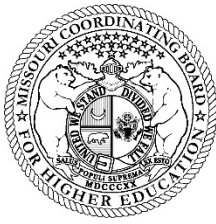




Coordinating Board for Higher Education

March 3-4, 2020

Capitol Plaza Hotel, Lincoln Room
415 W. McCarty Street
Jefferson City, MO



Schedule of Events

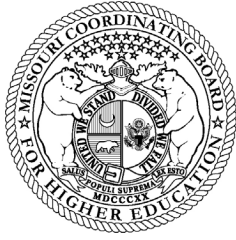
Coordinating Board for Higher Education
March 3-4, 2020
Committee Meeting Times are Estimated

Tuesday, March 3, 2020

- 2:00 p.m. **General Business**
Harry S Truman State Office Building
DHEWD Conference Room, Suite 860
301 W. High Street
Jefferson City, MO
- 2:00-3:00 p.m. **CBHE Academic Affairs & Workforce Development Committee Meeting**
Harry S Truman State Office Building
DHEWD Conference Room, Suite 860
301 W. High Street
Jefferson City, MO
- 3:00-3:15 p.m. **CBHE Audit Committee Meeting**
Harry S Truman State Office Building
DHEWD Conference Room, Suite 860
301 W. High Street
Jefferson City, MO
- 3:15-3:50 p.m. **CBHE Budget & Financial Aid Committee Meeting**
Harry S Truman State Office Building
DHEWD Conference Room, Suite 860
301 W. High Street
Jefferson City, MO
- 3:50-4:00 p.m. **Break**
- 4:00-4:15 p.m. **CBHE Strategic Planning & External Relations Committee Meeting**
Harry S Truman State Office Building
DHEWD Conference Room, Suite 860
301 W. High Street
Jefferson City, MO
- 4:15-5:00 p.m. **CBHE Work Session**
Harry S Truman State Office Building
DHEWD Conference Room, Suite 860
301 W. High Street
Jefferson City, MO
- 6:30-8:30 p.m. **Reception (Board Members, DHEWD Senior Staff, PAC Only)**
Bar Vino
204 E. High Street
Jefferson City, MO

Wednesday, March 4, 2020

- 9:00 a.m.-12:00 p.m. **CBHE Meeting**
Capitol Plaza Hotel, Lincoln Room
415 W. McCarty Street
Jefferson City, MO



COORDINATING BOARD FOR HIGHER EDUCATION
March 3, 2020 |2:00-5:00 p.m.
Harry S Truman State Office Building, Conference Room 860
Committee Meeting Times are Estimated

WORK SESSION AND COMMITTEE MEETINGS AGENDA

1. General Business (2:00 p.m.)

- a. Welcome and Call to Order

2. Academic Affairs & Workforce Needs Committee (2:00-3:00 p.m.)

- a. Approve Minutes of December 10, 2019, Academic Affairs & Workforce Needs Committee Meeting (Tab 18)
- b. St. Charles Community College Comprehensive Review Update (Tab 21)
- c. Improving Local Workforce Development Performance

3. Audit Committee (3:00-3:15 p.m.)

- a. Approve Minutes of December 10, 2019, Audit Committee Meeting (Tab 10)
- b. Upcoming Audits (Tab 11)

4. Budget & Financial Aid Committee (3:15-3:50 p.m.)

- a. Approve Minutes of December 10, 2019, Budget & Financial Aid Committee Meeting (Tab 13)
- b. Fast Track Academic Program Update (Tab 12)
- c. Loan Program Update
- d. Capital Improvement Guidelines (Tab 14)

5. Break (3:50-4:00 p.m.)

6. Strategic Planning & External Relations (4:00-4:15 p.m.)

- a. Approve Minutes of the December 10, 2019, Strategic Planning & Workforce Needs Committee Meeting (Tab 9)
- b. 2020 Strategic Priorities Update (Tab 5) and Planning for 2021

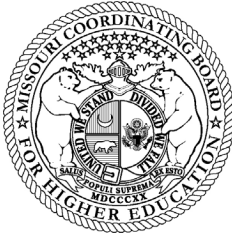
7. Work Session (4:15-5:00 p.m.)

- a. Approve Minutes of the December 10, 2019, Work Session Meeting
- b. CBHE Retreat Planning
- c. Board Engagement with Institution Governing Boards and Budget Process
- d. Higher Education Institution Newsletter
- e. Conflict of Interest Policy and Bylaw Amendment (Tab 2)
- f. CTE Advisory Council Appointment (Tab 4)

Items identified above as "information" are based on reasonable pre-meeting expectations. All items listed on the agenda may be the subject of discussion and/or votes.

It is the policy of the Coordinating Board for Higher Education that all public meetings and events are accessible to people with disabilities. Individuals needing special accommodations relating to a disability should contact Alyssa McLeod at the Missouri Department of Higher Education and Workforce Development, 301 W. High Street, P. O. Box 1469, Jefferson City, MO 65102, by emailing Alyssa.McLeod@dhewd.mo.gov or by calling (573) 751-1876.

For media inquiries, please contact Becky Dunn at Becky.Dunn@dhewd.mo.gov.



COORDINATING BOARD FOR HIGHER EDUCATION

March 4, 2020 | 9:00 a.m. to 12:00 p.m.

Capitol Plaza Hotel, Lincoln room

415 W. McCarty Street, Jefferson City, MO

Call-in options: (646) 876-9923 Meeting ID: 969 229 334

<https://zoom.us/j/969229334>

MEETING AGENDA

1. General Business

a. Action

- i. Call to Order
- ii. Roll Call of Members and Determination of Quorum
- iii. Review and Approve Agenda
- iv. Review and Approve Consent Agenda
 1. Minutes of the December 10, 2019, Work Session Meeting*
 2. Minutes of the December 11, 2019, Board Meeting*
 3. Minutes of the January 21, 2020, Teleconference*
 4. Distribution of Community College Funds (Tab 1)*
- v. Approval of Conflict of Interest Policy and Bylaw Amendment (Tab 2)

b. Information

- i. New Committee Members and Chairs (Tab 3)
- ii. CTE Advisory Council Appointment (Tab 4)

2. Report of the Commissioner

a. Action

- i. None

b. Information

- i. 2020 Department Placemat Update (Tab 5)
- ii. Complete Count Committee Update (Tab 6)

3. Presidential Advisory Committee

a. Action

- i. None

b. Information

- i. Report on 2020 Legislative Session (Tab 7)
- ii. Implementation of New Laws (Tab 8)

4. Strategic Planning and External Affairs Committee

a. Action

- i. None

b. Information

- i. Minutes of the December 10, 2019, Strategic Planning and External Affairs Committee Meeting (Tab 9)*

5. Audit Committee

a. Action

- i. None

b. Information

- i. Minutes of the December 10, 2019, Audit Committee Meeting (Tab 10)*
- ii. Overview of Recent Audit Reports (Tab 11)*

6. Budget and Financial Aid Committee

a. Action

- i. Fast Track Academic Program Approval (Tab 12)

b. Information

- i. Minutes of the December 10, 2019, Budget and Financial Aid Committee Meeting (Tab 13)*
- ii. Capital Improvement Guidelines (Tab 14)
- iii. FY 2022 Draft Budget Instructions (Tab 15)

7. Academic Affairs and Workforce Needs Committee

a. Action

- i. Academic Program Actions on Provisionally Approved Programs (Tab 16)*
- ii. Lincoln University & Missouri State University Comprehensive Review (Tab 17)
- iii. St. Charles Community College Comprehensive Review (Tab 18)

b. Information

- i. Minutes of the December 10, 2019, Academic Affairs and Workforce Needs Committee Meeting (Tab 19)*
- ii. Comprehensive Review (20)
- iii. Modern Student Engagement Strategy (Tab 21)
- iv. Report on High School Graduates Performance (Tab 22)*
- v. Appointments to Proprietary School Advisory Committee (Tab 23)*
- vi. Academic Program Actions Approved through Routine and Staff Review (Tab 24)*
- vii. Proprietary School Certification Actions and Reviews (Tab 25)*

8. General Business

a. Action

- i. Adjourn Public Session of the Coordinating Board for Higher Education

b. Information

- i. Good and Welfare of the Board*
- ii. Presidential Advisory Committee Roster*
- iii. CBHE Members by Congressional District (Tab 26)*
- iv. CBHE Committee Roster (Tab 27)*
- v. CBHE Statutory Functions (Tab 28)*
- vi. CBHE Bylaws (Tab 29)*

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For media inquiries, please contact Becky Dunn at Becky.Dunn@dhewd.mo.gov.

CBHE BOARD MEMBERS



Douglas R. Kennedy
Chair
8th Congressional
District (D)



Joe Cornelison
Vice Chair
At Large
Member (R)



Shawn Saale
Secretary
3rd Congressional
District (R)

VACANCIES

1st Congressional District
4th Congressional District
6th Congressional District



W. Dudley McCarter
2nd Congressional
District (I)



Gwendolyn Grant
5th Congressional
District (D)



Gary Nodler
7th Congressional
District (R)

DHEWD SENIOR STAFF



Zora Mulligan
Commissioner



Danielle Briot
Chief of Staff
(Interim)



Alyssa McLeod
Executive Assistant &
Secretary to CBHE



Becky Dunn
Assistant
Commissioner
for Communications
& Outreach



Kristin Stokely
General Counsel



Leroy Wade
Deputy
Commissioner



Mara "Red" Woody
Assistant
Commissioner for
Postsecondary Policy



Mardy Leathers
Director of Workforce
Development



Gerren McHam
Special Assistant for
External Relations



Ronda Anderson
Assistant Commissioner
for Performance & Strategy
(Interim)

PRESIDENTIAL ADVISORY COMMITTEE (PAC)

PUBLIC UNIVERSITIES



Dr. Dwyane Smith
Harris-Stowe
State University
(Interim)



Dr. Jerald Woolfolk
Lincoln University



Dr. Alan Marble
Missouri Southern
State University



Mr. Clif Smart
Missouri State
University



Mr. Matthew Wilson
Missouri Western
State University



Dr. John Jasinski
Northwest Missouri
State University



Dr. Carlos Vargas-Aburto
Southeast Missouri
State University
(PAC Vice Chair)



Dr. Sue Thomas
Truman State
University



Dr. Roger Best
University of
Central Missouri



Dr. Mun Choi
University of
Missouri System



Dr. Alexander Cartwright
University of
Missouri-Columbia



Dr. C. Mauli Agrawal
University of
Missouri-Kansas City



Dr. Thomas George
University of
Missouri-St. Louis



Dr. Mohammad Dehghani
Missouri University of
Science & Technology

COMMUNITY COLLEGES



Dr. Glenn Coltharp
Crowder College



Dr. Jon Bauer
East Central College



Dr. Raymond Cummiskey
Jefferson College



Dr. Kimberly Beatty
Metropolitan
Community College



Dr. Joe Gilgour
Mineral Area College



Dr. Jeffrey Lashley
Moberly Area
Community College



Dr. Shawn Strong
State Technical
College of Missouri



Dr. Lenny Klaver
North Central
Missouri College



Dr. Hal Higdon
Ozarks Technical
Community College



Dr. Barbara Kavalier
St. Charles
Community College



Dr. Jeff Pittman
St. Louis
Community College



Dr. Joanna Anderson
State Fair
Community College



Dr. Wesley Payne
Three Rivers College

PUBLIC 2-YEAR TECH COLLEGE

INDEPENDENT 4-YEAR COLLEGES & UNIVERSITIES



Dr. Scott Dalrymple
Columbia College
(PAC Chair)



Dr. Roger Drake
Central Methodist
University



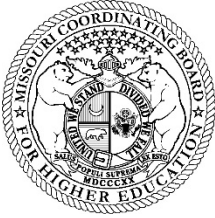
Rose Windmiller
Washington University



Dr. Eric Turner
Southwest Baptist
University



Dr. Ron Slepitz
Avila University



Meeting Minutes

Coordinating Board for Higher Education Work Session

Coordinating Board for Higher Education
December 10, 2019

The Coordinating Board for Higher Education Work Session was called to order at 3:29 p.m. on Tuesday, December 10, 2019, in the Harry S Truman State Office Building in Jefferson City, Missouri. Board members, Joe Cornelison, Gwendolyn Grant, Doug Kennedy, Dudley McCarter, Gary Nodler, Shawn Saale, Mike Thomson, and Robin Wenneker and were present. No members were absent.

Approval of Meeting Minutes

Mr. Saale moved to approve the minutes of the September 10, 2019, Work Session meeting. Ms. Wenneker seconded. Motion carried unanimously.

The nominating committee of Shawn Saale, Mike Thomson, and Joe Cornelison announced their recommendation for the 2020 slate of CBHE officers including Doug Kennedy, Chair, Joe Cornelison, Vice Chair, and Shawn Saale, Secretary.

The CBHE discussed the possible location of the June 2020 meeting and agreed to hold the meeting at the University of Missouri-Saint Louis.

Kristin Stokely, General Counsel, presented the draft Ethics and Conflict of Interest Policy.

No action was taken. The meeting was adjourned at 3:54 p.m.



Meeting Minutes

Coordinating Board for Higher Education Public Meeting

Coordinating Board for Higher Education
December 11, 2019

The Coordinating Board for Higher Education's public meeting was called to order at 9:00 a.m. on Wednesday, December 11, 2019, in the Governor Office Building in Jefferson City, Missouri. Coordinating Board for Higher Education Members Joe Cornelison, Gwendolyn Grant, Doug Kennedy, Dudley McCarter, Gary Nodler, Shawn Saale, Mike Thomson, and Robin Wenneker and were present. No members were absent.

General Business

1. Mr. Kennedy recognized new board member Dudley McCarter, representing the 2nd Congressional District.
2. Mr. Kennedy recognized departing board member Mike Thomson, representing the 6th Congressional District.
3. Mr. Thomson motioned to approve the agenda. Mr. Cornelison seconded. Motion carried unanimously.
4. Ms. Wenneker motioned to approve the consent agenda. Mr. Saale seconded. Motion carried unanimously.
5. Kristin Stokely, General Counsel, presented the slate of 2020 CBHE Officers.
6. Mr. McCarter motioned pursuant to Article 3, section 2 of the bylaws, to permit Doug Kennedy to serve a third consecutive term in his office as Chair of the CBHE. Mr. Saale seconded. Motion carried unanimously.
7. Mr. McCarter motioned to recommend that the Coordinating Board conduct a vote on the CBHE Officer nomination. The nominations were Doug Kennedy, Chair, Joe Cornelison, Vice Chair, and Shawn Saale, Secretary. Ms. Grant seconded. Motion carried unanimously.
8. Ms. Stokely presented the Ethics and Conflict of Interest and CBHE bylaw amendment.
9. Zora Mulligan, Commissioner of Higher Education, presented the 2021 meeting dates.
10. Mr. Kennedy presented the location of the June 2020 public meeting. The University of Missouri-Saint Louis will host the June 2020 Public Meeting.

Report of the Commissioner

1. Ms. Mulligan presented the department's draft 2020 strategic priorities.
2. Mr. Cornelison motioned to recommend that the Coordinating Board approve the 2020 strategic placemat, direct staff to proceed, and request regular updates on progress. Mr. Nodler seconded. Motion carried unanimously.
3. Mardy Leathers, Director of Workforce Development; Jordan Williams, Missouri Community College Association (MCCA); and Rose Windmiller, Washington University, conducted a panel discussion on apprenticeships.
4. Ms. Mulligan presented the 2020 Commissioner's Advisory Group meeting dates.
5. Ms. Mulligan presented on the 2019 annual report and "big goal" check-in.
6. John Shikles, Missouri Governor's Office, presented on the 2020 Missouri Census.

Presidential Advisory Committee

1. Kristin Stokely, General Counsel, presented an update on the implementation of new laws.
2. Gerren McHam, Special Assistant for External Relations, moderated a panel on the 2020 legislative preview. Paul Wagner, Council on Public Higher Education; Brian Millner, MCCA; Bill Gamble, Independent Colleges and Universities of Missouri; and David Jackson, State Technical College of Missouri, participated in the panel.

Strategic Planning and External Affairs Committee

1. Becky Dunn, Assistant Commissioner for Communications and Outreach, presented on the enhanced student portal and new student workspace.

Budget & Financial Aid Committee

1. Jeremy Kintzel, Education Research Director, presented on the certification of performance on performance measures.
2. Mr. Cornelison motioned to recommend that the Coordinating Board approve and certify performance measures as reported by the institutions and summarized in the attachment. Results will be provided to the state Office of Budget and Planning, and results for the final graduate outcomes measure will be certified at the January teleconference. Mr. Nodler seconded. Motion carried unanimously.
3. Leroy Wade, Deputy Commissioner, presented on the institutional eligibility to participate in state student financial assistance programs.
4. Mr. Nodler motioned to recommend the Coordinating Board approve Evangel University to participate in the identified state student financial assistance programs administered by the Missouri Department of Higher Education and Workforce Development until September 2022. Ms. Wenneker seconded. Motion carried unanimously.
5. Mr. Kintzel presented on the 2019 performance funding review.
6. Mr. McHam presented on the capital improvement survey results.

Academic Affairs and Workforce Needs Committee

1. Mara Woody, Assistant Commissioner for Postsecondary Policy, presented on the Missouri Advisory Board for Educator Preparation member nominations
2. Mr. McCarter motioned to recommend that the Coordinating Board approve the following two individuals to positions on the Missouri Advisory Board for Educator Preparation:
 - a. Dr. Quincy Rose, Harris-Stowe State University
 - b. Dr. Melanie Bishop, Missouri Baptist University

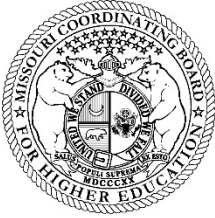
Mr. Thomson seconded. Motion carried unanimously.

3. Angelette Prichett, Director of Academic Affairs, presented on the Harris-Stowe statewide mission.
4. Mr. Cornelison motioned to recommend that the Coordinating Board approve Harris-Stowe State University's request for a statewide mission in STEM for underrepresented and under-resourced students. Mr. Nodler seconded. Motion carried unanimously.
5. Ms. Prichett presented on the comprehensive review of St. Charles Community College's proposal to offer a Bachelor's Degree in Occupational Therapy Assistant.
6. Erik Anderson, Director of Research, presented the 2019 Equity in Higher Education report.
7. Mr. Kintzel presented the fall 2019 enrollment report.

Adjournment

1. Mr. Cornelison moved to adjourn the meeting. Ms. Wenneker seconded. Motion carried unanimously.

The meeting adjourned at 12:12 p.m.



Meeting Minutes

Coordinating Board for Higher Education Teleconference

Coordinating Board for Higher Education
January 21, 2020

The Coordinating Board for Higher Education held a meeting at 9:00 a.m. on Tuesday, January 21, 2020, via teleconference. Board members Joe Cornelison, Gwendolyn Grant, Doug Kennedy, Dudley McCarter, Gary Nodler, Shawn Saale, Mike Thomson, and Robin Wenneker and were present. No members were absent.

Academic Affairs & Workforce Needs Committee

Zora Mulligan, Commissioner, provided an update on Governor Parson's workforce development priority legislation.

Budget & Financial Aid Committee

Jeremy Kintzel, Education Research Director, presented on the certification of performance on performance measures.

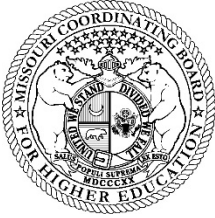
Dudley McCarter moved to recommend that the Coordinating Board approve and certify performance measures as reported by the institutions and summarized in the attachment. Mr. Cornelison seconded. Motion carried unanimously.

Leroy Wade, Deputy Commissioner, presented on the Governor's budget recommendations. No action was taken.

Adjournment

Ms. Wenneker moved to adjourn the meeting. Ms. Grant seconded. Motion carried unanimously.

The meeting adjourned at 9:23 a.m.



Tab 1
Distribution of Community College Funds

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

State aid payments to community colleges are made on a monthly basis. The Truly Agreed To and Finally Passed (TAFP) core state aid appropriations to community colleges includes line items for the core budget, an equity adjustment, and maintenance and repair. In addition, there is a separate line item for debt offset for the tax refund intercept program operated by the Missouri Department of Revenue to help institutions resolve outstanding student debt owed to the colleges.

CURRENT STATUS

The TAFP state aid appropriation for community colleges in House Bill 3 for FY 2020 is \$143,570,515. The amount available to be distributed (TAFP appropriation less the three percent statutory reserve) is \$139,263,400.

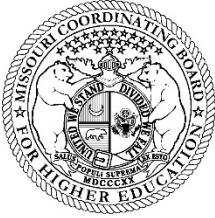
Payment of state aid distributions to community colleges is summarized below.

	FY20 Budgeted	Expended FY20 (July – Feb YTD)
State Aid (excluding Maintenance & Repair – General Revenue)	\$115,080,597	\$57,540,298
State Aid – Lottery Funds	\$10,175,291	\$5,087,646
Equity Distribution	\$9,742,695	\$4,871,350
Maintenance and Repair	\$4,264,817	\$1,013,750
Totals	\$139,263,400	\$68,513,044

RECOMMENDATION

Assigned to Consent Agenda

NO ATTACHMENTS



Tab 2

CBHE Draft Ethics & Conflict of Interest Policy

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

The CBHE does not have an Ethics & Conflict of Interest Policy governing its board members. In an effort to synthesize and consolidate all relevant state law governing CBHE board member activities, DHEWD staff prepared a draft Ethics & Conflict of Interest Policy and Amended CBHE Bylaws for CBHE discussion at the December 2019 CBHE meeting. CBHE members provided suggested revisions and instructed DHEWD staff to provide a revised Ethics Policy and Amended CBHE Bylaws for a vote at the March 2020 CBHE meeting.

CURRENT STATUS

DHEWD staff incorporated CBHE member edits and suggestions in the attached draft Ethics & Conflict of Interest Policy and Amended CBHE Bylaws. The revisions to the Amended CBHE Bylaws also include stylistic changes at the direction of the CBHE.

RECOMMENDATION

Staff recommend that the Coordinating Board vote to amend the bylaws as attached and to formally accept the attached Ethics and Conflict of Interest Policy.

ATTACHMENTS

- A. Draft Ethics & Conflict of Interest Policy
- B. Draft Amended CBHE Bylaws

Tab 2 Attachment A DRAFT Ethics & Conflict of Interest Policy

ETHICS & CONFLICT OF INTEREST POLICY

Members of the Coordinating Board for Higher Education (CBHE) are expected to avoid unethical behavior in the course of performing their official duties. The CBHE expects its members to avoid impropriety, but also to avoid the appearance of impropriety whether or not any actually exists.

Governing Law

- Section 173.005.2, RSMo
- Section 105.005 *et seq.*, RSMo
- Section 610.010 *et seq.*, RSMo

Definitions

- **Conflict of interest** is defined as a situation in which an individual's financial or other interests in an outside entity conflict, or appear to conflict, with that individual's ability to carry out their responsibilities to the CBHE and the State of Missouri.
- **Suspected violation** is any violation of this policy that a member of the CBHE reasonably believes likely occurred, but lacks certain proof.

Prohibited Activities

Members of the CBHE agree that they shall not:

1. Take any action, or participate in any discussion, in which they have, or could appear to have, a conflict of interest;
2. Be engaged professionally as an educator or educational administrator with a public or private institution of higher education at the time appointed or during their term;
3. Accept anything of value in relationship to, or as a condition of, the performance of an official act;
4. Use their position and/or information obtained in course of performing their duties as a member of the CBHE for private gain;
5. Give preferential treatment to any person or entity;
6. Take any action that could erode public confidence in the integrity of the CBHE;
7. Perform any service for another entity, whether for compensation or not, in their official capacity as a member of the CBHE; or
8. Meet with a quorum of CBHE members to conduct any public business of the CBHE outside of an appropriately noticed public meeting. However, less than a quorum of CBHE members may meet to discuss public business so long as the intent of the meeting is not to evade the Missouri Sunshine Law.-

Reporting Requirements

Members of the CBHE shall report all known or suspected violations of this policy to the General Counsel of the Missouri Department of Higher Education and Workforce Development within three calendar days of discovery of the known or suspected violation. The General Counsel will investigate the known or suspected violation and issue a recommendation to the CBHE at the next public meeting of the CBHE for resolution of the violation if one is discovered or validated.

Draft Amended Bylaws

Tab 2, Attachment B



Bylaws of the Missouri Coordinating Board for Higher Education

Article I: Enabling Authority

These bylaws govern the conduct of the business and affairs of the Missouri Coordinating Board for Higher Education ("Board") pursuant to the responsibilities vested in it by the Missouri Constitution and Revised Statutes.

Article II: Members

The membership of this Board and the terms of office of each member are prescribed in Section 173.005 of the Missouri Revised Statutes. Any member desiring to resign from the Board shall submit such resignation in writing to the Secretary of the Board, who shall provide it to the Executive Committee for action. The Executive Committee shall immediately notify the Director of Boards and Commissions in the Governor's Office of such member's resignation.

Article III: Officers

Section 1. Officers. The officers of the Board shall be: Chair, Vice Chair and Secretary. They shall be elected by the Board from its own membership. These officers shall perform the duties prescribed by the Missouri Revised Statutes, these bylaws and as may be prescribed by the Board.

Section 2. Election - Tenure of Officers. At the regular meeting of the board immediately prior to October 30, a Nominating Committee of three members shall be appointed by the Chair. It shall be the duty of this Committee to nominate candidates for the offices to be filled by election at the regular meeting immediately prior to December 31. Before the election at the regular meeting in December, following the report of the Nominating Committee, additional nominations from the floor shall be permitted. Officers' terms shall begin at the close of the regular December meeting, and officers shall serve for a period of one year and until their successors are elected and qualified.

No member shall hold more than one office at a time. No member shall be eligible to serve more than two consecutive terms in the same office, unless a member makes a motion that another member be permitted to serve more than two consecutive terms in the same office and the motion is approved by at least a two-thirds vote of the members of the Board. No member shall be permitted to serve more than four consecutive terms in the same office under any circumstances.

Section 3. Duties of Officers.

Chair. The Chair of the Board shall preside at all meetings of the Board and shall be the spokesperson for the Board and shall perform such duties as may be prescribed by the Missouri Revised Statutes and by the Board. The Chair shall appoint the members of any committee established pursuant to these bylaws and shall name the Chair of each such committee.

Vice Chair. In the event of the absence of the Chair, the Vice Chair shall serve as Chair of the Board and perform all the duties of the Chair. The Vice Chair shall perform such other duties as prescribed by the Missouri Revised Statutes and by the Board.

Secretary. The Secretary of the Board shall take minutes of any ~~executive-closed~~ session of the ~~board~~ Board and shall perform other duties as prescribed the Missouri Revised Statutes and by the Board.

Article IV: Meetings

Section 1. Meetings of the Board may be held at any place or places within the State of Missouri. The Board shall hold no less than four (4) regular meetings during each calendar year. Special or additional meetings may be called by the Chair or upon call of at least five (5) members of the Board. The purpose of the meeting shall be stated in the call.

Section 2. Meeting Agenda. The agenda and order of items on the agenda for all meetings of the Board shall be established by the ~~commissioner~~ Commissioner of ~~higher~~ Higher ~~education~~ Education as the Board's chief administrative officer with the concurrence of the Board Chair. The committees of the Board, with the assistance and advice of the ~~department~~ Department of Higher Education and Workforce Development (Department) employee supporting the respective committee, may recommend items for the agenda. Any Board member also may recommend items for the agenda. The agenda shall be developed and notice thereof made public in compliance with the applicable laws of the State of Missouri and any current or future policy or procedures adopted by the Board.

Section 3. Notice of Meeting. The notice of meeting and agenda shall be in accordance with the Missouri Revised Statutes.

Section 4. Absence at Meetings. If any member of the Board fails to attend any two consecutive regularly called meetings of the Board, or any three regularly called meetings in any calendar year, of which meetings the member shall have had due notice, unless such absences shall be caused by sickness or some accident preventing the member's presence (as defined in Article IV, Section 4.A) at the meetings, the Chair shall bring the matter to the attention of the Director of Boards and Commissions in the Governor's Office. For purposes of this Section, "regularly called meetings" shall include the ~~February, April, June, October, and December Board meetings, four (4) regular meetings required under Article IV, Section 1 above,~~ as well as the Board's summer retreat.

Section 5. Conduct of Meetings. A majority of the members of the Board shall constitute a quorum. Any act of the majority of the members present at any Board meeting at which a quorum is present shall be the act of the Board. Board members may participate in a meeting by means of conference telephone or similar communication equipment whereby all persons participating in or attending the meeting can communicate with each other, and participation in a meeting in this manner shall constitute presence in person at the meeting for all purposes.

All meetings of the Board and any Committee thereof must comply with the Missouri Revised Statutes on meetings of governmental bodies and maintenance of records by such bodies.

At all Board and Committee meetings, a staff member shall act as Recording Secretary. In the absence of a staff member, the Board or Committee shall designate a member to serve as Recording Secretary. Full and complete minutes shall be kept of each meeting and shall be submitted to Board members for review prior to the succeeding meeting.

Voting on all matters coming before the Board shall be voice vote. Except on those matters for which roll call votes are required by law, in all cases where the vote of the members present is unanimous, it shall be sufficient to indicate unanimity in the minutes of the proceedings. In all cases where the vote of the members present is not unanimous, the "ayes" and "nays" shall be separately entered upon the minutes. In the absence of such

expression of dissent or an expression of abstention, a member of the Board who is present at any meeting in which action is taken on any matter shall be presumed to have assented to such actions unless, before the adjournment of the meeting, the member shall affirmatively request that the member's vote of "nay" be separately entered upon the minutes, or the member be recorded as not having voted.

The Board may meet for appropriate purposes in executive-closed session. Any vote taken in executive-closed session shall be deemed and retained confidential, subject to the closed meeting provisions the Missouri Revised Statutes.

Article V: Committees

Section 1. Executive Committee. An Executive Committee shall be established and composed of four Board members: Chair, Vice Chair, and Secretary of the Board and another member of the Board designated by the Chair. Such Executive Committee members shall hold office until their successors have been duly appointed.

The Executive Committee, when the Board is not in session, shall have the powers of the Board to take such action as the Executive Committee may deem to be in the best interests of the Board and the Department of Higher Education; provided, however, that such action shall be in accord with the provisions of these bylaws, and not in conflict with existing policies of the Board. A complete record of all actions of the Executive Committee shall be kept by the Secretary of the Board, and a copy of such record shall be provided to all members of the Board within seven days of any action by the Executive Committee. Actions of the Executive Committee may be ratified, approved, or modified at the next regular meeting of the Board, but any modification thereof shall be prospective only. If, at its next regular meeting, the Board takes no action on an Executive Committee action, the record of which was provided to the members of the Board prior to that regular meeting, such action shall be deemed ratified by the Board. The vote of any members on any question coming before the Executive Committee may be taken in person, by telephone, facsimile transmission, email or letter. Concurrence of three members shall constitute action of the Executive Committee.

The Board Chair shall serve as the Chair of the Executive Committee. Meetings of the Executive Committee may be called by the Chair of the Executive Committee or upon call of at least three members of the Committee. The Commissioner of Higher Education may also request that the Chair call a meeting of the Executive Committee. The purpose of the meeting shall be stated in the call.

Section 2. Audit Committee. An Audit Committee composed of three Board members shall be established. The Chair of the Board shall appoint the members of the Audit Committee and at the same time shall name the Chair of the Committee promptly after the regular meeting immediately prior to December 31 of each year. Committee members shall serve for a period of one year and until their successors are appointed and qualified.

The Audit Committee shall receive and review all audit reports pertaining to the Board and the Department of Higher Education and such other audit reports as may be referred to the Committee. The Committee shall report to the Board on the contents of the reports and shall follow up with the Commissioner of Higher Education and department staff regarding resolution of any findings in the reports. The Committee shall report to the Board on the status of any such findings. The Committee shall perform such other duties as are specified in these bylaws or as directed by the Board.

Section 3. Budget and Financial Aid Committee. A Student Loan/Financial Aid Committee composed of three Board members shall be established. The Chair of the Board shall appoint the members of the Student Loan/Financial Aid Committee and at the same time shall name the Chair of the Committee promptly after the regular meeting immediately prior to December 31 of each year. Committee members shall serve for a period of one year and until their successors are appointed and qualified.

The Committee shall work with the Commissioner of Higher Education and Department staff on budget and financial aid issues as they arise and shall, as necessary, make reports to the Board on such activities. The Committee shall perform such other duties as are specified in these bylaws or as directed by the Board.

Section 4. Academic Affairs and Workforce Needs Committee. The Committee shall work with the Commissioner of Higher Education and Department staff on issues relating to academic programs and workforce needs and shall, as necessary, make reports to the Board on such activities. This should include collaboration with and support of the goals and objectives of the P-20 Council. The Committee shall perform such other duties as are specified in these bylaws or as directed by the Board.

Section 5. Other Committees. Such other committees, standing or special, shall be appointed by the Chair of the Board or the Executive Committee ~~shall~~ from time to time as deemed necessary to carry on the work of the Board. The Chair shall appoint the membership of such committees, which may, but need not, include members of the Board, and shall designate the matters to be considered by said committees. The Chair shall be an ex officio member of all committees except the Nominating Committee.

Article VI: Advisory Committees

Section 1. Presidential Advisory Committee. Four times each year the Board shall meet with the Presidential Advisory Committee as established by the Missouri Revised Statutes. Such meetings shall enable the Presidential Advisory Committee to advise the Board of the views of the institutions on matters within the purview of the Board.

Section 2. Proprietary School Advisory Committee. The Board delegates responsibility to the Commissioner of Higher Education to meet with and receive reports from the Proprietary School Advisory Committee as established by the Missouri Revised Statutes.

