperson of the Council of Economic Advisors, shall submit to the appropriate congressional committees and publicly release on the website established under section 15010(g) quarterly reports that detail the impact of programs funded through large covered funds on employment, estimated economic growth, and other key economic indicators, including information about impacted industries. (2)(A) The first report submitted under paragraph (1) shall be submitted not later than 45 days after the end of the first full quarter following the date of enactment of this Act. (B) The last report required to be submitted under paragraph (1) shall apply to the quarter in which the Committee terminates.

- VI. For further funding terms and conditions, see the attached Federal Funding Certification detailed below and required to be signed by the institution President before reimbursement is allowed.

Additional terms and conditions may be required and are subject to change by the U.S. Department of Education and the State of Missouri.

VI. Funding Agreement Required

All institutions are required to sign the accompanying Federal Funding Certification (Certification) for GEER Funds before submitting a request for reimbursement using GEER funds. By signing the accompanying Certification, the submitting institution agrees to be bound by all terms and conditions outlined above, all federal guidance and FAQs applicable to the GEER, as outlined above and as amended by the U.S. Department of Education, as well as all terms and conditions contained in the Certification.

Please submit the attached agreement (see page 9) for the receipt of GEER funding and return prior to submitting a reimbursement request to DHEWD. **No reimbursements will be processed until the signed agreement is received by DHEWD.**

***Requests for GEER funding must be received by June 15, 2021 in order to ensure processing by the end of the fiscal year.**

FEDERAL FUNDING CERTIFICATION – Governor’s Emergency Education Relief Fund

Completion of this certification is required before submitting requests for reimbursement for expenses from the State of Missouri’s Governor’s Emergency Education Relief Fund allocation of the CARES Act.

I, [Insert name of signatory], am the President [insert name of institution of higher education], and I certify that:

1. I have the authority on behalf of [insert name of institution of higher education] to request reimbursement from the State of Missouri from the allocation of funds to the State of Missouri from the Governor’s Emergency Education Relief (GEER) Fund as created in the CARES Act.
2. I understand that the State of Missouri will rely on this certification as a material representation in making a reimbursement to [name of institution of higher education].
3. [Insert name of institution of higher education]'s uses of the funds provided as reimbursements will be used only to cover those costs that-
 - a. Will support the institution of higher education’s ability to continue to provide educational services and support the ongoing functionality of the institution.
4. Funds will only be provided as reimbursements from the State of Missouri pursuant to this certification for necessary expenditures that were expended during the period that begins on March 13, 2020. While the federal government allows until September 30, 2022, to utilize funds, [Insert name of institution of higher education] must attempt to draw down all funds by June 15, 2021. Any unused funds remaining by June 15, 2021 may be subject to reallocation by the State of Missouri.
5. Funds provided as reimbursement from the State of Missouri pursuant to this certification must adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure.
6. [Insert name of institution of higher education] agrees not to request reimbursement for any expenditure that violates federal law.
7. [Insert name of institution of higher education] agrees that if the federal government determines that any reimbursement it received was in violation of the CARES Act or any other federal law, it will return the amount of the reimbursement to the federal government.
8. [Insert name of institution of higher education] agrees that it shall retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts for a period of five (5) years from the date of receipt of such reimbursement. Such documentation shall be produced to the State of Missouri and/or the any agency of the federal government upon request.
9. Funds received pursuant to this certification cannot be used for expenditures for which an institution of higher education has received any other emergency COVID-19 supplemental funding (whether state, federal or private in nature) for that same expense.
10. [Insert name of institution of higher education] agrees to abide by the Uniform Guidance, available a 2 CFR 200, et seq, to the extent applicable to all requests for reimbursement.

