



DEPARTMENT OF  
HIGHER EDUCATION &  
WORKFORCE DEVELOPMENT

**New Program Report**

**Date Submitted:**

03/31/2021

**Institution**

Missouri Western State University

**Site Information**

**Implementation Date:**

8/1/2021 12:00:00 AM

**Added Site(s):**

**Selected Site(s):**

Missouri Western State University, 4525 Downs Drive, St. Joseph, MO, 64507

**CIP Information**

**CIP Code:**

430104

**CIP Description:**

A program that focuses on the criminal justice system, its organizational components and processes, and its legal and public policy contexts. Includes instruction in criminal law and policy, police and correctional systems organization, the administration of justice and the judiciary, and public attitudes regarding criminal justice issues.

**CIP Program Title:**

Criminal Justice/Safety Studies

**Institution Program Title:**

Criminal Justice

**Degree Level/Type**

**Degree Level:**

Associate Degree

**Degree Type:**

Associate of Science

**Options Added:**

**Collaborative Program:**

N

**Mode of Delivery**

**Current Mode of Delivery**

Classroom

**Student Preparation**

**Special Admissions Procedure or Student Qualifications required:**

No special preparation required.



DEPARTMENT OF  
HIGHER EDUCATION &  
WORKFORCE DEVELOPMENT

## New Program Report

Specific Population Characteristics to be served:

n/a

Faculty Characteristics

Special Requirements for Assignment of Teaching for this Degree/Certificate:

None

Estimate Percentage of Credit Hours that will be assigned to full time faculty:

Approximately 63% of the required courses for the degree are taught by full-time faculty.

Expectations for professional activities, special student contact, teaching/learning innovation:

None

Student Enrollment Projections Year One-Five

Year 1	Full Time: 22	Part Time: 3	
Year 2	Full Time: 22	Part Time: 3	
Year 3	Full Time: 21	Part Time: 2	Number of Graduates: 4
Year 4	Full Time: 21	Part Time: 2	
Year 5	Full Time: 20	Part Time: 2	Number of Graduates: 3

Percentage Statement:

n/a

Program Accreditation

Institutional Plans for Accreditation:

None

Program Structure

Total Credits:

62

Residency Requirements:

n/a

General Education Total Credits:

10

Major Requirements Total Credits:

52

Course(s) Added

COURSE NUMBER	CREDITS	COURSE TITLE
CJR 260	3	Criminal Law

Free Elective Credits:

0

Internship or other Capstone Experience:

None



DEPARTMENT OF  
HIGHER EDUCATION &  
WORKFORCE DEVELOPMENT

## New Program Report

### Assurances

I certify that the program is clearly within the institution's CBHE-approved mission. The proposed new program must be consistent with the institutional mission, as well as the principal planning priorities of the public institution, as set forth in the public institution's approved plan or plan update.

I certify that the program will be offered within the proposing institution's main campus, CBHE-approved service region or CBHE-approved off-site location.

I certify that the program will not unnecessarily duplicate an existing program within the geographically applicable area.

I certify that the program will build upon existing programs and faculty expertise.

I certify that the program can be launched with minimal expense and falls within the institution's current operating budget.

I certify that the institution has conducted research on the feasibility of the proposal and it is likely the program will be successful. Institutions' decision to implement a program shall be based upon demand and/or need for the program in terms of meeting present and future needs of the locale, state, and nation based upon societal needs, and/or student needs.

### Contact Information

First and Last Name: YEN TO

Email: [yto@missouriwestern.edu](mailto:yto@missouriwestern.edu)

Phone: 816-271-4548

# MISSOURI WESTERN STATE UNIVERSITY

## Major Declaration Form Two Year Program

Student Name \_\_\_\_\_

Address \_\_\_\_\_  
Street

Address \_\_\_\_\_  
City State ZIP

Telephone \_\_\_\_\_  
G#

All students should seek the advice of an MWSU advisor. The student is responsible for knowing the regulations and policies in the current **University Catalog** and **Student Handbook** and for meeting the requirements for a degree or certificate.