Article VII: Conduct of Business and Affairs

Section 1. Staff. The Board shall employ a Commissioner of Higher Education ("~~Commissioner~~") to serve at the pleasure of the Board. The Commissioner of Higher Education shall employ and determine the compensation of all such professional, clerical, and research personnel, including, where justified, specialists and/or consultants, as may be necessary to assist the Board in performing those duties outlined in the Missouri Revised Statutes. Except as otherwise expressly provided, all ~~department-Department~~ staff shall be subject to the supervision and direction of the Commissioner of Higher Education.

The Commissioner of Higher Education shall have such duties and responsibilities as prescribed by the Board, including:

- Assume general direction of the staff to help meet the objectives set forth by the Board.
- Serve as liaison with the presidents, chancellors, and chief executive officers of institutions in carrying out policy objectives promulgated by the Board.
- Follow and keep the Board advised of all federal and state legislation affecting the Board and its purposes and objectives.
- Issue reports of Board action.
- Prepare, review, analyze, and implement all budgets which are approved by the Board.
- Make recommendations to the Board concerning the purposes, objectives, and responsibilities of the Board.
- Assist the Chair in the release of all information concerning the Board.
- Perform such other duties as prescribed by the Board and/or bylaw.

Section 2. Commissioner of Higher Education Search. The Board shall act as a committee of the whole as a search committee, unless the Chair, as directed by the Board, establishes a special committee for the purpose of searching for and screening candidates. The Board may include outside consultants and other persons in the

search and screening process provided, however, that only Board members shall vote on the selection of a Commissioner of Higher Education.

Section 3. Evaluation of Commissioner. The Board shall annually evaluate the performance of the Commissioner of Higher Education. The purpose of the evaluation shall be to establish a record of performance over a period of time, to identify strengths, and to determine areas where more attention may be needed.

Section 4. Emeritus Designation. The procedure for granting the title of “CBHE Member/Commissioner Emeritus/Emerita” shall originate with nomination by another member of the Coordinating Board for Higher Education or by the ~~commissioner of higher education~~ Commissioner of Higher Education. The title may be granted to any candidate who (1) holds the position of ~~CBHE Board~~ member for at least six years or ~~commissioner~~ Commissioner of ~~higher Higher Ee~~ Higher Education for at least five years; (2) has indicated the willingness or desire to receive emeritus status; and (3) whose contributions to Missouri higher education are recognized as exceptionally meritorious as determined by a majority of the other members of the CBHE Board (candidate abstaining).

Names and terms of Emeritus/Emerita designees may be displayed in public places. Emeritus designees are a valuable resource for the CBHE Board and MDHE Department, and as such may receive nonprivileged reports, studies and communications from the ~~department~~ Department and serve as advisors upon invitation of the CBHE Board or ~~commissioner~~ Commissioner of Higher Education.

Section 5. Ethics and Conflict of Interest. Members of the ~~Coordinating Board for Higher Education~~ Board agree to comply with the CBHE Board-approved Ethics and Conflict of Interest Policy as adopted, including any subsequent amendments made by a lawful vote of the CBHE Board.

Article VIII: Records

Full and complete records of Board actions and activities shall be kept available in accordance with Missouri Revised Statutes on governmental bodies and records.

Article IX: Diversity

The ~~Coordinating Board for Higher Education~~ Board and its staff should use selection processes and criteria designed to ensure diverse representations when making appointments to various committees, councils, or commissions. In as much as reasonably possible, criteria for representation should include the following:

Individuals who have demonstrated appropriate expertise and experience through their vocation, employment, affiliation or interests in connection with the membership being assembled;

Individuals who reflect the various geographic regions of the state as a whole or other appropriate sub-unit directly in connection to the membership being assembled; and

Individuals who reflect the race, ethnicity, age, gender, and disability characteristics of the population of the state as a whole, or other appropriate sub-unit in connection with the membership being assembled.

In as much as reasonably possible, the campus presidents and chancellors, and their respective local boards should use a similar selection process and criteria in making appointments to various committees, councils, or commissions.

Article X: Parliamentary Authority

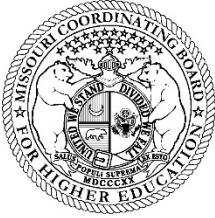
The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Board may adopt.

Article XI: Amendment of Bylaws

These bylaws may be amended at any regular meeting of the Board by a two-thirds vote of the members of the Board, provided that the amendment has been submitted in writing at the previous regular meeting.

Adopted by the board October 1987. Revised October 12, 2006; December 6, 2007; December 4, 2008; February 10, 2011; ~~and June 9, 2016;~~ and March 4, 2020.

DRAFT



Tab 3
New Committee Members and Chairs

Coordinating Board for Higher Education
 March 4, 2020

BACKGROUND

Article V of the CBHE bylaws provides that the chair of the board shall appoint the members of each committee and shall name the chair of each committee promptly after the regular meeting immediately prior to December 31 of each year. The chair of the committee shall serve for a period of one year and until his/her successor is appointed and qualified.

CURRENT STATUS

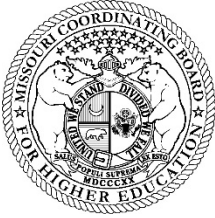
After the December 2019 CBHE meeting, board chair Doug Kennedy appointed the following committee members and chairs.

	Current
Audit	Joe Cornelison (chair) Gwen Grant Doug Kennedy Gary Nodler Shawn Saale Robin Wenneker Dudley McCarter
Budget & Financial Aid	Gary Nodler (chair) Joe Cornelison Gwen Grant Doug Kennedy Shawn Saale Robin Wenneker Dudley McCarter
Academic Affairs & Workforce Needs	Gwen Grant (chair) Joe Cornelison Doug Kennedy Gary Nodler Shawn Saale Robin Wenneker Dudley McCarter
Strategic Planning & External Affairs	Shawn Saale (chair) Joe Cornelison Gwen Grant Doug Kennedy Gary Nodler Robin Wenneker Dudley McCarter

RECOMMENDED ACTION

This is an information item only.

NO ATTACHMENTS



Tab 4

CTE Advisory Council Appointment

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

Section 178.550, RSMo, establishes the Career and Technical Education Advisory Council within the Department of Elementary and Secondary Education. The council's membership includes 16 members: The Director of Economic Development, members appointed by the Commissioner of Education, and members appointed by the Speaker of the House of Representatives and Senate President Pro Tem. In addition, the council has ex officio members, including a member of the Coordinating Board for Higher Education selected by the CBHE.

The statute directs the council to:

1. Develop a comprehensive statewide short- and long-range strategic plan for career and technical education;
2. Identify service gaps and provide advice on methods to close such gaps as they relate to youth and adult employees, workforce development, and employers on training needs;
3. Confer with public and private entities for the purpose of promoting and improving career and technical education;
4. Identify legislative recommendations to improve career and technical education; [and]
5. Promote coordination of existing career and technical education programs[.]

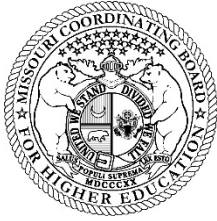
CURRENT STATUS

Former CBHE member Mike Thomson served as the board's designee to the council. Following his resignation from the board, board members will identify a new designee at their March 4, 2020, meeting.

RECOMMENDATION

This is an information item only.

NO ATTACHMENTS



Tab 5 Department Placemat Update

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

The Coordinating Board for Higher Education (CBHE) approved the department's 2020 strategic "placemat" at its December 2019 meeting. The placemat includes the department's vision/aspiration: Every Missourian empowered with the skills and education needed for success. That vision will be central to the department's plans for the foreseeable future. The placemat also includes themes: Raise awareness of options, put more Missourians on a path to success, increase quality attainment, make the department the best place to work, and drive performance and outcomes. Those themes represent high-level goals that will carry forward from one year to the next until the department revises its priorities significantly. Finally, the placemat includes initiatives intended to drive progress toward its goals.

CURRENT STATUS

Department staff have made progress on the key higher education-related initiatives:

Raise awareness of options

- **Promote Big Goal and 5 to Thrive (1).** Staff will advance this goal through visits to campuses that have made significant gains in graduation rates and presentations to regional groups.
 - **Campus visits.** Staff are working with the institutions that have made the largest gains in the community college, state technical college, public open enrollment university, public non-open enrollment university, and private university sectors to plan visits. Staff will meet with members of each campus community and engage local media and economic development leaders. Material collected during each visit will be shared on social media, included in the department's best practices newsletter, and to develop wrap-up videos at the end of the year that (1) provide information about best practices and (2) illustrate multiple postsecondary pathways.
 - **Regional presentations.** The commissioner has a goal of presenting to two statewide organizations, two organizations in major metropolitan areas, and two organizations in mid-sized metropolitan areas. To date, she has presented to one major metropolitan area and to two mid-sized metropolitan areas.
- **Partner with college public information officers to promote Missouri higher education (2).** Assistant Commissioner for Communications & Outreach Becky Dunn will work with PIOs to gather information to include in a quarterly best practices newsletter. Depending on the volume of items submitted, staff may develop a schedule for distributing information through social media.

More Missourians on a Path

- **Complete roll-out and implementation of Fast Track (9).** The CBHE will consider additional academic programs students can use Fast Track for at their March 3, 2020, meeting. About 20,000 postcards have been sent to individuals who received some credit but no degree in Fast Track-related programs at participating institutions. The department's Fast

Track web page gets about 20,000 hits every month. Department staff have secured funds to support another year of paid advertising to promote the program.

Increase Quality Attainment

- ***Develop quality attainment strategy for modern students (12)***. Assistant Commissioner for Postsecondary Policy Mara Woody and her team are researching best practices in state-level work to increase attainment by this population. She will present an update at the CBHE's March 4, 2020, meeting and a proposal regarding initiatives to move forward with at the board's June 17, 2020 meeting.
- ***Study, implement, and convene individuals around equity strategies (13)***. Office of Postsecondary Policy staff are working with regional groups to establish equity hubs. Staff are also working on the department's second equity report and planning the second equity summit and hackathon, which will be held on October 29, 2020.

NEXT STEPS

Department staff will continue to move forward with their 2020 priorities and will provide updates to the board and Presidential Advisory Council. Staff will also begin planning for the department's 2021 priorities with a goal of finalizing plans by the board's September 16, 2020, meeting.

RECOMMENDATION

This is an information item only.

ATTACHMENT

- 2020 Strategic Placemat



ASPIRATION

EVERY MISSOURIAN EMPOWERED WITH THE SKILLS AND EDUCATION NEEDED FOR SUCCESS.

THEMES

**RAISE
AWARENESS OF
OPTIONS**

**MORE MISSOURIANS
ON A PATH TO
SUCCESS**

**INCREASE QUALITY
ATTAINMENT**

**MAKE DHEWD THE
BEST PLACE TO
WORK**

**DRIVE
PERFORMANCE
AND OUTCOMES**

INITIATIVES

LAUNCH BIG GOAL AWARENESS CAMPAIGN

- (1) Promote 60% attainment goal and Five to Thrive postsecondary paths (new marketing materials, and digital and road campaign)
- (2) Partner with college public information officers to promote Missouri higher education

INCREASE AWARENESS OF RESOURCES TO PLAN CAREER AND POSTSECONDARY PATH

- (3) Launch Phase 1 of job center marketing strategy (understand customers, services, and brand awareness and positioning)
- (4) Integrate and redesign DHEWD website; develop plan for MERIC and jobs.mo.gov websites

INCREASE HIGH SCHOOL MATRICULATION TO POST- SECONDARY EDUCATION

- (5) Expand Journey to College program outreach to K-8 and adult high schools (Five to Thrive focus)

INCREASE OUT-OF-SCHOOL MISSOURIANS IN QUALITY JOBS OR POSTSECONDARY EDUCATION

- (6) Develop strategy for job centers and partnerships
- (7) Develop strategy to improve WIOA performance

ENSURE AFFORDABILITY

- (8) Benchmark best practices to increase FAFSA filing and begin implementation
- (9) Complete roll-out and implementation of Fast Track as funding for adult education

BETTER ALIGN POST- SECONDARY EDUCATION WITH WORKFORCE NEEDS

- (10) Expand delivery of industry recognized credentials
- (11) Expand apprenticeship and work-based learning program options, and launch Apprenticeship Connect portal

DECREASE BARRIERS

- (12) Develop quality attainment strategy for modern students (e.g. military transfer equivalency, adult learners, etc.)
- (13) Study, implement, and convene individuals around equity strategies
- (14) Advocate for resources to expand access to dual credit

INSPIRE TEAMS BY CONNECTING THEM TO MISSION AND VALUES

- (15) Connect staff to their role in DHEWD's mission
- (16) Develop and connect team members to organizational values

ENSURE ALL STAFF HAVE OPPORTUNITIES TO LEARN AND GROW

- (17) Standardize onboarding for all new DHEWD employees
- (18) Establish professional development and training plans for all employees

CREATE ONE-TEAM CULTURE

- (19) Establish Best Place to Work committee and fun/social events calendar
- (20) Implement rewards and recognition program

USE FORWARD-LOOKING INSIGHTS TO DRIVE DECISIONS

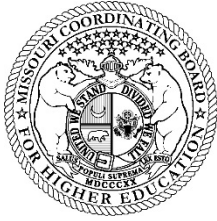
- (21) Improve workforce data inputs, analyses, and outputs to drive usage and system outcomes
- (22) Design service model to provide analytical support internally and to partners

PROACTIVELY TRACK AND MANAGE PERFORMANCE

- (23) Develop performance management metric dashboards for education and workforce system
- (24) Launch regular organizational health survey and dashboard
- (25) Launch project management tool and initiatives dashboard

IMPROVE MANAGEMENT OF FINANCIAL RESOURCES

- (26) Overhaul fiscal and budget structure and processes



Tab 6

Complete Count Committee Update

Coordinating Board for Higher Education

March 4, 2020

BACKGROUND

Gov. Mike Parson created the Missouri 2020 Complete Count Committee with Executive Order 18-12 on December 18, 2018. Efforts began with a grassroots outreach campaign targeting hard-to-count populations and included a \$500,000 appropriation in FY 2020 for an outreach campaign. The vision of the committee is to perform all efforts possible to ensure an accurate and timely count of all persons living in Missouri in order to secure federal funding and fair representation for all Missourians over the next decade. College students have been identified as a hard-to-count population that will require a coordinated approach to reach.

The 2020 Census is the first time people can fill out the census online. Nearly every household in the U.S. will receive an invitation to complete the online census through the mail. People can also complete the census on paper forms or through the mail. Census Bureau officials anticipate there might be some confusion about the new process.

CURRENT STATUS

The Department of Higher Education and Workforce Development is working to reach college students with information about the census by offering resources and coordinating outreach efforts across the state. The commissioner established a working group, including liaisons from 30 institutions both public and private, that comes together once a month to share questions and suggestions.

The University of Missouri volunteered to create a toolkit modeled on California's Higher Education Toolkit and a suite of unbranded images and messages that institutions can use to get the message out through social media and other channels. The toolkit was provided to institutions in February. Institutions can plug-and-play those items, modify them, or model their own communications pieces on them.

NEXT STEPS

- Institutions will deploy communications plans in March and April.
- Starting March 12, the U.S. Census Bureau will mail households cards with a PIN number to be used in completing the census.
- The online census link is live March 12-May 12.
- Beginning May 13, the U.S. Census Bureau begins follow-up with individuals who haven't responded.
- The last day to complete the Census is July 31.

RECOMMENDATION

This is an information item only.

ATTACHMENT

- Missouri Census 2020 Toolkit

**Census
Toolkit**



MISSOURI
CENSUS 2020

**Tailoring Census Outreach Efforts
for Higher Education**

How to use this toolkit

• **Familiarize yourself with when things are happening** specifically related to colleges and universities.



Step 1: Timeline for Higher Ed Institutions

• **Understand why the Census is important** to your campus, your students, Missouri, and the nation.



Step 2: Why the Census Matters

• **Get quick tips & best practices** on how to design your student outreach campaign based on behavioral science research.



Step 3: Effective Outreach Strategies

• **Consider suggested resources and ideas** to identify which means are available and will work best at your campus.



Step 4: Connecting Campus Resources

• **Review key points and sample messages** to get started in developing plans and materials to reach your student populations.



Step 5: Consider Key Points and Messages

• **Create a Census Strategic Student Engagement Plan** that's unique and specific to your campus outreach efforts.



Step 6: Tailor Your Outreach



MISSOURI
CENSUS 2020

STEP 1

**TIMELINE FOR
HIGHER EDUCATION INSTITUTIONS**

U.S. Census Day is April 1, 2020

Most people will complete the Census Surveys online – a first in American history! Make sure students living in dorms and other group quarters are counted.

- The U.S. Census Bureau includes college residence halls as part of their Group Quarter (GQ) target groups.
 - Right now, the U.S. Census Bureau plans to send post cards with information on how to complete the Census online.
 - **Students should complete their e-responses between April 1, 2020, and May 1, 2020.**
- A question for many students may be, *“What is my usual residence? Is it my dorm or my parents’ home?”*
 - Students are to complete the Census where they are living on April 1, 2020. For Missouri colleges and universities, that will typically mean that students complete the Census survey on campus.
 - **Students who are living away from home on April 1, 2020 should count themselves separately from their families at the on-or off-campus residence where they live and sleep most of the time.**



Dates to Remember

Start planning early! Develop strategic engagement plans for reaching out to students about the Census.

Starting February 3, 2020

U.S. Census Bureau launches “Group Quarter Advance Contact” with colleges and universities

Starting March 12, 2020

U.S. Census Bureau mails households cards with PIN numbers to be used for filling out the Census form, including students’ residences

April 1, 2020

Census Day

April 2, 2020

U.S. Census Bureau begins efforts to count students living in residence halls and other group quarters, referred to as Group Quarters enumeration

March 12 to May 12, 2020

U.S. Census Bureau launches internet link for individuals to complete the Census Survey online



STEP 2

WHY THE CENSUS MATTERS

How You, Your Community and Campus Benefit from Census Data



- **Once a decade, America comes together to participate in the Census, creating national awareness and statistics.**
- The U.S. Census Bureau's mission is to serve as the leading source of quality data about the nation's people and economy.
- The Census Bureau conducts the decennial Census, the American Community Survey, the economic Census, and many other surveys.
- Federal funds, grants, and support to states, counties, academia, and communities are based on population totals and breakdowns by sex, age, race, and other factors.

College students benefit from federal student loans, legislation, campus funding, campus improvements, and health and social services.

Local government officials use the Census to ensure public safety, provide health care, and improve schools and hospital facilities.

Businesses use Census data to decide where to build factories, offices, and stores that create jobs and serve local communities.

City planners and real estate developers use the Census to improve transportation and infrastructure, including affordable housing.

Individuals' data are confidential.

Federal law protects your Census responses. Answers can only be used to produce statistics.

It's in the Constitution.

The U.S. Constitution requires a Census every 10 years. The Census covers the entire country and everyone living here. The first Census was conducted in 1790.

Understand Student Impact

Missouri Census 2020 needs your help because you care about:

- Federal student loans
- Federal research grants
- Campus funding
- Campus improvements, including labs, buildings, and classrooms
- Health and social services
- Federal legislation
- Students' future careers
 - many professionals are heavily dependent on federal funding (e.g., medicine, social work, nursing, science, research, or public health)

The Census is also important for:

Redistricting. After each Census, state officials use the results to redraw the boundaries of their congressional and state legislative districts, adapting to population shifts.

Fair representation. Every 10 years, the results of the Census are used to reapportion the U.S. House of Representatives, determining how many seats each state gets.

Billions of dollars at stake. Census data determine the allocation of billions of dollars to support your state, county, and community's vital programs.

Quick facts about Missouri

- Missouri has nearly 6 million residents, and is the 18th most populated state in the U.S.
- 338,515 college students in Missouri were enrolled at universities, colleges, and community colleges in Fall 2019.
- In 2017-18, 104,364 Missourians were awarded \$431,411,598 in Pell Grants based in part on Census data.
- Census survey data are one factor to determine the funding for many programs in higher education.



STEP 3

EFFECTIVE OUTREACH STRATEGIES

Which College Students are Hardest to Count?

The U.S. Census Bureau identifies all college students as Hard to Count.

- Some college students are even harder to survey because of additional factors.
- Use the table to help:
 - Understand the challenges in reaching students.
 - Customize your approach in your Census strategic student engagement plan.

- Use this chart to determine which students are the hardest to count.

Hard-to-Count College Student Demographics	College Student Profile <i>(Number or Percent of Students)</i>
College students between the ages of 18 and 24	
College students from low-income backgrounds	
College students of recent immigrants	
First generation college students	
College students from homes who speak English with limited or no proficiency	
College students who are non-White	
College students who are homeless or lack stable housing	
College students living off campus and rent	
College students living off campus with their families	
College students living on campus	

Identify How Best to Reach Students

- Missouri campuses are made up of diverse student populations.
- Use the table to help:
 - Plan how best to reach each, especially the hard-to-count.
- Consider resources available to reach each group.
 - For example, international students may need additional help, so you might:
 - Connect with your international student department.
 - Collaborate to offer a designated location or time to connect with language assistance resources.

Student Populations	Best means for reaching
Where they live	
Live on campus	
Live nearby, but off campus	
Commute a distance to campus	
Lack stable housing (couch surfers or homeless)	
Demographics of Hard-to-Count Student Populations (and who they may identify with/as)	
International students	
LGBTQ+	
Dreamers/Undocumented students	
Student veterans, ROTC	
Parenting students	
Hispanics	
Other ethnicities (African American, Asian, Native American, Southeast Asian, etc.)	
Educational purposes	
Undergraduate	
Graduate and professional school students	
Continuing education	
Adult education	
Vocational education	

Plan the Campaign

Plan your campaign to reach the student audience you hope to engage. Think about what's important to them and what motivates them.

1. Make it clear why the Census is important for students and the institution. *Why should students care?*

- It's easy to forget that what you're advocating for, which you know a lot about, may not be as clear to students who are just becoming aware of the Census.
- Frame the "why" of taking an action as a value proposition that's important to students.

2. Prompt campus departments and student organizations to make a plan. *What kind of planning do campus organizations need to do?*

- There is a gap between what we intend to do and what we actually do. To help close this gap, this toolkit contains checklists and templates to help plan your campus Census campaign.
- Have departments and student organizations indicate when they'll do something, how they'll do it, and other critical details.

3. Create a checklist. *What are the steps departments, students, or student organizations should take?*

- It helps to outline a clear to-do list or action steps.
- Start each step with an action verb of what needs to be done.
- Help groups know what to expect or how they can help.
- Make sure the Census is accessible to all.

4. Consider the right incentives. *How can we make our incentives seem even better?*

- Both financial and non-financial incentives can be powerful motivators.
- Whenever using incentives, consider the timing and context for the incentives.
- For example, if offering a bookstore coupon, a \$1 coupon for a \$5 item is much more exciting than a \$1 coupon for \$100 item, even though in both instances an individual is saving the same amount.

Communicate Effectively

Making it easy to complete the Census is critical. Sometimes the smallest tweaks can have significant impact. Meet students where they are.

1. **Keep it simple.** *Is all the information in our message immediately useful? Are we using simple language?*

- Use simple and conversational language that's to the point.
- Provide only the most essential information.
- Whenever possible, describe short-term costs or benefits.
- Avoid over-sharing in an attempt to be thorough; include reference links to resources for those interested in learning more.

2. **Consider the messenger.** *Who will students listen to?*

- People pay attention to who is asking them to do something. Is it someone they know? Trust? Respect?
- If sending a written communication (e.g., a letter or postcard), including a photo of the person sending the message has shown to increase responsiveness.

3. **Make it personal.** *Where can we add a personal touch?*

- Tailor content with information and examples that are relevant to the student/group.
- Adding personal touches can increase response rates. For example:
 - Addressing letters or emails with the student's name.
 - Handwritten notes or signature template letters.

4. **Consider the timing.** *What are students' schedules like? When will the message be most relevant?*

- People tend to discount things in the future, because they're more abstract.
- Pay attention to the academic calendar (e.g., mid-terms, finals, spring break, etc.)
- Consider when students engage most. For example, research shows:
 - Sending emails at lunchtime results in increased click rates.
 - Asking to sign a form at the start rather than the end reduces self-reporting errors.

5. **Consider the location.** *Where do students spend time? Where will the message reach the most students?*

- The selected campus setting affects students' interest in hearing your message.
 - Are you knocking on their dorm doors when're they're trying to sleep in on a Saturday morning? Or talking to them about how the Census can impact educational funding and financial aid when they are registering for classes?

Be Creative

Package your messaging so it stands out.

1. Make the Census a social event. *Who do students identify with or admire?*

- We are strongly influenced by what those around us do, what we perceive to be “normal” or “acceptable,” and what others think of us.
 - For example, students purchase products that others they admire endorse, and consider how others rate restaurants.
- If students publicly commit to do something, they’re more likely to follow through.

2. Use the right channels. *What kinds of communication channels do our students like and already use?*

- Consider what channels are available and which students already use.
- While sending letters or flyers can be effective, research shows that text messages, pop-up boxes, and in-app messages are also cost-effective ways to connect.

3. Make it visual. *What pictures could we use to convey our message?*

- Start the design with pictures, and then add words, rather than starting with extensive text.
- Humans are drawn to pictures. Some studies show we read as little as 20% of the text on a page.

4. Create tag lines and graphic elements. *What will appeal to students?*

- We encourage you to use the Missouri 2020 Census logo for branding purposes. You can use it alone or co-branded with your school's logo.
- Think of creative slogans for your campus.



CENSUS 2020



Twitter: @MoCensus



Facebook: @MoCensus2020



Instagram: @mocensus

#Census2020

#MissouriCounts



STEP 4

CONNECTING CAMPUS RESOURCES

Ideas for Maximizing Student Participation



- Contact your public affairs or campus communications office to help with outreach.
- Highlight in digital spaces:
 - University webpage(s)
 - Events calendars/schedules
 - Student portals
- Promote in physical locations:
 - Digital signage
 - Bulletin boards
 - Sidewalk displays
 - Dedicated computer locations
 - ADA accessible
 - Table tents
- Longer form messages (email blasts, letters, newsletters) from:
 - Leadership:
 - President or chancellor
 - College deans
 - Individuals with personal contact with students:
 - Advising or counseling faculty/staff
 - Faculty
- Shorter form messages (social media, login notices, flyers):
 - Use hashtags on social channels.
 - #MissouriCounts is the official hashtag.
 - Platforms that are most widely used.

Using Campus Locations for Promoting the Census



- Think about where students frequent for setting up Census assistance kiosks or engaging students to complete the Census.
- Use the table below to help identify local places and points of contact.

Facility/Resource	Campus Location/ Contact Person	Facility/Resource	Campus Location/ Contact Person
Student union		Parking facilities	
Libraries		Recreation centers	
Bookstore		Kiosks	
Dining halls, cafes, cafeterias		Gymnasiums	
Departmental offices		Faith-based organizations	
Dormitories		Facilities management leadership	
Museums, galleries		Other	

Engaging Student Organizations

- Engaging student organizations in the campus Census campaign can be one of your most effective strategies.
 - Encourage student groups to set up informational tables or booths on campus about the Census.
 - Create friendly competitions with incentives among student organizations.
 - Have students identify and reach out to neighboring campus locales that students frequent to post Census posters and information.
- Engage student activist organizations and student governments (e.g., student senate, associated student government) and encourage them to:
 - Adopt resolutions about the importance of the Census.
 - Develop their own outreach plans.
 - Tap into student groups to undertake peer-to-peer outreach.
 - Connect with Greek organizations, housing staff, and international student staff.



STEP 5

**CONSIDER KEY POINTS
AND MESSAGES**

Ideas for Messaging



- Use the suggested communications plan in your toolkit to find sample messages that work for your students.
- Timeframes you should think about sending messaging are:
 - Ahead of household card mailing
 - When students start receiving mailed cards
 - On Census Day
 - Near the end of the completion window

Suggested Missouri Census 2020 Communications Plan for Higher Education			
Time Frame	Things to think about	Sample Long Messaging	Sample Short Messaging
March 1-12	Students will begin receiving postcards with the PIN# to fill out the Census on March 12. Think about sending an informational mass email to students in the beginning of March. Throughout your messaging efforts, be sure to note that students living away from home on April 1, 2020 should count themselves separately from their families if living or sleeping in on- or off-campus residences most of the time.	The next decennial Census is just around the corner in 2020. Make sure you're counted! An accurate snapshot means that communities across the nation receive the funding, services and business support they deserve and need. And your responses are completely confidential. To learn how the @uscensusbureau protects your information, visit census.mo.gov #MissouriCounts	The next decennial Census is just around the corner in 2020. Make sure you're counted! Your responses are confidential. To learn more about the #2020Census, visit census.mo.gov #MissouriCounts
	Start reaching out to campus organizations to coordinate efforts in reaching out to hard-to-count student demographics (refer to toolkit on which students are the hardest to count). Reach out to facilities management- kiosks may need to be set up for those without internet access. Connect with the international student department on what may be needed to conquer language barriers. Make sure facilities are accessible	This year, the U.S. Census Bureau will accept responses online for the first time. The process will be quick and secure. You can respond to the Census in less time than it takes to finish your morning coffee. You'll also still be able to respond by mail. To learn more about what to expect, visit census.mo.gov #2020Census #MissouriCounts	For the first time, you can respond to the Census online. Responding by mail will still be an option. Get more information: census.mo.gov #2020Census #MissouriCounts
		The 2020 Census is coming up soon! Students who are living away from home on April 1, 2020 should count themselves separately from their family at the residence where they live and sleep most of the time. Accurate Census data provides proportional representation and helps us receive funding for federal student loans, campus improvements and research grants. census.mo.gov #MissouriCounts	The #2020Census is coming up soon! Students who are living away from home should count themselves at the residence where they live and sleep most of the time. Accurate Census data helps us receive funding for student loans, campus improvements and research grants. #MissouriCounts
	The Census survey link is live online beginning March 12. Continue with informational messaging, but now start reminding students to watch for the card from the U.S. Census Bureau that says fill out the Census	The Census Survey is now live online! If you have received your PIN# in the mail from the U.S. Census Bureau, you can now fill out the survey either by mail or online. Students who are currently living	The Census Survey is now live online! If you have received your PIN# in the mail from the @uscensusbureau, you can fill out the survey online or by mail. Students who are currently living away



STEP 6

TAILOR YOUR OUTREACH

Action Plan Checklist

Now that you've reviewed some best practices for developing a Strategic Student Engagement Plan for the 2020 Census, you can use the toolkit checklist to make your Census support efforts as effective as possible.



Action Plan Checklist

Know your audience

What students do I want to reach? Why might they not participate in the Census?
What is the action I want students to take?
What student organizations are most apt to participate?
How can our academic and student services departments help reach and engage students?

Have an objective

What do we want our academic and student services departments to do? What do we want them to achieve?
What do we want our students and student organizations to do?
Do our departments and student campus organizations have an incentive to take that action?

Make it relevant

Why should faculty, administrators, and staff care?
Why should students care?
Where can we add a personal touch?
Who do students and organizations identify with or admire?
What incentives will students respond to?

Make it action-oriented

Is all the information in our message immediately useful? Are we using simple language?
What pictures could we use to convey our message?
Have we communicated the steps our departments, student organizations, and students should take?
What kind of planning do our departments and student organizations need to do to take?
How do we make it simple to take action?

Plan the outreach campaign

Who will our students listen to?
Why will our students care? Why will they want to participate?
What are our students' schedules like?
When will our message be most relevant?
Where do our students spend time?
Where will our message be most relevant?
What kinds of communication channels do our students like and already use?





Examples and printable materials to support your campus Census outreach efforts is available at:

<https://www.census.gov/partners/2020-materials.html>

Graphics and Extra Materials:

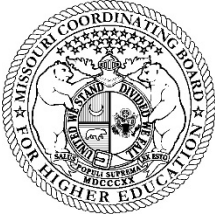
<https://census.mo.gov/get-involved/highered/>

Promotional Videos:

[Shape Your Future: The 2020 Census](#)

[2020 Census PSA: What is the 2020 Census? \(:30\)](#)

[2020 Census PSA: How Do I Take The 2020 Census? \(:20\)](#)



Tab 7

Report on the 2020 Legislative Session

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

The Second Regular Session of the 100th General Assembly began on January 8, 2020, and concludes on May 15, 2020. The last day to file new Senate Bills is March 1, 2020, per Senate Rule 48.

CURRENT STATUS

The attached Bill Tracking Report includes all bills filed as of February 25, 2020, that the department is tracking. Staff will present updates on the primary bills affecting higher education institutions, the department, and CBHE during the March 3, 2020, CBHE meeting.

NEXT STEPS

The department will continue to track relevant bills through the end of the legislative session and will conduct bill reviews on all bills approved by the General Assembly as assigned by the Governor's Office. Department staff will inform the CBHE of any bills that become laws that have an impact on the board, the department, and/or higher education institutions.

RECOMMENDATION

This is an information item only.