11. [Insert name of institution of higher education] agrees to abide by the regulations governing Cash Management, available a 31 CFR 205 subparts A and B, et seq, to the extent applicable to all requests for reimbursement.
12. [Insert name of institution of higher education] agrees to abide by the Requirements for a Drug-Free Workplace, available a 2 CFR 3186 and 2 CFR 182.
13. [Insert name of institution of higher education] agrees to comply with the following nondiscrimination statutes and their implementing regulations in all matters funded or reimbursed with federal dollars:
 - a. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000 et seq.), which prohibits discrimination on the basis of race, color, or national origin;
 - b. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 701 et seq.), which prohibits discrimination on the basis of disability (note: IMLS applies the regulations in 45 C.F.R part 1170 in determining compliance with § 504 as it applies to recipients of Federal assistance);
 - c. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–83,1685–86), which prohibits discrimination on the basis of sex in education programs; and
 - d. The Age Discrimination in Employment Act of 1975, as amended (42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age
14. [Insert name of signatory], on behalf of the [insert name of higher education institution] certifies to the best of their knowledge and belief that the institution is not delinquent in the repayment of any Federal debt.
15. [Insert name of signatory], on behalf of the [insert name of higher education institution] certifies that the institution will comply with Executive Order 13513 prohibiting text messaging and emailing while driving while conducting official grant business.
16. [Insert name of signatory], on behalf of the [insert name of higher education institution] certifies that the institution will comply with Division B, Title V, Section 505 of Public Law 115-245, Consolidated Appropriations Act, 2019 requiring specific disclosures when making public announcements related to the use of the federal funds.
17. [Insert name of signatory], on behalf of the [insert name of higher education institution] certifies to the best of their knowledge and belief that the institution will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the CARES Act. As the duly authorized representative of the institution, I hereby certify that the institution will comply with the above certifications.

I certify under the penalties of perjury set forth in Section 575.040, RSMo, that I have read the above certification and my statements contained herein are true and correct to the best of my knowledge. By signing this Certification, the institution agrees to be bound by all terms and conditions outlined in the accompanying GEER IHE Grant Packet, all federal guidance and FAQs applicable to the GEER fund, and all terms and conditions contained herein.

By: _____

Signature: _____

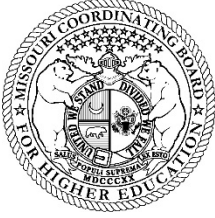
Title: _____

Date: _____

Subscribed and sworn to before me this ____ day of _____, 2020.

Notary Public

My commission expires _____



Tab 4 Coronavirus Relief Funds to Institutions

Coordinating Board for Higher Education
July 21, 2020

BACKGROUND

The State of Missouri received approximately \$2 billion through the Coronavirus Aid, Relief, and Economic Security (CARES) Act's Coronavirus Relief Fund (CRF). The CARES Act specifies that funds provided through the CRF are to be used to cover only those costs that:

“(1) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19);

(2) were not accounted for in the budget most recently approved as of the date of enactment of this section for the State or government; and

“(3) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.”

These funds must be expended before December 30, 2020. Any unused funds must be returned to the U.S. Treasury.

CURRENT STATUS

On Thursday, July 9, Governor Parson announced \$113.6 million in CARES Act funds for public institutions of higher education (IHEs), \$80 million of which will be administered through the CRF for safe return to in-person institution and campus life. In addition, Governor Parson announced that \$10 million in CRF will go to support the expansion of remote learn capabilities for public IHEs. Allocation amounts for each program under the CRF for public IHEs were based on the following models:

- **CRF Response and Reopening:** Each institution can seek reimbursement up to a cap based on its share of the state appropriation for public colleges and universities.
- **CRF Expansion of Remote Learning Capabilities.** Each institution can seek reimbursement for expenses up to a cap based on its share of the total number of students, faculty, and staff at all public colleges and universities.

Per the Office of Administration (OA)'s direction, institutions can draw these funds down on a reimbursement basis. DHEWD will administer the funds and seek approval from OA for each institution's reimbursement request. Any funds that remain unused by an institution after Friday, December 4 will be made available to institutions that have been reimbursed up to their cap.

NEXT STEP

DHEWD will work with institutions in submitting their agreement to the department and begin collecting and processing each institution's reimbursement requests.

ATTACHMENTS

- A. CRF Response and Reopening Allocations to Public IHEs
- B. CRF Remote Learning Allocations to Public IHEs
- C. CRF Agreements and Reimbursement Forms

Tab 4, Attachment A
CRF Response and Reopening Allocations to Public IHEs

Institution	Max Reimbursement
Crowder College	\$505,437
East Central College	\$473,565
Jefferson College	\$690,949
Metropolitan Community College	\$2,775,164
Mineral Area College	\$498,653
Moberly Area Community College	\$553,116
North Central Missouri College	\$234,958
Ozarks Technical Community College	\$1,267,738
St. Louis Community College	\$3,806,884
St. Charles Community College	\$801,165
State Fair Community College	\$544,949
State Technical College of Missouri	\$530,416
Three Rivers College	\$462,227
Harris-Stowe State University	\$921,929
Lincoln University	\$1,548,326
Missouri Southern State University	\$2,116,128
Missouri State University	\$8,278,784
Missouri Western State University	\$1,960,159
Northwest Missouri State University	\$2,747,695
Southeast Missouri State University	\$4,042,420
Truman State University	\$3,671,441
University of Central Missouri	\$4,876,633
University of Missouri (all)	\$36,691,261
TOTAL	\$ 80,000,000