Advisor \_\_\_\_\_ Department \_\_\_\_\_

### SIGNATURES REQUIRED:

Student \_\_\_\_\_ Date \_\_\_\_\_

Advisor \_\_\_\_\_ Date \_\_\_\_\_

Chairperson \_\_\_\_\_ Date \_\_\_\_\_

Registrar \_\_\_\_\_ Date \_\_\_\_\_

### PREPARATORY COURSES

MAT083 \_\_\_\_\_ ENG100 \_\_\_\_\_ RDG095 \_\_\_\_\_

### GENERAL STUDIES (15 Credits)

#### CATEGORY ONE: BASIC SKILLS (6 credits)

1. ENG 104 3 \_\_\_\_\_  
2. COM 104 3 \_\_\_\_\_

#### CATEGORY TWO: SOCIAL SCIENCES (3 credits)

1. HIS 140 or HIS 150 or PSC 101 3 \_\_\_\_\_

#### CATEGORY THREE: HUMANITIES (3 credits)

1. HIS 200 or HIS 210 or HIS 230 or HUM 203 or  
HUM 204 or HUM 205 or ENG 210 or ENG 220 or  
PHL 210 or ART 100 or MUS 101 or THR 113 3 \_\_\_\_\_

#### CATEGORY FOUR: PHYSICAL HEALTH (3 credits)

1. PED 101 3 \_\_\_\_\_

Degree/Program:	A.S. – Criminal Justice
Major:	Criminal Justice
Catalog Year: 2020-2021	Expires: 2026-2027

### DEGREE REQUIREMENTS

- Earn minimum of 62 credit hours (100 level and higher, maximum of 6 CED credits hours).
- Earn 20 of the last 30 credit hours at MWSU in institutional course work (exclusive of credit by examination).
- Participate in required departmental and campus-wide assessments.
- Earn an overall GPA of at least 2.0 and a major GPA of at least 2.0.
- Fulfill the Missouri Constitution requirement.
- Successfully pass the Missouri Higher Education Civics Achievement exam

MAJOR REQUIREMENTS		(51-53 Credits)	
CORE		Credit	Grade
LAT 101	Introduction to Law	3	
LAT 335	Interpersonal Conflict Resolution	3	
LAW 100	Introduction to Criminal Justice	3	
LAW 110	Introduction to Juvenile Justice	3	
*LAW 190	Criminal Investigation	3	
*LAW 260	Criminal Law	3	
*LAW 280	Criminalistics	4	
*LAW 305	Introduction to Theories of Crime	3	
*LAW 325	Understanding Research in Criminal Justice	3	
*MAT 110/110E	Contemporary Problem Solving	OR	
*MAT 112	Finite Mathematics	OR	
*MAT 116	College Algebra	3-4	
PSY 101	General Psychology	OR	
SOC 110	Introduction to Sociology	3	
<b>TOTAL</b>		<b>34-35</b>	
<b>PLUS 17-18 credits from the following:</b>			
ENG 108 (3)*			
LAW 130 (3), LAW 140 (3), LAW 200 (3)*, LAW 270 (3)*, LAW 275 (3)*,			
LAW 300 (3)*, LAW 315 (3)*, LAW 320 (3)*, LAW 345 (3), LAW 365 (3)*,			
LAW 392 (3),			
LAW 410 (3)*, LAW 440 (3)*, LAW 460 (3)*, LAW 465 (3)*			
POL 100 (3)*, POL 130 (3)*, POL 150 (6-12)*			
PSC 101 (3), PSC 110 (3)*			
PSY 101 (3), PSY 309 (3)*			
SOC 110 (3), SOC 430 (3)* SWK 325 (3)*, SWK 345 (3)*, SWK 365 (3)			
<b>TOTAL</b>		<b>51-53</b>	

TR beside grade denotes that transfer work fulfills course requirement.

This form is not official until signed by the Registrar.

\*Indicates a prerequisite for the course.

No more than 2 courses with a final grade of D in CJLS core, concentration, and restricted electives





PUBLIC

INDEPENDENT

**NEW PROGRAM PROPOSAL FOR ROUTINE REVIEW**

---

*When finished, please save and email to: [he.academicprogramactions@dhe.mo.gov](mailto:he.academicprogramactions@dhe.mo.gov)*

**Sponsoring Institution:** Missouri Western State University

**Program Title:** Criminal Justice

**Degree/Certificate:** AS-Associate of Science

**If other, please list:** [Click here to enter text](#)

**Options:**

**Delivery Site:** St. Joseph

**CIP Classification:** I believe it to be 43.0104

**Implementation Date:** 8/1/2021

**Is this a new off-site location?**  Yes  No

**If yes, is the new location within your institution's current CBHE-approved service region?**

*\*If no, public institutions should consult the comprehensive review process*

**Is this a collaborative program?**  Yes  No

*\*If yes, please complete the collaborative programs form on last page.*

**Please list similar or comparable programs at Missouri public institutions of higher education.**

*\*For public institutions only*

**Similar Regional Programs:** I think you would have to first qualify if AA, AAS and our AS are similar. We have Metro, Highland, Johnson County, NCMC. I do not believe UMKC or UCM have an AS.