ATTACHMENT

- Bill Tracking Report



DEPARTMENT OF
HIGHER EDUCATION &
WORKFORCE DEVELOPMENT

Bill Tracking List

HB1282 - Establishes the "Private College Campus Protection Act" which allows private institutions of higher education to appoint persons to be members of a campus police department

Sponsor

Rep. Jeffrey Justus (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/18/2020 H - Referred to House Committee on Rules-Legislative Oversight

HB1336 - Requires each local school district and charter school to have on file a policy for reading success plans for certain students

Sponsor

Rep. Ann Kelley (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/20/2020 H - Referred to House committee on Elementary and Secondary Education

HB1381 - Designates the third week of September as "Historically Black College and University Week" in Missouri

Sponsor

Rep. Barbara Washington (D)

Progress

Chamber 1: Referred to Committee

Last Action

02/18/2020 H - Scheduled for Committee Hearing 02/26/2020 4:00 PM - ** REVISED to ADD HB 2110 ** - House-Special Committee on Urban Issues, HR 7

HB1430 - Establishes a work-study program within the Department of Higher Education and Workforce Development

Sponsor

Rep. Kip Kendrick (D)

Progress

Chamber 1: Referred to Committee

Last Action

02/11/2020 H - Referred to House Committee on Rules-Legislative Oversight

HB1508 - Requires in-state public educational institutions to grant undergraduate course credit for students who score 3 or higher on advance placement examinations

Sponsor

Rep. Mark Ellebracht (D)

Progress

Chamber 1: Referred to Committee

Last Action

02/20/2020 H - Referred to House Committee on Higher Education

HB1564 - Enacts provisions governing compensation for student athletes

Sponsor

Rep. Nick Schroer (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/24/2020 H - Public hearing completed

HB1567 - Prohibits an employer from terminating an employee for having a firearm in the employee's vehicle on the employer's premises

Sponsor

Rep. Hardy Billington (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/13/2020 H - Referred to House committee on General Laws

HB1638 - Modifies provisions relating to the concealed carrying of firearms**Sponsor**

Rep. Jered Taylor (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/13/2020 H - Referred to House committee on General Laws

HB1644 - Requires public institutions of higher education to establish a personal injury or accidental death insurance program for their athletes**Sponsor**

Rep. Kevin Windham (D)

Progress

Chamber 1: Referred to Committee

Last Action

02/24/2020 H - Public hearing completed

HB1682 - Prohibits vapor product usage in indoor areas of public schools or on school buses**Sponsor**

Rep. David Wood (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/20/2020 H - Reported Do Pass Committee

HB1683 - Establishes the "Alzheimer's State Plan Task Force"

Sponsor

Rep. David Wood (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/25/2020 H - Scheduled for Committee Hearing 02/27/2020 9:30 AM - House-Fiscal Review, South Gallery

HB1722 - Allows concealed carrying of firearms on public transportation systems and transporting nonfunctional or unloaded firearms on public buses

Sponsor

Rep. Adam Schnelting (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/25/2020 H - Scheduled for Committee Hearing 02/26/2020 4:00 PM - ** REVISED to ADD HB 2056 ** - House-General Laws, HR 1

HB1748 - Enacts provisions governing compensation for student athletes

Sponsor

Rep. Vic Allred (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/25/2020 H - Scheduled for Committee Hearing 02/26/2020 4:00 PM - ** REVISED to ADD HB 2056 ** - House-General Laws, HR 1

HB1774 - Establishes the "Informed Student Document Act" to require institutions of higher education to provide outcomes information to incoming freshmen

Sponsor

Rep. Ben Baker (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/25/2020 H - Scheduled for Committee Hearing 02/26/2020 12:00 PM - House-Special Committee on Career Readiness, HR 6

HB1792 - Enacts provisions governing compensation for student athletes

Sponsor

Rep. Wes Rogers (D)

Progress

Chamber 1: Referred to Committee

Last Action

02/24/2020 H - Public hearing completed

HB1796 - Modifies provisions relating to the "Science, Technology, Engineering, and Mathematics Initiative" (STEM)

Sponsor

Rep. Ron Hicks (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/25/2020 H - Referred to House Committee on Rules-Legislative Oversight

HB1919 - Allows MOHELA to divide student loan ownership for divorced or legally separated persons

Sponsor

Rep. Noel Shull (R)

Progress

Chamber 1: Referred to Committee

Last Action

01/09/2020 H - Referred to House Committee on Higher Education

HB1926 - Prohibits public institutions of higher learning from discriminating against a religious student association or denying a

religious student association any benefit available to any other student association

Sponsor

Rep. Hannah Kelly (R)

Progress

Chamber 1: Referred to Committee

Last Action

01/29/2020 H - Public hearing completed

HB1994 - Establishes the Students' Right to Know Act

Sponsor

Rep. Chuck Basye (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/25/2020 H - Scheduled for Committee Hearing 02/26/2020 12:00 PM - House-Special Committee on Career Readiness, HR 6

HB2003 - APPROPRIATIONS BILL

Sponsor

Rep. Cody Smith (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/06/2020 H - Referred to House committee on Budget

HB2005 - APPROPRIATIONS BILL

Sponsor

Rep. Cody Smith (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/06/2020 H - Referred to House committee on Budget

HB2013 - APPROPRIATIONS BILL

Sponsor

Rep. Cody Smith (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/06/2020 H - Referred to House committee on Budget

HB2030 - Establishes the Missouri Video Lottery Control Act

Sponsor

Rep. Dan Houx (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/11/2020 H - Reported Do Pass Committee

HB2038 - Establishes the "Workforce Diploma Program" within the Department of Higher Education and Workforce Development

Sponsor

Rep. Jon Patterson (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/18/2020 H - Referred to House Committee on Rules-Legislative Oversight

HB2056 - Modifies and removes provisions relating to concealed firearms

Sponsor

Rep. Bryan Spencer (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/25/2020 H - Scheduled for Committee Hearing 02/26/2020 4:00 PM - ** REVISED to ADD HB 2056 ** - House-General Laws, HR 1

HB2088 - Modifies provisions related to gaming

Sponsor

Rep. Dan Shaul (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/13/2020 H - Voted do pass from committee

HB2126 - Requires an audit of all state departments every four years

Sponsor

Rep. Louis Riggs (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/24/2020 H - Public hearing completed

HB2151 - Allows Southeast Missouri State University to develop a statewide mission

Sponsor

Rep. Kathy Swan (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/18/2020 H - Voted do pass from committee

HB2220 - Modifies provisions relating to dual credit scholarships

Sponsor

Rep. Dean Dohrman (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/18/2020 H - Referred to House Committee on Rules-Legislative Oversight

HB2261 - Establishes a children's savings account program

Sponsor

Rep. Jon Patterson (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/24/2020 H - Referred to House Committee on Rules-Legislative Oversight

HB2264 - Changes the Coordinating Board for Early Childhood to the Missouri Early Childhood Cabinet

Sponsor

Rep. Kathy Swan (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/20/2020 H - Referred to House committee on Elementary and Secondary Education

HB2276 - Allows dependents of military personnel to receive in-state tuition at public institutions of higher education if the military personnel resides or is stationed in the state

Sponsor

Rep. David Griffith (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/13/2020 H - Referred to House Committee on Ways and Means

HB2361 - Creates a civil cause of action allowing claimants to seek damages from the state for wrongful conviction

Sponsor

Rep. LaKeySha Bosley (D)

Progress

Chamber 1: Referred to Committee

Last Action

02/20/2020 H - Referred to House Committee on Judiciary

HB2387 - Establishes the "21st-Century Missouri Education Task Force"

Sponsor

Rep. Louis Riggs (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/25/2020 H - Scheduled for Committee Hearing 02/26/2020 12:00 PM - House-Special Committee on Career Readiness, HR 6

HB2518 - Requires in-state public educational institutions to grant undergraduate course credit for students who score 3 or higher on advance placement examinations

Sponsor

Rep. Dottie Bailey (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/20/2020 H - Referred to House Committee on Higher Education

HCR73 - Urges the University of Missouri and the Southeastern Conference to lead in reforming the NCAA to ensure fairness and integrity

Sponsor

Rep. Greg Razer (D)

Progress

Chamber 1: Referred to Committee

Last Action

02/12/2020 H - Referred to House Committee on Rules-Legislative Oversight

HRB2 - Repeals obsolete, expired, sunset, and terminated statutory sections and portions of sections

Sponsor

Rep. Dan Shaul (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/19/2020 H - Referred to House Committee on Rules-Legislative Oversight

SB566 - Establishes the Missouri Video Lottery Control Act

Sponsor

Sen. Denny Hoskins (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/20/2020 H - Scheduled for Committee Hearing 02/26/2020 8:30 AM - Senate- Appropriations, SCR 2

SB574 - Modifies provisions relating to taxation

Sponsor

Sen. Bill Eigel (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/13/2020 S - Voted do pass as substitute from committee

SB642 - Prohibits public institutions of higher education from offering in-state tuition to any student unlawfully present in the United States

Sponsor

Sen. Bob Onder (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/18/2020 S - Voted do pass from committee

SB643 - Modifies provisions relating to gaming

Sponsor

Sen. Denny Hoskins (R)

Progress

Chamber 1: Referred to Committee

Last Action

01/22/2020 S - Referred to Senate Committee on Appropriations

SB648 - Modifies several provisions relating to taxation

Sponsor

Sen. Andrew Koenig (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/13/2020 S - Reported Do Pass Committee as substituted

SB659 - Modifies provisions relating to taxation

Sponsor

Sen. Lauren Arthur (D)

Progress

Chamber 1: Referred to Committee

Last Action

01/22/2020 S - Referred to Senate Committee on Ways and Means

SB663 - Modifies and removes provisions relating to concealed firearms

Sponsor

Sen. Eric Burlison (R)

Progress

Chamber 1: Referred to Committee

Last Action

SB700 - Allows the concealed carry of firearms on public transportation systems and the transporting of non-functioning or unloaded firearms on public buses

Sponsor

Sen. Bob Onder (R)

Progress

Chamber 1: Referred to Committee

Last Action

01/30/2020 S - Referred to Senate Committee on Transportation, Infrastructure, and Public Safety

SB724 - Establishes the Missouri Rural Workforce Development Act

Sponsor

Sen. Justin Brown (R)

Progress

Chamber 1: Referred to Committee

Last Action

01/30/2020 S - Referred to Senate Committee on Economic Development

SB729 - Establishes the "Private College Campus Protection Act" which allows the College of the Ozarks to employ campus police officers

Sponsor

Sen. David Sater (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/25/2020 H - Scheduled for Committee Hearing 02/27/2020 8:15 AM - Senate-Transportation, Infrastructure and Public Safety, Senate Lounge

SB761 - Prohibits institutions of higher learning from discriminating against a religious student organization

Sponsor

Sen. Eric Burlison (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/13/2020 S - Referred to Senate Committee on Education

SB787 - Requires all public and charter schools, and institutions of higher education to print the telephone number for the National Suicide Prevention Lifeline on either side of student identification cards

Sponsor

Sen. David Sater (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/13/2020 S - Referred to Senate Committee on Education

SB811 - Replaces the student representative on the Board of Curators of the University of Missouri with a student curator

Sponsor

Sen. Tony Luetkemeyer (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/13/2020 S - Referred to Senate Committee on Education

SB823 - Establishes the "Alzheimer's State Plan Task Force"

Sponsor

Sen. Wayne Wallingford (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/13/2020 S - Referred to Senate Committee on Seniors, Families, and Children

SB830 - Modifies provisions related to workforce development in elementary and secondary education

Sponsor

Sen. Mike Cunningham (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/13/2020 S - Referred to Senate Committee on Education

SB839 - Establishes the "Workforce Diploma Program" to assist students in obtaining a high school diploma and in developing employability and career and technical skills

Sponsor

Sen. Wayne Wallingford (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/20/2020 S - Referred to Senate Committee on Education

SCR44 - Approves the statewide mission designation in science, technology, engineering, and mathematics (STEM) for Harris-Stowe University

Sponsor

Sen. Karla May (D)

Progress

Chamber 1: Referred to Committee

Last Action

02/24/2020 S - Referred to Senate Committee on Rules, Joint Rules, Resolutions, and Ethics

SJR50 - Requires students participating in any single-gender event or activity organized by a statewide activity association to participate in the event corresponding to the student's biological sex

Sponsor

Sen. Cindy O'Laughlin (R)

Progress

Chamber 1: Referred to Committee

Last Action

02/25/2020 S - Hearing Conducted

Progress: Chamber 1: Filed

HB1340 - Allows public institutions of higher education to charge differential tuition rates based on program of study

Sponsor

Rep. Ann Kelley (R)

Progress

Chamber 1: Filed

Last Action

01/09/2020 H - Read Second Time

HB1423 - Modifies provisions relating to higher education tuition

Sponsor

Rep. Ingrid Burnett (D)

Progress

Chamber 1: Filed

Last Action

01/09/2020 H - Read Second Time

HB1429 - Establishes the "Student Loan Bill of Rights"

Sponsor

Rep. Kip Kendrick (D)

Progress

Chamber 1: Filed

Last Action

01/09/2020 H - Read Second Time

HB1443 - Adds provisions relating to residency programs for assistant physicians

Sponsor

Rep. Steve Helms (R)

Progress

Chamber 1: Filed

Last Action

01/09/2020 H - Read Second Time

HB1582 - Establishes the "Enough is Enough Act"

Sponsor

Rep. Keri Ingle (D)

Progress

Chamber 1: Filed

Last Action

01/09/2020 H - Read Second Time

HB1587 - Authorizes a tax credit for providers of services to homeless individuals

Sponsor

Rep. Barbara Washington (D)

Progress

Chamber 1: Filed

Last Action

01/09/2020 H - Read Second Time

HB1623 - Requires the state demographer to use last known permanent place of residence for counting college students and inmates when reapportioning state house and senate districts

Sponsor

Rep. Alan Gray (D)

Progress

Chamber 1: Filed

Last Action

01/09/2020 H - Read Second Time

HB1659 - Enacts provisions relating to the "Missouri Urban Rural Renewal Workforce Act"

Sponsor

Rep. Raychel Proudie (D)

Progress

Chamber 1: Filed

Last Action

01/09/2020 H - Read Second Time

HB1789 - Specifies that public institutions of higher education shall not require their students to pay fees related to health care if they show proof of health insurance coverage

Sponsor

Rep. Jason Chipman (R)

Progress

Chamber 1: Filed

Last Action

01/09/2020 H - Read Second Time

HB1790 - Prohibits public institutions of higher education from requiring students to live on campus, except for first-year freshmen who may be required to live in campus housing for their first year

Sponsor

Rep. Jason Chipman (R)

Progress

Chamber 1: Filed

Last Action

01/09/2020 H - Read Second Time

HB1797 - Creates new provisions relating to research on animals

Sponsor

Rep. Ron Hicks (R)

Progress

Chamber 1: Filed

Last Action

01/09/2020 H - Read Second Time

HB1863 - Establishes the "Missouri Tuition Equity Act."**Sponsor**

Rep. Judy Morgan (D)

Progress

Chamber 1: Filed

Last Action

01/09/2020 H - Read Second Time

HB1902 - Allows students who earned an associate's degree or the equivalent to apply unused A+ scholarship funds toward earning a bachelor's degree**Sponsor**

Rep. Brenda Shields (R)

Progress

Chamber 1: Filed

Last Action

01/09/2020 H - Read Second Time

HB1928 - Enacts provisions governing campus protection officers of public institutions of higher education**Sponsor**

Rep. Dean Dohrman (R)

Progress

Chamber 1: Filed

Last Action

01/09/2020 H - Read Second Time

HB1941 - Modifies provisions relating to the "A+ Schools Program."**Sponsor**

Rep. Kevin Windham (D)

Progress

Chamber 1: Filed

Last Action

01/09/2020 H - Read Second Time

HB2107 - Modifies residency requirements for the "A+ Schools Program."

Sponsor

Rep. Mark Sharp (D)

Progress

Chamber 1: Filed

Last Action

01/13/2020 H - Read Second Time

HB2113 - Modifies provisions relating to STEM education to include entrepreneurship, the arts, and agriculture

Sponsor

Rep. LaKeySha Bosley (D)

Progress

Chamber 1: Filed

Last Action

01/13/2020 H - Read Second Time

HB2174 - Modifies provisions governing workforce development in elementary and secondary education

Sponsor

Rep. Bradley Pollitt (R)

Progress

Chamber 1: Filed

Last Action

01/15/2020 H - Read Second Time

HB2177 - Establishes the Campus Intellectual Diversity Act

Sponsor

Rep. Mike Moon (R)

Progress

Chamber 1: Filed

Last Action

01/16/2020 H - Read Second Time

HB2238 - Modifies provisions relating to taxation**Sponsor**

Rep. Peter Merideth (D)

Progress

Chamber 1: Filed

Last Action

01/23/2020 H - Read Second Time

HB2380 - Modifies provisions relating to immunizations**Sponsor**

Rep. Suzie Pollock (R)

Progress

Chamber 1: Filed

Last Action

02/05/2020 H - Read Second Time

HB2391 - Allows public schools and public higher education institutions to donate unused food to certain farms**Sponsor**

Rep. Ian Mackey (D)

Progress

Chamber 1: Filed

Last Action

02/05/2020 H - Read Second Time

HB2399 - Increases the maximum and minimum amounts awarded under the Access Missouri Financial Assistance Program

Sponsor

Rep. Kevin Windham (D)

Progress

Chamber 1: Filed

Last Action

02/06/2020 H - Read Second Time

HB2436 - Replaces the student representative on the Board of Curators of the University of Missouri with a student curator

Sponsor

Rep. Steve Butz (D)

Progress

Chamber 1: Filed

Last Action

02/12/2020 H - Read Second Time

HB2458 - Authorizes a tax credit for certain individuals who donate property for use by certain higher education institutions

Sponsor

Rep. LaKeySha Bosley (D)

Progress

Chamber 1: Filed

Last Action

02/13/2020 H - Read Second Time

HB2478 - Allows funds distributed from a MOST 529 account to pay up to \$10,000 of student loans incurred for postsecondary education expenses

Sponsor

Rep. Sarah Unsicker (D)

Progress

Chamber 1: Filed

Last Action

02/18/2020 H - Read Second Time

HB2496 - Establishes and modifies provisions relating to the legalization of marijuana for adult use**Sponsor**

Rep. Wiley Price (D)

Progress

Chamber 1: Filed

Last Action

02/19/2020 H - Read Second Time

HB2498 - Replaces the student representative on the Board of Curators of the University of Missouri with a student curator**Sponsor**

Rep. Ron Hicks (R)

Progress

Chamber 1: Filed

Last Action

02/19/2020 H - Read Second Time

HB2515 - Modifies provisions relating to the reorganization and renaming of certain state agencies**Sponsor**

Rep. Hannah Kelly (R)

Progress

Chamber 1: Filed

Last Action

02/20/2020 H - Read Second Time

HCR86 - Approves the statewide mission designation in STEM for Harris-Stowe State University**Sponsor**

Rep. Louis Riggs (R)

Progress

Chamber 1: Filed

Last Action

02/13/2020 H - Read Second Time

SB910 - Permits Southeast Missouri State University to develop a statewide mission in visual and performing arts, computer science, and cybersecurity**Sponsor**

Sen. Wayne Wallingford (R)

Progress

Chamber 1: Filed

Last Action

01/21/2020 S - Introduced and Read First Time

SB923 - Creates the "Cronkite New Voices Act" to protect the freedom of press in school-sponsored media**Sponsor**

Sen. Scott Sifton (D)

Progress

Chamber 1: Filed

Last Action

01/27/2020 S - Introduced and Read First Time

SB941 - Establishes the Missouri Children's Savings Account Program**Sponsor**

Sen. David Sater (R)

Progress

Chamber 1: Filed

Last Action

01/28/2020 S - Introduced and Read First Time

SB973 - Creates the Missouri Early Childhood Cabinet

Sponsor

Sen. Wayne Wallingford (R)

Progress

Chamber 1: Filed

Last Action

02/04/2020 S - Introduced and Read First Time

SB977 - Modifies provisions relating to the science, technology, engineering, and mathematics (STEM) initiative**Sponsor**

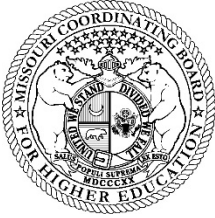
Sen. Wayne Wallingford (R)

Progress

Chamber 1: Filed

Last Action

02/05/2020 S - Introduced and Read First Time



Tab 8 Implementation of New Laws

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

The 2019 regular session of the General Assembly began on January 9, 2019, and concluded on May 17, 2019. For bills that were truly agreed and finally passed during session, the governor had 15 days to sign or veto the bills. For bills that were truly agreed and finally passed and delivered to the governor after session concluded, the governor had 45 days to sign or veto the bills. Veto session began on September 11, 2019. Unless otherwise noted within the bill, the effective date of all new laws was August 28.

CURRENT STATUS

With regard to all of the new laws passed during the 2019 session, DHEWD staff are continuing to make progress on implementing the various provisions that affected the department. Since the December CBHE meeting, the department has:

- SB 68 – Fast Track Workforce Incentive Grant
 - Made its first award under the program and continues to process applications for benefits
 - Worked with a contractor to streamline the program implementation process
 - Filed the administrative rule with the Secretary of State's Office
- SB 306 – Modification of programs impacting military families
 - We continue to provide guidance to schools as requested
- HB 604 – School Turnaround Act (A+ modification)
 - Requested funding for the dual credit piece of the legislation in our budget
 - Filed the Order of Rulemaking with the Secretary of State's Office

The attachment entitled "New Law Implementation Matrix" contains further details about implementation of the 2019 higher education-related laws.

NEXT STEPS

In the coming months, DHEWD will continue to work on implementing the new laws. Specifically, DHEWD plans to file Orders of Rulemaking for the Fast Track Workforce Incentive Grant.

RECOMMENDATION

This is an information item only.

ATTACHMENT

- New Law Implementation Matrix

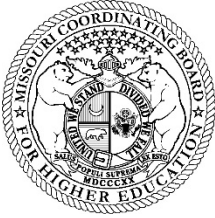
Tab 8 Attachment
New Law Implementation Matrix

PLAN FOR IMPLEMENTATION OF NEW LAWS
2019 NEW HIGHER EDUCATION-RELATED LAWS
ITEMS REQUIRING ACTION BY THE DHEWD/CBHE

Bill	Subject	Description	Implementation			Next Steps
			Effective Date/Deadline	New Duties	Area Responsible	
Bills Passed in 2019						
SB 68	Fast Track	Creates the Fast Track Workforce Incentive Grant which provides grants for Missouri citizens to attend approved programs at Missouri institutions.	August 28, 2019	Administer new grant/loan program.	Operations	DHEWD has several next steps for this program: <ul style="list-style-type: none"> • File Order of Rulemaking; • Continue to process applications and make awards; • Continue to: <ul style="list-style-type: none"> ○ Provide presentations to many professional organizations and partners on the program; ○ Hold Focus on Fast Track events on college campuses; and ○ Create unique web content, paid advertising, and social media content to promote the program.
SB 306	Military Families	<p>This legislation impacts the Veteran's Survivor Grant, the Missouri Returning Heroes Education Act, and In-State Tuition determinations.</p> <p>For the Veteran's Survivor Grant, 173.234, it removes the sunshine provision.</p> <p>For the Missouri Returning Heroes Act, 173.900, it does the following:</p> <ul style="list-style-type: none"> • Expands the definition of "combat veteran" to include those who served before 9/11/01; • Extends the program to graduate degrees; and 	August 28, 2019	Supervise implementation of these new programs at the institutions and offer guidance to the institutions.	Operations	DHEWD continues to provide guidance to schools as requested.

Bill	Subject	Description	Implementation			Next Steps
			Effective Date/Deadline	New Duties	Area Responsible	
		<ul style="list-style-type: none"> Allows the veteran to choose whether to apply the tuition reduction before or after other aid is awarded. <p>For In-State Tuition determinations for military dependents, 173.1155, it requires that eligibility for in-state tuition rates be determined at time dependent is accepted for admission.</p>				
HB 604	A+	Modifies the A+ program to require DHEWD to provide A+ dollars to high school students in dual-credit classes.	August 28, 2019	<p>Cooperate with the Governor's Office to figure out how to implement.</p> <p>Once funded, implement the new dual-credit piece of the program.</p>	Operations	<p>DHEWD staff proposed funding for the dual credit piece in its budget request for FY21. There is no funding for this piece in the current FY budget.</p> <p>DHEWD staff have also developed a draft administrative rule and solicited (and incorporated) feedback from the State Student Financial Aid Committee into the draft rule. DHEWD staff are currently working to identify a task force of high school and postsecondary staff that work closely with dual credit to provide additional input to the process. DHEWD staff have also developed an Office of Operations initiative contract that lays out the high level project plan for implementing this new program, if funded.</p>
HB 77	PSRS	<p>Under current law, any person retired from the Public School Retirement System of Missouri (PSRS) may be employed by an employer included in the retirement system in a position that does not normally require a Missouri teacher certification. Such a person may earn up to 60% of the statutory minimum teacher salary without a discontinuance of the person's retirement allowance.</p> <p>If any such person is employed in excess of the limitations, the person shall not be eligible to receive the person's retirement</p>	August 28, 2019	No action required.	N/A	Item provide for informational purposes only as this legislation impacts Missouri's community colleges.

Bill	Subject	Description	Implementation			Next Steps
			Effective Date/Deadline	New Duties	Area Responsible	
		<p>allowance for any month during which the person is employed.</p> <p>This act exempts any person retired and currently receiving a retirement allowance from PSRS employed by a public community college from such provisions of law.</p>				
HB 3	Budget Bill	Officially combined the DWD, MERIC, and DHE budgets.	July 1, 2019	Create budget plan for an entirely new department.	Operations	DHEWD staff combined the budgets for legacy DWD, MERIC, and DHE. DHEWD now has a unified budget plan for the remainder of the fiscal year and going into next fiscal year.
HB 17	Capital Improvement Projects	<p>Appropriates money to the CBHE for improvements at various institutions:</p> <ul style="list-style-type: none"> • MCC • Moberly Area Comm College • St. Charles Comm College • St. Louis Comm College • State Tech • SEMO • Northwest • Harris-Stowe • Three Rivers College • Crowder College Cassville campus • MSU • Truman 	July 1, 2019	None	Operations	Pass through dollars for appropriated purpose.



Tab 9
Meeting Minutes
Strategic Planning & External Relations Committee

Coordinating Board for Higher Education
December 10, 2019

The Strategic Planning & External Relations Committee of the Coordinating Board for Higher Education was called to order at 2:46 p.m. on Tuesday, December 10, 2019, in the Harry S Truman State Office Building in Jefferson City, Missouri. Board members, Joe Cornelison, Gwendolyn Grant, Doug Kennedy, Dudley McCarter, Gary Nodler, Shawn Saale, Mike Thomson, and Robin Wenneker and were present. No members were absent.

Mr. Thomson moved to approve the minutes of the September 10, 2019, Strategic Planning and External Relations Committee meeting. Ms. Wenneker seconded. Motion carried unanimously.

Zora Mulligan, Commissioner of Higher Education, and Julian Nicks, Director of Transformation, presented on the 2020 strategic priorities. No action was taken.

Ms. Mulligan presented on the board members' roles in the appropriations process. No action was taken.

The meeting was adjourned at 3:28 p.m.



Tab 10
Meeting Minutes
Audit Committee

December 10, 2019

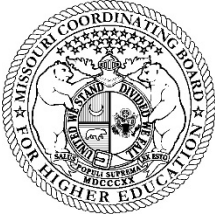
The Audit Committee of the Coordinating Board for Higher Education was called to order at 1:58 p.m. on Tuesday, December 10, 2019, in the Harry S Truman State Office Building in Jefferson City, Missouri. CBoard members, Joe Cornelison, Gwendolyn Grant, Doug Kennedy, Dudley McCarter, Gary Nodler, Shawn Saale, Mike Thomson, and Robin Wenneker and were present. No members were absent.

Mr. Thomson moved to approve the minutes of the September 10, 2019, Audit Committee Meeting. Ms. Grant seconded. Motion carried unanimously.

RubinBrown provided an overview of the audit on the Missouri Student Loan Program.

Kristin Stokely, General Counsel, provided updates on the United States Department of Education Information Security Audit and the Comprehensive Annual Financial Report.

No action was taken, and the meeting was adjourned at 2:17 p.m.



Tab 11

Overview of Recent Audit Reports

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

DHEWD undergoes routine annual audits by the following entities:

- 1) State Auditor's Office (SAO) – The SAO determines which funds have the most significant amount of activity and tests transactions from those funds during its annual Statewide Financial Statements Audit (SEFA). Within DHEWD, the loan program, the state financial aid funds, and federal funds administered by the Office of Workforce Development typically have activity at a level that the SAO considers significant. The SAO conducts the SEFA of these funds and includes the findings in its comprehensive annual financial report (CAFR).
- 2) United States Department of Education (USDE) – The USDE performs on-site reviews of the Missouri Student Loan Program (MSLP) information security controls, as well as requires the department to submit self-assessments of information security controls each year.
- 3) RubinBrown – Through a contract awarded by the Office of Administration, RubinBrown audits the MSLP's annual comparative financial statements. An independent audit is required by the USDE of all guaranty agencies; the department must submit a copy of its audited financial statements to the USDE each year.

CURRENT STATUS

DHEWD staff received the final RubinBrown audit report. There are no findings.

USDE conducted its Program Review of DHEWD's Student Loan Program loan servicer, Ascendium Education, on-site at Ascendium, July 16-19, 2019. During the exit conference there were no findings identified. DHEWD is still waiting on the final audit report.

The State Auditor's Office finalized its Comprehensive Annual Financial Report audit for fiscal year 2019. Due to the length of the report, a copy is not included in the board book. However, the full report can be found at: https://oa.mo.gov/sites/default/files/CAFR_2019_0.pdf. There were no findings related to the DHEWD.

Missouri was selected, along with 12 other guaranty agencies, to complete a 2020 Self-Assessment of our security controls. DHEWD staff will complete the Self-Assessment between February and May of 2020. DHEWD last completed the Self-Assessment in 2017 and it had 580+ questions covering all NIST 800-53 control families.

DHEWD staff continue to work with the USDE on resolving findings in the USDE Information Security Audit. DHEWD staff submitted corrective action plans on December 6, 2019, January 7, 2020, and February 7, 2020.

NEXT STEPS

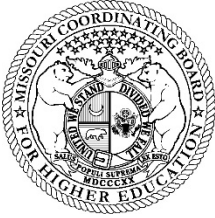
DHEWD will continue to provide the USDE corrective action plans as scheduled required in the DHEWD response to the USDE Information Security Audit.

DHEWD will provide the CBHE with a copy of the Student Loan Program audit of Ascendium when available.

RECOMMENDATION

This is an information item only.

NO ATTACHMENTS



Tab 12 Fast Track Program Designation

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

The legislation establishing the Fast Track Workforce Incentive Grant program authorizes the Coordinating Board to “designate eligible programs of study . . . in connection with local education institutions, regional business organizations, and other stakeholders.” That legislation also defines an eligible program, in part, as one “that has been designated by the Coordinating Board as preparing students to enter an area of occupational shortage as determined by the Board.” On June 5, 2019, the Coordinating Board approved the initial list of instructional program areas eligible for the Fast Track grant. The intent of this agenda item is to describe the process followed to develop potential revisions to the list of eligible programs and recommend approval of those revisions.

CURRENT STATUS

The legislation directs that Fast Track eligibility be restricted to instructional programs that lead to employment in high need occupations. In order to develop the initial list of those programs, MDHEWD staff reviewed long-term occupational projections that are used by a variety of agencies to understand the changes and trends within the state’s workforce. Using those projections staff developed a list of the most in-demand occupational categories, based on both regional and statewide data. Staff took the resulting list of occupational categories and used the nationally standardized crosswalk to establish which instructional programs are connected to the occupational area.

Subsequent to the approval of the list of eligible programs, concerns were raised about the breadth and scope of the list, which translated into 635 program areas and several thousand eligible programs. In order to better scale program implementation, the decision was reached to restrict the initial program categories to those that were STEM or STEM-related, teacher education and agriculture.

After program implementation, DHEWD received requests from several constituencies, including other state agencies, colleges and universities, legislators, and the business community to expand the grant’s programmatic scope to include additional instructional areas. In response, staff developed and implemented a process to review these additional requests and develop a proposal for expanding the instructional scope of the grant program for Coordinating Board action.

Feedback

Nearly as soon as the program became operational in the fall of 2019, issues with the scope of the approved Fast Track instructional programs began to surface. The suggestions for additions, received from postsecondary education institutions, other state agencies and the business community, included the following general subject areas.

- Culinary Arts and Related Studies
- Law Enforcement (i.e. law enforcement administration, law enforcement investigation and interviewing)
- Corrections Officers
- Truck and Bus Driver/Commercial Vehicle Operator and Instructor
- First Responders (EMT Ambulance/Emergency Care Attendant, EMT Paramedics)
- Early Childhood Education and Teaching
- Firefighters
- Hospitality

Beginning in January, MDHEWD reached out directly to the presidents and chancellors of the public colleges and universities to solicit suggestions for changes and additions to the approved program list. While the responses from the colleges and universities was largely consistent with the initial areas of interest, they tended to focus more narrowly on specific programs rather than broader subject areas.

Because the initial approval was based on four-digit Classification of Instructional Programs (CIP) categories, which provides some flexibility relating to specific program eligibility, staff recommendations continue to follow that format. The four summary tables provided below provide the staff recommendations for changes to the list of Fast Track approved program areas. The attachment to this agenda item provides additional detail including the submitting institution/organization, program name, description provided by submitting entity, and basis for staff recommendation

Table 1 displays program areas proposed through the feedback process that were already approved by the Coordinating Board and are being funded during the 2019-2020 academic year. No action is required for these programs to remain as part of the Fast Track approved program listing. All of the programs within each of these subject areas would be included as part of this approval.

Table 1 – Currently Approved and Funded Fast Track Program Areas

CIP Code	Program Area
11.02	Computer Programming
11.07	Computer Science
11.10	Computer Information Technology Administration and Management
51.09	Allied Health Diagnostic, Intervention, and Treatment Services
51.15	Mental and Social Health Services and Allied Professions

Table 2 displays program areas proposed through the feedback process that were previously approved by the Coordinating Board but were not funded as part of the initial roll out of Fast Track. Staff recommend approving these program areas for funding for the 2020-2021 academic year and beyond. All of the programs within each of these subject areas would be included as part of this approval.