Tab 4, Attachment B
CRF Remote Learning Allocations to Public IHEs

Institution	Max Reimbursement
Crowder College	\$189,896
East Central College	\$113,500
Jefferson College	\$176,005
Metropolitan Community College	\$704,890
Mineral Area College	\$114,179
Moberly Area Community College	\$203,710
North Central Missouri College	\$72,886
Ozarks Technical Community College	\$508,880
St. Louis Community College	\$747,844
St. Charles Community College	\$271,538
State Fair Community College	\$179,516
State Technical College of Missouri	\$73,943
Three Rivers College	\$124,559
Harris-Stowe State University	\$73,754
Lincoln University	\$108,479
Missouri Southern State University	\$239,455
Missouri State University	\$1,079,963
Missouri Western State University	\$234,926
Northwest Missouri State University	\$297,318
Southeast Missouri State University	\$448,110
Truman State University	\$225,489
University of Central Missouri	\$476,192
University of Missouri (all)	\$3,334,969
TOTAL	

Missouri Higher Education Initiatives

Grant Packet

For:

COVID-19 Response & Reopening

and

Building Remote Learning Capacity

Funded by:



DEPARTMENT OF
HIGHER EDUCATION &
WORKFORCE DEVELOPMENT

In partnership with:

Office of the Governor

&

The Missouri Office of Administration

July 2020

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I. Grant Summary and Allowable Expenditures

This document provides guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES Act established the Coronavirus Relief Fund (the “Fund”) and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover certain costs outlined in this document. *More detailed information on each of the areas can be found below and in this link: <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>*

This document contains a summary of DHEWD allowed and disallowed expenses for the Coronavirus Relief Fund (CRF). This information is based on a review of all federal FAQs and guidance for both funds as of July 8, 2020. This document is subject to change. Further, all expenses submitted for reimbursement under the CRF are subject to review and approval by the Office of Administration. The Missouri Office of Administration did not prepare this document and has not reviewed it. This document is not legal advice and may be superseded by later guidance or other interpretations of available guidance.

The Missouri Office of Administration committed \$80 million dollars from the CRF to higher education institutions for general COVID-19 response and for reopening costs. The Office of Administration committed another \$10 million dollars from the CRF to higher education institutions for covering costs associated with remote learning. Both are outlined below.

The following lists are not comprehensive. They were created after reviewing the plain text of the statute (section 5001 of the CARES Act), the June 30, 2020 Guidance from the U.S. Treasury, and the June 24, 2020 FAQs from the U.S. Treasury. Please remember that the Office of Administration has final approval of all reimbursed expenses under the CRF.

Currently, the standard the Office of Administration and DHEWD will use to determine if an expense is eligible for reimbursement under the CRF is whether:

1. The costs are necessary expenditures incurred due to the public health emergency with respect to COVID-19;
2. Were not accounted for in the budget most recently approved as of March 27, 2020 for the State; and
3. Were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

CRF General COVID-19 Response/Reopening Costs

Allowable Costs (\$80M for public IHEs)

DHEWD Suggested Uses (All are Subject to Final Approval by OA)

