



OFF-SITE DELIVERY OF AN EXISTING PROGRAM FORM

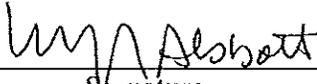
Sponsoring Institution (s): Lindenwood University
 Name of Institution (Campus or off-campus residential center in the case of multi-campus institutions).

Program Title: Master of Arts in School Administration, Master of Arts in Education;
 Willard, Missouri
Degree/Certificate: MA Degree/Initial Principal Certification
Institution Granting Degree: Lindenwood University
Delivery Site(s): Willard School District Administrative Offices, 500 E. Kime Street,
 Willard, MO 65781-7233 (Greene County, MO)
Mode of Program Delivery: Seated classes

Geographic Location of Student Access: Southwest Missouri

CIP Classification: 13.1299, 13.0408 and 13.0409, (Please provide CIP code)
Implementation Date: Fall 2016
 Semester and Year
Cooperative Partners: NA

AUTHORIZATION

Marilyn S. Abbott, Provost and VPAA		4/23/2016
_____ Name/Title of Institutional Officer	_____ Signature	_____ Date
Cynthia Bice, Dean, School of Education		636-949-4618
_____ Person to Contact for More Information	_____ Telephone	



STUDENT ENROLLMENT PROJECTIONS

Willard, Missouri

Year	1	2	3	4	5
Full Time					
Part Time	28	28	30	30	30
Total					

Please provide a rationale regarding how student enrollment projections were calculate

Rationale based on cohort enrollment. The cohort will complete within 2 years and we will begin another cohort with the same or more enrollment.

Provide a **rationale** for proposing this program, including **evidence of market demand and societal need supported by research**:

Discussions with areas school administrators on their projected staffing needs.



PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

Institution Name Lindenwood University
Program Name Master of Arts Degree – Education and School Administration, Carrolton, Missouri
Date June 22, 2016

(Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below. Quantification of performance goals should be included wherever possible.)

1. Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.
Resume, Personal Statement, Letters of Recommendation, Cumulative GPA 3.0 for Certification programs
- Characteristics of a specific population to be served, if applicable.
Educators seeking higher degree and/or initial principal certification

2. Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.
Faculty must possess and EdS degree or higher to teach in the program.
- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.
No FTE. All faculty are adjuncts
- Expectations for professional activities, special student contact, teaching/learning innovation.
Faculty serve as advisors/mentors to prepare students for the MoSLPA and Pearson Content Assessment

3. Enrollment Projections

- Student FTE majoring in program by the end of five years.
30

- Percent of full time and part time enrollment by the end of five years.
100%

4. Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation.
28 at three years, 28 at five years
- Special skills specific to the program.
Teacher certification for both programs; Two years successful teaching experience for administration certification.
- Proportion of students who will achieve licensing, certification, or registration.
It is our goal is to have 100% of students will achieve certification.
- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.
Our goal is aligned with MODESE APR requirements: Eighty percent of students will pass the certification exam by the second attempt.
- Placement rates in related fields, in other fields, unemployed.
100%
- Transfer rates, continuous study.
N/A

5. Program Accreditation

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. **If there are no plans to seek specialized accreditation, please provide a rationale.**

Lindenwood University is accredited through the Higher Learning Commission. The Lindenwood University School of Education programs are accredited through the Missouri Department of Elementary and Secondary Education. The initial teacher certification program is accredited through the national Council for the Accreditation of Educator Preparation (CAEP) through the national Teacher Education Accreditation Council (TEAC) legacy pathway. Currently CAEP is finalizing national advanced education standards and Lindenwood University School of Education will pursue this certification when it is available.

6. Alumni and Employer Survey

- Expected satisfaction rates for alumni, *including timing and method of surveys.*

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Adjunct faculty evaluation surveys are completed by students at the end of every term. We expect 100% satisfaction rate.

- Expected satisfaction rates for employers, including timing and method of surveys.
N/A

7. Institutional Characteristics

- Characteristics demonstrating why your institution is particularly well-equipped to support the program.

Lindenwood University has successfully sponsored many other extended sites in the state of Missouri. Based on Missouri Department of Elementary and Secondary informal information, Lindenwood reportedly has the largest administrator certification program in the state of Missouri and the highest administrator placement rate in the state of Missouri.