



OFF-SITE DELIVERY OF AN EXISTING PROGRAM FORM

Sponsoring Institution (s): Lindenwood University
 Name of Institution (Campus or off-campus residential center in the case of multi-campus institutions).

Program Title: Master of Arts in Education (13.9999); Master of Arts in School Administration, initial principal certification (13.0401); Master of Arts in School Counseling (51.1508); EdS, School Administration, initial principal certification (13.0401); EdS in Education Administration, Superintendent Cert. (13.0411); EdD, Education Administration, Superintendent Cert.(13.0411), Mansfield Missouri Site

Degree/Certificate: MA in School Administration, EdS in School Administration: Initial Principal Certification; MA Counseling-School Certification; EdS, EdD in Educational Administration: Superintendent Certification

Institution Granting Degree: Lindenwood University

Delivery Site(s): Mansfield High School Library, 315 West Ohio St. Mansfield, MO 65704

Mode of Program Delivery: Seated, hybrid

Geographic Location of Student Access: Wright County

CIP Classification: 13.9999, 13.0401, 13.0411, 51.1508 (Please provide CIP code)

Implementation Date: Fall, 2015

Semester and Year

Cooperative Partners: NA

AUTHORIZATION

Marilyn Abbott/Provost and VPAA

2/17/2017

Name/Title of Institutional Officer

Signature

Date

Cynthia Bice/Dean, School of Education

636-949-4618

Person to Contact for More Information

Telephone



STUDENT ENROLLMENT PROJECTIONS
Lindenwood University Mansfield, MO Extended Site

| Year | 1 | 2 | 3 | 4 | 5 |
|-----------|-----------|-----------|-----------|-----------|-----------|
| Full Time | | | | | |
| Part Time | 25 | 30 | 35 | 40 | 45 |
| Total | | | | | |

Please provide a rationale regarding how student enrollment projections were calculated:

Projections calculated on student requests and need.

Provide a rationale for proposing this program, including evidence of market demand and societal need supported by research:

Discussions with area school administrators on their projected staffing needs.



PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

Institution Name Lindenwood University
Program Name Master of Arts in Education, Master of Arts in School Administration, initial certification; Educational Specialist in Instructional Leadership, Educational Specialist in School Administration, initial certification, Educational Specialist in Education Administration, superintendent certification, Doctorate in Education Administration, Doctorate in Instructional Leadership. Mansfield Missouri Site; Mansfield High School, 315 West Ohio St. Mansfield, MO 65704
Date January, 2017

(Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below. Quantification of performance goals should be included wherever possible.)

1. Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.
Masters Degree: Resume, Cumulative GPA 3.0 for Certification programs; Educational Specialist Degree: Resume, Letter of Recommendation, Cumulative GPA 3.0 for Certification programs; Doctorate Degree: Resume, Personal Interview, 4 Letters of Recommendation, Cumulative GPA 3.4, writing sample
- Characteristics of a specific population to be served, if applicable.
Educators, School Administrators

2. Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.
Minimum requirement EdD for Doctoral and Ed Specialist Programs; minimum of EdS for Master of Arts Programs
- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.
There is one full-time faculty member at this site. Estimated percentage of total credit hours she will be assigned is 10%.



- Expectations for professional activities, special student contact, teaching/learning innovation.
Faculty serve as advisors/mentors to students to ensure consistency with main campus policies and procedures.

3. Enrollment Projections

- Student FTE majoring in program by the end of five years.
N/A
- Percent of full time and part time enrollment by the end of five years.
Three years – 35 part-time; Five Years – 45 part-time

4. Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation.
and respectively. 30 – three years; 40 – five years
- Special skills specific to the program.
Doctorate Degree: Maintain 3.5 gpa while in program; students are seeking higher degree to become a superintendent or instructional leader/curriculum facilitator. Students must successfully complete a degree program and pass certification assessments to be recommended for certification per MODESE requirements. Two years successful teaching experience for all certification programs; Master of Arts in School Counseling, School Administration, initial certification and Educational Specialist degree programs: Students seeking higher degree to become school principal, school counselor or superintendent must successfully complete a degree program and pass certification assessments to be recommended for certification per MODESE requirements. Students must maintain a 3.0 gpa. Non-Certification MA and EdS students must maintain a 3.0 gpa.
- Proportion of students who will achieve licensing, certification, or registration.
100%
- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.
Our goal is aligned with MODESE APR requirements: Eighty percent of students will pass the certification exam by the second attempt.

www.dhe.mo.gov • info@dhe.mo.gov

205 Jefferson Street, P. O. Box 1469, Jefferson City, MO 65102 • (573) 751-2361 • (800) 473-6757 • Fax (573) 751-6635

- Placement rates in related fields, in other fields, unemployed.
Students are already placed in educator/administrative positions
- Transfer rates, continuous study.
NA

5. Program Accreditation

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. **If there are no plans to seek specialized accreditation, please provide a rationale.**
Lindenwood University is accredited through the Higher Learning Commission. The Lindenwood University School of Education programs are accredited through the Missouri Department of Elementary and Secondary Education. The initial teacher certification program is accredited through the national Council for the Accreditation of Educator Preparation (CAEP) through the national Teacher Education Accreditation Council (TEAC) legacy pathway. Currently CAEP is finalizing national advanced education standards and Lindenwood University School of Education will pursue this certification when it is available.

6. Alumni and Employer Survey

- Expected satisfaction rates for alumni, *including timing and method of surveys*.
100%. Student evaluate faculty at the end of each term. Faculty supervisors also do site visits and evaluate faculty for renewal.
- Expected satisfaction rates for employers, including timing and method of surveys.
100% satisfaction based in interviews and communication with school district administrators where students are employed, as well as number of students who are promoted to an administrative position.

7. Institutional Characteristics

- Characteristics demonstrating why your institution is particularly well-equipped to support the program.
Lindenwood University has successfully sponsored many other extended sites in the state of Missouri. Based on Missouri Department of Elementary and Secondary informal information, Lindenwood reportedly has the largest administrator certification program in the state of Missouri and the highest administrator placement rate in the state of Missouri. Additionally, school counseling is an area of need based on conversations and surveys with local district administrators.