- College and University Reopening Costs related to COVID-19;
 - PPE for students and staff;
 - Disinfection of public areas;
 - Expenses for quarantining individuals;
 - Costs to comply with local health orders;
 - Costs of facility modifications required because of COVID-19;
 - Etc.
- College and University hospital and student health center costs related to COVID-19:
 - PPE;
 - Increasing treatment capacity (expanding ICUs, etc.);
 - Equipment purchased to respond to COVID-19;
 - Creating new treatment locations;
 - Cost of COVID testing;
 - Telemedicine costs related to COVID-19;
- Payroll and benefits in **limited** circumstances;
 - For public safety, healthcare, human services, public health, and similar employees when their services are “substantially dedicated” to mitigating or responding to COVID-19;
 - Please note that the definition of “substantially dedicated” is unclear between various U.S. Treasury documents;
 - *The Office of Administration is currently interpreting this to mean “direct care staff and those whose jobs have significantly changed.”*
 - *OA Example: A lawyer or accountant or a director working on COVID related items is likely not substantially different – they are still providing legal advice, tracking expenses, or working as a department head to solve problems.*
 - Contact tracing employees;
 - Possibly payroll for staff for food delivery to residents because of necessary closure of dining halls;
 - Paid sick and paid FMLA leave to public employees to enable compliance with COVID-19 public health precautions;
 - Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 emergency;
 - Hazard pay is allowed related to COVID-19 so long as the employee is “substantially dedicated to mitigating or responding” to the COVID-19 health emergency;
 - The cost of diverting educational support staff or faculty to develop online learning capabilities, such as through providing IT support that is not part of the staff or faculty’s ordinary responsibilities. These can be included all the way back to March 1st even though they were arguably in the budget because this was a “substantially different” use than originally intended for the money;
 - But not the cost to pay people to provide the actual online instruction because they are still teaching so it’s not a substantially different cost.

- Unemployment insurance costs related to COVID-19, if not reimbursed by the federal government;
- Increased workers compensation costs due to COVID-19;
- Costs of equipment or leases that, had COVID not happened, would have been decommissioned or not renewed;
- Expenses associated with conducting a recovery planning project or operating a recovery coordination office;
- Increases in solid waste disposal costs as a result of COVID-19;
- Expenditures to prepare an area expected to be highly impacted by COVID-19, such as by reserving PPE or increasing ICU capacity.

Ineligible Expenditures

- State share of Medicaid;
- Damages covered by insurance;
- Payroll or benefit expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency;
- Expenses that have been or will be reimbursed under any federal program;
- Reimbursement to donors for donated items or services;
- Workforce bonuses other than hazard pay or overtime;
- Severance pay;
- Legal settlements.

CRF Remote Learning

Allowable Costs (\$10M for public IHEs)

DHEWD Suggested Uses for Remote Learning (subject to final approval by OA)

- Expenses to facilitate distance learning, including technological improvements in connection with school closings;
- Expenses to improve telework capabilities for employees;
- The cost of diverting educational support staff or faculty to develop online learning capabilities, such as through providing IT support that is not part of the staff or faculty's ordinary responsibilities. These can be included all the way back to March 1st even though they were arguably in the budget because this was a "substantially different" use than originally intended for the money;
 - But not the cost to pay people to provide the actual online instruction because they are still teaching so it's not a substantially different cost.
- Increasing the number of hot spots and Wi-Fi enabled devices available for checkout;
- Upgrading the campus broadband network;
- Enhancing learning management systems;
- Creating public Wi-Fi locations with adequate social distancing available;
- Needs identified in the [After-Action Report on Online Learning](#) such as:
 - Improving limited institutional technical capacity to support online learning;
 - Improving the quality of online education;
 - Solutions to the need for hands-on components of courses moved online;
 - Limited and varying student access to remote education tools like internet connectivity, hardware, software, e-books, e-journals, and e-resources for research purposes;
 - Improving the student experience.

Ineligible Expenditures

- Running broadband lines to individual student homes;
- Paying student internet bills.

II. Funding Allocations by Institution

The following funding allocations includes the amount each institution is authorized to request reimbursement for eligible expenses. The allocation models used represent extensive dialog with the Office of Administration and the Governor’s Office and reflect an approach that considers volume-driven expenses based on the number of students, faculty, and staff on campus. Please note that these initiatives funded will be reimbursement programs and the amounts included here are the maximum for which you may be reimbursed.

Institution	Remote Learning	Response & Reopen
Crowder College	\$ 189,896	\$ 505,437
East Central College	\$ 113,500	\$ 473,565
Jefferson College	\$ 176,005	\$ 690,949
Metropolitan Community College	\$ 704,890	\$ 2,775,164
Mineral Area College	\$ 114,179	\$ 498,653
Moberly Area Community College	\$ 203,710	\$ 553,116
North Central Missouri College	\$ 72,886	\$ 234,958
Ozarks Technical Community College	\$ 508,880	\$ 1,267,738
St. Louis Community College	\$ 747,844	\$ 3,806,884
St. Charles Community College	\$ 271,538	\$ 801,165
State Fair Community College	\$ 179,516	\$ 544,949
State Technical College of Missouri	\$ 73,943	\$ 530,416
Three Rivers College	\$ 124,559	\$ 462,227
Harris-Stowe State University	\$ 73,754	\$ 921,929
Lincoln University	\$ 108,479	\$ 1,548,326
Missouri Southern State University	\$ 239,455	\$ 2,116,128
Missouri State University	\$ 1,079,963	\$ 8,278,784

