



OFF-SITE DELIVERY OF AN EXISTING PROGRAM FORM

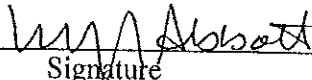
**Sponsoring Institution (s):** Lindenwood University  
Name of Institution (Campus or off-campus residential center in the case of multi-campus institutions).

**Program Title:** Psychological Examiners Certification Program  
**Degree/Certificate:** Psychological Examiners Certification Program  
**Institution Granting Degree:** Lindenwood University  
**Delivery Site(s):** Ozark Technical College, Waynesville, MO Site (Mid-Missouri)  
**Mode of Program Delivery:** Traditional/Seated classes

**Geographic Location of Student Access:** Waynesville, MO (Mid-Missouri)

**CIP Classification:** 42.9999 (Please provide CIP code)  
**Implementation Date:** Fall Semester 2017  
Semester and Year  
**Cooperative Partners:** N/A

AUTHORIZATION

Marilyn Abbott/Provost and VPAA		3/29/2017
Name/Title of Institutional Officer	Signature	Date
Cynthia Bice, Dean School of Education		(636)949-4618
Person to Contact for More Information	Telephone	



**STUDENT ENROLLMENT PROJECTIONS**

**Mid-Missouri (Ozark Technical College, Waynesville Site)  
Psychological Examiner Certification Program**

Year	1	2	3	4	5
Full Time	0	0	0	0	0
Part Time	12	12	10	10	10
Total	15	12	10	10	10

Please provide a rationale regarding how student enrollment projections were calculated:

Student enrollment projections were based on requests for school administrators and educators in the region. The first year projection was calculated on the potential students who have already expressed interest with the site director and other prospects are still maintaining contact in case the program is approved. The program consists of two semesters of course work. Each year reflects a new cohort of students seeking certification as a psychological examiner.

Provide a **rationale** for proposing this program, including **evidence of market demand and societal need supported by research**:

The Psychological Examiner Certification program has already been approved and implemented in Lindenwood's Southwest region. As our Lindenwood coordinators marketed the program in their region, they continued to have individuals from our region express interest as the market demand for this certification has increased. According to special education directors and teachers in our region (names available upon request), many of our area schools are rural districts who are forced to hire contracted psychological examiners to conduct the required assessments for testing students as mandated by IDEA. The shortage of individuals holding this certification from DESE in rural areas is limited. Many of these teachers, counselors, and/or special education directors

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would be interested to obtain this certification for many different reasons to include: a) saving their school districts money, b) providing student testing in a more timely manner, c) becoming more informed about testing administration and testing interpretation for the betterment of students. In addition to the current shortage, these employees in school districts have continued to experience increased demands in accountability measures and testing requirements.

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Form SE - Student Enrollment Projections



## PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

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Institution Name      Lindenwood University  
Program Name          Psychological Examiner Certification Program  
Date      August 2017 Fall Semester

(Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below. Quantification of performance goals should be included wherever possible.)

### 1. Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.  
PREREQUISITES to begin the program: Students seeking certification as a school psychological examiner must hold a master's degree from a college or university meeting approval of the Missouri Department of Elementary and Secondary Education in one of the following areas: Psychology, Educational Psychology, Counseling, OR Education.
  - Must hold a form of prior teacher certification (i.e., teacher, school counselor, etc.)
  - Must have completed a graduate level research class (If not, students can complete with Lindenwood in addition to the Psych Exam classes).
  - Must have completed a graduate level class similar to Psychology of Teaching and Learning (If not, students can complete with Lindenwood in addition to the Psych Exam classes).
- Characteristics of a specific population to be served, if applicable.  
School counselors and special education teachers interested in earning certification from MoDESE to be a psychological examiner.

### 2. Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.  
Instructors in this course must have at least an EdS or EdD degree, DESE certification as a psychological examiner, and experience serving school districts as an effective psychological examiner.
- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.  
Full time faculty will be assigned 0% of credit hours.

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- Expectations for professional activities, special student contact, teaching/learning innovation.  
The instructors who will be teaching these courses are local psychological examiners and/or directors of special education who already teach these classes at another Lindenwood site.

### 3. Enrollment Projections

- Student FTE majoring in program by the end of five years.  
40 - The program certification is two semesters.
- Percent of full time and part time enrollment by the end of five years.  
100% of the students in the program will be part-time due to the cohort format within the school district.

### 4. Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation.  
Three years after implementation=25      Five years after implementation=40
- Special skills specific to the program.  
This program prepares educators to administer and to interpret various assessments for students, which include individual diagnostic assessments and Weschler and Binet intelligence tests. Students also are required to gain experience in local schools working with diagnostic teams.
- Proportion of students who will achieve licensing, certification, or registration.  
All students who complete the courses and required practicum hours.
- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.
- Placement rates in related fields, in other fields, unemployed.  
Earning this certification will make many of these students to be more marketable when applying for positions in education.
- Transfer rates, continuous study.

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It is unlikely that students will transfer out of this program due to the format and convenience of location.

#### 5. Program Accreditation

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. **If there are no plans to seek specialized accreditation, please provide a rationale.**

Lindenwood University is accredited through the Higher Learning Commission. The Lindenwood University School of Education programs are accredited through the Missouri Department of Elementary and Secondary Education. The initial teacher certification program is accredited through the national Council for the Accreditation of Educator Preparation (CAEP) through the national Teacher Education Accreditation Council (TEAC) legacy pathway. Currently CAEP is finalizing national advanced education standards and Lindenwood University School of Education will pursue this certification when it is available.

#### 6. Alumni and Employer Survey

- Expected satisfaction rates for alumni, *including timing and method of surveys*.  
100%
- Expected satisfaction rates for employers, including timing and method of surveys. Employers will be satisfied with the program as it will save school districts funds. Currently, many school districts are forced to contract psychological examiners to conduct testing, which is expensive. Once school employees earn this certification, they will be able to conduct their testing in-house. After students are certified, if they are currently employed with a school district, we will request employers to complete a brief on-line survey through Google Forms to collect their feedback.

#### 7. Institutional Characteristics

- Characteristics demonstrating why your institution is particularly well-equipped to support the program.

Lindenwood University already is familiar with the curriculum and DESE requirements for this certification process. The program is already offered in St. Charles on main campus, as well in Southwest Missouri at an extended site. The program has been very successful so far. Our institution already has the materials needed for training and experienced instructors with a vested interest in students' success.