Table 2 – Previously Approved but Currently Not Funded Program Areas

CIP Code	Program Area
12.05	Culinary Arts and Related Services
19.07	Human Development, Family Studies, and Related Services
13.12	Teacher Education and Professional Development, Specific Levels and Methods
43.01	Criminal Justice and Corrections
43.03	Homeland Security
44.07	Social Work
49.02	Ground Transportation
52.01	Business/Commerce, General
52.02	Business Administration, Management and Operations

Table 3 lists program areas that were not included as part of the original list of approved program areas but that MDHEWD staff recommend for inclusion within the program for academic years 2020-2021 and beyond based on occupational demand and projected salary levels. All of the programs within each of these subject areas would be included as part of this approval.

Table 3 – Recommended for Approval as Fast Track Program Areas

CIP Code	Program Area
13.10	Special Education and Teaching
26.12	Biotechnology
43.02	Fire Protection
45.07	Geography and Cartography
51.10	Clinical/Medical Laboratory Science and Allied Professions
52.09	Hospitality Administration/Management

Table 4 lists program areas suggested for inclusion as part of the feedback process that staff do not recommend for inclusion in the approved program listing at this time. Each listing includes a brief explanation of why it was not recommended for inclusion.

Table 4 – Not Recommended for Approval as Fast Track Program Areas

CIP Code	Program Area	Rationale
09.07	Radio, Television, and Digital Communication	Does not link directly to high demand or high wage occupations
13.03	Curriculum and Instruction	In-field employment requires a graduate degree
13.04	Educational Administration and Supervision	In-field employment requires a graduate degree
16.01	Linguistic, Comparative, and Related Language Studies and Services	Does not link directly to high demand or high wage occupations
16.03	East Asian Languages, Literatures and Linguistics	Does not link directly to high demand or high wage occupations
16.09	Romance Languages, Literatures and Linguistics	Does not link directly to high demand or high wage occupations
24.01	Liberal Arts and Sciences, General Studies and Humanities	Does not link directly to high demand or high wage occupations
26.01	Biology, General	Does not link directly to high demand or high wage occupations
27.01	Mathematics	Does not link directly to high demand or high wage occupations
27.06	Applied Statistic (not a valid CIP)	Does not link directly to high demand or high wage occupations
31.05	Health and Physical Education/Fitness	Does not link directly to high demand or high wage occupations
40.05	Chemistry	Does not link directly to high demand or high wage occupations
40.08	Physics	Does not link directly to high demand or high wage occupations
42.01	Psychology, General	Bachelor level is not high demand or high wage
42.27	Research and Experimental Psychology	Bachelor level is not high demand or high wage
42.28	Clinical Counseling and Applied Psychology	Bachelor level is not high demand or high wage
45.04	Criminology	Does not link directly to high demand or high wage occupations
51.22	Public Health	Does not link directly to high demand or high wage occupations
51.99	Health Professions and Related Clinical Sciences, Other	Does not link directly to high demand or high wage occupations

Conclusion

While regular review and revision of the list will be necessary, MDHEWD staff believe the above list of approved programs is consistent with the intent of the legislation and adequately covers the scope of programs for which Missouri is experiencing a shortage of available labor.

RECOMMENDATION

Staff recommends that the Coordinating Board designate the instructional programs classified within the program areas listed in Tables 2 and 3 above as additional programs eligible for the Fast Track Workforce Incentive Grant funding beginning with the 2020-2021 academic year.

ATTACHMENT

- Proposed 2020-2021 Fast Track Program Additions

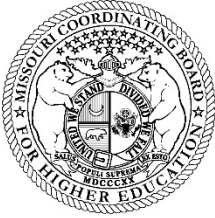
Proposed 2020-2021 Fast Track Program Additions

NOTE that these will not be final until they are approved by the CBHE, which will consider the list at their March 4, 2020 meeting

Institution	CIP Code	Program Name	Rationale Provided	Decision	Reason
Department of Public Safety	43.01	Policing/Law Enforcement		Yes	Meets demand and wage criteria
Department of Public Safety	43.01	Corrections		Yes	Meets demand and wage criteria
Department of Public Safety	51.09	First Responders (EMT Ambulance/Emergency Care Attendant, EMT Paramedics)		Yes	Meets demand and wage criteria
Department of Public Safety	43.02	Fire Science/Fire-fighting		Yes	Meets demand and wage criteria
Harris-Stowe State University	43.01	Criminal Justice		Yes	Meets demand and wage criteria
Harris-Stowe State University	45.07	Geography Degree (leading to GIS)--multiple 45.07	<p>As a \$1.75 billion investment, the new National Geospatial-Intelligence Agency West site is St. Louis' largest federal investment project ever and one of the largest federal projects in Missouri's history. In addition other companies in geospatial technology are moving to the region as the St. Louis region is being situated as being the geospatial hubs outside of the Washington DC area. The demand for certified experts on the GEOINT field is at its peak. Students completing the micro-credential program will be able to use the geospatial analysis techniques, skills and tools to derive meaningful information from geospatial data, solve geospatial intelligence problems in multiple circumstances and communicate their conclusions using a professional method.</p> <p>Certificate Program- - Geospatial Intelligence Professional, CIP 450799 Certificate Program- - GIS Analysis, CIP 450799 Certificate Program- - Remote Sensing and Imagery Analysis, CIP 450799 Certificate Program- - Geospatial Data Management, CIP 450799</p>	Yes	Meets demand and wage criteria
Harris-Stowe State University	24.01	General Studies		No	While skillset here may be valuable, the degree area in and of itself is not in high-demand
Harris-Stowe State University	09.07	Communications		No	While skillset here may be valuable, the degree area in and of itself is not in high-demand
Jefferson College	43.01	Cyber/Computer Forensics and Counterterrorism		Yes	Meets demand and wage criteria
Jefferson College	52.01	Business/Commerce, General		Yes	Meets demand and wage criteria
Jefferson College	12.05	Culinary Arts/Chef Training		Yes	Meets demand and wage criteria
Jefferson College	43.01	Criminal Justice/Police Science		Yes	Meets demand and wage criteria
Jefferson College	19.07	Child Care and Support Services Management		Yes	Meets demand and wage criteria
Lincoln Univeristy	Not provided	Business		Yes	Meets demand and wage criteria
Missouri Community College Association	12.05	Culinary Arts/Chef Training		Yes	Meets demand and wage criteria
Missouri Community College Association	49.02	Truck and Bus Driver/Commercial Vehicle Operator and Instructor		Yes	Meets demand and wage criteria
Missouri Community College Association	13.12	Early Childhood Education and Teaching		Yes	Meets demand and wage criteria
Missouri Community College Association	52.09	Hospitality Administration/Management		No	Meets demand and wage criteria
Missouri Southern State University	43.01	Criminal Justice	These protective services programs (Bachelor of Science, Associate of Science, Certificates) are in high demand, the certificates allow those already working in the field to enhance their skills.	Yes	Meets demand and wage criteria
Missouri Southern State University	43.01	Policing/Law Enforcement	These protective services programs (Bachelor of Science, Associate of Science, Certificates) are in high demand, the certificates allow those already working in the field to enhance their skills.	Yes	Meets demand and wage criteria
Missouri Southern State University	43.01	Juvenile Justice	These protective services programs (Bachelor of Science, Associate of Science, Certificates) are in high demand, the certificates allow those already working in the field to enhance their skills.	Yes	Meets demand and wage criteria
Missouri Southern State University	43.01	Corrections	These protective services programs (Bachelor of Science, Associate of Science, Certificates) are in high demand, the certificates allow those already working in the field to enhance their skills.	Yes	Meets demand and wage criteria
Missouri Southern State University	43.01	Crime Scene/Criminal Investigation	These protective services programs (Bachelor of Science, Associate of Science, Certificates) are in high demand, the certificates allow those already working in the field to enhance their skills.	Yes	Meets demand and wage criteria
Missouri Southern State University	43.03	Homeland Security	These protective services programs (Bachelor of Science, Associate of Science, Certificates) are in high demand, the certificates allow those already working in the field to enhance their skills.	Yes	Meets demand and wage criteria
Missouri Southern State University	44.07	Social Work	Social workers play a pivotal role in the lives of families, especially children. Training in this field is essential.	Yes	Meets demand and wage criteria

Missouri Southern State University	52.01	Business Administration, multiple options	A BS in Business Administration creates a well-rounded graduate who can fill many positions in nearly any industry. A specialized master's program allow a graduate to assume greater responsibility.	Yes	Meets demand and wage criteria
Missouri Southern State University	52.02	Management/HR Management	A BS in Business Administration creates a well-rounded graduate who can fill many positions in nearly any industry. A specialized master's program allow a graduate to assume greater responsibility.	Yes	Meets demand and wage criteria
Missouri Southern State University	52.02	Logistics	Logistics specialists can increase efficiency and save companies time and money.	Yes	Meets demand and wage criteria
Missouri Southern State University	43.02	Firefighter	These protective services programs (Bachelor of Science, Associate of Science, Certificates) are in high demand, the certificates allow those already working in the field to enhance their skills.	Yes	Meets demand and wage criteria
Missouri Southern State University	51.10	Medical Laboratory Science	There is a high demand in this specialized field; one that is fundamental to our health care system.	Yes	Meets demand and wage criteria
Missouri Southern State University	13.03	Curriculum & Instruction	A Masters in Education allows current educators to specialize in specific areas; increasing their skills and competency.	No	Fast Track only covers degrees up to bachelor level
Missouri Southern State University	13.04	Administration	A Masters in Education allows current educators to specialize in specific areas; increasing their skills and competency.	No	Fast Track only covers degrees up to bachelor level
Missouri Southern State University	16.01	Medical Interpretation	Interpreter and translators are on the list of top 10 fastest growing jobs in Missouri. Fluency in another language is a valued and much needed skill in our diverse world.	No	DHEWD data give a B+ career grade statewide, but only 168 projected annual openings. The high-demand area is in the teaching of this specific area (13.13 CIP code), not just being proficient or a student of the subject matter.
Missouri Southern State University	16.03	Chinese	Interpreter and translators are on the list of top 10 fastest growing jobs in Missouri. Fluency in another language is a valued and much needed skill in our diverse world.	No	DHEWD data give a B+ career grade statewide, but only 168 projected annual openings. The high-demand area is in the teaching of this specific area (13.13 CIP code), not just being proficient or a student of the subject matter.
Missouri Southern State University	16.03	Japanese	Interpreter and translators are on the list of top 10 fastest growing jobs in Missouri. Fluency in another language is a valued and much needed skill in our diverse world.	No	DHEWD data give a B+ career grade statewide, but only 168 projected annual openings. The high-demand area is in the teaching of this specific area (13.13 CIP code), not just being proficient or a student of the subject matter.
Missouri Southern State University	16.09	Modern Language French or Spanish Emphasis	Interpreter and translators are on the list of top 10 fastest growing jobs in Missouri. Fluency in another language is a valued and much needed skill in our diverse world.	No	DHEWD data give a B+ career grade statewide, but only 168 projected annual openings. The high-demand area is in the teaching of this specific area (13.13 CIP code), not just being proficient or a student of the subject matter.
Missouri Southern State University	16.09	French	Interpreter and translators are on the list of top 10 fastest growing jobs in Missouri. Fluency in another language is a valued and much needed skill in our diverse world.	No	DHEWD data give a B+ career grade statewide, but only 168 projected annual openings. The high-demand area is in the teaching of this specific area (13.13 CIP code), not just being proficient or a student of the subject matter.
Missouri Southern State University	16.09	Spanish	Interpreter and translators are on the list of top 10 fastest growing jobs in Missouri. Fluency in another language is a valued and much needed skill in our diverse world.	No	DHEWD data give a B+ career grade statewide, but only 168 projected annual openings. The high-demand area is in the teaching of this specific area (13.13 CIP code), not just being proficient or a student of the subject matter.
Missouri Southern State University	26.01	Biology, multiple options	Studying Biology offers students a great deal of flexibility in their career paths including the fields of agriculture, health care, military and government.	No	While skillset here may be valuable, the degree area in and of itself is not in high-demand
Missouri Southern State University	27.01	Mathematics	Trains students for a variety of fields with a focus on data analysis, problem solving, and modeling.	No	While skillset here may be valuable, the degree area in and of itself is not in high-demand
Missouri Southern State University	31.05	Health Promotion and Wellness	Prepares graduates to address the health needs and wellness issues faced by a variety of populations.	No	Unclear what the associated occupation would be or if high demand. Healthcare Practitioners and Technical Workers, all other are projected to have 68 total annual openings in current long-term projections. (Low demand)
Missouri Southern State University	40.05	Chemistry	Chemistry graduates are in high demand in varied industries including agriculture, pharmaceutical, chemical, and government.	No	While skillset here may be valuable, the degree area in and of itself is not in high-demand
Missouri Southern State University	40.08	Physics	Physics graduates are in high demand in areas ranging from science, engineering, business, law, medicine, education and the military.	No	While skillset here may be valuable, the degree area in and of itself is not in high-demand
Missouri Southern State University	42.01	Psychology	Psychology is a diverse field, students can pursue careers in research, education, health care and therapy. The certificates provide specialized training and increase marketability.	No	Bachelor level psychology degree is not in high-demand and not high wage
Missouri Southern State University	42.27	Developmental Psychology	Psychology is a diverse field, students can pursue careers in research, education, health care and therapy. The certificates provide specialized training and increase marketability.	No	Bachelor level psychology degree is not in high-demand and not high wage
Missouri Southern State University	42.28	Clinical Psychology	Psychology is a diverse field, students can pursue careers in research, education, health care and therapy. The certificates provide specialized training and increase marketability.	No	Bachelor level psychology degree is not in high-demand and not high wage
Missouri Southern State University	42.28	Autism Spectrum Disorder	Psychology is a diverse field, students can pursue careers in research, education, health care and therapy. The certificates provide specialized training and increase marketability.	No	Bachelor level psychology degree is not in high-demand and not high wage

Missouri Southern State University	51.22	Environmental Health & Safety	EHS jobs are diverse positions in government and industry that protect our water, food and air from pollutants as the health and safety of workers and communities.	No	While skillset here may be valuable, the degree area in and of itself is not in high-demand
Missouri Southern State University	51.99	Health Science with options	Students with a Paramedic certificate or AS in Dental Hygiene, Radiology or Respiratory Therapy can use the BS in Health Science to expand their employment options.	No	While skillset here may be valuable, the degree area in and of itself is not in high-demand
Missouri State University	13.10	Special Education	Rationale is a demonstrated unmet workforce need in STEM fields. Additionally, each of these fields have high earning capacity that will improve the state's economic development.	Yes	Meets demand and wage criteria; consistent with DESE's Teacher Shortage Report data
Missouri State University	26.12	Biotechnology	Rationale is a demonstrated unmet workforce need in STEM fields. Additionally, each of these fields have high earning capacity that will improve the state's economic development.	Yes	Meets demand and wage criteria
Missouri State University	40.05	Chemistry	Rationale is a demonstrated unmet workforce need in STEM fields. Additionally, each of these fields have high earning capacity that will improve the state's economic development.	No	While skillset here may be valuable, the degree area in and of itself is not in high-demand
Missouri State University	Not provided	General Biology	Rationale is a demonstrated unmet workforce need in STEM fields. Additionally, each of these fields have high earning capacity that will improve the state's economic development.	No	While skillset here may be valuable, the degree area in and of itself is not in high-demand
Ozarks Technical College	51.10	Phlebotomy Technicians	Fast-growing field, average annual wages range from \$19,500 to \$37,400.	Yes	Meets demand and wage criteria
Ozarks Technical College	51.10	Hemodialysis Technician	Fast-growing field, average annual wages range from \$23,400-\$60,700 Certification required for Medicaid/Medicare reimbursement	Yes	Meets demand and wage criteria
Southeast Missouri State University	43.01	Policing/Law Enforcement		Yes	Meets demand and wage criteria
Southeast Missouri State University	13.12	Early Childhood Education and Teaching		Yes	Meets demand and wage criteria
Southeast Missouri State University	52.09	Hospitality Administration/Management		Yes	Meets demand and wage criteria
St. Louis Community College	26.12	Biotechnology AAS & CP		Yes	Meets demand and wage criteria
St. Louis Community College	26.12	Life Science Laboratory Assistant CS		Yes	Meets demand and wage criteria
University of Missouri-Columbia	51.15	Clinical/Medical Social Work		Yes	Meets demand and wage criteria
University of Missouri-Kansas City	27.06	Applied Statistics	According to Burning Glass Technologies, Kansas City-area jobs incorporating the skills associated with Applied Statistics will grow 15.63% in the next ten years, which Burning Glass rates as "high"; the growth rate for the state of Missouri is roughly the same. The average salary in the Kansas City metro is \$70,984. Applied Statistics maps to such high-growth fields as Data Analysis, General Research, Business Analysis, Policy Analysis and Planning, and Financial Analysis. Careers include Data Scientist, Data Analyst, Operations Manager, Research Associate, and Financial Quantitative Analyst.	No	Related occupations tend to be high wage but low demand, e.g. 54 total openings for actuaries or 111 for statisticians (MERIC long term occupational projections).
University of Missouri-Kansas City	45.04	Criminal Justice and Criminology	We have two programs that we request be added: Applied Stats – 27.0601 Criminal Justice & Criminology 45.0401 According to Burning Glass Technologies, Kansas City-area jobs incorporating the skills associated with Criminal Justice and Criminology will grow 6.68% in the next ten years. The average salary in the Kansas City metro is \$61,427. Skills associated with Criminal Justice and Criminology are highly versatile, mapping onto 21 different occupation groups. These include Client Support and Sales, IT Management, HR Specialization, Network and Systems Engineering, Data Analysis, Business Intelligence, and Legal Support. Careers include IT Project Manager, Account Manager, HR Recruiter, Cybersecurity Engineer/Analyst, Security/Defense Analyst, and Business Intelligence Analyst.	No	CIP 45.0401 is not classified as criminal justice but as criminology* and is grouped within the social science class CIP 43, which is currently included, covers criminal justice and corrections and includes criminalistics and criminal science *Criminology. -- A program that focuses on the systematic study of crime as a sociopathological phenomenon, the behavior of criminals, and the social institutions evolved to respond to crime
University of Missouri-St. Louis	11.07	Computer Science		Yes	Meets demand and wage criteria
University of Missouri-St. Louis	11.02	Computer Technology		Yes	Meets demand and wage criteria
University of Missouri-St. Louis	11.10	Cybersecurity		Yes	Meets demand and wage criteria



Tab 13
Meeting Minutes
Budget & Financial Aid Committee

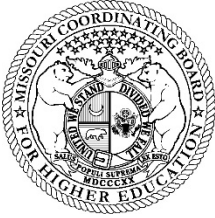
Coordinating Board for Higher Education
December 10, 2019

The Budget & Financial Aid Committee of the Coordinating Board for Higher Education was called to order at 2:18 p.m. on Tuesday, December 10, 2019, in the Harry S Truman State Office Building in Jefferson City, Missouri. Board members, Joe Cornelison, Gwendolyn Grant, Doug Kennedy, Dudley McCarter, Gary Nodler, Shawn Saale, Mike Thomson, and Robin Wenneker and were present. No members were absent.

Mr. Nodler moved to approve the minutes of the September 10, 2019, Budget & Student Financial Aid Committee meeting. Ms. Grant seconded the motion. Motion carried unanimously.

Leroy Wade, Deputy Commissioner, provided updates on the Missouri Student Loan Program. No action was taken.

The meeting adjourned at 2:29 p.m.



Tab 14

Guidelines for Prioritizing Public Higher Education Capital Improvement Funding Requests

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

The Coordinating Board for Higher Education (CBHE) has the statutory responsibility to recommend funding for higher education facilities at Missouri's community colleges, State Technical College of Missouri, and public universities. It is the Department of Higher Education and Workforce Development's practice to rank the top capital improvement projects identified by each institution for the CBHE's consideration. This process is based on the "Guidelines for Selecting Priorities for Capital Improvement Projects and the Higher Education Capital Fund" established by the CBHE. If the CBHE approves the ranked list of projects, the department submits the ranked list with program descriptions and dollars amounts to the Governor and General Assembly for consideration. The most recent guidelines are provided as Attachment A.

GUIDELINE REVISION PROCESS

During the September 2019 CBHE meeting, the CBHE asked department staff to review the guidelines and determine whether they need to be revised. As part of this process, department staff surveyed public institution presidents/chancellors, chief financial officers, facility directors, and General Assembly staff members on the guidelines and ranking process. The results of that survey were provided during the December 2019 CBHE meeting and are included as Attachment B for reference. Department staff have revised the guidelines based on the survey results and other conversations listed below.

PROPOSED REVISIONS

Attached are three items reflecting the department's recommended changes to the current guidelines. Attachment C shows the changes to the current guidelines. Attachment D is a clean version of the proposed new guidelines. Substantive changes include:

- The board's practice of considering significant renovations above and beyond ordinary maintenance and repair is included. This change simply aligns the policy with current practice.
- The board will provide the Governor and General Assembly with two separate lists: One for renovation of existing space and one for new construction. As factor 2 indicates, renovation of existing space will generally be considered a higher priority than new construction. This change is consistent with survey responses.
- Department staff will score each institution's top priority in both categories. This change is consistent with survey responses.
- Requests for funding to renovate space should generally not exceed 10 percent of the institution's core operating appropriation. **This recommended change requires discussion.**
- Workforce needs will be considered. This change is consistent with survey responses.
- Renovations that improve ADA compliance are listed as a consideration in factor 2 rather than as a standalone factor. This change is consistent with narrative responses to the survey.
- Renovations that result in utility savings will be prioritized. This change is based on board conversation.
- The board will consider recommending funds for construction before funds for planning when an institution demonstrates that it has already completed planning. This change is consistent with narrative responses to the survey.

NEXT STEPS

Department staff will discuss the proposed revisions at the March 3, 2020, work session and in the March 4, 2020, board meeting. Staff will seek feedback from institutions through March 18, 2020. The board will likely approve the final revised policy during its April 21, 2020, virtual meeting.

RECOMMENDATION

This is an information item only.

ATTACHMENTS

- A. Current Guidelines for Selecting Priorities for Capital Improvements Process
- B. Summary of Responses to Survey on Capital Priorities
- C. Proposed Revised Guidelines for Prioritizing Public Higher Education Capital Improvement Funding Requests (Marked Up Version)
- D. Proposed Revised Guidelines for Prioritizing Public Higher Education Capital Improvement Funding Requests (Clean Version)

Tab 14 Attachment A

Current Guidelines for Selecting Priorities for Capital Improvements Process

I. BACKGROUND AND CONTEXT

The Coordinating Board for Higher Education has the statutory responsibility for recommending funding for higher education facilities at Missouri's community colleges, Linn State Technical College, and public four-year universities.

These guidelines for prioritizing capital project requests pertain only to major construction projects in the following categories established by the Office of Administration: Renovation and Rehabilitation; Corrective Construction; Energy Conservation; and New Construction, including planning funds for new construction. It is the current policy of the Coordinating Board that funding for routine maintenance and repair for all institutions should be included in the operating appropriations for the public institutions. Consequently, these guidelines anticipate that maintenance and repair will continue to be considered an on-going operational need that is appropriately addressed in the operating budget.

It is the policy of the Coordinating Board to submit a prioritized request to the Governor and General Assembly for the public four-year universities along with the state's technical college, and a separate prioritized request for public community colleges. This separation allows for proper consideration between the different types of institutions with widely varying needs.

II. FACTORS CONSIDERED IN PRIORITY RANKING

The CBHE goal of providing a coordinated, balanced, and cost-effective delivery system of higher education will provide overall guidance in analyzing existing facility space utilization and in making decisions regarding the need for additional or renovated facilities.

In addition, the following policy statements will be considered when establishing relative priorities for capital funding:

1. All proposed projects should be congruent with both the mission of the institution within the system of Missouri higher education and the respective mission implementation plans as reviewed by the Coordinating Board. Campus facility master plans should address this congruence within a five-year projection of facility requirements for the institution based on enrollment and program needs. The campus master plan, including enrollment trends and projections, will therefore serve as the reference point for documenting facility needs. A copy of the current campus master plan should be on file at the Coordinating Board Office.
2. Corrective construction and renovation and rehabilitation should, in most instances, precede new construction projects in priority. An institutional decision to retain a facility constitutes an ongoing commitment to bring that facility up to a good condition and to maintain it. Modernization of classrooms and laboratories to incorporate appropriate technology should be an institutional and Coordinating Board priority.
3. The addition of new square feet typically requires an ongoing financial commitment for campus security, fuel and utilities, maintenance and repair, etc. Absent justification for additional space based on enrollment change, a direct relationship to an approved mission change or enhancement, and/or the identification of available operational and maintenance funding, an increase in any institution's total square footage should be avoided.
4. Projects providing program accessibility to buildings for individuals with physical disabilities shall have a high priority.
5. The overall condition of a facility must be considered when evaluating the appropriateness of renovation and the prioritization of capital projects. In some cases, facilities that are in the poorest condition may more properly be candidates for demolition. In other cases, a fiscally responsible deferred maintenance decision may be more appropriate than the development of a capital request. There are other considerations, like state and campus program priorities, that override the condition of a facility in determining renovation or new construction needs.

6. Planning funds should precede funds for new construction and should be requested independently. Planning funds should be used to study several alternatives to address programmatic needs. A project which has received a prior recommendation and appropriation for planning funds will be reviewed again when construction funds are requested for the project.
7. Facilities maintained as auxiliary enterprises including, for example, student housing, parking facilities, and facilities related to intercollegiate athletics are considered to be the responsibility of the institution. State funding for construction of facilities serving a dual role involving auxiliary functions and educational and general purposes should be limited to the documented percentage of the facility serving educational and general purposes.

Tab 14 Attachment B

Summary of Responses to Survey on Capital Priorities

Survey Demographics:

Of the 116 stakeholders invited to provide feedback on the capital improvement process, 40 (34%) participated. Participants represented public institution presidents/chancellors, chief financial officers, and facility directors and general assembly representatives. The breakdown is as follows:

- Representation
 - 13 CFOs
 - 13 institution presidents/chancellors
 - 9 facilities directors
 - 3 General Assembly staff
 - 2 other
- Public Sector Institution Participation Breakdown
 - 16 community college or state technical college
 - 20 public universities

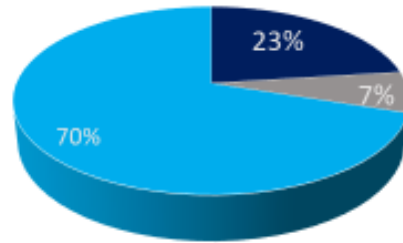
Survey Summary:

Survey participants were asked to provide feedback on the current capital improvement policy statements, including whether the statements appropriately represent the needs of institutions. Though the degree in which respondents agreed with the policy statement varied, 85% of respondents supported keeping the current statements with modifications; these modifications include providing more focus on repair and renovation needs across institutions and adding consideration for workforce demands and needs.

Other Capital Improvement Considerations:

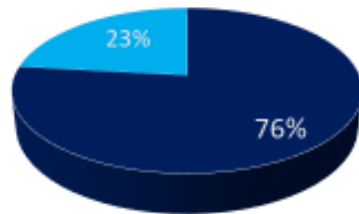
Below are survey questions presented to survey participants and percentage breakdown of the responses. To note, on the question, "Are there any additional policy statement the Coordinating Board for Higher Education should include," responses were grouped into three categories.

Consider the current policy statements. Are there any additional policy statements the Coordinating Board for Higher Education should include?



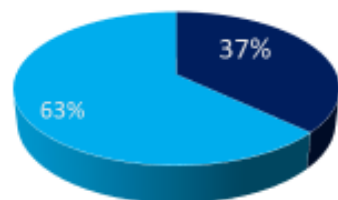
- Update Statements to Reflect Economic development/Regional Needs
- Facility Renovation Projects
- No recommendations

When a new facility is brought "online" part of that analysis includes determining whether a facility, specifically if it is outdated or underutilized, should be taken offline. Should this be a required consideration an institution should explore and document upon submitting their capital improvement projects unless enrollment growth justifies otherwise?



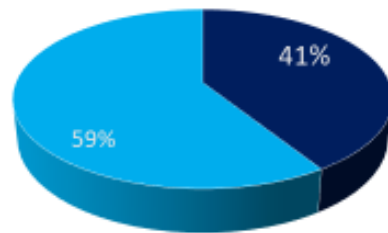
- Yes
- No

Maintenance and Repair (M&R) v. New Construction: Capital requests submitted to the DHEWD combine M&R and new construction requests. Should the department continue to score and rank these proposals to develop one capital improvement list or provide two separate lists?



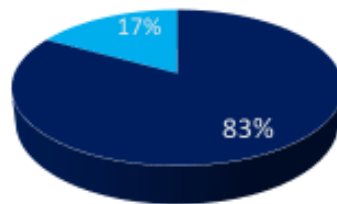
- One List
- Two Separate Lists

Should the capital improvement scoring process include only department staff or other representation?



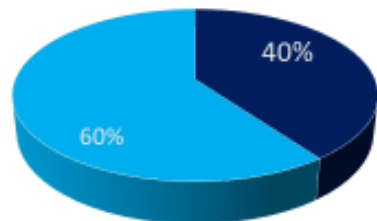
■ Other Representation ■ Department Staff Only

Should the department (and/or representatives of other organizations) continue the practice of scoring and ranking projects?



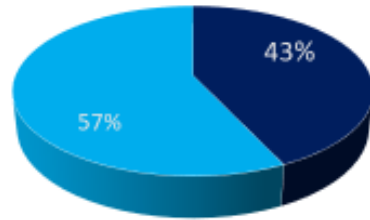
■ Yes ■ No

Should the Department of Higher Education and Workforce Development score all project proposals submitted by institutions rather than only the top priority?



■ Yes ■ No

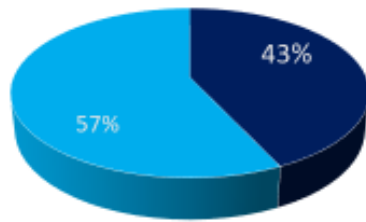
Should the department cap the total dollar amount of the cumulative submitted projects which is presented to the Coordinating Board for Higher Education for consideration?



■ Yes

■ No

Should the department place a cap on the cumulative dollar amount an institution can submit for consideration across all capital improvement proposals?



■ Yes

■ No

Tab 143 Attachment C

**Proposed Revised Guidelines for Prioritizing Public Higher Education
Capital Improvement Funding Requests (Marked Up Version)**

I. BACKGROUND AND CONTEXT

The Coordinating Board for Higher Education has the statutory responsibility for recommending funding for higher education facilities at Missouri's community colleges, ~~Linn~~-State Technical College of Missouri, and public ~~four-year~~ universities.

These guidelines for prioritizing capital project requests pertain only to major construction projects in the following categories established by the Office of Administration: Renovation and Rehabilitation, Corrective Construction, Energy Conservation, and New Construction, including planning funds for new construction. It is the current policy of the Coordinating Board that funding for routine maintenance and repair for all institutions should be included in the operating appropriations for the public institutions. Consequently, these guidelines anticipate that maintenance and repair will continue to be considered an ongoing operational need that is appropriately addressed in the operating budget; the board will, however, consider renovations to existing buildings and infrastructure that are beyond the scope of routine maintenance and repair projects.

It is the policy of the Coordinating Board to submit ~~a two~~ prioritized requests to the Governor and General Assembly for all public higher education institution capital improvement requests: One that includes renovation of existing space and one that includes new construction. Each institution's top priority in each category will be considered. Requests for funding to renovate space should generally not exceed 10 percent of the institution's core operating appropriation. The prioritized lists may also include projects designated as meeting the criteria for the Higher Education Capital Fund if such a project is an institution's top capital improvement priority. The rubric that will be used to score the requests will be released with budget instructions every year. ~~the public four-year universities along with the state's technical college, and a separate prioritized request for public community colleges. This separation allows for proper consideration between the different types of institutions with widely varying needs.~~

II. FACTORS CONSIDERED IN PRIORITY RANKING

The CBHE goal of providing a coordinated, balanced, and cost-effective delivery system of higher education will provide overall guidance in analyzing existing facility space utilization and in making decisions regarding the need for additional or renovated facilities.

In addition, the following policy statements will be considered when establishing relative priorities for capital funding:

1. All proposed projects should be congruent with both the mission of the institution within the system of Missouri higher education and the respective mission implementation plans as reviewed by the Coordinating Board. Campus facility master plans should address this congruence within a five-year projection of facility requirements for the institution based on enrollment and program needs, as well as the institution's plans to meet the workforce needs of the geographic area served by the institution independently and/or in collaboration with other institutions. The campus master plan, including enrollment trends and projections, will therefore serve as the reference point for documenting facility needs. A copy of the current campus master plan should be on file at the Coordinating Board Office.
2. Corrective construction and renovation and rehabilitation should, in most instances, precede new construction projects in priority. An institutional decision to retain a facility constitutes an ongoing commitment to bring that facility up to a good condition and to maintain it in compliance with codes and laws including the Americans with Disabilities Act. Modernization of classrooms and laboratories to incorporate appropriate technology and improvements that result in utility savings should be an institutional and Coordinating Board priority.
3. The addition of new square feet typically requires an ongoing financial commitment for campus security, fuel and utilities, maintenance and repair, etc. Absent justification for additional space based on enrollment change, a direct relationship to an approved mission change or enhancement, and/or the identification of available operational and maintenance funding, an increase in any institution's total square footage should be avoided.

~~4. Projects providing program accessibility to buildings for individuals with physical disabilities shall have a high priority.~~

~~5.4.~~ The overall condition of a facility must be considered when evaluating the appropriateness of renovation and the prioritization of capital projects. In some cases, facilities that are in the poorest condition may more properly be candidates for demolition. In other cases, a fiscally responsible deferred maintenance decision may be more appropriate than the development of a capital request. There are other considerations, like state and campus program priorities, that may override the condition of a facility in determining renovation or new construction needs.

~~6.5.~~ Planning funds should generally precede funds for new construction and should be requested independently. Planning funds should be used to study several alternatives to address programmatic needs. A project which has received a prior recommendation and appropriation for planning funds will be reviewed again when construction funds are requested for the project. Construction funds may be requested before planning funds when an institution provides documentation that planning has already taken place.

