

- PUBLIC
 INDEPENDENT



- SAVE
SUBMIT
ATTACH
SHOW ATTACHMENTS

NEW PROGRAM PROPOSAL FOR ROUTINE REVIEW

Sponsoring Institution: Metropolitan Community College

Program Title: AAS Accounting

Degree/Certificate: AAS-Associate in Applied Science If other, please list: _____

Options: _____

Delivery Site(s): all MCC Campuses

CIP Classification: 52.0301
**CIP Code can be cross-referenced with programs offered in your region on MDHE's program inventory. Click here for link to NCES CIP site.*

Implementation Date 01/2022 *please use MM/YY date format.*

Is this a new off-site location? No Yes

If yes, is the new off-site location within your institution's current CBHE-approved service region? Yes

**If no, public institutions should consult the comprehensive review process.*

Is this a collaborative program? Yes No *If yes, please complete the collaborative programs form on page 6.*

CERTIFICATIONS:

- The program is within the institution's CBHE approved mission. *(public institutions only)*
- The program will be offered within the institution's CBHE approved service region. *(public institutions only)*
- The program builds upon existing programs and faculty expertise.
- The program does not unnecessarily duplicate an existing program in the geographically applicable area.
- The program can be launched with minimal expense and falls within the institution's current operating budget. *(public institutions only)*

AUTHORIZATION:

Tammie B. May 1/29/2020

Name/Title of Institutional Officer Signature Date

PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

Although the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below. Qualifications of performance goals should be included wherever possible.

If you need more than one line of text to answer questions 1-5, please attach a Word .doc.

1. Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.

No special admissions procedures or student qualifications are required.

- Characteristics of a specific population to be served, if applicable.

No specific population will be served.

2. Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.

See attached sheet

- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.

65% of credit hours will be assigned to full-time faculty

- Expectations for professional activities, special student contact, teaching/learning innovation.

Faculty will engage with professional activities and teaching/learning innovation. No special student contact is present.

3. Enrollment Projections

- Student FTE majoring in program by the end of five years.

30 full time enrolled students in the program by the end of five years.

- Percent of full time and part time enrollment by the end of five years.

50% full time and 50% part time enrollment by the end of five years.

STUDENT ENROLLMENT PROJECTIONS

YEAR	1	2	3	4	5
FULL TIME	10	15	20	25	30
PART TIME	10	15	20	25	30
TOTAL	20	30	30	50	60

4. Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation.

3 year: 25 students; 5 year: 100 students

- Special skills specific to the program.

No special skills are required to the program

- Proportion of students who will achieve licensing, certification, or registration.

0%

- Performance on national and/or local assessments, e.g. percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.

See attached.

- Placement rates in related fields, in other fields, unemployed.

Unknown at this time.

- Transfer rates, continuous study.

Unknown at this time.

5. Program Accreditation

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. If there are no plans to seek specialized accreditation, please provide a rationale

No institutional plans for accreditation exist.

6. Program Structure

A. Total credits required for graduation: 61-63

B. Residency requirements, if any: No

C. General education: Total credits: 18-20

Courses (specific courses OR distribution area and credits)

Course Number	Credits	Course Title
ECON 210	3	Macroeconomics
ENGL 101	3	Composition and Reading I
HIST 120	3	United States History to 1865 or
HIST 121	3	United States History since 1865 or
POLS 136	3	Introduction to U.S. National Politics
MATH 115	3-5	Statistics or higher
PSYC 140	3	General Psychology or
SOCI 160	3	Sociology
COMM 100	3	Fundamentals of Speech or
COMM 102	3	Fundamentals of Human Communication

D. Major requirements: Total credits: 43

Course Number	Credits	Course Title
ACCT 101	3	Accounting Principles I
ACCT 102	3	Accounting Principles II
BUSN 105	3	Business Communications
BUSN 240	3	Human Resource Management
BUSN 270	3	Legal Environment of Business
CSIS 115	3	Computer Concepts and Applications
ACCT 103	3	Managerial Accounting
ACCT 140	3	Individual Income Tax or
ACCT 142	3	Individual Income Tax w/VITA
ACCT 153	3	Computerized Accounting
ACCT 155	3	Accounting Using Spreadsheets
ACCT 158	3	Introduction to Data Analytics
ACCT 201	3	Cost Accounting or
ACCT 202	3	Intermediate Accounting I
ACCT 290	1	Accounting Capstone

E. Free elective credits: 6
(sum of C, D, and E should equal A)

F. Requirements for thesis, internship or other capstone experience: 1 - ACCT 290 - Accounting Capstone

G. Any unique features such as interdepartmental cooperation: NO

7. Need/Demand

Student demand

Market demand

Societal need

I hereby certify that the institution has conducted research on the feasibility of the proposal and it is likely the program will be successful.

On July 1, 2011, the Coordinating Board for Higher Education began provisionally approving all new programs with a subsequent review and consideration for full approval after five years.

Business, Management & Technology

Accounting

Offered at all Campuses

This program offers an Associate in Applied Science degree in accounting. This degree is designed for students seeking employment immediately after graduation.

A.A.S.

Accounting 61-63 Credits

A.A.S. Accounting

New

General Education Requirements	Credits	Semester Taken	Prerequisites
ECON 210 Macroeconomics	3		MATH 85 with a grade of C or higher or appropriate placement
ENGL 101 Composition and Reading I	3		ENGL 90 with a minimum grade of S or appropriate placement score
HIST 120 United States History to 1865 <i>or</i> HIST 121 United States History Since 1865 <i>or</i>	3		
MATH 115 Statistics or higher	3-5		MATH 85 or 95 with a grade of C or higher or appropriate placement (MATH 115)
PSYC 140 General Psychology <i>or</i> SOCL 160 Sociology	3		
COMM 100 Fundamentals of Speech <i>or</i> COMM 102 Fundamentals of Human Communication	3		ENGL 90 with a minimum grade of S or appropriate placement score
Specific Program Requirements			
ACCT 101 Accounting Principles I	3		
ACCT 102 Accounting Principles II	3		ACCT 101
BUSN 105 Business Communications	3		
BUSN 240 Human Resource Management	3		
BUSN 270 Legal Environment of Business	3		
CSIS 115 Computer Concepts and Applications	3		
Accounting			
ACCT 103 Managerial Accounting	3		ACCT 101
ACCT 140 Individual Income Tax <i>or</i> ACCT 142 Individual Income Tax w/VITA	3		ACCT 101
ACCT 153 Computerized Accounting	3		ACCT 101
ACCT 155 Accounting Using Spreadsheets	3		ACCT 101
ACCT 158 Introduction to Data Analytics	3		ACCT 102
ACCT 201 Cost Accounting <i>or</i> ACCT 202 Intermediate Accounting I	3		ACCT 102
ACCT 290 Accounting Capstone	1		Instructor approval
ACCT/BUSN Electives	6		
Total Credit Hours Required	61-63		