Missouri Western State University	\$ 234,926	\$ 1,960,159
Northwest Missouri State University	\$ 297,318	\$ 2,747,695
Southeast Missouri State University	\$ 448,110	\$ 4,042,420
Truman State University	\$ 225,489	\$ 3,671,441
University of Central Missouri	\$ 476,192	\$ 4,876,633
University of Missouri (all)	\$ 3,334,969	\$ 36,691,261
TOTAL	\$ 10,000,000	\$ 80,000,000

*Updated allocations as of 7-14-20

III. Fiscal Reimbursement Process

When submitting any CRF reimbursement requests, a reimbursement form must be completed for each of the two funding areas authorized. Please do not combine or mix the reimbursement request for the Response & Reopen Initiative with the Remote Learning Initiative.

You can find the forms at: <https://dhewd.mo.gov/reimbursements>

Steps are below on how to submit your reimbursement request.

- Complete the correct reimbursement form for your initiative area. Each form is labeled at the top on which initiative it is for.
- Have all backup documentation to support your reimbursement request. The backup documentation must show proof of payment. Purchase orders or packing slips will not be accepted in lieu of invoices. Expenses must meet the guidelines in this document along with any new or additional guidance governing these funds released by either the federal government or the State of Missouri.
- Once the form is complete and all backup documentation is available, showing proof of payment, send request and documentation to reimbursements@dhewd.mo.gov. Include your Institution name and “CRF Claim – Response & Reopen” or “CRF Claim – Remote Learning” in the subject line of the email. Documentation includes the correct reimbursement cover sheet (use multiple copies if needed or add lines if needed) and submit scanned copies of all invoices along with the cover sheet.

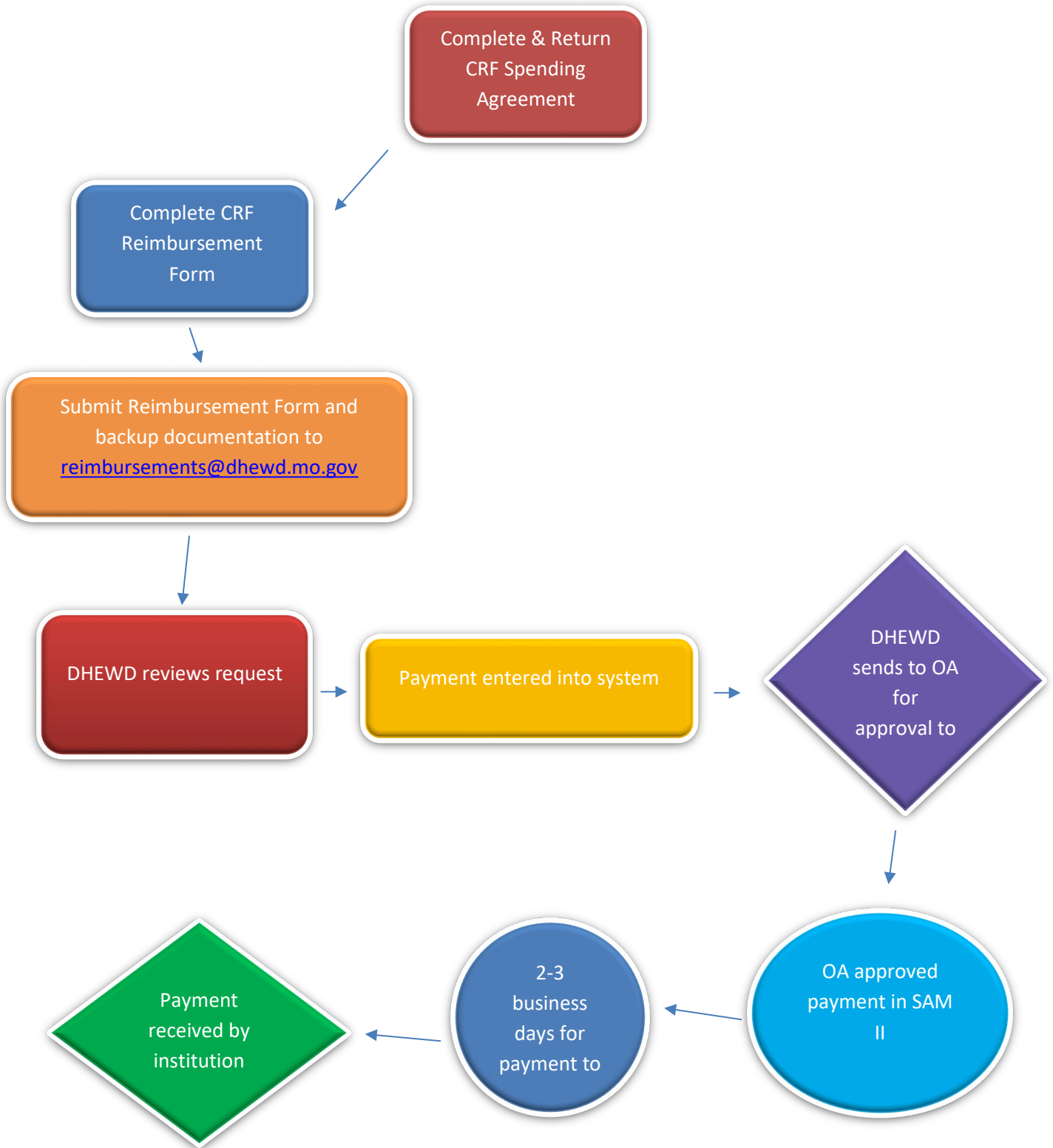
- When the form and documentation is received, they will be reviewed. Once reviewed and documentation is sufficient, the reimbursement request will be sent to Office of Administration (OA) for approval to pay. If documentation is missing, we will notify you by email. Your request will not be processed until all proper backup documentation has been received.