~~7.6.~~ Facilities maintained as auxiliary enterprises including, for example, student housing, parking facilities, and facilities related to intercollegiate athletics are considered to be the responsibility of the institution. State funding for construction of facilities serving a dual role involving auxiliary functions and educational and general purposes should be limited to the documented percentage of the facility serving educational and general purposes.

Tab 14 Attachment D

Proposed Revised Guidelines for Prioritizing Public Higher Education Capital Improvement Funding Requests (Clean Version)

I. BACKGROUND AND CONTEXT

The Coordinating Board for Higher Education has the statutory responsibility for recommending funding for higher education facilities at Missouri's community colleges, State Technical College of Missouri, and public universities.

These guidelines for prioritizing capital project requests pertain only to major construction projects in the following categories established by the Office of Administration: Renovation and Rehabilitation, Corrective Construction, Energy Conservation, and New Construction, including planning funds for new construction. It is the current policy of the Coordinating Board that funding for routine maintenance and repair for all institutions should be included in the operating appropriations for the public institutions. Consequently, these guidelines anticipate that maintenance and repair will continue to be considered an ongoing operational need that is appropriately addressed in the operating budget; the board will, however, consider renovations to existing buildings and infrastructure that are beyond the scope of routine maintenance and repair projects.

It is the policy of the Coordinating Board to submit two prioritized requests to the Governor and General Assembly for all public higher education institution capital improvement requests: One that includes renovation of existing space and one that includes new construction. Each institution's top priority in each category will be considered. Requests for funding to renovate space should generally not exceed 10 percent of the institution's core operating appropriation. The prioritized lists may also include projects designated as meeting the criteria for the Higher Education Capital Fund if such a project is an institution's top capital improvement priority. The rubric that will be used to score the requests will be released with budget instructions every year.

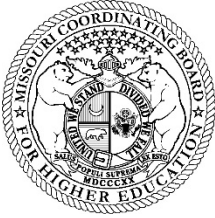
II. FACTORS CONSIDERED IN PRIORITY RANKING

The CBHE goal of providing a coordinated, balanced, and cost-effective delivery system of higher education will provide overall guidance in analyzing existing facility space utilization and in making decisions regarding the need for additional or renovated facilities.

In addition, the following policy statements will be considered when establishing relative priorities for capital funding:

1. All proposed projects should be congruent with both the mission of the institution within the system of Missouri higher education and the respective mission implementation plans as reviewed by the Coordinating Board. Campus facility master plans should address this congruence within a five-year projection of facility requirements for the institution based on enrollment and program needs, as well as the institution's plans to meet the workforce needs of the geographic area served by the institution independently and/or in collaboration with other institutions. The campus master plan, including enrollment trends and projections, will therefore serve as the reference point for documenting facility needs. A copy of the current campus master plan should be on file at the Coordinating Board Office.
2. Corrective construction and renovation and rehabilitation should, in most instances, precede new construction projects in priority. An institutional decision to retain a facility constitutes an ongoing commitment to bring that facility up to a good condition and to maintain it in compliance with codes and laws including the Americans with Disabilities Act. Modernization of classrooms and laboratories to incorporate appropriate technology and improvements that result in utility savings should be an institutional and Coordinating Board priority.
3. The addition of new square feet typically requires an ongoing financial commitment for campus security, fuel and utilities, maintenance and repair, etc. Absent justification for additional space based on enrollment change, a direct relationship to an approved mission change or enhancement, and/or the identification of available operational and maintenance funding, an increase in any institution's total square footage should be avoided.

4. The overall condition of a facility must be considered when evaluating the appropriateness of renovation and the prioritization of capital projects. In some cases, facilities that are in the poorest condition may more properly be candidates for demolition. In other cases, a fiscally responsible deferred maintenance decision may be more appropriate than the development of a capital request. There are other considerations, like state and campus program priorities, that may override the condition of a facility in determining renovation or new construction needs.
5. Planning funds should generally precede funds for new construction and should be requested independently. Planning funds should be used to study several alternatives to address programmatic needs. A project which has received a prior recommendation and appropriation for planning funds will be reviewed again when construction funds are requested for the project. Construction funds may be requested before planning funds when an institution provides documentation that planning has already taken place.
6. Facilities maintained as auxiliary enterprises including, for example, student housing, parking facilities, and facilities related to intercollegiate athletics are considered to be the responsibility of the institution. State funding for construction of facilities serving a dual role involving auxiliary functions and educational and general purposes should be limited to the documented percentage of the facility serving educational and general purposes.



Tab 15 FY 2022 Draft Budget Instructions

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

One of the primary responsibilities of the Department of Higher Education and Workforce Development is the development of a unified appropriation request for the public colleges and universities. Although the law technically assigns the responsibility to the department, approval by the Coordinating Board of those recommendations is a critical step in the process.

- Section 173.1540, RSMo, requires DHEWD review annual budget requests from each public university and prepare a corresponding appropriation recommendation.
- Section 163.191.2, RSMo, requires DHEWD review annual institutional budget requests and prepare an appropriation recommendation for the community colleges.
- Section 178.638, RSMo, requires the inclusion of funds designated for State Technical College of Missouri in the unified budget request.

In order to implement those provisions, Section 173.005.2 requires the coordinating board for higher education establish guidelines for appropriation requests by public institutions of higher education.

CURRENT STATUS

To operationalize that statutory requirement, MDHEWD staff propose the following plan for requests for funding from public higher education institutions, ranked in order of priority

- 1) **Institutional Operating Core:** MDHEWD staff will recommend an increase to core operating appropriations based on a percent increase linked to the rate of inflation. The inflationary factor would be applied to each four-year institution's and State Technical College's base core appropriation in order to determine the amount of the new decision item. For community colleges, the inflationary factor would be applied to the total core state appropriation to the sector, with the result constituting the related new decision item.
- 2) **Capital Funding:** Institutions may request funding for capital projects, including Higher Education Capital Fund (50/50) projects. The process for development of recommendations for capital projects is currently under review. Final instructions will be included as part of the CBHE meeting materials in June.
- 3) **Missouri Returning Heroes Reimbursement:** The statute that establishes the Missouri Returning Heroes Education Act allows the Coordinating Board to include in its appropriation recommendations the amount of tuition waived during the prior fiscal year by public colleges and universities pursuant to the act.
- 4) **New Decision Items:** Institutions can submit requests for funding for new decision items. NDIs will generally be part of the department's informal communication about budget requests, not formally entered into the budget process. The CBHE may opt to elevate some or all of those NDI requests for inclusion in the formal budget request. Staff will not rank NDIs included in informal communications.

RATIONALE

This discussion proposal contains a much shorter priority listing than was the case for FY 2021. In place of targeted funding priorities, the proposal includes a "base plus" recommendation that would be linked to the rate of inflation. Given the limited recent success in securing funding for more targeted investments and the growing financial pressure this situation has placed on institutional finances, staff are proposing a more direct and

focused approach to the request for the core operating appropriation, with the intent of highlighting the critical need to increase the funding base for all of the public colleges and universities.

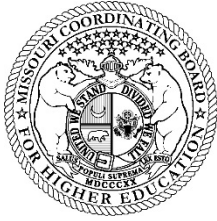
NEXT STEPS

As indicated above, these are draft instructions intended to provide the basis for an ongoing conversation relating to the development of the FY 2022 appropriation request. Subsequent to the meeting, MDHEWD staff will solicit additional input from stakeholders, including presidents and chancellors, chief financial officers, legislative leadership, and other interested parties. Based on that feedback, staff will revise the proposed prioritization plan for inclusion in an action item for the June Coordinating Board meeting. That item will include both the revised prioritization framework and the related timeline and more detailed instructions to institutions pertaining to the submission of the information needed to develop the overall funding recommendation.

RECOMMENDATION

This is an information item only.

NO ATTACHMENTS



Tab 16

Academic Program Actions on Provisionally Approved Programs

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

Section 173.005, RSMo, authorizes the Coordinating Board for Higher Education to approve proposed new degree programs, as well as to collect data on and recommend the consolidation or elimination of programs in the best interests of the institution and/or state. The CBHE approves new academic programs provisionally for a period of five years, after which time the Department of Higher Education and Workforce Development staff reassess the programs and make recommendations to the CBHE to approve fully, not approve, or review again in two years.

CURRENT STATUS

The CBHE gave provisional approval to the programs listed below in December 2014. DHEWD staff has reviewed each program and recommend the board take the following action:

Table 1: Recommended Action on Provisionally Approved Programs			
Institution	Program Name and Delivery Site	Program CIP Code	Recommendation
East Central College	Associate of Fine Arts Music	500901	Full Approval
Lincoln University	Master of Science Sustainable Agriculture	010000	Full Approval
Missouri Southern State University	Bachelor of Social Work Social Work	440701	Full Approval
Missouri Southern State University	Master of Science in Nursing Graduate Nursing Program, Nurse Practitioner (Collaboration with Southeast Missouri State University)	513801	Inactivated by IHE
Missouri State University-West Plains	Associate of Science Agriculture	010000	Full Approval
Northwest Missouri State University	Bachelor of Science Recreation (2+2 Completion) Main Campus and MCC-Maple Woods	310101	Full Approval at Main Campus MCC-Maple Woods Deleted by IHE
Southeast Missouri State University	Bachelor of Science Health Sciences with options in General Health Sciences and Pre-Physical/Occupational Therapy Main Campus, Kennett, and Sikeston	510000	2-Year Follow-Up
St. Charles Community College	Associate of Science Cyber Security	110201	Full Approval
St. Charles Community College	Associate of Science Management Information Systems	110201	Full Approval
St. Charles Community College	Associate of Science Pre-Environmental Health and Safety (Collaboration with Missouri Southern State University)	512202	2-Year Follow-Up

St. Charles Community College	Associate of Science Programming Languages	110201	Full Approval
State Technical College of Missouri	Associate of Applied Science Automation and Robotics Technology Lewis and Clark Career Center	150613	2-Year Follow-Up
University of Central Missouri	Bachelor of Science Aviation Maintenance Management Main Campus and Whiteman AFB	490104	Full Approval

RECOMMENDATION

Staff recommends the Coordinating Board approve the recommended actions listed above in Table 1.

NO ATTACHMENTS



Tab 17

Lincoln University and Missouri State University Comprehensive Review

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

The Coordinating Board for Higher Education discharges its responsibility for coordinating, reviewing, and approving proposed new degree programs by the authority given in §§ 173.005 and 173.030, RSMo. The process for reviewing new degree program proposals is codified in administrative rule 6 CSR 10-4.010 Submission of Academic Information, Data and New Programs. While most programs are reviewed at the routine level (program meets requirements for mission, duplication, location, financial and institutional resources), the rule also provides an opportunity for institutions to propose programs outside of these parameters if certain qualifications are met, as part of the comprehensive review process.

CURRENT STATUS

Lincoln University

Lincoln University's proposal to offer the Education Specialist degree in Clinical Mental Health Counseling is an outgrowth of a change in licensure that will soon require counseling programs to move to 60 credit hours at the master's level to bring Missouri into alignment with other states. Lincoln University received no comments regarding its proposed program during the posted public comment period. Lincoln University currently offers an Education Specialist in Educational Leadership, and offering the education specialist degree is within the mission of the institution. However, administrative rule 6 CSR 10-4.010 identifies the education specialist degree as one trigger for the comprehensive review.

Missouri State University

Missouri State University's proposal to offer a Doctorate of Defense and Strategic Studies is an expansion of their Defense and Strategic Studies graduate program. Missouri State University already offers professional doctorates in nursing practice, physical therapy, and audiology, further supporting that this program is within the mission of the institution. However, administrative rule 6 CSR 10-4.010 identifies offering a doctorate as one trigger for the comprehensive review.

Based upon the proposals submitted by the institutions and further review of the comprehensive review criteria, MDHEWD staff have concluded that both institutions have provided sufficient evidence to support the requirements as outlined in the administrative rule. The criteria and staff observations about each is included in the attached table.

RECOMMENDATION

Staff recommend that the Coordinating Board provisionally approve Lincoln University's Education Specialist in Clinical Mental Health Counseling and Missouri State University's Doctorate in Defense and Strategic Studies for a period of five years.

ATTACHMENT

- Comprehensive Review Criteria

Tab 17 Attachment Comprehensive Review Criteria

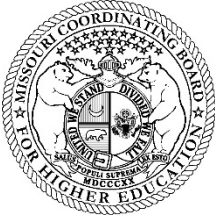
Lincoln University and Missouri State University Comprehensive Review

6 CSR 10-4.010 Submission of Academic Information, Data and New Programs
 This administrative rule outlines the criteria triggering a comprehensive review and the elements of a comprehensive review proposal.

	Lincoln University	Missouri State University
Criterion triggering comprehensive review	The program will include the offering of an education specialist degree.	The program will include the offering of a doctoral degree (applicable only to non-University of Missouri institutions).
Elements of Comprehensive Review		
Evidence of good faith effort to explore the feasibility of collaboration with other institutions whose mission or service region encompasses the proposed program.	Criterion Met. Institution offers Education Specialist Degrees and is within its mission to offer program.	Criterion Met. Institution offers other professional doctorates and is within its mission to offer program.
Evidence that the offering institution is contributing substantially to the CBHE's Blueprint for Higher Education as adopted on February 4, 2016, pursuant to section 173.020(4), RSMo, and is committed to advancing the goals of that plan;	Criterion Met.	Criterion Met.
Evidence of institutional capacity to launch the program in a high-quality manner. <ul style="list-style-type: none"> An external review conducted by a team including faculty experts in the discipline to be offered and administrators from institutions already offering programs in the discipline and at the degree level proposed. The review must include an assessment of the offering institution's capacity to offer the new program in terms of general, academic, and student service support, including faculty resources that are appropriate for the program being proposed (e.g. faculty credentials, use of adjunct faculty, and faculty teaching workloads); A comprehensive cost/revenue analysis summarizing the actual costs for the program and 	Criterion Met. Evidence provided supporting institution's capacity to offer the new program in terms of general, academic, and student service support and faculty resources. Evidence of sufficient student interest provided via surveys of current students and practitioners in the field to gauge program interest and support. While program accreditation is not required, this program supports need to fulfill gap in education required to meet new clinical counseling licensure requirements.	Criterion Met. Evidence provided supporting institution's capacity to offer the new program in terms of general, academic, and student service support and faculty resources. Evidence of sufficient student interest provided.

<p>information about how the institution intends to fund and sustain the program;</p> <ul style="list-style-type: none"> • Evidence indicating there is sufficient student interest and capacity to support the program, and, where applicable, sufficient capacity for students to participate in clinical or other external learning requirements, including library resources, physical facilities, and instruction equipment; and • Where applicable, a description of accreditation requirements for the new program and the institution's plans for seeking accreditation; and 		
<p>Evidence that the proposed program is needed, including:</p> <ul style="list-style-type: none"> • Documentation demonstrating that the program does not unnecessarily duplicate other programs in the applicable geographic area, as described in subsection (9)(C) of this rule; • A rigorous analysis demonstrating a strong and compelling workforce need for the program, which might include data from a credible source, an analysis of changing program requirements, the current and future workforce, and other needs of the state, and letters of support from local or regional businesses indicating a genuine need for the program; and • A clear plan to meet the articulated workforce need, including: <ul style="list-style-type: none"> ○ Aligning curriculum with specific knowledge and competencies needed to work in the field(s) or occupation(s) described in the workforce need 	<p>Criterion Met.</p> <p>There is no unnecessary duplication in the geographic area where program will be offered. Program offers a clear plan to meet the articulated need to align current curriculum with specific knowledge and competencies for mental health clinicians to obtain licensure in the field.</p>	<p>Criterion Met.</p> <p>There is no unnecessary duplication in the geographic area where program will be offered. A rigorous analysis demonstrating a strong and compelling workforce need for the program and a clear plan to meet the articulated workforce need is present.</p>

<p>analysis in part (II) of this subparagraph;</p> <ul style="list-style-type: none"> ○ Providing students with external learning experiences to increase the probability that they will remain in the applicable geographic area after graduation; and ○ A plan for assessing the extent to which the new program meets that need when implemented. 		
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Tab 18

St. Charles Community College/Missouri State University Memorandum of Understanding

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

The Coordinating Board for Higher Education discharges its responsibility for coordinating, reviewing, and approving proposed new degree programs by the authority given in §§ 173.005 and 173.030, RSMo. The process for reviewing new degree program proposals is codified in administrative rule 6 CSR 10-4.010 Submission of Academic Information, Data and New Programs. While most programs are reviewed at the routine level (program meets requirements for mission, duplication, location, financial and institutional resources), the rule also provides an opportunity for institutions to propose programs outside of these parameters if certain qualifications are met, as part of the comprehensive review process.

CURRENT STATUS

St. Charles Community College/Missouri State University

St. Charles Community College (SCC) is working in partnership with Missouri State University (MSU) to offer a joint Occupational Therapy Assistant Bachelor Degree program. A Memorandum of Understanding outlining the collaboration is attached.

NEXT STEPS

Staff will continue working with St. Charles Community College through the comprehensive review process. An update on SCC's comprehensive review will be provided at a later date.

RECOMMENDATION

Staff recommend the Coordinating Board for Higher Education accept the Memorandum of Understanding between St. Charles Community College and Missouri State University and encourage them to move forward with the second phase of the comprehensive review process.

ATTACHMENT

- St. Charles Community College/Missouri State University Memorandum of Understanding

Memorandum of Understanding

This Memorandum of Understanding (the “Memorandum”) is made on March 4, 2020, by and between St. Charles Community College, 4201 Mid Rivers Mall Drive, Cottleville, MO 63376, (hereinafter referred to as “SCC”) and Missouri State University, 901 S. National Avenue, Springfield, MO 65897, (hereinafter referred to as “MSU”) for the purposes of achieving the various aims and objectives relating to the Missouri State University-St. Charles Community College Joint Degree of Bachelor of Applied Science in Occupational Therapy Assistant (the “Project”).

WHEREAS SCC and MSU desire to enter into an agreement in which SCC and MSU will work together to complete the Project;

AND WHEREAS SCC and MSU are desirous to enter into a Memorandum of Understanding between them, setting out the working arrangements that each of the partners agree are necessary to complete the Project;

Purpose

The purpose of this Memorandum is to provide the framework for any future binding contract regarding the Missouri State University-St Charles Community College Joint Degree of Bachelor of Applied Science in Occupational Therapy Assistant.

Obligations of the Partners

The Partners acknowledge that no contractual relationship is created between them by this Memorandum, but agree to work together in the true spirit of partnership to ensure that there is a united visible and responsive leadership of the Project and to demonstrate financial, administrative and managerial commitment to the Project by means of the following.

Cooperation

The following reflects expectations of both parties regarding the Project at the commencement of the Memorandum:

- SCC and MSU will work collaboratively to develop and deliver a joint bachelor’s degree;
- The degree will comprise approximately 120 credit hours and adhere to CORE 42 and to the expectations of the accrediting body, ACOTE, and will meet the degree requirements of both institutions;
- The degree will be conferred with a diploma recognizing both institutions;
- ACOTE accreditation will be held by SCC;
- The bulk of the coursework in the degree, including all OTA coursework, will occur at SCC; MSU may provide faculty in person at SCC or online for the delivery of general education course offered by MSU;
- SCC will obtain approval from the Higher Learning Commission for expansion of mission;
- SCC and MSU will work collaboratively to promote the degree;
- SCC will be the lead institution for financial aid purposes.

Communication Strategy

Marketing of the vision and any media or other public relations contact should always be consistent with the aims of the Project and only undertaken with the express agreement of both parties. Where it does not breach any confidentiality protocols, a spirit of open and transparent communication should be adhered to. Coordinated communications should be made with external organizations to elicit their support and further the aims of the Project.

Liability

No liability will arise or be assumed between the Partners as a result of this Memorandum.

Dispute Resolution

In the event of a dispute between the Partners in the negotiation of the final binding contract relating to this Project, a dispute resolution group will convene consisting of the Chief Executives of each of the Partners together with one other person independent of the Partners appointed by the Chief Executives. The dispute resolution group may receive for consideration any information it thinks fit concerning the dispute. The Partners agree that a decision of the dispute resolution group will be final. In the event the dispute resolution group is unable to make a compromise and reach a final decision, it is understood that neither party is obligated to enter into any binding contract to complete the Project.

Term

The arrangements made by the Partners by this Memorandum shall remain in place from March 4, 2020 until March 1, 2023. The term can be extended only by agreement of all of the Partners.

Governing Law

This Memorandum shall be construed in accordance with the laws of the State of Missouri.

Assignment

Neither party may assign or transfer the responsibilities or agreement made herein without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

Amendment

This Memorandum may be amended or supplemented in writing, if the writing is signed by the party obligated under this Memorandum.

Severability

If any provision of this Memorandum is found to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Memorandum is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

Prior Memorandum Superseded

This Memorandum constitutes the entire Memorandum between the parties relating to this subject matter and supersedes all prior or simultaneous representations, discussions, negotiations, and Memorandums, whether written or oral.

Understanding

It is mutually agreed upon and understood by and among the Partners of this Memorandum that:

- a. Each Partner will work together in a coordinated fashion for the fulfillment of the Project.
- b. In no way does this agreement restrict involved Partners from participating in similar agreements with other public or private agencies, organizations, and individuals.
- c. To the extent possible, each Partner will participate in the development of the Project.

- d. Nothing in this memorandum shall obligate any Partner to the transfer of funds. Any endeavor involving reimbursement or contribution of funds between the Partners of this Memorandum will be handled in accordance with applicable laws, regulations, and procedures. Such endeavors will be outlined in separate agreements that shall be made in writing by representatives of the Partners involved and shall be independently authorized by appropriate statutory authority. This Memorandum does not provide such authority.
- e. This Memorandum is not intended to and does not create any right, benefit, or trust responsibility.
- f. This Memorandum will be effective upon the signature of both Partners.
- g. Any Partner may terminate its participation in this Memorandum by providing written notice to other Partner.

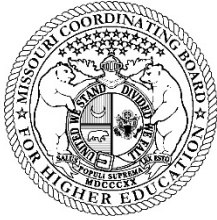
The following Partners support the goals and objectives of the Missouri State University - St. Charles Community College Joint Degree for Bachelor of Applied Science in Occupational Therapy Assistant:

Signatories

This Agreement shall be signed on behalf of St. Charles Community College by Dr. Barbara R. Kavalier, President of St. Charles Community College, and on behalf of Missouri State University by Dr. Clifton M. Smart III, President of Missouri State University. This Agreement shall be effective as of the date first written above.

St. Charles Community College
By Dr. Barbara R. Kavalier, President, St. Charles Community College

Missouri State University
By Dr. Clifton M Smart III, President, Missouri State University



Tab 19
Meeting Minutes
Academic Affairs & Workforce Needs Committee
Coordinating Board for Higher Education
December 10, 2019

The Academic Affairs & Workforce Needs Committee of the Coordinating Board for Higher Education was called to order at 12:02 p.m. on Tuesday, December 10, 2019, in the Harry S Truman State Office Building in Jefferson City, Missouri. Board members, Joe Cornelison, Gwendolyn Grant, Doug Kennedy, Dudley McCarter, Gary Nodler, Shawn Saale, Mike Thomson, and Robin Wenneker and were present. No members were absent.

Ms. Grant moved to approve the minutes of the September 10, 2019, Academic and Workforce Needs Committee meeting. Ms. Wenneker seconded. Motion carried unanimously.

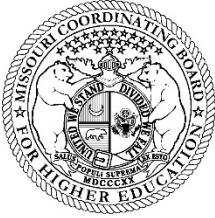
Barabara Kavalier, St. Charles Community College President; John Bookstaver, SCC Chief Academic Officer; and Amy Koehler, SCC Dean of Nursing and Allied Health Sciences presented an update on St. Charles Community College's proposal to offer a bachelor's degree in occupational therapy assistant. No action was taken.

Dr. Dwyane Smith, Harris-Stowe State University Interim President, presented on HSSU's request for statewide mission. No action was taken.

Mara Woody, Assistant Commissioner for Postsecondary Policy, presented on the statewide mission request process. No action was taken.

Mardy Leathers, Director of Workforce Development, provided an update on the State Workforce Board.

The meeting was adjourned at 1:57 p.m.



Tab 20

Comprehensive Review Process

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

SB 807/577 (2018) created a comprehensive review process by which public colleges and universities can ask the Coordinating Board for Higher Education to grant them authority to offer a degree outside an institution's CBHE-approved mission. The first group of those proposals were received in July 2019. Department of Higher Education and Workforce Development (DHEWD) staff have sought input on how to improve the comprehensive review process.

CURRENT STATUS

Currently, DHEWD staff are collecting input from stakeholders, including institution presidents and chancellors and chief academic officers, to determine a more effective means of presenting comprehensive review proposals at CBHE meetings. Department staff are also researching best practices in other states. Once this review is complete, DHEWD staff will meet with chief academic officers during the spring and summer to review the information and make determinations on how to move forward.

NEXT STEPS

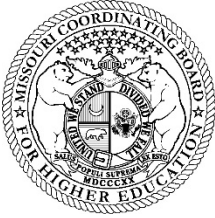
Due to the timeline for the next review cycle and to ensure that necessary time is given to the review and subsequent recommendations, the next steps are twofold:

- **Comprehensive review presentations at CBHE meetings:** After collecting and compiling information this spring, staff will work with chief academic officers to develop recommendations for presenting comprehensive review proposals at CBHE meetings. Staff will advise institutions of the changes in late summer/early fall to ensure all parties know the presentation format for future CBHE meetings. Any process changes will be presented to the CBHE at the September meeting.
- **Comprehensive review policy:** Staff will continue to follow current policies this year. Feedback will be collected in the fall to determine if the policy needs to be revised.

RECOMMENDATION

This is an information item only.

NO ATTACHMENTS



Tab 21

Modern Student Engagement Strategy

Coordinating Board for Higher Education

March 4, 2020

BACKGROUND

The 2020 DHEWD Placemat Initiative to develop a quality attainment strategy for modern students requires an understanding of the current higher education environment and identification of effective strategies to increase success for modern students. A significant amount of work needs to be completed to achieve these strategies. This work continues through 2020 and will culminate in initiatives placed on the 2021 DHEWD Placemat.

With the implementation of the Fast Track Workforce Incentive Grant this academic year and Missouri's Big Goal to achieve 60 percent of working-age Missourians with a postsecondary credential by 2025, it is imperative we understand the population of students that will benefit from Fast Track and ensure their success.

To start, it is important to have a common definition of modern students. Previously, this population has been referred to as non-traditional, commuter, or adult learners. Based on currently available data, DHEWD staff have determined "modern student" is a better label for this population. Staff define modern students as students that meet any of these indicators:

- Age (over the age of 24)
- Has dependents
- Has independent student status
- Works off-campus, full-time, or to support self/dependents
- Has been out of school for more than one year
- Is a returning student
- Married
- Military-involved
- Foster child
- Justice-involved

Current national estimates from IPEDS place modern students (nationally referred to as non-traditional students, age 25 or older) as 26.6 percent of all student enrollments in higher education institutions. For Missouri public higher education institutions, that rate is 18.8 percent.*

Missouri's most recent demographic landscape (2018) identifies the total population of working age Missourians (age 25-64) that do not possess a postsecondary credential:

	Actual Number of Missourians	Percentage of total workforce
Some college, no credential	306,400	9.8%
No college	1,141,320	36.3%
Total	1,447,720	46.1%

This 1.5 million potential modern student population may access higher education to complete a credential for workforce placement or advancement at some point in their lives. Of this population, 21.1 percent have attempted college and did not complete a credential.

It is critical that we understand this population and the necessary tools and strategies for their academic progress and completion if we hope to attain our Big Goal.

*Source: IPEDS 2017 Enrollment

NOTE: National percentages come from degree-granting institutions only.

CURRENT STATUS

Preliminary research has identified several categories of institutional initiatives and best practices to increase modern student success:

- Academic Initiatives (e.g., classroom strategies, program offerings, program modalities and flexibility)
- Campus Interaction Initiatives (e.g., one-stop shops, extended office hours)
- Student Service Initiatives (e.g., referrals to wraparound services, adequate child care)
- Funding Initiatives (e.g., funding programs geared specifically to modern student populations)

We continue to research best practices to increase modern student success and completion from other states and within our institutions, and to meet with campus stakeholders (chief academic officers and student affairs officers) to determine issues facing campuses. Further, research in Missouri's data regarding modern student success and completion outcomes will be completed as part of this work.

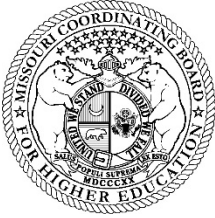
NEXT STEPS

The research phase will continue through this month; from this a prioritized list of potential initiatives and best practices will be presented as an information item to the CBHE at the June retreat. Selected initiatives will become part of the 2021 department placemat.

RECOMMENDATION

This is an information item only.

NO ATTACHMENTS



Tab 22

Report On High School Graduates Performance

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

The Coordinating Board for Higher Education's Missouri High School Graduates Performance Report tracks Missouri's public high school graduates entering the state's public two- and four-year degree-granting postsecondary institutions as first-time, full-time, undergraduate, degree-seeking students in the fall semester following their high school graduation. The annual report, which was first issued in 1996, provides information to secondary and postsecondary stakeholders regarding student preparation, persistence, and completion.

The law that authorizes the CBHE to prepare the annual report (§ 173.750, RSMo) describes the report's contents, which must include "grade point averages after the initial college year...; the percentage of students returning to college after the first and second half of the initial college year, or after each trimester of the initial college year; the percentage of students taking noncollege level classes in basic academic courses during the first college year, or remedial courses in basic academic subjects of English, mathematics, or reading; and other such data as determined by rule and regulation of the coordinating board for higher education."

CURRENT STATUS

Overall enrollment in remediation among this cohort continues its multi-year decline, as changing demographics impact high school enrollment, but remediation also continues its decline. Fall-to-fall persistence has been generally stable in recent years. 50.7 percent of incoming students in fall 2013 had earned a degree or certificate from a public two- or four-year institution by spring 2019. This is an increase over 2012, and tracks with broader increases in graduation rates across the state.

Enrollment and Preparation

This year's report provides data about postsecondary enrollment and preparation of the public high school graduating class of 2019.

Public institutions continue to struggle with demographic trends among Missouri's high school-age population. Total enrollment of same-year Missouri public high school graduates in Missouri public institutions decreased significantly by 5.5 percent from 22,067 first-time, full-time, degree-seeking undergraduates in 2018 to 20,847 in 2019. 9,847 students (47.2 percent) attended two-year institutions, and 10,950 students (52.5 percent) attended four-year institutions. Enrollment of first-time, full-time, degree-seeking students decreased by 5.3 percent at public two-year institutions from the previous year and decreased at public four-year institutions by 6.1 percent. Detailed summary tables are included in the attachment to this item.

This report provides the state's benchmark measurement of enrollment in remedial coursework, which also continues to decline. In 2019, the DHEWD worked with the institutions to continue to encourage the development of multiple math pathways and multiple measures for remedial and co-requisite placement, to ensure that students are placed into college-level courses, especially mathematics, whenever possible, but still provided additional support where needed. Math pathways also ensure that STEM-focused math courses are not an unnecessary obstacle to students entering other fields.

In fall 2019, the DHEWD also held its first equity summit, which brought together educators, business and community leaders to identify barriers and discuss solutions to strengthening access to higher education for minority and other disadvantaged students. This will certainly continue to be a timely conversation given enrollment declines among first-time high school graduates, including a 9.5 percent one-year decline among African-Americans.

Remedial Participation of Recent Missouri Public High School Graduates in Public Postsecondary Institutions					
	Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019
Total	28.2%	26.8%	22.8%	21.5%	19.8%
Math	23.8%	21.5%	17.6%	17.5%	15.9%
English	10.0%	11.4%	10.1%	8.2%	7.2%
Reading	6.1%	6.6%	6.0%	5.2%	4.4%

Other Trends in Enrollment and Preparation

- Overall enrollment in remedial coursework has declined each year since fall 2013, and enrollment in remedial math has declined each year since fall 2012. Enrollments in remedial English/writing and reading have declined since fall 2016.
- Overall enrollment in remediation at open admissions institutions has declined from 45.2 percent in fall 2015 to 30.7 percent in fall 2019, and from 22.5 percent in fall 2015 to 14.0 percent in fall 2019 at moderately selective institutions. Enrollment in remediation at moderately selective institutions did increase from 12.1 percent in fall 2018.
- Overall remedial enrollment and enrollment in all content areas (math, English, and reading) continues to decrease among African-American students, although total enrollment of African-American and Caucasian students declined from fall 2018 to 2019.
- Hispanic students now comprise 5.6 percent of the total cohort, compared to 7.8 percent for African Americans. Students of Other or Unreported Race / Ethnicity (including multi-racial students) were 12.8 percent of the total, compared to 6.2 percent in fall 2009.

Performance and Retention in College

The High School Graduates Performance Report also tracks several measures of student success and persistence in Missouri's public postsecondary sector. This year's report provides data about performance and retention in college for the public high school graduating class of 2018. Detailed summary tables are included in the attachment to this item. Among the more significant findings for this cohort are:

- Fall-to-fall retention has been generally stable in recent years, fluctuating from 76.9 percent for the fall 2016 cohort to 76.4 percent in 2017, and back to 76.8 percent for 2018. Fall-to-fall retention rates ranged from 65.5 percent for African-Americans to 89.8 percent for Asian-Pacific Islander students.
- On average, this cohort completed 33.2 credits by the end of the spring 2019 term with a 2.92 grade point average. Asian/Pacific Islanders completed 35.6 credits with a 3.08 GPA, African-Americans completed 21.7 credits with a 2.40 GPA, and Caucasians completed 34.7 credits with a 3.00 GPA. Females completed 34.0 credits with a 3.01 GPA, compared to males, who completed 32.1 credits with a 2.80 GPA. Credits completed include dual/advanced credit completed prior to enrollment.
- Students at two-year institutions (open admissions) completed 27.2 credits through spring 2019 with a 2.75 GPA. Students at four-year institutions, including open admissions and moderately selective, selective, and highly selective institutions completed 37.8 credits through spring 2019 with a 3.06 GPA.