**CERTIFICATIONS:**

- The program is within the institution's CBHE approved mission. *(public only)*
- The program will be offered within the institution's CBHE approved service region. *(public only)*
- The program builds upon existing programs and faculty expertise
- The program does not unnecessarily duplicate an existing program in the geographically-applicable area.
- The program can be launched with minimal expense and falls within the institution's current operating budget. *(public only)*

**AUTHORIZATION**

--	--	--

Name/Title of Institutional Officer

Signature

Date

**PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS**

Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below.

Quantification of performance goals should be included wherever possible.

**1. Student Preparation**

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.

No special preparation required.

- Characteristics of a specific population to be served, if applicable.  
No special population

**2. Faculty Characteristics**

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.  
None
- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.  
Approximately 63% of the required courses for the degree are taught by full time faculty.
- Expectations for professional activities, special student contact, teaching/learning innovation.  
None

**3. Enrollment Projections**

- Student FTE majoring in program by the end of five years.  
21: based on projection of 20 full time students and 2 part-time students where 2 part time students count the same as on full time student in FTE calculations. While this is not a large number, our program mainly focuses on our BS degree. We offer the AS degree for students desiring this degree, but we encourage these students to continue on to earn the BS degree and most of our AS students do continue on to the BS degree. The purpose of proposed AS degree changes is to make the requirements of the AS degree fit completely within the degree requirements of our new proposed BS degree requirements, further aiding students to continue onward for the BS degree after earning the AS degree in Criminal Justice.
- Percent of full time and part time enrollment by the end of five years.  
95% full time to 5 % part time

**STUDENT ENROLLMENT PROJECTIONS**

YEAR	1	2	3	4	5
Full Time	22	22	21	21	20
Part Time	3	3	2	2	2
Total	25	25	23	23	22

**4. Student and Program Outcomes**

- Number of graduates per annum at three and five years after implementation.





D. Major requirements: Total credits: 51-52

Course Number	Credits	Course Title
LAT 101	3	Introduction to Law
CRJ 100	3	Introduction to Criminal Justice
CRJ 110	3	Introduction to Juvenile Justice
CRJ 130	3	Introduction to Policing
CRJ 190	3	Criminal Investigation
CRJ 200	3	Introduction to Corrections
CRJ 260	3	Criminal Law
ENG 108	3	College Writing and Research
MAT 110/110E	Or	Contemporary Problem Solving
MAT 111/111E	Or	Introductory Statistics (Preferred)
MAT 112	Or	Finite Mathematics
MAT 116	3-4	College Algebra
PSY 101	Or	General Psychology
SOC 110	3	Introduction to Sociology
PLUS 21 Credits from the following: Any other CRJ, LAT, POL, SWK class not already used or PSY 230, 309, or SOC 430		

E. Free elective credits:

*(sum of C, D, and E should equal A)*

F. Requirements for thesis, internship or other capstone experience:

None

G. Any unique features such as interdepartmental cooperation:

N/A

**7. Need/Demand**

Student demand: There are not many students enrolled in our Criminal Justice program that intend to seek an AS degree only. However, those that do see the benefit of having this degree because of the financial benefits as they have qualified in high school for the A+ program. Furthermore, many of them know that this is only degree that they would need for entry level criminal justice positions they are seeking. We have had success convincing most of these students to continue their education studies to attain the BS degree and the changes in the proposed AS degree program will make the two degrees much more compatible and easier for the AS students to continue on to earning the BS degree.

Market demand: The projected demand for jobs in either Law Enforcement or overall Police Protection for both the local (100 mile radius) and the state of Missouri for the next year remain stable with very slight reduction that ranges from -0.1 to -0.5.

Societal demand: The projections over a the next 7 years indicate again a stable level with a slight increase of about 1% expected. Most entry level Criminal Justice jobs do not require a Bachelors degree, while attainment of an Associate's degree is more likely to be preferred or in some cases required. However, the attainment of a Bachelor's degree improves promotion opportunities down the road.

I hereby certify that the institution has conducted research on the feasibility of the proposal and it is likely the program will be successful.

*On July 1, 2011, the Coordinating Board for Higher Education began provisionally approving all new programs with a subsequent review and consideration for full approval after five years.*