



OFF-SITE DELIVERY OF AN EXISTING PROGRAM FORM

Sponsoring Institution (s): North Central Missouri College
 Name of Institution (Campus or off-campus residential center in the case of multi-campus institutions).

Program Title: Early Childhood Development
Degree/Certificate: AAS
Institution Granting Degree: North Central Missouri College
Delivery Site(s): Cameron Head Start, 902 West 4th Street, Cameron, Missouri
Mode of Program Delivery: On-ground/Online/Hybrid

Geographic Location of Student Access: Cameron, Missouri

CIP Classification: 190708 (Please provide CIP code)
Implementation Date: August 21, 2017
 Semester and Year
Cooperative Partners: [Click here to enter text.](#)

AUTHORIZATION

Sharon Weiser, Interim Vice President for Academic Affairs	Sharon Weiser	12/15/2016
_____ Name/Title of Institutional Officer	_____ Signature	_____ Date
Sharon Weiser	660-357-6300	
_____ Person to Contact for More Information	_____ Telephone	



STUDENT ENROLLMENT PROJECTIONS

Year	1	2	3	4	5
Full Time	20	40	40	20	
Part Time					
Total	20	40	40	20	

Please provide a rationale regarding how student enrollment projections were calculated:

St. Joseph, MO Head Start has asked that we offer two Early Childhood and two General Education classes each semester for their employees. They currently have 20-45 students for this endeavor. We believe we will start with a cohort of 20 students and add a second cohort each year. We have shown this for three years and then will reassess the need.

Provide a rationale for proposing this program, including evidence of market demand and societal need supported by research:

This site location was requested by Head Start of St. Joseph, MO. They have indicated a need to have students complete the AAS in Early Childhood Education. They are providing the site in Cameron, MO and will also bus the students to and from the site. In addition, they have grant funds through United Way *Success before Six* to help pay tuition and fees for these students.



PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

Institution Name North Central Missouri College
Program Name Early Childhood Development
Date 12/15/2016

(Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below. Quantification of performance goals should be included wherever possible.)

1. Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.
NA
- Characteristics of a specific population to be served, if applicable.
Employees of St. Joseph, MO Head Start.

2. Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.
Minimal Bachelors in Early Childhood Education with field experience but current instructors have MS in Early Childhood Education with field experience.
- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.
40%
- Expectations for professional activities, special student contact, teaching/learning innovation.
There will be some hybrid coursework that will include Blackboard Collaboration.

3. Enrollment Projections

- Student FTE majoring in program by the end of five years.
We expect this to be a short-term program over 4 years with a cohort of 20 students each year.
- Percent of full time and part time enrollment by the end of five years.

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All students are full-time.

4. Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation.
In three years there will be a total of 20 graduates. In five years there will be a total of 60 graduates.
- Special skills specific to the program.
NA
- Proportion of students who will achieve licensing, certification, or registration.
NA
- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.
NA
- Placement rates in related fields, in other fields, unemployed.
100% placement rate since they are already employed by St. Joseph Head Start
- Transfer rates, continuous study.
5%

5. Program Accreditation

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. **If there are no plans to seek specialized accreditation, please provide a rationale.**
No available accreditation for this program.

6. Alumni and Employer Survey

- Expected satisfaction rates for alumni, *including timing and method of surveys*.
Our goal will be 100% alumni satisfaction as completers will be surveyed 180 days after graduation.
- Expected satisfaction rates for employers, including timing and method of surveys.
Our goal will be 100 % employer satisfaction. Satisfaction will be measured through Advisory Committee meetings.

7. Institutional Characteristics

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- Characteristics demonstrating why your institution is particularly well-equipped to support the program.

NCMC has been offering this an AAS in Early Childhood Development since 2000. This program is approved for offering on-ground and online. We are already approved to offer courses in Cameron, Missouri.