Degree Completion

The timely completion of a certificate or degree is an additional indication of how well prepared Missouri's high school graduates are for college-level work. Detailed tables in the attachment to this item show the six-year graduation rate of students beginning college in the fall of 2013. The findings include:

- 50.7 percent of incoming public Missouri high school students who entered as a first-time, full-time degree-seeking student in fall 2013 had earned a two- or four-year degree from a public Missouri college or university by spring 2019. This is an increase over the 2012 cohort (49.4 percent). This rate does not account for transfer or completion from an independent or out-of-state institution.
- 37.5 percent had earned a bachelor's degree, 17.8 percent earned an associate's degree, and 2.4 percent earned a graduate or professional degree within six years. All percentages equal or improve upon the fall 2012 entering cohort, which tracks with increasing graduation rates seen among the broader population. Some students earned more than one degree, and are counted here more than once.
- Racial ethnic disparities do persist; 58.8 percent of Asian / Pacific Islanders and 54.3 percent of Caucasians earned a degree or certificate within six years, as did 27.9 percent of African-Americans and 44.6 percent of Hispanics.

Next Steps

DHEWD staff will continue to work with partners across several fronts to encourage increased enrollment and persistence among recent high school graduates. Equity work will continue in 2020 with additional research and problem-solving around student completion and success. The DHEWD is also planning specific initiatives related to encouraging FAFSA filing, which is intended to spur enrollment and persistence by increasing awareness of and access to financial aid.

From a research perspective, DHEWD staff will present a report on college and career readiness to the CBHE in June, which will provide additional insight into student enrollment in and impact of remedial and corequisite coursework. This report will leverage additional data on course-taking and completion now available to the department, as well as reporting resulting from collaboration with the Charles A. Dana Center at the University of Texas at Austin, which also focuses on student success in math and science. DHEWD staff also continue to work with partners to encourage the building of longitudinal data systems which will leverage secondary, postsecondary and workforce data to enable greater understanding of pathways and barriers to student success.

RECOMMENDATION

This is an information item only.

ATTACHMENT

- Enrollment and Preparation, Performance and Retention in College, and Degree Completion Tables

Tab 22 Attachment

Enrollment and Preparation, Performance and Retention in College, and Degree Completion Tables

Enrollment and Preparation

Table 1: Recent Public Missouri High School Graduate Enrollment by Sector, Gender, and Race/Ethnicity, 2009 to 2018													
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	10-Year % Change	1-Year % Change
Overall Enrollment	22,228	23,948	23,742	21,018	22,034	22,443	21,453	21,833	22,160	22,067	20,847	-6.2%	-5.5%
Two-Year	10,504	11,225	11,279	9,132	10,393	10,610	9,303	9,769	10,423	10,401	9,847	-6.3%	-5.3%
	47.3%	46.9%	47.5%	43.4%	47.2%	47.3%	43.4%	44.7%	47.0%	47.1%	47.2%		
Four Year	11,724	12,723	12,463	11,861	11,641	11,833	12,150	12,064	11,737	11,666	10,950	-6.6%	-6.1%
	52.7%	53.1%	52.5%	56.4%	52.8%	52.7%	56.6%	55.3%	53.0%	52.9%	52.5%		
Women	12,013	13,067	12,997	11,596	12,175	12,342	11,816	11,983	12,275	12,169	11,674	-2.8%	-4.1%
	54.0%	54.6%	54.7%	55.2%	55.3%	55.0%	55.1%	54.9%	55.4%	55.1%	56.0%		
Men	10,211	10,863	10,733	9,397	9,844	10,092	9,628	9,840	9,872	9,881	9,159	-10.3%	-7.3%
	45.9%	45.4%	45.2%	44.7%	44.7%	45.0%	44.9%	45.1%	44.5%	44.8%	43.9%		
African American	2,269	2,433	2,553	1,525	2,209	2,065	2,010	2,138	1,870	1,794	1,623	-28.5%	-9.5%
	10.2%	10.2%	10.8%	7.3%	10.0%	9.2%	9.4%	9.8%	8.4%	8.1%	7.8%		
Caucasian	17,758	18,381	18,011	14,289	17,215	17,071	16,792	17,007	16,097	15,907	14,900	-16.1%	-6.3%
	79.9%	76.8%	75.9%	68.0%	78.1%	76.1%	78.3%	77.9%	72.6%	72.1%	71.5%		
Hispanic	486	374	343	275	470	620	846	885	1019	1,074	1,169	140.5%	8.8%
	2.2%	1.6%	1.4%	1.3%	2.1%	2.8%	3.9%	4.1%	4.6%	4.9%	5.6%		
Asian / Pacific Islander	347	408	395	333	486	537	497	489	449	456	481	38.6%	5.5%
	1.6%	1.7%	1.7%	1.6%	2.2%	2.4%	2.3%	2.2%	2.0%	2.1%	2.3%		
Other	1,368	2,352	2,440	4,596	1,654	2,150	1,308	1,314	2,725	2,836	2,674	95.5%	-5.7%
	6.2%	9.8%	10.3%	21.9%	7.5%	9.6%	6.1%	6.0%	12.3%	12.9%	12.8%		

Table 2: Recent Missouri Public High School Graduate Enrollment in Remediation by Institutional Admissions Selectivity; 2015 to 2019

	2015	2016	2017	2018	2019
Selective	9.6%	9.4%	8.8%	7.6%	6.3%
Math	8.7%	8.8%	8.3%	7.0%	5.7%
English	1.4%	1.1%	1.1%	1.2%	1.1%
Reading	-	-	-	-	-
Mod Selective	22.5%	19.7%	19.4%	12.1%	14.0%
Math	15.5%	11.7%	12.1%	10.1%	9.8%
English	10.3%	10.2%	10.3%	3.8%	6.2%
Reading	0.5%	0.5%	0.2%	-	0.5%
Open	45.2%	42.2%	33.5%	33.4%	30.7%
Math	38.9%	34.5%	25.8%	26.7%	24.7%
English	16.7%	19.2%	15.8%	14.0%	11.6%
Reading	12.8%	13.4%	11.6%	10.0%	8.4%

Source: Enhanced Missouri Achievement Study (EMSAS)

Table 3: Recent Missouri Public High School Graduate Enrollment in Remediation by Gender; 2015 to 2019

	2015	2016	2017	2018	2019
Women	29.9%	28.3%	24.5%	22.8%	21.3%
Math	25.9%	23.5%	19.5%	18.9%	17.8%
English	9.9%	11.6%	10.3%	8.2%	7.3%
Reading	6.4%	7.0%	6.4%	5.7%	4.6%
Men	26.1%	24.9%	20.7%	19.8%	17.9%
Math	21.2%	19.0%	15.1%	15.8%	13.5%
English	10.2%	11.2%	9.8%	8.1%	7.2%
Reading	5.8%	6.1%	5.4%	4.6%	4.3%

Source: Enhanced Missouri Achievement Study (EMSAS)

Table 4: Recent Missouri Public High School Graduate Enrollment in Remediation by Race / Ethnicity; 2015 to 2019

	2015	2016	2017	2018	2019
African-American	47.0%	52.6%	46.0%	38.2%	36.2%
Math	40.4%	43.1%	35.4%	30.8%	27.9%
English	23.8%	32.6%	28.1%	23.4%	18.2%
Reading	18.3%	23.6%	19.3%	17.1%	13.8%
Caucasian	25.8%	23.3%	18.8%	16.5%	15.2%
Math	21.7%	18.7%	14.8%	13.3%	12.0%
English	8.3%	8.5%	6.7%	6.0%	5.6%
Reading	4.8%	4.6%	3.2%	2.4%	1.9%
Hispanic	32.4%	28.5%	27.2%	30.1%	27.8%
Math	26.1%	22.4%	20.6%	24.5%	22.2%
English	13.2%	11.8%	13.1%	11.4%	10.5%
Reading	5.7%	6.0%	8.9%	8.9%	7.8%
Asian / Pacific Islander	20.3%	20.7%	14.3%	11.8%	11.6%
Math	16.5%	14.3%	10.5%	9.9%	9.4%
English	7.4%	11.5%	6.0%	5.9%	5.4%
Reading	5.6%	6.5%	4.0%	2.6%	3.1%
Other / Unknown	30.5%	31.0%	30.1%	36.9%	33.8%
Math	26.2%	25.0%	21.2%	31.3%	29.2%
English	9.7%	13.9%	16.9%	9.8%	8.3%
Reading	5.4%	6.7%	11.8%	12.3%	11.5%

Source: Enhanced Missouri Achievement Study (EMSAS)

Performance and Retention in College

Table 5: Recent Missouri Public High School Graduate Retention by Gender and Race/Ethnicity; Fall 2018 - Fall 2019								
	Students	Completed Fall 2018	Avg. Fall 2018 GPA	Avg. Credits Completed (Fall 2018)	Completed Spring 2019	Avg. Spring 2019 GPA	Avg. Credits Completed (Spring 2019)	Enrolled Fall 2019
Female	12,169	98.0%	2.98	21.3	88.2%	3.01	34.0	78.8%
African American	1,178	97.3%	2.51	11.9	83.7%	2.51	22.2	69.5%
Caucasian	9,345	98.0%	3.05	22.8	88.7%	3.09	35.7	80.1%
Hispanic	601	99.1%	2.81	18.8	90.0%	2.82	31.5	78.0%
Asian / Pacific Islander	257	99.6%	3.24	24.3	96.1%	3.20	37.0	91.4%
Other/Unknown	788	97.7%	2.80	18.8	85.4%	2.85	30.9	73.8%
Male	9,881	98.0%	2.73	19.4	85.1%	2.80	32.1	74.4%
African American	809	97.9%	2.18	11.3	79.7%	2.21	20.8	59.5%
Caucasian	7,676	98.0%	2.81	20.4	85.5%	2.88	33.5	75.9%
Hispanic	472	98.0%	2.50	17.3	80.9%	2.62	29.7	71.1%
Asian / Pacific Islander	232	98.7%	2.89	20.9	91.3%	2.92	34.0	87.9%
Other/Unknown	692	97.9%	2.59	17.9	83.9%	2.69	29.9	72.4%
Total	22,067	98.1%	2.87	20.5	86.8%	2.92	33.2	76.9%
African American	1987	97.6%	2.38	11.7	82.1%	2.40	21.7	65.5%
Caucasian	17,036	98.1%	2.95	21.8	87.4%	3.00	34.7	78.3%
Hispanic	1074	98.7%	2.68	18.2	86.0%	2.74	30.8	75.1%
Asian / Pacific Islander	489	99.2%	3.08	22.7	93.9%	3.08	35.6	89.8%
Other/Unknown	1481	97.8%	2.71	18.4	84.7%	2.78	30.5	73.1%

Source: Enhanced Missouri Achievement Study (EMSAS)

Table 6: Recent Missouri Public High School Graduate Retention by Sector and Race/Ethnicity; Fall 2018- Fall 2019

	Students	Completed Fall 2018	Avg. Fall 2018 GPA	Avg. Credits Completed (Fall 2018)	Completed Spring 2019	Avg. Spring 2019 GPA	Avg. Credits Completed (Spring 2019)	Enrolled Fall 2019
Public 2Y	10,401	97.2%	2.66	16.5	80.7%	2.75	27.2	67.0%
African American	894	96.9%	2.25	7.9	77.2%	2.26	15.1	56.5%
Caucasian	8,060	97.3%	2.74	17.7	81.2%	2.83	28.7	68.3%
Hispanic	555	98.0%	2.45	15.0	80.9%	2.60	26.2	67.4%
Asian / Pacific Islander	156	98.1%	2.79	15.7	89.1%	2.85	25.8	83.3%
Other/Unknown	736	96.5%	2.47	15.5	77.3%	2.62	25.6	62.4%
Public 4Y	11,666	98.8%	3.05	23.9	92.3%	3.06	37.8	85.7%
African American	1093	98.2%	2.49	14.7	86.1%	2.50	26.6	72.8%
Caucasian	8,976	98.8%	3.13	25.4	93.0%	3.14	39.4	87.2%
Hispanic	519	99.4%	2.92	21.5	91.5%	2.87	35.1	83.2%
Asian / Pacific Islander	333	99.7%	3.21	26.0	96.1%	3.18	39.9	92.8%
Other/Unknown	745	99.2%	2.93	21.2	92.0%	2.91	34.6	83.8%

Source: Enhanced Missouri Achievement Study (EMSAS)

Degree Completion

Degree Completion Table 7: Recent Missouri Public High School Graduate Six-Year Completion Rate by Gender and Race/Ethnicity; Fall 2013 through Spring 2019

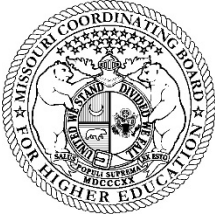
	Students	% Completed Associate's	% Completed at Least Bachelor's	% Completed Graduate/Professional	Total Completions
Female	12,169	19.4%	38.2%	2.7%	52.8%
African American	1,331	9%	23%	1.0%	30%
Caucasian	9,435	21.0%	40.9%	3.1%	56.6%
Hispanic	269	22.7%	27.5%	1.5%	44.2%
Asian / Pacific Islander	239	12.6%	55.2%	5.9%	65.3%
Other/Unknown	895	19.7%	30.6%	1.5%	45.1%
Male	9,835	15.7%	36.7%	2.0%	48.1%
African American	874	8.0%	17.7%	0.8%	24.0%
Caucasian	7,762	16.8%	39.6%	2.2%	51.6%
Hispanic	199	21.1%	29.6%	0.5%	45.2%
Asian / Pacific Islander	246	13.8%	41.1%	3.3%	52.4%
Other/Unknown	754	12.6%	28.9%	1.9%	39.0%
Total	22,019	17.8%	37.5%	2.4%	50.7%
African American	2,208	8.6%	21.1%	0.8%	27.9%
Caucasian	17,206	19.1%	40.3%	2.7%	54.3%
Hispanic	469	22.0%	28.4%	1.1%	44.6%
Asian / Pacific Islander	485	13.2%	48.0%	4.5%	58.8%
Other/Unknown	1,651	16.4%	29.9%	1.6%	42.3%

Source: Enhanced Missouri Student Achievement Study (EMSAS)

Table 8: Recent Missouri Public High School Graduate Six-Year Completion Rate by Institutional Admissions Selectivity; Fall 2013 through Spring 2019

	Students	% Completed Associate's	% Completed at Least Bachelor's	% Completed Graduate/Professional	Total Completions
Highly Selective	820	2.9%	81.5%	11.8%	83.7%
Selective	6,617	3.8%	64.7%	4.7%	68.0%
Moderately Selective	3,394	5.3%	51.4%	2.3%	54.6%
Open	11,188	30.9%	14.0%	0.4%	36.8%

Source: Enhanced Missouri Student Achievement Study (EMSAS)



Tab 23

Appointments to Proprietary School Advisory Committee

Coordinating Board for Higher Education

March 4, 2020

BACKGROUND

The Proprietary School Advisory Committee (PSAC) is a statutorily established committee consisting of seven members serving three-year terms appointed by the Commissioner of Higher Education and Workforce Development (§ 173.614, RSMo.). This agenda item informs the Coordinating board of recent appointments to the committee.

The statute defines general eligibility requirements for committee members as individual proprietors, general partners of a partnership, or managerial employees of certified schools. In addition, the statute requires at least three members of the committee represent degree-granting schools, at least one of which must grant a baccalaureate or higher level degree. The statute charges the committee with the following responsibilities:

- Advise the Coordinating Board if the administration of the proprietary school certification programs;
- Make recommendations with respect to the rules and regulations establishing minimum standards of operation; and,
- Advise the Coordinating Board with respect to formal grievances against certified schools.

CURRENT STATUS

The Commissioner of Higher Education recently appointed three individuals to fill vacant terms on the PSAC. Those appointments were for Mr. Eric Adams of Grand River Welding Institute, Mr. Ramsey Atieh of the American Business and Technology University, and Ms. Michaelle Holland of Pinnacle Career Institute. Background information on these individuals is provided in Attachment A, and a complete list of PSAC members is provided in Attachment B.

NEXT STEPS

DHEWD staff will continue to seek an eligible individual to fill the final PSAC member vacancy and to identify qualified candidates for future vacancies.

RECOMMENDATION

This is an information item only.

ATTACHMENTS

- A. New Appointee Background Information
- B. PSAC Membership Roster

Tab 23 Attachment A New Appointee Background Information

Appointments to Proprietary School Advisory Committee

Eric Adams is the founder and president of Grand River Welding Institute and is a Master Welder with more than 20 years of experience in the welding industry. He is a graduate of the Missouri Welding Institute. Mr. Adams has completed welding / pipe-fitting in nuclear power plants, ethanol and bio-diesel facilities, as well as breweries and food production plants across the country. Grand River Welding Institute has been approved to operate since 2018 and offers certificate programs in welding technology in the Brookfield, Missouri area (Linn County). The school participates in the Workforce Innovation and Opportunity Act and the Vocational Rehabilitation funding program.

Ramsey Atieh is the president of the American Business & Technology University (ABTU) and has an extensive background in private career education especially distance education. Mr. Atieh earned his BS and Master's degrees in Education from Northwest Missouri State University and is pursuing his doctorate in education from the University of Missouri. ABTU offers synchronous and asynchronous online programs at the certificate through master's degree levels in a variety of fields including business, information technology, and medical assisting. The school is accredited by the Distance Education Accrediting Commission (DEAC) and has been continuously certified to operate in Missouri since April 2002.

Michaëlle Holland is the president of Pinnacle Career Institute. She previously served as the campus director for National American University and for the Lincoln School of Commerce (Nebraska). Ms. Holland earned her baccalaureate degree from National American University, her Master's degree in Education from MidAmerican Nazarene University, and is currently ABD in her education doctorate from Northcentral University. Pinnacle Career Institute offers certificate and associate degrees in allied health fields as well as a Wind Turbine Technician certificate program. The school is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC) and has been continuously certified to operate in Missouri since 1998.

Tab 23 Attachment B
PSAC Membership Roster

Appointments to Proprietary School Advisory Committee

Mr. Eric Adams
President
Grand River Welding Institute
103 N. Livingston Street
Brookfield, MO 64628
(Term Expires 12/31/2020)

Mr. Ramsey Atieh
President
American Business & Technology University ++
1018 West St. Maartens Dr.
St. Joseph, MO 64056
(Term Expires 12/31/2020)

Dr. Jamie Dodd
Vice President – Operations
Hope Montessori Educational Institute
1799 Lake Saint Louis Blvd.
Lake St. Louis, MO 63367
(Term expires 12/31/2021)

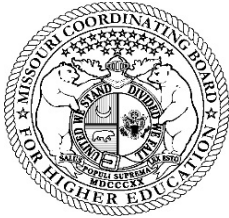
Ms. Michaelle Holland
President
Pinnacle Career Institute +
10301 Hickman Mills Drive
Kansas City, MO 64137
(Term expires 12/31/2022)

Mr. Barry Mannion
President
W.T.I. - Joplin
1715 North Rangeline Road
Joplin, MO 64801
(Term expires 12/31/2021)

Ms. Emily Witt
Chief Administrative Officer
St. Louis School of Phlebotomy
3738 Chouteau Avenue, Suite 100
St. Louis, MO 63110
(Term expires 12/31/2020)

Vacancy
(Term expires 12/31/2022)

+ Degree-granting
++ Baccalaureate and graduate degree-granting



Tab 24

Academic Program Actions Approved through Routine and Staff Review

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

Section 173.005.2(1), RSMo, authorizes the Coordinating Board for Higher Education to approve new degree programs to be offered by the state institutions of higher education. The Coordinating Board in June 2017 delegated to the commissioner of higher education the authority to approve proposals for new academic programs that meet the criteria for Routine review. Routine review applies to the proposals that are clearly within an institution's CBHE-approved mission and service region, do not unnecessarily duplicate an existing program in the geographically applicable area, will be offered at the institution's main campus or at a CBHE-approved off-site location, will build on existing programs and faculty expertise, and can be launched with minimal expense and within an institution's current operating budget. Staff review applies to minor program changes to existing academic programs such as deletion, inactivation, change of title or CIP code, or change of address notification.

This agenda item reports all Routine and Staff reviews by the Missouri Department of Higher Education and Workforce Development staff from November 2019 – January 2020, and are submitted to the Coordinating Board for Higher Education for information.

CURRENT STATUS

Table 1 summarizes proposed program actions submitted to the CBHE by public institutions, and Table 2 summarizes proposed program actions submitted by independent institutions. Table 3 lists off-site location actions. An itemized list of program actions is included in the attachment to this agenda item.

Academic Program Changes Approved Routine Review

Public Institutions

Summary

Table 1: Public Institutions	Certificates	Associate	Baccalaureate	Graduate	Total
Deleted	3	0	0	1	4
Inactivated	0	0	2	1	3
Other Program Changes*	17	2	34	57	110
New Main Campus/Online**	35	3	0	0	38
New Off-Site	6	8	0	0	14
Programs Withdrawn	0	0	0	0	0

*includes options inactivated/deleted, options added, titles changed, programs combined, and coursework revised. **Includes certificates added through the program change process.

Comments: None received.

Independent Institutions

Table 2: Independent Institutions	Certificates	Associate	Baccalaureate	Graduate	Total
Deleted	0	1	10	2	13
Inactivated	0	0	0	0	0
Other Program Changes*	0	2	5	0	7
New	5	3	3	2	13
Off-Site	41	2	4	0	47
Programs Withdrawn	0	0	0	0	0

*includes options inactivated/deleted, options added, titles changed, programs combined, and coursework revised

Comments: The University of Missouri System submitted comments on a proposed MSN in Family Nurse Practitioner program from Missouri Valley College, addressing the feasibility of the program and alignment with workforce needs. Missouri Valley College provided clarification and MDHEWD staff completed the review.

Off-Site Location Actions

Institution	Site	Action Taken
Public Institutions		
Missouri Western State University	Kansas City Northland, 6364 North Crosby Avenue, Kansas City, MO 64151	Address changed to: 7300 Tiffany Springs Parkway, Kansas City, MO 64153
Moberly Area Community College	MACC-MU College of Veterinary Medicine, 1600 Rollins, Columbia, MO 6521104400	Address changed to: 5703 E. Log Providence Road, Columbia, MO 65201-8845
University of Missouri-Kansas City	UMKC-Liberty High School, 200 Blue Jay Drive, Liberty, MO 64068	Closed location
University of Missouri-Kansas City	UMKC-North Kansas City High School, 620 E. 23 rd St., Kansas City, MO 64116	Closed location
University of Missouri-Kansas City	UMKC-Northland Educational Center, 400 NW Barry Road, Kansas City, MO 64155	Closed location
University of Missouri-Kansas City	UMKC-Park Hill Education Center, 7703 NW Barry Road, Kansas City, MO 64153	Closed location
University of Missouri-Kansas City	UMKC-Platte County RIII, Platte, MO 64079	Closed location
University of Missouri-Kansas City	UMKC-Smithville High School, Smithville, MO 64089	Closed location
University of Missouri-Kansas City	UMKC-Veterans' Administration Hospital, Kansas City, MO	Closed location

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT

- A. Academic Program Actions Approved through Routine and Staff Review
- B. Academic Program Changes Submitted for Staff Review

Routine Programs Recommended for Provisional Approval November 2019 - January 2020

Public Four-Year Institutions

None submitted from November 2019-January 2020

Public Two-Year Institutions

INSTITUTION	DEGREE TYPE	PROGRAM TITLE	DELIVERY LOCATION	CIP	APPROVAL DATE
Moberly Area Community College	AS	Biology	MACC-Columbia Higher Education Center and MACC-Kirksville Higher Education Center	260101	Dec-19
Moberly Area Community College	AAS	Behavioral Health Support	main campus, Columbia, Hannibal, Kirksville, and Mexico	512212	Dec-19
Ozarks Technical Community College	AS	Information Technology	main campus	110201	Nov-19
Ozarks Technical Community College	AA	Associate of Arts, with options in Behavioral Science, Criminal Justice, English, Social Work	OTC Republic Center, 854 West US-60, Republic, MO 65738	240199	Dec-19
Ozarks Technical Community College	AS	Biological Clinical Science	OTC Republic Center, 854 West US-60, Republic, MO 65738	519999	Dec-19
St. Louis community College	AA	Business Administration	main campus	240101	Dec-19

Independent Institutions-Review and Comment

INSTITUTION	DEGREE TYPE	PROGRAM TITLE	DELIVERY LOCATION	CIP	REVIEW DATE
Columbia College	AGS	General Studies	Columbia College-Ft. Leonard Wood, 1786 Michigan Ave., Fort Leonard Wood, MO 65473	240102	Dec-19

Columbia College	AS	Business Administration	Columbia College-Springfield, 2645 N. Airport Plaza, Springfield, MO 65803	520101	Dec-19
Columbia College	BS	Cybersecurity	Columbia College-Kansas City	430116	Dec-19
Columbia College	BS	Business Administration	Columbia College-Springfield, 2645 N. Airport Plaza, Springfield, MO 65803	520101	Dec-19
Columbia College	BA	Organizational Leadership	Columbia College-Jefferson City	520213	Dec-19
Columbia College	BS	Organizational Leadership	Columbia College-Jefferson City	520213	Dec-19
Columbia College	AS	Real Estate Management	main campus, Ft. Leonard Wood, Jefferson City, Kansas City, Lake of the Ozarks, Rolla, Springfield, St. Louis, and Waynesville	521501	Jan-20
Cox College	AS	Medical Assisting	main campus	510801	Nov-19
Cox College	AS	Nursing	main campus	513801	Nov-19
Cox College	AS	Radiography	main campus	510911	Nov-19
Cox College	BS	Diagnostic Imaging, with options in Computed Tomography, Diagnostic Medical Sonography, Interventional Radiography, Magnetic Resonance Imaging	main campus-online	510999	Nov-19
Cox College	BSN	Nursing	main campus	513801	Nov-19
Missouri Valley College	MSN	Family Nurse Practitioner	main campus-online	513805	Dec-19
Missouri Valley College	BS	Computer Science	main campus	110701	Dec-19
Stephens College	MS	Health Information Management	main campus-online	510706	Jan-20

ACADEMIC PROGRAM CHANGES SUBMITTED FOR STAFF REVIEW November 2019 - January 2020

INSTITUTION	DEGREE TYPE	PROGRAM TITLE	CIP CODE	PROPOSED CHANGE	DEGREE TYPE AFTER CHANGE	PROGRAM TITLE AFTER CHANGE	CIP CODE AFTER CHANGE	APPROVAL DATE
Public Four-Year Institutions								
Lincoln University	MS	Sustainable Agriculture (delivered online)	010000	Change mode of delivery	MS	Sustainable Agriculture (delivered classroom)	010000	Nov-19
Missouri Southern State University	BS	Health Science	510999	CIP change	BS	Health Science	510900	Nov-19
Missouri Southern State University	C0	Mathematics Tutor Certificate Level I and II	270100	CIP change	C0	Mathematics Tutor Certificate Level I and II	270101	Nov-19
Missouri Southern State University	C1	Specialist in Management	520101	CIP change	C1	Specialist in Management	520201	Nov-19
Missouri Southern State University	C0	Certificate in Public/Applied History	540105	CIP change	C0	Certificate in Public/Applied History	540105	Nov-19
Missouri Southern State University	BA	English	231302	Add certificate to approved parent degree	C0	Certificate in Creative Writing	231302	Nov-19
Missouri Southern State University	BA	Modern Languages	160900	Add certificate to approved parent degree	C0	Spanish Medical Interpretation (Spanish/English)	160103	Dec-19
Missouri Southern State University	BS	Chemistry, with option in Biochemistry	400501	Add certificate to approved parent degree	C0	Chemical Laboratory Sciences Certificate	410301	Dec-19
Missouri Southern State University	BS	Chemistry, with option in Biochemistry	400501	Add option	BS	Chemistry, with options in Biochemistry and Health Professional	400501	Dec-19
Missouri Southern State University	BS	Healthcare Administration	510701	Add certificate to approved parent degree	C0	Healthcare Business Certificate	510701	Dec-19
Missouri Southern State University	BA	English	230101	Add certificate to approved parent degree	C0	Linguistics Certificate	160102	Dec-19

Missouri Southern State University	BA	Modern Languages	160900	Add certificate to approved parent degree	CO	Linguistics Certificate	160102	Dec-19
Missouri Southern State University	BA	Theatre	500501	Add certificate to approved parent degree	CO	Theatre: Arts Administration & Leadership	500599	Dec-19
Missouri Southern State University	BSE	Education: Instrumental (K-12)	131205	Nomenclature change	BME	Education: Instrumental (K-12)	131205	Dec-19
Missouri Southern State University	BSE	Education: Vocal (K-12)	131205	Nomenclature change	BME	Education: Vocal (K-12)	131205	Dec-19
Missouri Southern State University	BA	Music, with options in Instrumental Music, Keyboard Music, Music Industry, and Vocal Music	500903	Delete Options	BA	Music	500903	Dec-19
Missouri Southern State University	N/A	N/A	N/A	Add free-standing certificate program	CO	Unmanned Aircraft Systems	490102	Dec-19
Missouri Southern State University	BA	Music	500903	Add certificate to approved parent degree	CO	Music Industry	500999	Jan-20
Missouri State University	N/A	N/A	N/A	Add free-standing certificate program	CO	Family and Juvenile Support Services	190707	Nov-19
Missouri State University	N/A	N/A	N/A	Add free-standing certificate program	CO	Soil Science	011201	Nov-19
Missouri State University	EDS	Counseling and Assessment	130604	Title change	EDS	Special Education and Assessment	130604	Nov-19
Missouri State University	BS	Biology, with options in Environmental Biology & Evolution, Microbiology & Biotechnology, Pre-teacher Education, and Wildlife Biology	260101	Option title change	BS	Biology, with options in Environmental Biology & Evolution, Microbiology & Biotechnology, Pre-teacher Education, and Wildlife and Fisheries Biology	260101	Nov-19
Missouri State University	EDSp	Teaching & Learning	131299	Title change (correct MDHEWD error)	EDSp	Teacher Leadership	131299	Nov-19
Missouri University of Science and Technology	MS	Materials Science and Engineering	141801	Add certificate to approved parent degree	GRCT	Materials for Extreme Environments	141801	Nov-19
Missouri University of Science and Technology	MS	Materials Science and Engineering	141801	Add certificate to approved parent degree	GRCT	Advanced Engineering Materials	141801	Nov-19

Missouri University of Science and Technology	MS	Metallurgical Engineering	142001	Add certificate to approved parent degree	GRCT	Iron and Steel Metallurgy	142001	Nov-19
Missouri University of Science and Technology	MS	Aerospace Engineering	140201	Add mode of delivery	MS	Aerospace Engineering (delivered classroom and hybrid)	140201	Dec-19
Missouri University of Science and Technology	MBA	Business Administration	520201	Add mode of delivery	MBA	Business Administration (delivered classroom and hybrid)	520201	Dec-19
Missouri University of Science and Technology	MS	Geological Engineering	143901	Add certificate to approved parent degree	GRCT	Geologic Hazards	143901	Dec-19
Missouri University of Science and Technology	MS	Geological Engineering	143901	Add certificate to approved parent degree	GRCT	Subsurface Water Resources	140805	Dec-19
Missouri University of Science and Technology	MS	Geological Engineering	143901	Add certificate to approved parent degree	GRCT	Space Resources	143901	Dec-19
Missouri University of Science and Technology	MS	Geological Engineering	143901	Add certificate to approved parent degree	GRCT	Geoanalytics and Geointelligence	290203	Dec-19
Missouri University of Science and Technology	N/A	N/A	N/A	Add free-standing certificate program	CO	Bioinnovation	261201	Dec-19
Missouri University of Science and Technology	MS	Chemical Engineering	140701	Add mode of delivery	MS	Chemical Engineering (delivered classroom and hybrid)	140701	Dec-19
Missouri University of Science and Technology	MS	Civil Engineering	140801	Add mode of delivery	MS	Civil Engineering (delivered classroom and hybrid)	140801	Dec-19
Missouri University of Science and Technology	MS	Computer Engineering	140901	Add mode of delivery	MS	Computer Engineering (delivered classroom and hybrid)	140901	Dec-19

Missouri University of Science and Technology	MS	Computer Science	110101	Add mode of delivery	MS	Computer Science (delivered classroom and hybrid)	110101	Dec-19
Missouri University of Science and Technology	MS	Electrical Engineering	141001	Add mode of delivery	MS	Electrical Engineering (delivered classroom and hybrid)	141001	Dec-19
Missouri University of Science and Technology	MS	Engineering Management	151501	Add mode of delivery	MS	Engineering Management (delivered classroom and hybrid)	151501	Dec-19
Missouri University of Science and Technology	MS	Environmental Engineering	141401	Add mode of delivery	MS	Environmental Engineering (delivered classroom and hybrid)	141401	Dec-19
Missouri University of Science and Technology	MS	Explosives Engineering	142101	Add mode of delivery	MS	Explosives Engineering (delivered classroom and hybrid)	142101	Dec-19
Missouri University of Science and Technology	MS	Explosives Technology	142101	Add mode of delivery	MS	Explosives Technology (delivered classroom and hybrid)	142101	Dec-19
Missouri University of Science and Technology	ME	Geotechnics	143901	Add mode of delivery	ME	Geotechnics (delivered classroom and hybrid)	143901	Dec-19
Missouri University of Science and Technology	MS	Industrial-Organizational Psychology	422804	Add mode of delivery	MS	Industrial-Organizational Psychology (delivered classroom and hybrid)	422804	Dec-19
Missouri University of Science and Technology	ME	Information Science and Technology	110103	Add mode of delivery	ME	Information Science and Technology (delivered classroom and hybrid)	110103	Dec-19
Missouri University of Science and Technology	ME	Manufacturing Engineering	141901	Add mode of delivery	ME	Manufacturing Engineering (delivered classroom and hybrid)	141901	Dec-19
Missouri University of Science and Technology	MS	Mechanical Engineering	141901	Add mode of delivery	MS	Mechanical Engineering (delivered classroom and hybrid)	141901	Dec-19