Once OA approves the reimbursement request, they will approve the SAM II payment documents created by DHEWD and notify DHEWD.

Once payment is submitted into the system, it takes approximately two business days before the funds are received. Funds will be deposited into your primary account state aid is received.

All reimbursement requests MUST be received by DHEWD prior to Friday December 4, 2020. Any funds that remain unused by an institution after Friday, December 4 may be made available to institutions with eligible expenditures that exceeded their maximum allocations.

Processing Reimbursements for CRF



IV. DHEWD Contact Information

All questions can be emailed to reimbursements@DHEWD.mo.gov or call either of the following staff listed below.

Pam Victor, Assistant Director for Budget (573) 751-1883

Nikki Wrinkles, Budget Analyst (573) 522-1364

v. Funding Terms & Conditions

Guidance on eligible uses of fund disbursements by governments is available below. This information is subject to change by both the federal government and the State of Missouri. The following link(s) will provide federally available terms and conditions that were available at the time this document was created. Institutions are subject to both federal and state terms and conditions and must certify their compliance with each reimbursement request submitted.

- [The CARES Act: Assistance for State, Local and Tribal Governments](#)
- [Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments \(6/30/2020\)](#)
- [Coronavirus Relief Fund Frequently Asked Questions \(7/8/2020\)](#)
- [Payments to States and Eligible Units of Local Government \(5/11/2020\)](#)

Please note, the aforementioned documents are subject to change.

For further funding terms and conditions, see the attached Federal Funding Certification detailed below and required to be signed by the institution President before reimbursement is allowed.

VI. Funding Agreement Required

All institutions are required to sign the accompanying Federal Funding Certification (Certification) for CRF Funds before submitting a request for reimbursement using CRF funds. By signing the accompanying Certification, the submitting institution agrees to be bound by all federal guidance and FAQs applicable to the CRF, as outlined above and as amended by the U.S. Treasury, as well as all terms and conditions contained in the Certification.

Please submit the attached Certification (see page 11) for the receipt of funding and return prior to submitting a reimbursement request to DHEWD. **No reimbursements for the determined CRF fund will be processed until that signed agreement is received by DHEWD.**

All final invoices must be received by DHEWD no later than December 4, 2020 to ensure time for processing.

FEDERAL FUNDING CERTIFICATION – Coronavirus Relief Funds

Completion of this certification is required before submitting requests for reimbursement for Coronavirus response and recovery costs or costs related to the transition to remote learning, from the State of Missouri allocation of the Coronavirus Relief Funds pursuant to the CARES Act.

