



NEW PROGRAM PROPOSAL FORM

Sponsoring Institution(s): Northwest Missouri State University

Program Title: Certificate in Spanish

Degree/Certificate: Certificate

Options: NA

Delivery Site(s): Northwest Missouri State University—Maryville

CIP Classification: 16.0905

*CIP code can be cross-referenced with programs offered in your region on MDHE's program inventory higher.mo.gov/ProgramInventory/search.jsp

Implementation Date: Fall 2017

Cooperative Partners: NA

*If this is a collaborative program, form CL must be included with this proposal

AUTHORIZATION:

Click here for a letter text.
Jamie Hooyman Jamie Hooyman 3-28-17
Name/Title of Institutional Officer Signature Date

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Person to Contact for More Information Telephone



PROGRAM STRUCTURE

A. Total credits required for graduation: 124

B. Residency requirements, if any: None

C. General education: Total credits: 42-43 Credit Hours

Courses (specific courses OR distribution area and credits):

Course Number	Credits	Course Title
INCO 77101	1	University Seminar
COM 29102	3	Oral Communication
	3-4	Mathematical Reasoning
	6	Written Communication
	3	Western Experiences
	6	American Experiences
	3	Literature
	3	Fine Arts
	6	Social and Behavioral Sciences
	4	Life Sciences
	4	Physical Sciences

D. Major requirements: Total credits: 12 Credit Hour Certificate

Course Number	Credits	Course Title
Proposal is for a Spanish Language Certificate		
SPAN 14142	3	Beginning Spanish II
SPAN 14242	3	Intermediate Spanish I
SPAN 14243	3	Intermediate Spanish II
SPAN 14344	3	Advanced Conversation in Spanish
Major/minor or comprehensive major constitute the remaining 69-70 Credit Hours		

E. Free elective credits:

See above

(Sum of C, D, and E should equal A.)

F. Requirements for thesis, internship or other capstone experience:

American Council on the Teaching of Foreign Languages proficiency assessment

G. Any unique features such as interdepartmental cooperation:

The Spanish Language Certificate will be offered to students majoring in any degree program at the university, allowing students to enhance their capabilities in any field of choice with Spanish language proficiency.



PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

Institution Name Northwest Missouri State University
Program Name Certificate in Spanish
Date March 28, 2017

(Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below. Quantification of performance goals should be included wherever possible.)

1. Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.
None
- Characteristics of a specific population to be served, if applicable.
None

2. Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.
None
- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.
100%
- Expectations for professional activities, special student contact, teaching/learning innovation.
None

3. Enrollment Projections

- Student FTE majoring in program by the end of five years.
20
- Percent of full time and part time enrollment by the end of five years.
100% full time

4. Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation.
5
- Special skills specific to the program.
Spanish language proficiency
- Proportion of students who will achieve licensing, certification, or registration.
0
- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.
ETS Proficiency Profile=70%; American Council on the Teaching of Foreign Languages--Intermediate High Proficiency=100%
- Placement rates in related fields, in other fields, unemployed.
100%
- Transfer rates, continuous study.
None

5. Program Accreditation

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. **If there are no plans to seek specialized accreditation, please provide a rationale.**
None

6. Alumni and Employer Survey

- Expected satisfaction rates for alumni, *including timing and method of surveys.*
NA at this time
- Expected satisfaction rates for employers, including timing and method of surveys.
NA at this time

7. Institutional Characteristics

- Characteristics demonstrating why your institution is particularly well-equipped to support the program.
Northwest currently offers BA and BS degrees in Spanish, as well as a BS.Ed in Spanish Education, all accredited by the Higher Learning Commission