Missouri University of Science and Technology	MS	Mining Engineering	142101	Add mode of delivery	MS	Mining Engineering (delivered classroom and hybrid)	142101	Dec-19
Missouri University of Science and Technology	MS	Systems Engineering	142701	Add mode of delivery	MS	Systems Engineering (delivered classroom and hybrid)	142701	Dec-19
Missouri University of Science and Technology	MS	Technical Communication	231303	Add mode of delivery	MS	Technical Communication (delivered classroom and hybrid)	231303	Dec-19
Missouri University of Science and Technology	GRCT	Nuclear Nonproliferation	280605	CIP change	GRCT	Nuclear Nonproliferation	142301	Jan-20
Northwest Missouri State University	MSED	Curriculum and Instruction	130301	Add option	MSED	Curriculum and Instruction: General	130301	Nov-19
Southeast Missouri State University	BA	Psychology (also on-line formats)	420101	Add mode of delivery	BA	Psychology (also on-line formats) (delivered classroom and online)	420101	Nov-19
Southeast Missouri State University	BA	Social Science	450101	Add mode of delivery	BA	Social Science (delivered classroom and online)	450101	Nov-19
Southeast Missouri State University	BGS	General Studies	240102	Add mode of delivery	BGS	General Studies (delivered classroom and online)	240102	Nov-19
Southeast Missouri State University	BS	Computer Information Systems	110101	Add mode of delivery	BS	Computer Information Systems (delivered classroom and online)	110101	Nov-19
Southeast Missouri State University	BS	Criminal Justice	430102	Add mode of delivery	BS	Criminal Justice (delivered classroom and online)	430102	Nov-19
Southeast Missouri State University	BS	Health Management	310501	Add mode of delivery	BS	Health Management (delivered classroom and online)	310501	Nov-19
Southeast Missouri State University	BS	Human Environmental Studies	190101	Add mode of delivery	BS	Human Environmental Studies (delivered classroom and online)	190101	Nov-19
Southeast Missouri State University	BS	Industrial Technology (Plus 2 program)	150612	Add mode of delivery	BS	Industrial Technology (Plus 2 program) (delivered classroom and online)	150612	Nov-19

Southeast Missouri State University	BS	Interdisciplinary Studies	309999	Add mode of delivery	BS	Interdisciplinary Studies (delivered classroom and online)	309999	Nov-19
Southeast Missouri State University	BS	Technology Management	150612	Add mode of delivery	BS	Technology Management (delivered classroom and online)	150612	Nov-19
Southeast Missouri State University	BSBA	Accounting	520301	Add mode of delivery	BSBA	Accounting (delivered classroom and online)	520301	Nov-19
Southeast Missouri State University	BSBA	Business Administration	520201	Add mode of delivery	BSBA	Business Administration (delivered classroom and online)	520201	Nov-19
Southeast Missouri State University	BSN	Nursing	513801	Add mode of delivery	BSN	Nursing (delivered classroom and online)	513801	Nov-19
Southeast Missouri State University	CO	Autism Spectrum Disorder	131013	Add mode of delivery	CO	Autism Spectrum Disorder (delivered classroom and online)	131013	Nov-19
Southeast Missouri State University	EDS	Educational Administration	130401	Add mode of delivery	EDS	Educational Administration (delivered classroom and online)	130401	Nov-19
Southeast Missouri State University	EDS	Teacher Leadership	130401	Add mode of delivery	EDS	Teacher Leadership (delivered classroom and online)	130401	Nov-19
Southeast Missouri State University	GRCT	Autism Spectrum Disorder	131013	Add mode of delivery	GRCT	Autism Spectrum Disorder (delivered classroom and online)	131013	Nov-19
Southeast Missouri State University	MA	Elementary Administration	130408	Add mode of delivery	MA	Elementary Administration (delivered classroom and online)	130408	Nov-19
Southeast Missouri State University	MA	Elementary Education	131202	Add mode of delivery	MA	Elementary Education (delivered classroom and online)	131202	Nov-19
Southeast Missouri State University	MA	Exceptional Child Education	131001	Add mode of delivery	MA	Exceptional Child Education (delivered classroom and online)	131001	Nov-19
Southeast Missouri State University	MA	Secondary Administration	130409	Add mode of delivery	MA	Secondary Administration (delivered classroom and online)	130409	Nov-19
Southeast Missouri State University	MA	Secondary Education	131205	Add mode of delivery	MA	Secondary Education (delivered classroom and online)	131205	Nov-19

Southeast Missouri State University	MA	Secondary/Elementary Administration	130409	Add mode of delivery	MA	Secondary/Elementary Administration (delivered classroom and online)	130409	Nov-19
Southeast Missouri State University	MA	Teacher Leadership	130409	Add mode of delivery	MA	Teacher Leadership (delivered classroom and online)	130409	Nov-19
Southeast Missouri State University	MA	Teaching English to Speakers of Other Languages	131401	Add mode of delivery	MA	Teaching English to Speakers of Other Languages (delivered classroom and online)	131401	Nov-19
Southeast Missouri State University	MBA	Business Administration	520201	Add mode of delivery	MBA	Business Administration (delivered classroom and online)	520201	Nov-19
Southeast Missouri State University	MPA	Public Administration	440401	Add mode of delivery	MPA	Public Administration (delivered classroom and online)	440401	Nov-19
Southeast Missouri State University	MS	Criminal Justice	430104	Add mode of delivery	MS	Criminal Justice (delivered classroom and online)	430104	Nov-19
Southeast Missouri State University	MS	Management	520213	Add mode of delivery	MS	Management (delivered classroom and online)	520213	Nov-19
Southeast Missouri State University	MS	Technology Management	151501	Add mode of delivery	MS	Technology Management (delivered classroom and online)	151501	Nov-19
Southeast Missouri State University	AA	Childcare and Guidance	190708	Add mode of delivery	AA	Childcare and Guidance (delivered classroom and online)	190708	Dec-19
University of Central Missouri	BSBA	Big Data and Business Analytics	110501	Add mode of delivery	BSBA	Big Data and Business Analytics (delivered classroom and online)	110501	Nov-19
University of Central Missouri	MS	Cybersecurity and Information Assurance	111003	Add mode of delivery	MS	Cybersecurity and Information Assurance (delivered classroom and online)	111003	Nov-19
University of Central Missouri	BSBA	Computer Information Systems	110101	Add mode of delivery	BSBA	Computer Information Systems (delivered classroom and online)	110101	Nov-19
University of Central Missouri	BS	Networking Technology	110901	Title change, CIP change	BS	Information Technology	110103	Jan-20
University of Central Missouri	MS	Behavior Analysis and Therapy	422814	Title change, Add options	MS	Behavior Analysis, with options in Behavior Analysis Therapy and Applied Behavior Analysis and Autism Spectrum Disorder	422814	Jan-20
University of Central Missouri	MS	Leadership	520213	Inactivate program	MS	Leadership (inactive)	520213	Jan-20

University of Central Missouri	BS	Engineering Technology, with options in Civil Engineering Technology, Electronics Engineering Technology, Industrial Engineering Technology, and Mechanical Engineering Technology (Product Design)	150000	Option title change, Add option	BS	Engineering Technology, with options in Civil Engineering Technology, Robotics, Automation, and Controls, Industrial Engineering Technology, Mechanical Engineering Technology (Product Design), and Management	150000	Jan-20
University of Central Missouri	BS	Public Relations	090902	Add mode of delivery	BS	Public Relations (delivered classroom and online)	090902	Jan-20
University of Missouri-Columbia	BA	Art History and Archaeology	450301	Title change	BA	Art History	450301	Nov-19
University of Missouri-Columbia	N/A	N/A	N/A	Add free-standing certificate program	GRCT	Assurance Certificate	520301	Nov-19
University of Missouri-Columbia	N/A	N/A	N/A	Add free-standing certificate program	GRCT	Tax Certificate	512601	Nov-19
University of Missouri-Columbia	MFA	Art	500701	Title change	MFA	Visual Studies	500701	Nov-19
University of Missouri-Columbia	MHS	Communication Science and Disorders	510204	Title change	MHS	Speech, Language and Hearing Sciences	510204	Nov-19
University of Missouri-Columbia	PHd	Exercise Physiology CIP 260908 and Nutrition Area Program CIP 301901	N/A	Combination program	PHd	Nutrition and Exercise Physiology, with options in Nutrition and Exercise Physiology	260908	Nov-19
University of Missouri-Columbia	CO	Environmental Studies	030104	Title change	CO	Sustainability	030104	Nov-19
University of Missouri-Columbia	MA	English	230101	Add free-standing certificate program	GRCT	English	230101	Nov-19
University of Missouri-Columbia	MS	Business	520304	Add free-standing certificate program	GRCT	Investments	520801	Nov-19
University of Missouri-Columbia	N/A	N/A	N/A	Add free-standing certificate program	GRCT	Public Health Communication	512201	Nov-19
University of Missouri-Columbia	GRCT	Science Outreach	260101	Title change, CIP change, Add mode of delivery	GRCT	Public Engagement (delivered classroom and online)	301501	Nov-19

University of Missouri-Columbia	N/A	N/A	N/A	Add free-standing certificate program	GRCT	Sports Analytics	270501	Nov-19
University of Missouri-Columbia	BA	Ancient and Mediterranean Studies, with options in Latin, Greek, Classical Languages, Classical Humanities	161200	Delete Options	BA	Ancient and Mediterranean Studies	161200	Nov-19
University of Missouri-Columbia	BHS	Communication Science and Disorders	510204	Title change	BHS	Speech, Language and Hearing Sciences	510204	Dec-19
University of Missouri-Columbia	N/A	N/A	N/A	Add free-standing certificate program	GRCT	Family Nurse Practitioner	513801	Dec-19
University of Missouri-Columbia	N/A	N/A	N/A	Add free-standing certificate program	GRCT	Pediatric Clinical Nurse Specialist	513801	Dec-19
University of Missouri-Columbia	N/A	N/A	N/A	Add free-standing certificate program	GRCT	Adult Gerontology Clinical Nurse Specialist	513801	Dec-19
University of Missouri-Columbia	N/A	N/A	N/A	Add free-standing certificate program	CO	Neuroscience	261501	Dec-19
University of Missouri-Columbia	N/A	N/A	N/A	Add free-standing certificate program	GRCT	Care Management	513801	Dec-19
University of Missouri-Columbia	N/A	N/A	N/A	Add free-standing certificate program	GRCT	Psychiatric Mental Health Nurse Practitioner	513801	Dec-19
University of Missouri-Columbia	GRCT	Organizational Consulting and Change	440401	Title change, Change mode of delivery	GRCT	Organizational Change and Conflict Management (delivered online)	440401	Dec-19
University of Missouri-Columbia	MS	Data Science & Analytics, with options in Biotechnology, High Performance Computing, Human Centered Science Design, and Strategic Communications and Data Journalism	119999	Option title change	MS	Data Science & Analytics, with options in BioHealth Analytics, High Performance Computing, Human Centered Science Design, and Strategic Communications and Data Journalism	119999	Dec-19

University of Missouri-Columbia	MSN	Master of Science in Nursing, with options in Nurse Educator and Leadership in Nursing and Healthcare Systems	513801	Add options	MSN	Master of Science in Nursing, with options in Nurse Educator, Leadership in Nursing and Healthcare Systems, Family Nurse Practitioner-Primary Care, Pediatric Clinical Nurse Specialist, Pediatric Nurse Practitioner, Adult Gerontology Clinical Nurse Specialist, and Psychiatric Mental Health Nurse Practitioner	513801	Dec-19
University of Missouri-Columbia	BS	Agriculture, with option in Sustainable Agriculture	010000	Delete option	BS	Agriculture	010000	Jan-20
University of Missouri-Columbia	MEd	Education, School, and Counseling Psychology, with options in Career Counseling Psychology, Counseling Psychology, Educational Psychology, Health Education & Promotion, Mental Health Practices in Schools, Positive Coaching, School Counselor, Elementary and Secondary Certification, School Counselor, Elementary Certification, School Counselor, Secondary Certification, School Psychology, Statistics, Measurement, and Evaluation in Education	131101	Add mode of delivery	MEd	Education, School, and Counseling Psychology, with options in Career Counseling Psychology, Counseling Psychology, Educational Psychology, Health Education & Promotion, Mental Health Practices in Schools, Positive Coaching, School Counselor, Elementary and Secondary Certification, School Counselor, Elementary Certification, School Counselor, Secondary Certification, School Psychology, Statistics, Measurement, and Evaluation in Education (delivered classroom and hybrid)	131101	Jan-20
University of Missouri-Columbia	EDSp	Learning, Teaching, and Curriculum, with options in Literacy Education, Mathematics Education, Music Education, Science Education	130301	Delete option	130301	Learning, Teaching, and Curriculum, with options in Literacy Education, Mathematics Education, Music Education, Science Education	130301	Jan-20
University of Missouri-Kansas City	MS	Environmental and Urban Geosciences	400699	CIP change	MS	Environmental and Urban Geosciences	304101	Dec-19
University of Missouri-Kansas City	BA	Economics	450601	CIP change	BA	Economics	450603	Dec-19
University of Missouri-Kansas City	GRCT	Urban Policy Administration	440401	CIP change	GRCT	Urban Policy Administration	451201	Dec-19

University of Missouri-Kansas City	MBA	Business Administration	520101	CIP change	MBA	Business Administration	520201	Dec-19
University of Missouri-Kansas City	GRCT	College Teaching and Career Preparation	131299	CIP change	GRCT	College Teaching and Career Preparation	131214	Dec-19
University of Missouri-Kansas City	GRCT	Advanced Education in General Dentistry	510502	CIP change	GRCT	Advanced Education in General Dentistry	510502	Dec-19
University of Missouri-Kansas City	GRCT	Engineering & Construction Project Management	140801	CIP change	GRCT	Engineering & Construction Project Management	522001	Dec-19
University of Missouri-Kansas City	BS	Electrical and Computer Engineering	141001	CIP change	BS	Electrical and Computer Engineering	144701	Dec-19
University of Missouri-Kansas City	MS	Electrical and Computer Engineering	141001	CIP change	MS	Electrical and Computer Engineering	144701	Dec-19
University of Missouri-Kansas City	MS	Cellular and Molecular Biology	260499	CIP change	MS	Cellular and Molecular Biology	260406	Dec-19
University of Missouri-Kansas City	MS	Statistics	279999	CIP change	MS	Statistics	270501	Dec-19
University of Missouri-Kansas City	BA	Mathematics & Statistics	279999	CIP change	BA	Mathematics & Statistics	270503	Dec-19
University of Missouri-Kansas City	BS	Mathematics & Statistics	279999	CIP change	BS	Mathematics & Statistics	270503	Dec-19
University of Missouri-Kansas City	BA	Communication Studies	090101	CIP change	BA	Communication Studies	500601	Dec-19
University of Missouri-Kansas City	BA	Criminal Justice and Criminology	430103	CIP change	BA	Criminal Justice and Criminology	450401	Dec-19
University of Missouri-Kansas City	MS	Criminal Justice and Criminology	430103	CIP change	MS	Criminal Justice and Criminology	450401	Dec-19
University of Missouri-Kansas City	BA	Environmental Studies	30104	CIP change	BA	Environmental Studies	304401	Dec-19

University of Missouri-Kansas City	CO	Leadership, Employment, Community Engagement	309999	CIP change	CO	Leadership, Employment, Community Engagement	300001	Dec-19
University of Missouri-Kansas City	BS	Public Health	510000	CIP change	BS	Public Health	512201	Dec-19
University of Missouri-Kansas City	GRCT	Nurse Educator (Post Master's Grad. Cert.)	513817	CIP change	GRCT	Nurse Educator (Post Master's Grad. Cert.)	513203	Dec-19
University of Missouri-Kansas City	GRCT	Health Professions Education	422806	CIP change	GRCT	Health Professions Education	513202	Dec-19
University of Missouri-Kansas City	MPHE	Health Professions Education	130601	CIP change	MPHE	Health Professions Education	130601	Dec-19
University of Missouri-Kansas City	PhD	Multi/Interdisciplinary Studies	309999	CIP change	PhD	Multi/Interdisciplinary Studies	300000	Dec-19
University of Missouri-Kansas City	MSN	Master of Science in Nursing, with options in Adult Care Pediatric Nurse Practitioner, Adult Gerontology Acute Care Nurse Practitioner, Adult-Gerontology Nurse Practitioner, Family Nurse Practitioner, Neonatal Nurse Practitioner, Nurse Educator, Pediatric Nurse Practitioner, Psychiatric/Mental Health Nurse Practitioner, Women's Health Nurse Practitioner	513801	Add option	MSN	Master of Science in Nursing, with options in Adult Care Pediatric Nurse Practitioner, Adult Gerontology Acute Care Nurse Practitioner, Adult-Gerontology Nurse Practitioner, Family Nurse Practitioner, Neonatal Nurse Practitioner, Nurse Educator, Pediatric Nurse Practitioner, Psychiatric/Mental Health Nurse Practitioner, Women's Health Nurse Practitioner, Certified APRN	513801	Dec-19
University of Missouri-Kansas City	BA	Middle School Education	131203	Inactivate program	BA	Middle School Education (inactive)	131203	Dec-19
University of Missouri-Kansas City	BA	Secondary Education	131205	Inactivate program	BA	Secondary Education (inactive)	131205	Dec-19
University of Missouri-Kansas City	GRCT	Community College Leadership	130407	Delete program	GRCT	Community College Leadership	130407	Dec-19
University of Missouri-Kansas City	GRCT	Holocaust Studies	302101	Delete program	GRCT	Holocaust Studies	302101	Dec-19

University of Missouri-Kansas City	MSN	Nursing (Collaborative w/MSSU)	513801	Delete program	MSN	Nursing (Collaborative w/MSSU)	513801	Dec-19
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Public Two-Year Institutions

INSTITUTION	DEGREE TYPE	PROGRAM TITLE	CIP CODE	PROPOSED CHANGE	DEGREE TYPE AFTER CHANGE	PROGRAM TITLE AFTER CHANGE	CIP CODE AFTER CHANGE	APPROVAL DATE
Missouri State University-West Plains	C2	Health Information Technology	510707	Title change	C2	Medical Coding	510707	Jan-20
Moberly Area Community College	N/A	N/A	N/A	Add free-standing certificate program (at Kirksville Higher Education Center)	C0	Wind Energy	150503	Dec-19
Ozarks Technical Community College	AAS	Emergency Medical Services-Paramedic	510904	Add certificate to approved parent degree at main campus, OTC Table Rock, and OTC Waynesville	C0	Emergency Medical Technician Certificate of Specialization	510904	Nov-19
Ozarks Technical Community College	AAS	Emergency Medical Services-Paramedic	510904	Add certificate to approved parent degree at main campus, OTC Table Rock, and OTC Waynesville	C0	Critical Care Transport Certificate of Specialization	510904	Nov-19
Ozarks Technical Community College	AAS	Welding Technology	480508	Add option	AAS	Welding Technology, with option in Structural	480508	Nov-19
Ozarks Technical Community College	AAS	Welding Technology	480508	Add certificate to approved parent degree at main campus and OTC Waynesville	C1	Structural Certificate	480508	Nov-19
St. Charles Community College	N/A	N/A	N/A	Add free-standing certificate program	C0	Business of Art & Design	501002	Dec-19
St. Louis Community College	C0	Biomedical Electronics Technology	150401	Nomenclature change	C1	Biomedical Electronics Technology	150401	Dec-19
St. Louis Community College	C0	Digital Media: Digital Photography	500102	Delete program	C0	Digital Media: Digital Photography	500102	Dec-19

Independent Institutions Program Changes

INSTITUTION	DEGREE TYPE	PROGRAM TITLE	CIP CODE	PROPOSED CHANGE	DEGREE TYPE AFTER CHANGE	PROGRAM TITLE AFTER CHANGE	CIP CODE AFTER CHANGE	APPROVAL DATE
Columbia College	BA	Business Administration, Marketing	521401	Add mode of delivery at Kansas City	BA	Business Administration, Marketing (delivered classroom and online)	521401	Nov-19
Columbia College	BS	Business Administration, Marketing	521401	Add mode of delivery at Kansas City	BS	Business Administration, Marketing (delivered classroom and online)	521401	Nov-19
Columbia College	N/A	N/A	521401	Add free-standing certificate program	CO	Marketing Management	521401	Nov-19
Columbia College	BA	Accounting	520301	Add mode of delivery at Kansas City	BA	Accounting (delivered classroom and online)	520301	Nov-19
Columbia College	N/A	N/A	N/A	Add free-standing certificate program at main campus, Ft. Leonard Wood, Jefferson City, Kansas City, Lake of the Ozarks, Rolla, Springfield, St. Louis, Waynesville	CO	Digital Marketing for Real Estate	521501	Jan-20
Columbia College	N/A	N/A	N/A	Add free-standing certificate program at main campus, Ft. Leonard Wood, Jefferson City, Kansas City, Lake of the Ozarks, Rolla, Springfield, St. Louis, Waynesville	CO	Real Estate Leadership	521501	Jan-20
Columbia College	N/A	N/A	N/A	Add free-standing certificate program at main campus, Ft. Leonard Wood, Jefferson City, Kansas City, Lake of the Ozarks, Rolla, Springfield, St. Louis, Waynesville	CO	Real Estate Negotiation	521501	Jan-20
Columbia College	N/A	N/A	N/A	Add free-standing certificate program at main campus, Ft. Leonard Wood, Jefferson City, Kansas City, Lake of the Ozarks, Rolla, Springfield, St. Louis, Waynesville	CO	Real Estate Management	521501	Jan-20

Columbia College	MBA	Business Administration	520101	Add option at main campus, Ft. Leonard Wood, Jefferson City, Kansas City, Lake of the Ozarks, Rolla, Springfield, St. Louis, Waynesville	MBA	Business Administration, with option in Real Estate Management	520101	Jan-20
Drury University	N/A	N/A	N/A	Add free-standing certificate program	CO	Substance Use and Behavioral Addictions	340104	Dec-19
Hannibal-LaGrange University	BA	Business Administration, with options in General Business, Information Systems Data Analysis, Management, Marketing	520201	Option title change, Add option	BA	Business Administration, with options in General Business, Data Analysis, Management, Marketing, and Entrepreneurship	520201	Jan-20
Hannibal-LaGrange University	BS	Business Administration, with options in General Business, Information Systems Data Analysis, Management, Marketing	520201	Option title change, Add option	BS	Business Administration, with options in General Business, Data Analysis, Management, Marketing, and Entrepreneurship	520201	Jan-20
Missouri Valley College	BA	Anthropology	450201	Delete program	BA	Anthropology	450201	Dec-19
Missouri Valley College	BA/BS	Business Administration	520101	Delete program	BA/BS	Business Administration	520101	Dec-19
Missouri Valley College	BA/BS	General Studies	240102	Delete program	BA/BS	General Studies	240102	Dec-19
Missouri Valley College	BS	Recreation Administration	310301	Delete program	BS	Recreation Administration	310301	Dec-19
Missouri Valley College	BA/BS	Religion/Philosophy	380201	Delete program	BA/BS	Religion/Philosophy	380201	Dec-19
Missouri Valley College	BS	Special Education	131001	Delete program	BS	Special Education	131001	Dec-19
Missouri Valley College	BA/BS	Athletic Training	310505	Delete program	BA/BS	Athletic Training	310505	Dec-19
Missouri Valley College	AA	Values & Society	302601	Delete program	AA	Values & Society	302601	Dec-19
Missouri Valley College	MS	Business Entrepreneurship	520701	Delete program	MS	Business Entrepreneurship	520701	Dec-19
Missouri Valley College	MS	Fitness Management	310504	Delete program	MS	Fitness Management	310504	Dec-19

Ranken Technical College	AS	Heating, Ventilation, Air Conditioning and Refrigeration	150501	Title change, Add options	AS	Heating, Ventilation and Airconditioning Technology with Commercial Heating, Air Conditioning and Refrigeration, with options in Utility Maintenance and Major Appliance	150501	Jan-20
Ranken Technical College	AT	Heating, Ventilation, Air Conditioning and Refrigeration	150501	Title change, Add options	AT	Heating, Ventilation and Airconditioning Technology with Commercial Heating, Air Conditioning and Refrigeration, with options in Utility Maintenance and Major Appliance	150501	Jan-20



Tab 25

Proprietary School Certification Actions and Reviews

Coordinating Board for Higher Education
March 4, 2020

BACKGROUND

The Missouri Department of Higher Education and Workforce Development's Proprietary School Certification Program (§§ 173.600-618, RSMo) provides oversight of certain types of Missouri-based and out-of-state private, postsecondary education providers. This board item provides an update on current issues regarding the Proprietary School Certification Program as well as a summary of recent program actions.

CURRENT STATUS

All program actions that have occurred since the December 11, 2019, Coordinating Board for Higher Education meeting are reported in the attachment to this item. The report includes information concerning anticipated actions on applications to establish new postsecondary education institutions, exemptions from the department's certification requirements, and school closures.

RECOMMENDATION

This is an information item only.

ATTACHMENT

- Proprietary School Certification Actions and Reviews

Tab 25 Attachment Proprietary School Certification Actions and Reviews

Proprietary School Certification Actions and Reviews

Certificates of Approval Issued (Authorization for Instructional Delivery)

AAM Educational Services
St. Louis, Missouri

This for-profit institution offers a non-degree program in customer service. The school is not accredited.

Accelerated Dental Assisting Academy - Belton
Belton, Missouri

This for-profit institution offers a non-degree program in dental assisting. The school is not accredited.

Accelerated Dental Assisting Academy - Washington
Washington, Missouri

This for-profit institution offers a non-degree program in dental assisting. The school is not accredited.

American Welding Academy
Union, Missouri

This for-profit institution offers a non-degree programs in welding. The school is not accredited.

Savvy Technologies, LLC
St. Louis, Missouri

This for-profit institution offers non-degree programs in website development. The school is not accredited.

Sigma 3 Survival School, LLC
Branson, Missouri

This for-profit institution offers a non-degree program in survival instructor training. The school is not accredited.

Certificates of Approval Issued (Authorization Only to Recruit Students in Missouri)

None

Exemptions Granted

None

Applications Pending Approval (Authorization for Instructional Delivery)

COMO Institute of Massage & Bodywork
Columbia, Missouri

This for-profit institution seeks to offer a non-degree program in therapeutic massage. The mission of the school is to prepare massage therapy professionals capable of promoting wellness and public safety and to pass the Missouri state licensure exam. The school is not accredited.

Applications Pending Approval (Authorization Only to Recruit Students)

None

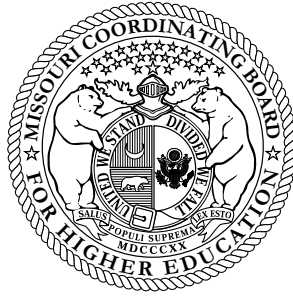
Schools Closed

Metro Business College
Cape Girardeau, Missouri

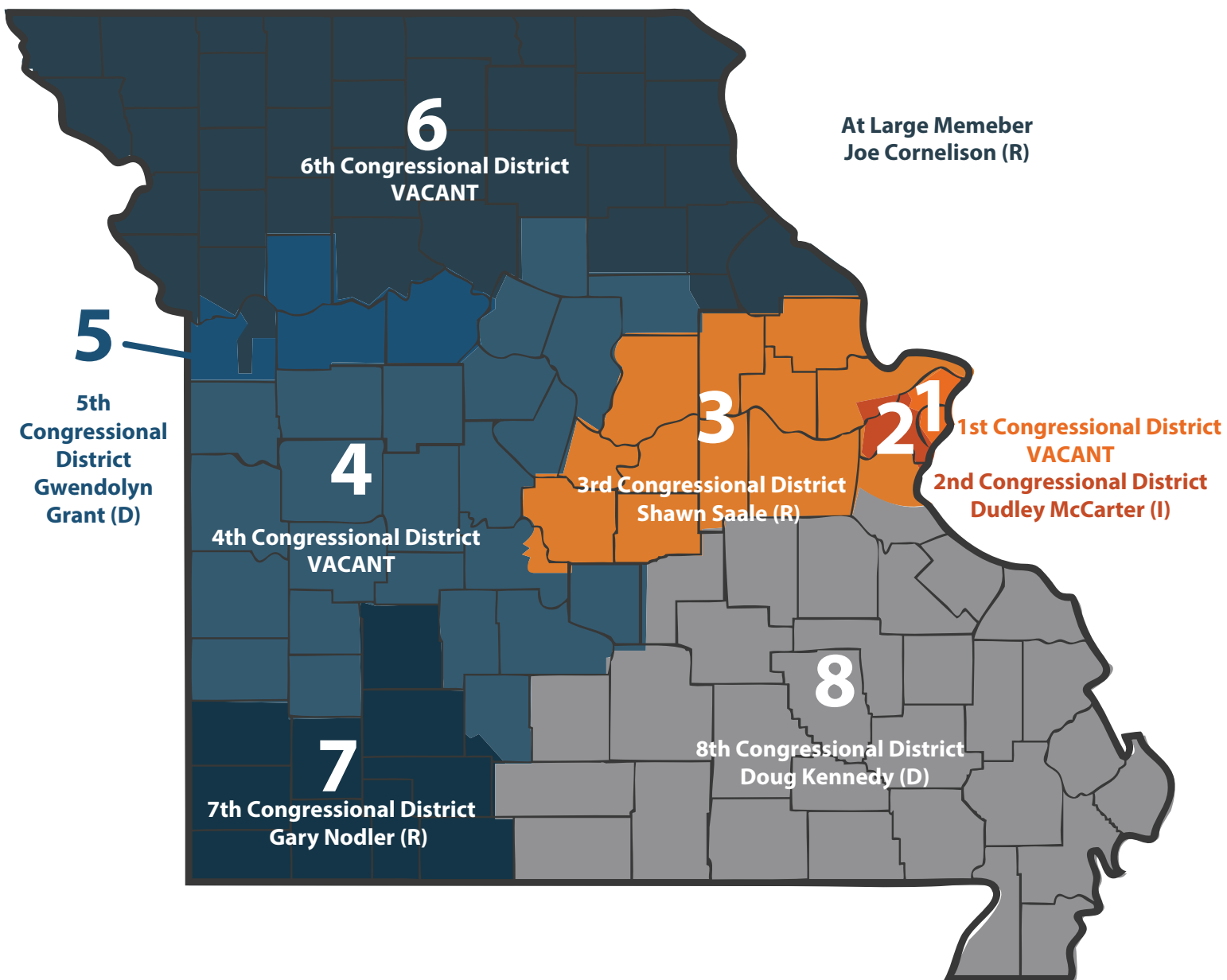
Metro Business College, with campuses in Cape Girardeau, Jefferson City, and Rolla, was approved to offer certificates and degrees in allied health programs. The school's owner made the decision to cease enrollment in 2019 and teach out or transfer its students. The school permanently closed all locations effective December 10, 2019. Department staff monitored the closure to ensure appropriate storage of all student-related records as required by Missouri statutes.

Certifications Denied

None



Coordinating Board for Higher Education Members by Congressional District





Coordinating Board for Higher Education Members by Congressional District

Term expirations for Coordinating Board for Higher Education Members:

1st District: VACANT

2nd District: Mr. Dudley McCarter-9/18/2019 to 6/27/2022

3rd District: Mr. Shawn Saale - 8/23/2017 to 6/27/2021

4th District: VACANT

5th District: Ms. Gwendolyn Grant - 8/29/2018 to 6/27/2022

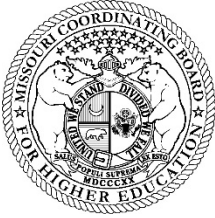
6th District: VACANT

7th District: Mr. Gary Nodler - 8/29/2018 to 6/27/2022

8th District: Mr. Douglas Kennedy - 11/5/2015 to 6/27/2020

At Large Member: Mr. Joe Cornelison - 12/13/2017 to 6/27/2020

District	Description of boundary	Population
1	St. Louis County (part of), St. Louis City	736,055
2	Counties of Jefferson (part of), St. Charles (part of), St. Louis County (part of)	767,531
3	Counties of Jefferson (part of), Franklin, Gasconade, Maries, Osage, Cole, Callaway, Montgomery, Warren, Lincoln (part of), St. Charles (part of), Miller, Camden (part of)	774,899
4	Counties of Audrain (part of), Randolph, Boone, Howard, Moniteau, Cooper, Morgan, Camden (part of), Hickory, Benton, Pettis, Johnson, Henry, St. Clair, Cedar, Dade, Barton, Vernon, Bates, Cass, Dallas, Laclede, Pulaski, Webster (part of)	762,763
5	Counties of Jackson (part of), Ray, Lafayette, Saline, Clay (part of)	757,920
6	Counties of Lincoln (part of), Audrain (part of), Ralls, Marion, Shelby, Lewis, Monroe, Knox, Clark, Scotland, Schuyler, Adair, Macon, Chariton, Linn, Sullivan, Putnam, Mercer, Grundy, Livingston, Carroll, Caldwell, Daviess, Harrison, Worth, Gentry, DeKalb, Clinton, Clay (part of), Jackson (part of), Platte, Buchanan, Andrew, Nodaway, Holt, Atchison	765,667
7	Counties of Jasper, Newton, McDonald, Lawrence, Barry, Stone, Taney, Christian, Greene, Polk, Webster (part of)	770,073
8	Counties of Ozark, Douglas, Wright, Texas, Howell, Oregon, Shannon, Dent, Phelps, Crawford, Washington, Jefferson (part of), Iron, Reynolds, Carter, Ripley, Butler, Wayne, Madison, St. Francois, Ste. Genevieve, Perry, Bollinger, Cape Girardeau, Scott, Stoddard, Mississippi, New Madrid, Pemiscot, Dunklin	748,764



Tab 27
Committee Roster

Coordinating Board for Higher Education
 March 4, 2020

BACKGROUND

Article V of the CBHE bylaws provides that the chair of the board shall appoint the members of each committee and shall name the chair of each committee promptly after the regular meeting immediately prior to December 31 of each year. The chair of the committee shall serve for a period of one year and until his/her successor is appointed and qualified.