I, [Insert name of signatory], am the President [insert name of institution of higher education], and I certify that:

1. I have the authority on behalf of [insert name of institution of higher education] to request reimbursement from the State of Missouri from the allocation of funds to the State of Missouri from the Coronavirus Relief Fund (CRF) as created in the CARES Act.
2. I understand that the State of Missouri will rely on this certification as a material representation in making a reimbursement to [name of institution of higher education].
3. [Insert name of institution of higher education]'s uses of the funds provided as reimbursements will be used only to cover those costs that-
 - a. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) (“necessary expenditures”);
 - b. Were not accounted for in the budget most recently approved as of March 27, 2020, for [insert name county or city not within a county]; and
 - c. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. Funds will only be provided as reimbursements from the State of Missouri pursuant to this certification for necessary expenditures that were incurred during the period that begins on March 1, 2020, and ending on December 30, 2020.
5. Funds provided as reimbursement from the State of Missouri pursuant to this certification must adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure.
6. [Insert name of institution of higher education] agrees not to request reimbursement for any expenditure that violates federal law.
7. [Insert name of institution of higher education] agrees that if the federal government determines that any reimbursement it received was in violation of the CARES Act or any other federal law, it will return the amount of the reimbursement to the federal government.
8. [Insert name of institution of higher education] agrees that it shall retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts for a period of five (5) years from the date of receipt of such reimbursement. Such documentation shall be produced to the State of Missouri and/or the any agency of the federal government upon request.
9. Funds received pursuant to this certification cannot be used for expenditures for which an institution of higher education has received any other emergency COVID-19 supplemental funding (whether state,

federal or private in nature) for that same expense.

10. [Insert name of institution of higher education] agrees to abide by the Uniform Guidance, available a 2 CFR 200, et seq, to the extent applicable to all requests for reimbursement.
11. [Insert name of institution of higher education] agrees to abide by the regulations governing Cash Management, available a 31 CFR 205 subparts A and B, et seq, to the extent applicable to all requests for reimbursement.
12. [Insert name of institution of higher education] agrees to abide by the Requirements for a Drug-Free Workplace, available a 2 CFR 3186 and 2 CFR 182.
13. [Insert name of institution of higher education] agrees to comply with the following nondiscrimination statutes and their implementing regulations in all matters funded or reimbursed with federal dollars:
 - a. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000 et seq.), which prohibits discrimination on the basis of race, color, or national origin;
 - b. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 701 et seq.), which prohibits discrimination on the basis of disability (note: IMLS applies the regulations in 45 C.F.R part 1170 in determining compliance with § 504 as it applies to recipients of Federal assistance);
 - c. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–83,1685–86), which prohibits discrimination on the basis of sex in education programs; and
 - d. The Age Discrimination in Employment Act of 1975, as amended (42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age
14. [Insert name of signatory], on behalf of the [insert name of higher education institution] certifies to the best of their knowledge and belief that the institution is not delinquent in the repayment of any Federal debt.
15. [Insert name of signatory], on behalf of the [insert name of higher education institution] certifies that the institution will comply with Executive Order 13513 prohibiting text messaging and emailing while driving while conducting official grant business.
16. [Insert name of signatory], on behalf of the [insert name of higher education institution] certifies that the institution will comply with Division B, Title V, Section 505 of Public Law 115-245, Consolidated Appropriations Act, 2019 requiring specific disclosures when making public announcements related to the use of the federal funds.
17. [Insert name of signatory], on behalf of the [insert name of higher education institution] certifies to the best of their knowledge and belief that the institution will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the CARES Act. As the duly authorized representative of the institution, I hereby certify that the institution will comply with the above certifications.

I certify under the penalties of perjury set forth in Section 575.040, RSMo, that I have read the above certification and my statements contained herein are true and correct to the best of my knowledge.

By signing this Certification, the institution agrees to be bound by all terms and conditions outlined in the accompanying CRF IHE Grant Packet, all federal guidance and FAQs applicable to the CRF, and all terms and conditions contained herein.

By: _____

Signature: _____

Title: _____

Date: _____

Subscribed and sworn to before me this ____ day of _____, 2020.

Notary Public

My commission expires _____



Tab 5 Equity Work Timeline

Coordinating Board for Higher Education
July 17, 2020

BACKGROUND

After the June CBHE meeting, DHEWD staff drafted an overarching equity timeline to organize and make the department's equity work more cohesive and inclusive. There are several distinct initiatives being worked on throughout the department at this time. Working across the department as part of one timeline is critical to success. The following proposed timeline was created by staff to organize current DHEWD equity strategies. It is anticipated this timeline will continue to evolve as equity work continues.

