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### Academic Program Actions:

## New Program Proposal

**Institution:** Drury University

### Site Information

**Implementation date:** 08/17/2020

**Selected sites:** Drury University, 900 N. Benton Avenue, Springfield, MO 65802

### CIP Information

**CIP Code:** 440401

**CIP Program Title:** Public Administration

**CIP Program Description:** A program that prepares individuals to serve as managers in the executive arm of local, state, and federal government and that focuses on the systematic study of executive organization and management. Includes instruction in the roles, development, and principles of public administration; the management of public policy; executive-legislative relations; public budgetary processes and financial management; administrative law; public personnel management; professional ethics; and research methods.

**Institution Program Title:** Master in Public Service and Safety Leadership

### Change Degree Type

**Degree Level:** Master Degree

**Degree Type:** Master of Arts (AM)

**Options Added:**

**Collaborative Program:** N

### Mode of Delivery

**Mode of Delivery:** Hybrid

### Student Preparation

**List any special admissions procedures or student qualifications required for this program which exceed regular university admissions and standards:**

N.A.

**List characteristics of a specific population to be served, if applicable:**

N/A

## Faculty Characteristics

List special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate:

Preferred Qualifications: • Doctoral degree in a field related to emergency management, public administration, or public health. • Minimum two years professional experience in or related field. Minimum Qualifications: • Master’s degree in a related field or a Master’s degree and an additional 18 course hours related field. • Minimum 5 years professional experience in related field. • Recent college level teaching experience demonstrating expertise in the given content area.

Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term 'full time faculty' (and not FTE) in your descriptions here:

20% of the courses will be taught by full time faculty.

Expectations for professional activities, special student contact, teaching/learning innovation:

Faculty will maintain leadership roles in professional organizations and maintain credentials as required by their fields. They will have expertise in our LMS and the ability to supplement LMS instruction with appropriate communication platforms. They will have face time with individual students and feature a combination of case studies, discussion groups, individual presentations, and multi-media materials to support student learning.

## Student Enrollment Projections

### Year One - Five Projections

<b>Full Time:</b>	15	<b>Part Time:</b>	5	
<b>Full Time:</b>	30	<b>Part Time:</b>	10	
<b>Full Time:</b>	40	<b>Part Time:</b>	10	<b>Number of Graduates:</b>
				<b>40</b>
<b>Full Time:</b>	45	<b>Part Time:</b>	10	
<b>Full Time:</b>	50	<b>Part Time:</b>	10	<b>Number of Graduates:</b>
				<b>100</b>

Percentage Statement:

N/A

## Program Accreditation

List Institutional plans for accreditation, if applicable, including accrediting agency and timeline. If there are no plans to seek specialized accreditation, please provide rationale:

N.A.

## Program Structure

<b>Total Credits:</b>	30
<b>Residency Requirements:</b>	N/A
<b>General Education Total Credits:</b>	0

## Program Structure (continued)

**Major Requirements Total Credits:** 30

**Courses Added:**

- PSSL 600 3 Integrated Approaches to Public Safety
- PSSL 610 3 Strategic Planning and Evaluation
- PSSL 620 3 Human Resource Management and Employee Wellness
- PSSL 630 3 Effective Project Management
- PSSL 640 3 Financial Management and Sustainability
- PSSL 650 3 Ethics, Conflict, and Decision Making
- PSSL 660 3 Community Engagement, Partnerships, and Program Promotion
- PSSL 670 3 Leading Teams and Organizations
- PSSL 680 3 Emerging Issues in Public Safety and Administration
- PSSL 690 3 Capstone Project

**Enter free elective credits:** 0

**Internship or other capstone experience:** PSSL 695: Capstone Project (3 credit hours) This course is the culminating experience in the program. Students will develop and present an applied project that addresses two or more of the program's subject areas. The project should demonstrate analytical, communication, and problem-solving skills. Examples of projects include proposals for new initiatives, analysis of a system or process, or a research paper on an emerging issue.

## Assurances

I certify that the program will not unnecessarily duplicate an existing program within the geographically applicable area.

I certify that the program will build upon existing programs and faculty expertise.

I certify that the institution has conducted research on the feasibility of the proposal and it is likely the program will be successful. Institutions' decision to implement a program shall be based upon demand and/or need for the program in terms of meeting present and future needs of the locale, state, and nation based upon societal needs, and/or student needs.

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Previous

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## Drury University -- Master in Public Service and Safety Leadership

### Course Descriptions:

- PSSL 600: Integrated Approaches to Public Safety (3 credit hours)**  
This course establishes the integrative and collaborative perspective needed by individuals working in all-hazards public safety and service organizations. This seminar course features case studies, theories, and frameworks that exemplify best practices at the organizational, community, regional, and national levels.
- PSSL 610: Strategic Planning and Evaluation (3 credit hours)**  
This course provides the framework for effective goal setting and planning that moves a team, administrative unit, and/or organization toward the fulfillment of its overall mission. Topics include establishing goals and priorities, assessing stakeholder perspectives and building a shared vision, designing decision-making processes that align resources with goals, identifying and adapting to situational dynamics, and identifying measurable and relevant metrics.
- PSSL 620: Human Resource Management and Employee Wellness (3 credit hours)**  
This course provides the knowledge needed to develop and sustain a capable, productive, diverse, inclusive, and healthy staff. Material will cover best practices for recruiting, hiring, training, and retaining employees.
- PSSL 630: Effective Project Management (3 credit hours)**  
This course prepares leaders to oversee a variety of projects that emerge in public safety and service organizations (i.e., develop new training standards, design and implement a dispatch system, develop an innovative community preparedness program, or secure new facilities). Students will learn how to manage a project from conception to implementation including the identification of project goals, mapping out a feasible timeline and budget, communicating with stakeholders, managing teams, negotiating responsibilities, troubleshooting issues, and delivering the end product.
- PSSL 640: Financial Management and Sustainability (3 credit hours)**  
This course prepares leaders for budgeting, reporting, and oversight responsibilities. Content addresses best practices in developing financial sustainability including granting writing and management, and securing collaborative partnerships.
- PSSL 650: Ethics, Conflict, and Decision Making (3 credit hours)**  
This course provides leaders with the frameworks and approaches for conflict resolution (interpersonal and group levels), transparency, and sound decision-making. Case studies emphasize the ethical dimensions underlying communication choices and resolution strategies.
- PSSL 660: Community Engagement, Partnerships, and Program Promotion (3 credit hours)**  
This course provides leaders with the information and tools to develop and execute initiatives that benefit the communities in which their organization's operate. Students will learn how to create, promote, evaluate, and sustain robust safety and educational initiatives.
- PSSL 670: Leading Teams and Organizations (3 credit hours)**  
This course provides an overview of various theoretical perspectives on leadership. Students will use self-assessment tools to deepen their understanding of their own leadership style and learn strategies for adapting style to team, organizational, and external dynamics.

**PSSL 680: Emerging Issues in Public Safety and Administration (3 credit hours)**

This seminar course presents topics that impact successful integration and collaboration among all-hazards public safety organizations. Topics may include policy and regulatory issues, social dimensions of disasters, culture and communication, and barriers to diversity and inclusion in staffing and community relations.

**PSSL 695: Capstone Project (3 credit hours)**

This course is the culminating experience in the program. Students will develop and present an applied project that addresses two or more of the program's subject areas. The project should demonstrate analytical, communication, and problem-solving skills. Examples of projects include proposals for new initiatives, analysis of a system or process, or a research paper on an emerging issue.