CURRENT STATUS

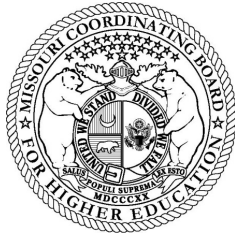
After the December 2019 CBHE meeting, board chair Doug Kennedy appointed the following committee members and chairs.

	Previous	Current
Audit	Joe Cornelison (chair) Gwen Grant Doug Kennedy Gary Nodler Shawn Saale Mike Thomson Robin Wenneker Dudley McCarter	Joe Cornelison (chair) Gwen Grant Doug Kennedy Gary Nodler Shawn Saale Mike Thomson Robin Wenneker Dudley McCarter
Budget & Financial Aid	Mike Thomson (chair) Joe Cornelison Gwen Grant Doug Kennedy Gary Nodler Shawn Saale Robin Wenneker Dudley McCarter	Gary Nodler (chair) Joe Cornelison Gwen Grant Doug Kennedy Mike Thomson Shawn Saale Robin Wenneker Dudley McCarter
Academic Affairs & Workforce Needs	Gwen Grant (chair) Joe Cornelison Doug Kennedy Gary Nodler Shawn Saale Mike Thomson Robin Wenneker Dudley McCarter	Gwen Grant (chair) Joe Cornelison Doug Kennedy Gary Nodler Shawn Saale Mike Thomson Robin Wenneker Dudley McCarter
Strategic Planning & External Affairs	Shawn Saale (chair) Joe Cornelison Gwen Grant Doug Kennedy Gary Nodler Mike Thomson Robin Wenneker Dudley McCarter	Shawn Saale (chair) Joe Cornelison Gwen Grant Doug Kennedy Gary Nodler Mike Thomson Robin Wenneker Dudley McCarter

RECOMMENDATION

This is an information item only.

NO ATTACHMENTS



ORGANIZATIONAL INFORMATION: DEPARTMENT DUTIES

The Coordinating Board for Higher Education (CBHE) and its administrative arm, the Missouri Department of Higher Education and Workforce Development (DHEWD), have a varied portfolio of duties. The following provides a high-level summary of those duties.

Planning is one of the DHEWD's core functions. The department is responsible for developing and overseeing implementation of a coordinated plan for higher education for the state and its subregions (§ 173.020(4)), identifying the state's higher education and workforce needs (§ 173.020(2)), and delineating each institution's areas of competence (§ 173.005.2(10)). The department reviews each public college's and university's mission periodically (§ 173.030(8)) and has authority to approve applications from institutions seeking to establish a statewide mission (§ 173.030(9)). The department collects data to use in its decision-making processes and makes those data available in the Statistical Summary of Missouri Higher Education published on the MDHE website.

Academic program approval and review are closely linked to the department's planning function. The department reviews new degree program proposals offered by public colleges and universities (§ 173.005.2(1)) and has authority to make recommendations to institutions' governing boards regarding the development, consolidation, or elimination of programs, degree offerings, and facilities (§ 173.030(2)).

The department is also tasked with fostering **institutional relationships** that serve the state's higher education needs. Specific responsibilities in this area include encouraging the development of cooperative agreements for the offering of graduate degrees, as well as developing arrangements for more effective and economical specialization among institutions, and for more effective coordination and mutual support among institutions in the use of facilities, faculty, and other resources (§ 173.020(3)).

The department coordinates public colleges' and universities' core operating and capital projects **budget requests** by establishing guidelines for public universities' requests (§ 173.005.2(4)), approving a community college funding model (§ 163.191.3), and submitting a unified budget request for community colleges (§ 163.191.2). Requests for

operating appropriations are made based on the performance funding model the department adopted in 2008 (§ 173.1006.1).

The department also develops budget requests for and oversees the state's **student financial aid** programs, the largest of which are Access Missouri (§ 173.1103.1); the Higher Education Academic Scholarship Program, commonly referred to as "Bright Flight" (§ 173.250.3); and the A+ Scholarship Program (assigned to the department by Executive Order 10-16).

Also in the affordability category, the department administers the Higher Education Student Funding Act, commonly referred to as SB 389, which provides that a public university that increases tuition and some fees more than the rate of inflation plus an amount (no more than 5%) that would produce an increase in net tuition revenue no greater than the amount by which state operating support was reduced in the previous fiscal year will be subject to a fine of up to 5% of the institution's state operating support (§ 173.1003.5). The law also includes a provision that allow institutions ask the commissioner of higher education for a waiver of all or part of the fine (§ 173.1003.5).

Proprietary school certification is another of the department's important responsibilities. The department licenses and oversees *for-profit* proprietary schools like the University of Phoenix and some *not-for-profit* proprietary schools like Victory Trade School, a religiously affiliated institution in Springfield with a mission of preparing homeless individuals for work in the culinary arts (§§ 173.612.2 & 173.616.1).

Finally, the department offers resources that help students **plan for** and **complete** postsecondary programs. The DHEWD's Journey to College programs support high school students as they apply for college admission and financial aid, and celebrate students' choices about attending college and participating in military service.

The department has a long history of working with colleges and universities to develop guidelines that promote **transfer** between institutions; a statewide library of core courses that transfer from one institution to another; and a policy fostering “reverse transfer,” which allows a student who transfers from a community college before earning enough credits to receive an associate degree to be awarded an associate degree when he or she earns the remaining needed credits at the university to which they have transferred (§ 173.005.2(9)).

Senate Bill 997, a higher education omnibus bill that became law on August 28, 2016, gives the department significant additional responsibilities, many of which strengthen the department’s role in promoting transfer. The department is tasked with working with an advisory committee – the majority of which must be faculty members – to develop a core curriculum that is guaranteed to transfer to another institution and a common course numbering equivalency matrix (§ 178.780.2(10)). These provisions essentially make mandatory practices that have been voluntary in the past. The new law also requires the department to evaluate and maintain data on each institution’s transfer practices (§ 178.788.1) and to resolve disputes about transfer (§ 178.788.2).

Senate Bill 997 requires the department to develop programs designed to promote **on-time completion**, including “15 to Finish” (§ 173.2510) and guided pathways (§ 173.2515); to establish a pilot program for “concurrent enrollment,” which allows community college students to enroll in a public university, take select university classes, and use the university’s facilities (§ 173.2520); and to create a website that provides information about academic programs available at each institution, financial aid, and transfer of course credit (§ 173.035).

In addition, the new law establishes a dual credit scholarship for high school students who meet certain academic

standards and demonstrate financial need. The DHEWD has indicated that it will cost approximately \$4.5 million to launch the scholarship program. That information is included in the department’s high-priority budget recommendation, which accompanies the department’s actual budget request and is intended to provide information about important funding needs that do not fit within the parameters of the Office of Administration’s budget instructions.

The department has served as the **state-designated student loan guaranty agency** in the Federal Family Education Loan Program (FFELP) since 1979, making it possible for generations of students, regardless of personal resources, to receive loans because of protection against defaults.

As a FFELP guaranty agency, the DHEWD receives servicing fees from the U.S. Department of Education (USDE) and retains a portion of defaulted student loan collections. These revenues are used to fund loan administration functions and other financial aid-related activities. In addition, the MDHE purchases defaulted student loans from lending institutions and is reimbursed for loan purchases by USDE (20 U.S.C. §1072a).

As Missouri’s guaranty agency, the DHEWD helps students and families pay for a college education by:

- Providing information on postsecondary opportunities and financial aid directly to students and families (20 U.S.C. § 1072b);
- Creating financial literacy materials and programs for students, families, and schools to help them better manage finances (§ 165.275); and
- Helping borrowers resolve problems repaying their loans and restore their credit if they default (20 U.S.C. § 1072b).

CURRENT STATUTORY FUNCTIONS

The previous summary does not include all of the department's current statutory functions. Those functions are listed below. Many of the items listed here are referred to in the summary above.

Fiscal

- Establish guidelines for appropriation requests by public four-year institutions (§173.005.2(4))
- Approve a community college funding model developed in cooperation with the community colleges (§ 163.191.3)
- Submit an aggregated community college budget request (§ 163.191.2)
- Oversee implementation of the Higher Education Student Funding Act (commonly referred to as Senate Bill 389), including the adjudication of waiver requests submitted by institutions proposing to raise tuition at a rate that exceeds the statutory guideline (§ 173.1003.5)
- Recommend to governing boards of state-supported institutions, including community colleges, formulas to be employed in specifying plans for general operations, development and expansion and requests for appropriations from the general assembly (§ 173.030(3))
- Promulgate rules to include selected off-campus instruction in public colleges' and universities' appropriation requests where prior need has been established in areas designated by the CBHE (§ 173.030(4))

Planning

- Conduct studies of population and enrollment trends affecting institutions of higher education in the state (§ 173.020(1))
- Identify higher education needs in the state in terms of requirements and potential of young people and labor force requirements (§ 173.020(2))
- Develop arrangements for more effective and economical specialization among institutions in types of education programs offered and students served, and for more effective coordination and mutual support among institutions in the utilization of facilities, faculty and other resources (§ 173.020(3))
- Design a coordinated plan for higher education for the state and its subregions (§ 173.020(4))
- Collect information and develop comparable data for all institutions of higher education in the state and use it to delineate areas of competence of each of these institutions and for any other purposes the CBHE deems appropriate (§ 173.005.2(10))
- Establish state- and institution-specific performance measures (§ 173.1006.1)
- Conduct institutional mission reviews every five years (§ 173.030(8))
- Review and approve applications from institutions for statewide missions (§ 173.030(9))
- Issue annual report to the governor and general assembly (§ 173.040)
- Report to Joint Committee on Education (§ 173.1006.3)

Academic Programs

- Approve proposed new degree programs to be offered by the state institutions of higher education (§ 173.005.2(1))
- Approve degree programs offered by out-of-state institutions, in a manner similar to Missouri public higher education institutions (§ 173.005.2(14)(b))
- Recommend to governing boards the development, consolidation or elimination of programs, degree offerings, physical facilities or policy changes deemed in the best interests of the institutions or the state (§ 173.030(2))
- Approve out-of-district courses offered by community colleges (§ 163.191.8)
- Establish competencies for entry-level courses associated with an institution's general education core curriculum (§ 173.005.2(9))
- Approve dual credit programs offered by postsecondary institutions to high school students (§ 173.2500)
- Develop policies that promote on-time completion of degree programs (§ 173.2510)
- Develop a "guided pathways to success" pilot program designed to provide students with clear pathways to degree completion (§ 173.2515)
- Establish a concurrent enrollment pilot program to coordinate students' simultaneous enrollment at four- and two-year institutions (§ 173.2520)
- Determine to what extent courses of instruction in the Constitution of the U.S., and of the state of Missouri, and in American History should be required by colleges and universities (§ 170.011.1)
- Administer the Studies in Energy Conservation Fund in collaboration with the Department of Natural Resources and, subject to appropriations, establish full professorships of energy efficiency and conservation (§ 640.219.1)
- Promulgate rules to ensure faculty credentials and student evaluations are posted on institutional websites (§ 173.1004.1)
- Coordinate with Department of Economic Development to jointly provide specified career and salary information for each credential offered by a public institution of higher education (§ 173.1004.2)
- Cooperate with the Department of Corrections to develop a plan of instruction for the education of offenders (§ 217.355.3)
- Establish guidelines to promote and facilitate the transfer of students between institutions of higher education within the state (§ 173.005.2(9))
- Develop a recommended lower division core curriculum of 42 credit hours, which shall be transferable among all public institutions; develop criteria to evaluate public institutions' transfer practices; and administer a transfer dispute resolution process (§§ 178.780(10) & 178.785-789)

- Require all public two- and four-year higher education institutions to create a statewide core transfer library of at least 25 lower division courses across all institutions that are transferable among all public higher education institutions (§ 173.005.2(9))
- Develop a policy to foster reverse transfer for any student who has accumulated enough hours by meeting specific statutory requirements to be awarded an associate degree (§ 173.005.2(9))
- Require all public two- and four-year higher education institutions to replicate best practices in remediation (§ 173.005.2(7))
- Require all public institutions to award educational credit for courses that are equivalent in content and experience to a student's prior military training or service (§ 173.1158)

Institutional Relationships

- Promote and encourage the development of cooperative agreements between Missouri public four-year institutions of higher education which do not offer graduate degrees and Missouri public four-year institutions of higher education which do offer graduate degrees for the purpose of offering graduate degree programs on campuses of those public four-year institutions of higher education which do not otherwise offer graduate degrees (§ 173.005.2(3))
- Coordinate reciprocal agreements between or among institutions at the request of one or more of the parties (§ 173.030(5))
- Enter and administer interstate reciprocal agreements for delivery of postsecondary distance education, including approval of applications to participate and development of consumer protection and complaint policies (§ 173.030(6))
- Approve new state-supported senior colleges or residence centers (§ 173.005.2(5))
- Establish admission guidelines consistent with institutional missions (§ 173.005.2(6))
- Establish guidelines to help institutions with decisions relating to residence status of students (§ 173.005.2(8))
- Conduct binding dispute resolution for disputes between public institutions that involve jurisdictional boundaries, or the use or expenditure or any state resources (§ 173.125)
- Receive biennial reports from all public institutions on the number and language background of all teaching assistants, including a copy of the institution's current policy for selection of graduate teaching assistants (§ 170.012.4)
- Promulgate model conflict of interest policy that is used to govern all public institutions of higher education that did not have a similar measure in place (§ 173.735)
- Enforce provisions of the Missouri Returning Heroes Education Act, which limits the amount of tuition public institutions can charge combat veterans (§ 173.900.4)
- Promulgate rules for the refund of all tuition and incidental fees or the awarding of a grade of "incomplete" for students called into active military

service, voluntarily or involuntarily, prior to the completion of the semester (§ 41.948.5)

- Provide an annual report to the Department of Elementary and Secondary Education on the performance of graduates of public high schools in the state during the students' initial year in the public colleges and universities of the state (§ 173.750.1)
- Prepare and circulate instructions and recommendations for implementing eye safety in college and university laboratories (§ 170.009)
- Exercise oversight of State Technical College (§ 178.638)
- Establish standards for the organization of community colleges (§ 178.770.1)
- Approve establishment of community college subdistricts and redistricting (§ 178.820)
- Supervise community colleges (§ 178.780), including:
 - Establishing their role in the state
 - Setting up surveys to be used for local jurisdictions when determining need and potential for a community college
 - Administering the state financial support program
 - Formulating and putting into effect uniform policies as to budgeting, record keeping and student accounting
 - Establishing uniform minimum entrance requirements and uniform curricular offerings
 - Make a continuing study of community college education in the state
 - Being responsible for their accreditation, annually or as often as deemed advisable, and in accordance with established rules
 - Establishing a core curriculum that is guaranteed to transfer to another institution and a common course numbering equivalency matrix

Note: Section 173.005.7 transfers to the CBHE the duties of the State Board of Education relating to community college state aid, supervision and formation specified in Chapters 163 and 178, RSMo.

Financial Aid¹

- Administer the Access Missouri Financial Assistance Program (§ 173.1103.1)
- Administer Higher Education Academic Scholarship Program ("Bright Flight") (§ 173.250.3)
- Administer the A+ Scholarship Program (Executive Order 10-16, January 29, 2010)
- Administer the Advanced Placement Incentive Grant (§ 173.1350)
- Administer the Kids' Chance Scholarship Program for children of workers who were seriously injured or killed as result of a workmen's compensation-related event (need based) (§ 173.256.1)
- Administer the Public Safety Officer or Employee Grant Program for certain public employees and their families if the employee is killed or permanently and totally disabled in the line of duty (§§ 173.260.2 & 173.260.4)

¹ Entries in italics historically have not had funds appropriated to them by the General Assembly and so require no ongoing activity by the department.

- Administer the Marguerite Ross Barnett Competitiveness Scholarship Program for students who are employed 20 hours or more per week while attending school part time (§ 173.262.3)
- *Administer the Missouri Teaching Fellows Program for educational loan repayments, to include maintaining a program coordinator position to identify, recruit, and select potential applicants for the program (§ 168.700)*
- Administer the Minority Teaching Scholarship Program (§ 161.415)
- Administer the Minority and Underrepresented Environmental Literacy Program (§ 173.240)
- Administer the Dual Credit Scholarship for students from low-income families enrolling dual credit courses (§ 173.2505)
- Administer the Advantage Missouri Trust Fund, which provided loans and a loan forgiveness program for students in approved educational programs who become employed in occupational areas of high demand in the state (§§ 173.775.2 & 173.781)
- Make provisions for institutions to award tuition and fee waivers to certain students who have been in foster care or other residential care under the Department of Social Services (§ 173.270.1)
- May request information from public or private institutions to determine compliance with the requirement that no student receiving state need-based financial assistance receive financial assistance that exceeds the student's cost of attendance (§ 173.093)
- Develop, maintain, and operate a website with, at minimum, information on Missouri postsecondary institutions' academic programs, financial aid, and course transferability (§ 173.035)
- Receive annual certification from all postsecondary institutions that they have not knowingly awarded financial aid to a student who is unlawfully present in the U.S. (§ 173.1110.3)
- Promulgate rules to ensure individuals serving in the Missouri National Guard, Armed Forces Reserves, and those in the process of separating from the U.S. military may readily obtain in-state residency status for purposes of tuition and admission (§§ 173.1150 & 173.1153)

State Guaranty Agency under the Federal Family Education Loan Program²

- Administer Missouri Student Loan Program (§§ 173.100 to .120 & .130 & .150 to .187; also Title IV, Part B of the Higher Education Act of 1965, as amended (20 U.S.C. §§ 1071 to 1087-4), and its implementing regulations in 34 C.F.R. §§ 433A, 485D & 682). Responsibilities include:
 - Establishing standards for determining eligible institutions, eligible lenders and eligible borrowers
 - Processing applications
 - Loan disbursement
 - Enrollment and repayment status management
 - Default awareness activities
 - Collecting on defaulted borrowers

- School and lender training
- Financial literacy activities
- Providing information to students and families on college planning, career preparation, and paying for college
- Administering claims
- Compliance
- Provide information on types of financial assistance available to pursue a postsecondary education (§ 167.278)
- Act as a lender of last resort for students or schools that cannot otherwise secure loans (§ 173.110.3)
- Enter into agreements with and receive grants from U.S. government in connection with federal programs of assistance (§173.141)

Proprietary Schools

- License and oversee all for-profit Missouri certificate or degree granting schools (§ 173.612.2)
- License and oversee some not-for-profit Missouri certificate or degree granting schools (§§ 173.612.2 & 173.616.1)
- License and oversee out-of-state higher education institutions offering instruction in Missouri (public out-of-state are exempt but go through program approval similar to in-state publics) (§§ 173.602 & 173.005.2(14)(b))
- License and oversee certain types of student recruitment by non-Missouri institutions (§ 173.602)
- Require annual recertification, or recertification every two years if certain conditions are met (§ 173.606.1 & 173.606.2)
- Establish appropriate administrative fees to operate the certification program (§ 173.608.2)

Grants for Institutions/Faculty

- Cooperate with the state board of nursing in evaluating grant proposals for the Nurse Education Incentive Program (§ 335.203)
- Apply for, receive and utilize funds which may be available from private nonprofit foundations and from federal sources for research on higher education needs and problems in the state (§ 173.050(2))
- Serve as the official state agency to plan for, define, and recommend policies concerning the allocation of federal funds where such funds, according to provisions of federal legislation, are to be received and allocated through an official state agency (§ 173.050(1))

Enforcement

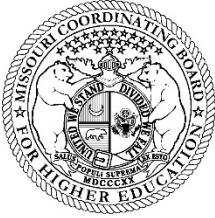
- Compliance with requests from the coordinating board is a prerequisite to the receipt of any funds which the coordinating board is responsible for administering (§ 173.005.2(11))
- Institutions that willfully disregard CBHE policy may be subject to penalties including inability to receive students who participate in student financial aid programs and the withholding of any funds the CBHE is charged with disbursing (§ 173.005.2(12))

² As a result of provisions in the Healthcare and Education Affordability Reconciliation Act, no new FFELP loans were issued after June 30, 2010.

However, the Guaranty Agency's statutory and regulatory obligations will continue as to loans still outstanding and guaranteed before that date.

Boards and Commissions

- Missouri State Anatomical Board (§§ 194.120 to 194.180)
- Presidential Advisory Committee (§ 173.005.3)
- Minority Environmental Literacy Advisory Committee (§§ 173.240.7 & 173.240.8)
- Proprietary School Advisory Committee (§ 173.614)



Bylaws of the Missouri Coordinating Board for Higher Education

Article I: Enabling Authority

These bylaws govern the conduct of the business and affairs of the Missouri Coordinating Board for Higher Education ("Board") pursuant to the responsibilities vested in it by the Missouri Constitution and Revised Statutes.

Article II: Members

The membership of this Board and the terms of office of each member are prescribed in Section 173.005 of the Missouri Revised Statutes. Any member desiring to resign from the Board shall submit such resignation in writing to the Secretary of the Board, who shall provide it to the Executive Committee for action. The Executive Committee shall immediately notify the Director of Boards and Commissions in the Governor's Office of such member's resignation.

Article III: Officers

Section 1. Officers. The officers of the Board shall be: Chair, Vice Chair and Secretary. They shall be elected by the Board from its own membership. These officers shall perform the duties prescribed by the Missouri Revised Statutes, these bylaws and as may be prescribed by the Board.

Section 2. Election - Tenure of Officers. At the regular meeting of the board immediately prior to October 30, a Nominating Committee of three members shall be appointed by the Chair. It shall be the duty of this Committee to nominate candidates for the offices to be filled by election at the regular meeting immediately prior to December 31. Before the election at the regular meeting in December, following the report of the Nominating Committee, additional nominations from the floor shall be permitted. Officers' terms shall begin at the close of the regular December meeting, and officers shall serve for a period of one year and until their successors are elected and qualified.

No member shall hold more than one office at a time. No member shall be eligible to serve more than two consecutive terms in the same office, unless a member makes a motion that another member be permitted to serve more than two consecutive terms in the same office and the motion is approved by at least a two-thirds vote. No member shall be permitted to serve more than four consecutive terms in the same office under any circumstances.

Section 3. Duties of Officers.

Chair. The Chair of the Board shall preside at all meetings of the Board and shall be the spokesperson for the Board and shall perform such duties as may be prescribed by the Missouri Revised Statutes and by the Board. The Chair shall appoint the members of any committee established pursuant to these bylaws and shall name the Chair of each such committee.

Vice Chair. In the event of the absence of the Chair, the Vice Chair shall serve as Chair of the Board and perform all the duties of the Chair. The Vice Chair shall perform such other duties as prescribed by the Missouri Revised Statutes and by the Board.

Secretary. The Secretary of the Board shall take minutes of any executive session of the board and shall perform other duties as prescribed the Missouri Revised Statutes and by the Board.

Article IV: Meetings

Section 1. Meetings of the Board may be held at any place or places within the State of Missouri. The Board shall hold no less than four (4) regular meetings during each calendar year. Special or additional meetings may be called

by the Chair or upon call of at least five (5) members of the Board. The purpose of the meeting shall be stated in the call.

Section 2. Meeting Agenda. The agenda and order of items on the agenda for all meetings of the Board shall be established by the commissioner of higher education as the Board's chief administrative officer with the concurrence of the Board Chair. The committees of the Board, with the assistance and advice of the department employee supporting the respective committee, may recommend items for the agenda. Any Board member also may recommend items for the agenda. The agenda shall be developed and notice thereof made public in compliance with the applicable laws of the State of Missouri and any current or future policy or procedures adopted by the Board.

Section 3. Notice of Meeting. The notice of meeting and agenda shall be in accordance with the Missouri Revised Statutes.

Section 4. Absence at Meetings. If any member of the Board fails to attend any two consecutive regularly called meetings of the Board, or any three regularly called meetings in any calendar year, of which meetings the member shall have had due notice, unless such absences shall be caused by sickness or some accident preventing the member's presence (as defined in Article IV, Section 4.A) at the meetings, the Chair shall bring the matter to the attention of the Director of Boards and Commissions in the Governor's Office. For purposes of this Section, "regularly called meetings" shall include the February, April, June, October, and December Board meetings, as well as the Board's summer retreat.

Section 5. Conduct of Meetings. A majority of the members of the Board shall constitute a quorum. Any act of the majority of the members present at any Board meeting at which a quorum is present shall be the act of the Board. Board members may participate in a meeting by means of conference telephone or similar communication equipment whereby all persons participating in or attending the meeting can communicate with each other, and participation in a meeting in this manner shall constitute presence in person at the meeting for all purposes.

All meetings of the Board and any Committee thereof must comply with the Missouri Revised Statutes on meetings of governmental bodies and maintenance of records by such bodies.

At all Board and Committee meetings, a staff member shall act as Recording Secretary. In the absence of a staff member, the Board or Committee shall designate a member to serve as Recording Secretary. Full and complete minutes shall be kept of each meeting and shall be submitted to Board members for review prior to the succeeding meeting.

Voting on all matters coming before the Board shall be voice vote. Except on those matters for which roll call votes are required by law, in all cases where the vote of the members present is unanimous, it shall be sufficient to indicate unanimity in the minutes of the proceedings. In all cases where the vote of the members present is not unanimous, the "ayes" and "nays" shall be separately entered upon the minutes. In the absence of such expression of dissent or an expression of abstention, a member of the Board who is present at any meeting in which action is taken on any matter shall be presumed to have assented to such actions unless, before the adjournment of the meeting, the member shall affirmatively request that the member's vote of "nay" be separately entered upon the minutes, or the member be recorded as not having voted.

The Board may meet for appropriate purposes in executive session. Any vote taken in executive session shall be deemed and retained confidential, subject to the closed meeting provisions the Missouri Revised Statutes.

Article V: Committees

Section 1. Executive Committee. An Executive Committee shall be established and composed of four Board members: Chair, Vice Chair, and Secretary of the Board and another member of the Board designated by the Chair. Such Executive Committee members shall hold office until their successors have been duly appointed.

The Executive Committee, when the Board is not in session, shall have the powers of the Board to take such action as the Executive Committee may deem to be in the best interests of the Board and the Department of Higher Education; provided, however, that such action shall be in accord with the provisions of these bylaws, and not in conflict with existing policies of the Board. A complete record of all actions of the Executive Committee shall be kept by the Secretary of the Board, and a copy of such record shall be provided to all members of the Board within seven days of any action by the Executive Committee. Actions of the Executive Committee may be ratified, approved, or modified at the next regular meeting of the Board, but any modification thereof shall be prospective only. If, at its next regular meeting, the Board takes no action on an Executive Committee action, the record of which was provided to the members of the Board prior to that regular meeting, such action shall be deemed ratified by the Board. The vote of any members on any question coming before the Executive Committee may be taken in person, by telephone, facsimile transmission, email or letter. Concurrence of three members shall constitute action of the Executive Committee.

The Board Chair shall serve as the Chair of the Executive Committee. Meetings of the Executive Committee may be called by the Chair of the Executive Committee or upon call of at least three members of the Committee. The Commissioner of Higher Education may also request that the Chair call a meeting of the Executive Committee. The purpose of the meeting shall be stated in the call.

Section 2. Audit Committee. An Audit Committee composed of three Board members shall be established. The Chair of the Board shall appoint the members of the Audit Committee and at the same time shall name the Chair of the Committee promptly after the regular meeting immediately prior to December 31 of each year. Committee members shall serve for a period of one year and until their successors are appointed and qualified.

The Audit Committee shall receive and review all audit reports pertaining to the Board and the Department of Higher Education and such other audit reports as may be referred to the Committee. The Committee shall report to the Board on the contents of the reports and shall follow up with the Commissioner and department staff regarding resolution of any findings in the reports. The Committee shall report to the Board on the status of any such findings. The Committee shall perform such other duties as are specified in these bylaws or as directed by the Board.

Section 3. Budget and Financial Aid Committee. A Student Loan/Financial Aid Committee composed of three Board members shall be established. The Chair of the Board shall appoint the members of the Student Loan/Financial Aid Committee and at the same time shall name the Chair of the Committee promptly after the regular meeting immediately prior to December 31 of each year. Committee members shall serve for a period of one year and until their successors are appointed and qualified.

The Committee shall work with the Commissioner of Higher Education and Department staff on budget and financial aid issues as they arise and shall, as necessary, make reports to the Board on such activities. The Committee shall perform such other duties as are specified in these bylaws or as directed by the Board.

Section 4. Academic Affairs and Workforce Needs Committee. The Committee shall work with the Commissioner of Higher Education and Department staff on issues relating to academic programs and workforce needs and shall, as necessary, make reports to the Board on such activities. This should include collaboration with and support of the goals and objectives of the P-20 Council. The Committee shall perform such other duties as are specified in these bylaws or as directed by the Board.

Section 5. Other Committees. Such other committees, standing or special, shall be appointed by the Chair of the Board or the Executive Committee shall from time to time deem necessary to carry on the work of the Board. The Chair shall appoint the membership of such committees, which may, but need not, include members of the Board, and shall designate the matters to be considered by said committees. The Chair shall be an ex officio member of all committees except the Nominating Committee.

Article VI: Advisory Committees

Section 1. Presidential Advisory Committee. Four times each year the Board shall meet with the Presidential Advisory Committee as established by the Missouri Revised Statutes. Such meetings shall enable the Presidential Advisory Committee to advise the Board of the views of the institutions on matters within the purview of the Board.

Section 2. Proprietary School Advisory Committee. The Board delegates responsibility to the Commissioner of Higher Education to meet with and receive reports from the Proprietary School Advisory Committee as established by the Missouri Revised Statutes.

Article VII: Conduct of Business and Affairs

Section 1. Staff. The Board shall employ a Commissioner of Higher Education ("Commissioner") to serve at the pleasure of the Board. The Commissioner shall employ and determine the compensation of all such professional, clerical, and research personnel, including, where justified, specialists and/or consultants, as may be necessary to assist the Board in performing those duties outlined in the Missouri Revised Statutes. Except as otherwise expressly provided, all department staff shall be subject to the supervision and direction of the Commissioner.

The Commissioner shall have such duties and responsibilities as prescribed by the Board, including:

- Assume general direction of the staff to help meet the objectives set forth by the Board.
- Serve as liaison with the presidents, chancellors, and chief executive officers of institutions in carrying out policy objectives promulgated by the Board.
- Follow and keep the Board advised of all federal and state legislation affecting the Board and its purposes and objectives.
- Issue reports of Board action.
- Prepare, review, analyze, and implement all budgets which are approved by the Board.
- Make recommendations to the Board concerning the purposes, objectives, and responsibilities of the Board.
- Assist the Chair in the release of all information concerning the Board.
- Perform such other duties as prescribed by the Board and/or bylaw.

Section 2. Commissioner Search. The Board shall act as a committee of the whole as a search committee, unless the Chair, as directed by the Board, establishes a special committee for the purpose of searching for and screening candidates. The Board may include outside consultants and other persons in the search and screening process provided, however, that only Board members shall vote on the selection of a Commissioner.

Section 3. Evaluation of Commissioner. The Board shall annually evaluate the performance of the Commissioner. The purpose of the evaluation shall be to establish a record of performance over a period of time, to identify strengths, and to determine areas where more attention may be needed.

Section 4. Emeritus Designation. The procedure for granting the title of "CBHE Member/Commissioner Emeritus/Emerita" shall originate with nomination by another member of the Coordinating Board for Higher Education or by the commissioner of higher education. The title may be granted to any candidate who (1) holds the position of CBHE member for at least six years or commissioner of higher education for at least five years; (2) has indicated the willingness or desire to receive emeritus status; and (3) whose contributions to Missouri higher education are recognized as exceptionally meritorious as determined by a majority of the other members of the CBHE (candidate abstaining).

Names and terms of Emeritus/Emerita designees may be displayed in public places. Emeritus designees are a valuable resource for the CBHE and MDHE, and as such may receive nonprivileged reports, studies and communications from the department and serve as advisors upon invitation of the CBHE or commissioner.

Article VIII: Records

Full and complete records of Board actions and activities shall be kept available in accordance with Missouri Revised Statutes on governmental bodies and records.

Article IX: Diversity

The Coordinating Board for Higher Education and its staff should use selection processes and criteria designed to ensure diverse representations when making appointments to various committees, councils, or commissions. In as much as reasonably possible, criteria for representation should include the following:

Individuals who have demonstrated appropriate expertise and experience through their vocation, employment, affiliation or interests in connection with the membership being assembled;

Individuals who reflect the various geographic regions of the state as a whole or other appropriate sub-unit directly in connection to the membership being assembled; and

Individuals who reflect the race, ethnicity, age, gender, and disability characteristics of the population of the state as a whole, or other appropriate sub-unit in connection with the membership being assembled.

In as much as reasonably possible, the campus presidents and chancellors, and their respective local boards should use a similar selection process and criteria in making appointments to various committees, councils, or commissions.

Article X: Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Board may adopt.

Article XI: Amendment of Bylaws

These bylaws may be amended at any regular meeting of the Board by a two-thirds vote, provided that the amendment has been submitted in writing at the previous regular meeting.

Adopted by the board October 1987. Revised October 12, 2006; December 6, 2007; December 4, 2008; February 10, 2011; and June 9, 2016.