CURRENT STATUS

The department has created the proposed equity timeline to highlight the vision, goal, and major initiatives of the department's current equity work. This timeline also emphasizes each initiative's deliverable, timeline, and how it ties to the department's equity vision.

NEXT STEPS

Department staff will implement items above as outlined and keep the CBHE informed of deliverables and achievement. This timeline is expected to evolve and change as staff continue this work. Changes will be communicated at future CBHE meetings.

RECOMMENDATION

This is an information item only.

ATTACHMENT

- Equity Work Timeline

Tab 5 Attachment Equity Work Timeline

Vision: Every Missouri empowered with the skills and education needed for success.

Equity Goal: To reduce educational and workforce achievement gaps in diverse populations through promoting student success, leadership development, career attainment, and upward mobility.

Three Key Areas:

1. Convening/Information Sharing: meetings, reports, summits, and other convenings to bring together institutions and other groups to enhance statewide conversations.
2. Internal: examine internal policies and programs to ensure equity lens is utilized.
3. Partnerships: collaborate with external partners to expand equity work throughout the state.

Timeline:

Convening/Information	Internal	Partnerships
2020		
Equity Education Series (I)	Develop DHEWD Equity Group (VII)	Joint Educational Equity Statement (IV)
Equity Report (II)	Develop 21 Equity Placemat Initiatives	MoEASE (III)
		COVID-19 Strategies (V)
		HEI's – Institutional Equity Survey (VI)
		MOCAN & DESE Broadband Program (VIII)
2021		
Equity Education Series	Internal Audit with DESE	MoEASE
	Policy Review	Office of Equal Opportunity (OEO)
	Training Programs	
Beyond		
		MoEASE
		Policy Initiatives

2020 Initiatives:

I. Equity Educational Series:

- A. **Timeline:** Ongoing
- B. **Current Deliverable:** Starting in September, monthly virtual information sessions.
- C. **How Ties to Vision:** Create conversations around best practices, solutions, and research regarding effective equity strategies to aid institutional decision-making.

II. Equity Report:

- A. **Timeline:** Release October 2020
- B. **Deliverable:** Report highlighting Missouri-specific completions data broken out by demographic population.
- C. **Why Ties to Vision:** Provides the baseline data in order to measure statewide equity progress and starting point to prioritize decision-making.

III. MoEASE:

- A. **Timeline:** Ongoing
- B. **Deliverable:** Create MoEASE strategic plan and four equity goals for hubs, determine task force membership, convene first task force meeting.
- C. **Why Ties to Vision:** Through partnership with the Department of Elementary and Secondary Education and Missouri Chamber of Commerce, apply a regional approach that identifies cradle to career barriers in local communities and strategies to combat.

IV. Joint Equity Statement:

- A. **Timeline:** Approved September 2020. Distributed October 2020.
- B. **Deliverable:** Joint statement of commitment to educational equity.
- C. **Why Ties to Vision:** Solidifying equity alignment across the K12 and postsecondary education continuum and Missouri workforce.

V. COVID-19 Strategies

- A. **Timeline:** December 31, 2020
- B. **Deliverable:** Utilized Coronavirus Relief funds to increase Broadband access through library hotspot and mobile device check-out programs, childcare facilities on campuses, and Department of Social Services presence on campuses.
- C. **Why Ties to Vision:** These strategies address additional equity issues brought on by COVID-19.

VI. Higher Education Institutions – Equity Survey (Drs. Beatty and Jasinski leads)

- A. **Timeline:** September 2020
- B. **Deliverable:** Completed survey (deadline July 17) that informs topics for future Equity Educational Series. Dr. Beatty will present survey findings to CBHE at the September board meeting.
- C. **Why Ties to Vision:** Create conversations around best practices, solutions, and research regarding effective equity strategies to aid institutional decision-making.

VII. Develop DHEWD Equity Group

- A. **Timeline:** Establish Fall 2020
- B. **Deliverable:** To help develop 21 placemat initiatives, establish objectives, training, policy review, and other departmental equity initiatives.
- C. **Why Ties to Vision:** Develops internal departmental culture placing equity, diversity, and inclusion as departmental priorities.

VIII. MOCAN & DESE Broadband Plan

- A. **Timeline:** TBD
- B. **Deliverable:** TBD
- C. **Why Ties to Vision:** TBD