



OFF-SITE DELIVERY OF AN EXISTING PROGRAM FORM

**Sponsoring Institution (s):** Lindenwood University  
Name of Institution (Campus or off-campus residential center in the case of multi-campus institutions).

**Program Title:** Educational Specialist or Doctorate of Education in Education Administration (13.0409); Educational Specialist or Doctorate of Education in Instructional Leadership (13.0404)

**Degree/Certificate:** EdS or EdD with an option for superintendent certification

**Institution Granting Degree:** Lindenwood University

**Delivery Site(s):** State Fair Community College, 3201 W. 16th Street, Sedalia, MO 65301-2188

**Mode of Program Delivery:** Seated and Hybrid

**Geographic Location of Student Access:** Pettis County, MO

**CIP Classification:** 13.0409, 13.0404 (Please provide CIP code)

**Implementation Date:** Fall 2017

Semester and Year

**Cooperative Partners:** N/A

AUTHORIZATION

Marilyn Abbott/Provost and VPAA

Name/Title of Institutional Officer



Signature

7/11/2017

Date

Joyce Pivaler, Interim Dean of Education

Person to Contact for More Information

636-949-4618

Telephone



STATE FAIR COMMUNITY COLLEGE SITE FOR LINDENWOOD UNIVERSITY

**STUDENT ENROLLMENT PROJECTIONS**

| Year      | 1         | 2         | 3         | 4         | 5         |
|-----------|-----------|-----------|-----------|-----------|-----------|
| Full Time |           |           |           |           |           |
| Part Time | <b>10</b> | <b>10</b> | <b>20</b> | <b>20</b> | <b>30</b> |
| Total     |           |           |           |           |           |

Please provide a rationale regarding how student enrollment projections were calculate

The Education Specialist and Doctorate programs have overlapping courses, so students can be pursuing different degrees while in the same course. As EdS students are finishing, a new cohort will begin, so there will be two cohorts in year three. Lindenwood was asked to attend an informational meeting in April at Sedalia High School. The employees and superintendent requested the program be offered after a student needs assessment.

Provide a **rationale** for proposing this program, including **evidence of market demand and societal need supported by research**:

Potential students and superintendents have contacted Lindenwood’s site coordinator about offering a program in Sedalia. Discussion with administrators and faculty in the Sedalia School District and at State Fair College supported the need for an EdD program in the area.



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## PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

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Institution Name Lindenwood University  
Program Name EdS Instructional Leadership and Educational Leadership/EdD  
Instructional Leadership and Educational Administration, Lindenwood State Fair Community College site, Sedalia, MO  
Date August 2017

(Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below. Quantification of performance goals should be included wherever possible.)

### 1. Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.  
Students will be required to complete the standard university admission procedures. For the doctoral program, this includes a resume, personal interview, four letters of recommendation, a writing sample and a cumulative 3.4 grade point average. Students applying for the EdS program must hold a cumulative 3.0 GPA to be considered for admissions. An updated resume, letter of recommendation to the program, and successful completion of an interview is necessary to be admitted.
- Characteristics of a specific population to be served, if applicable.  
Professionals working or interested in working in PK-12 education or higher education to include instructional leadership or educational administration.

### 2. Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.  
Instructors in these programs must have a terminal degree in a related educational field.
- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.  
Approximately 25% of credit hours will be taught by full time faculty. Students will receive full time faculty instruction throughout the Capstone courses.
- Expectations for professional activities, special student contact, teaching/learning innovation.

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Our instructors will have the required academic requirements, as well as provide evidence of being experienced and successful in educational leadership.

### 3. Enrollment Projections

- Student FTE majoring in program by the end of five years.  
We anticipate 100% part time enrollment throughout the program.
- Percent of full time and part time enrollment by the end of five years.  
100% - all part-time students

### 4. Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation.  
We anticipate five to ten graduates three years after implementation, depending on how many students choose the EdD over the EdS. Five years after implementation, we anticipate about 15 graduates per year.
- Special skills specific to the program.  
Students are seeking higher degree to become a school district superintendent. Students must successfully complete a degree program and pass certification assessments to be recommended for certification per MoDESE requirements.
- Proportion of students who will achieve licensing, certification, or registration.  
All students who complete the Educational Administration degree will be prepared for certification assessments.
- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.  
We expect to meet the APR requirements of 80% of our students will pass the DESE certification assessments by the second attempt.
- Placement rates in related fields, in other fields, unemployed.  
Currently, students have 100% placement rate in the field of education.
- Transfer rates, continuous study.  
We do not anticipate students transferring from the program because there are not currently available competitive programs in the area.

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## 5. Program Accreditation

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. **If there are no plans to seek specialized accreditation, please provide a rationale.**

Lindenwood University is accredited through the Higher Learning Commission. The Lindenwood University School of Education programs are accredited through the Missouri Department of Elementary and Secondary Education. The initial teacher certification program is accredited through the national Council for the Accreditation of Educator Preparation (CAEP) through the national Teacher Education Accreditation Council (TEAC) legacy pathway. Currently CAEP is finalizing national advanced education standards and Lindenwood University School of Education will pursue this certification when it is available.

## 6. Alumni and Employer Survey

- Expected satisfaction rates for alumni, *including timing and method of surveys*. 100% satisfaction rate. Faculty are evaluated each semester by students and the extended site coordinator who is a full-time faculty member.
- Expected satisfaction rates for employers, including timing and method of surveys. Because school districts specifically ask Lindenwood to work with their faculty, and they continue with multiple cohorts, we anticipate a 100% satisfaction rate.

## 7. Institutional Characteristics

- Characteristics demonstrating why your institution is particularly well-equipped to support the program.

Several sites across Missouri already offer these programs through Lindenwood University and have been successful. Currently, any Sedalia area educators interested in these sorts of programs must travel/commute at least an hour to another university, and some of these higher education institutions do not offer the same programs.