



**OFF-SITE DELIVERY OF AN EXISTING PROGRAM
(FORM SO)**

Sponsoring Institution(s): Central Methodist University
Program Title: See Below
Degree/Certificate: Bachelor Completion Programs
Institution Granting Degree: Central Methodist University
Delivery Sites:

Three Rivers - Dexter
515A West Market, Dexter, MO 63841

Bachelor Degree Completion—Bachelors of Accountancy-CIP 520301
Bachelor Degree Completion—Bachelors of Psychology-CIP 420101
Bachelor Degree Completion—Bachelors of Special Education-CIP 13.1017

Three Rivers - Kennett
1002 Great West Drive, Kennett, MO 63857

Bachelor Degree Completion—Bachelors of Accountancy-CIP 52.0301
Bachelor Degree Completion—Bachelors of Psychology-CIP 42.0101
Bachelor Degree Completion—Bachelors of Special Education-CIP 13.1017

Three Rivers - Sikeston
1400 S. Main, Sikeston, MO 63801

Bachelor Degree Completion—Bachelors of Accountancy-CIP 520301
Bachelor Degree Completion—Bachelors of Psychology-CIP 420101
Bachelor Degree Completion—Bachelors of Special Education-CIP 13.1017

Mode of Program Delivery: Online (spring 2017); Hybrid/Traditional/Online (fall 2017)
Implementation Date: Spring 2017

Cooperative Partners: None

AUTHORIZATION

Dr. Rita Gulstad, Provost

Rita Gulstad

Digitally signed by Rita Gulstad
DN: cn=Rita Gulstad, o=Central Methodist
University, ou=Provost,
email=rgulstad@centralmethodist.edu, c=US
Date: 2016.12.20 19:51:40 -0600

Name/Title of Institutional Officer

Signature

Date

Dr. Deborah DeGan-Dixon, Associate Dean

660/264-0025



Person to Contact for More Information

Telephone



STUDENT ENROLLMENT PROJECTIONS

(FORM SE)

Dexter

Year	1	2	3	4	5
Full Time	6	9	12	15	20
Part Time	4	4	6	6	10
Total	10	13	18	21	30

Number of students with 50+ hours at Three Rivers College-Dexter x 5% (Year 1) or 10% (Year 3) or 15% (Year 5). Enrollment should grow with visibility and promotion of programs, services, and degree offerings.

Kennett

Year	1	2	3	4	5
Full Time	5	6	10	12	15
Part Time	2	3	5	6	6
Total	7	9	15	18	21

Number of students with 50+ hours at Three Rivers College-Kennett x 5% (Year 1) or 10% (Year 3) or 15% (Year 5). Enrollment should grow with visibility and promotion of programs, services, and degree offerings.

Sikeston

Year	1	2	3	4	5
Full Time	8	12	16	25	30
Part Time	4	6	8	10	10
Total	12	18	24	35	40

Number of students with 50+ hours at Three Rivers College-Sikeston x 5% (Year 1) or 10% (Year 3) or 15% (Year 5). Enrollment should grow with visibility and promotion of programs, services, and degree offerings.



Please provide a rationale regarding how student enrollment projections were calculated: 10% of associate degree holders, plus some growth as the program progresses.

RATIONALE FOR THE PROGRAM

Central Methodist University's College of Graduate and Extended Studies offers degree completion programs in cooperation with various community colleges around the state, including Three Rivers College (TRC). Central Methodist University has partnered with Three Rivers College to offer programs and services at the TRC campus in Poplar Bluff since 2008; in addition, at TRC's extended campuses since 2014.

CMU's College of Graduate and Extended Studies emphasizes convenience, quality evening and online classes, and affordable tuition. Financial aid is available for degree-seeking students who qualify. Staff are anxious to help students enroll in our transfer-friendly programs. Classes are kept small with individual attention from professors. Non-degree students can choose classes for professional enrichment or personal growth.

In partnership with Three Rivers College, CMU works to provide quality, accessible and affordable learning opportunities and services for undergraduate and graduate degree seeking students, and non-degree seeking students, in southeast Missouri. In order to continue in this partnership throughout all of Three River College's service region, CMU will offer degree completion programs and services at TRC's Dexter, Kennett, and Sikeston sites. These programs are designed for students who have or will complete their associate degrees from TRC and want to move on to a CMU bachelor's program.

Market Demand

Central Methodist University, in partnership with Three Rivers Community College, strives to meet the needs of Missouri's southeast area. Therefore, the primary factor in determining the expansion of programs and services at Dexter, Kennett, and Sikeston is to correspond partnership programming with Three River College.

According to the Missouri Economic Research and Information Center (MERIC) (2016), educational attainment rates for the South Central Region workforce are below that of Missouri with 87 percent of the workforce having a high school or equivalent, and only 16 percent having a bachelor's or advanced degree; furthermore, 87 percent of the South Eastern Region population has a high school diploma or equivalent and 17 percent has a bachelor's or advanced degree. Skilled occupations that have fewer replacement openings but high growth openings include Registered Nurses, General and Operations Managers, Elementary School Teachers and Accountants and Auditors (Missouri Economic Research and Information Center).

By adding bachelor degree opportunities to Three River College's Dexter, Kennett, and Sikeston centers, Central Methodist University will be meeting an obvious need within the southcentral and southeast regions of Missouri. Further, by working with its partner-TRC,

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Central Methodist University will assist students who want a seamless and familiar transition from an associate degree to a baccalaureate degree.

Societal Need

The partnership between Three Rivers College (TRC) and Central Methodist University (CMU) that began in Poplar Bluff in 2008 will now be available at Dexter, Kennett, and Sikeston-- bringing area residents multiple opportunities for bachelor's and even master's degrees.

Articulation agreements and dual-enrollment services allow students to seamlessly transfer from TRC to CMU, saving the student both time and money. In addition, CMU's programs at Dexter, Kennett, and Sikeston will provide transfer students a high value and high quality option for obtaining advanced degrees, without the expense or frustration of commuting to another university campus. Further, students will now have access to quality education opportunities close to home, reducing the number of students who turned to 'for-profit' out-of-state institutions.

The expansion of educational opportunities as proposed will assist the state of Missouri in achieving its vision, *Preparing Missourians to Succeed: A Blueprint for Higher Education*, which focuses on five goals prevalent in this proposal: increasing the proportion of working-adults postsecondary credential **attainment**, providing **affordable** postsecondary degrees or certificates, producing graduates with high-**quality** degrees and certificates, promoting a greater **investment** in culture of higher education through **partnerships** (Missouri Department of Higher Education).

Methodology

- Missouri Department of Higher Education. *Missouri Department of Higher Education*. December 2016.
- Missouri Economic Research and Information Center. *Missouri Economic Report*. Regional Reports. Jefferson City, MO: Missouri Department of Economic Development, 2016. Document. 5 December 2016.



COLLABORATIVE PROGRAMS
(FORM CL)

DUPLICATION AND COLLABORATION

As a partner with Three Rivers College, the designated community college service provider for 15 southeast Missouri counties, Central Methodist University will not compete with Three River College offerings at Dexter, Kennett, or Sikeston locations. Furthermore, CMU will uphold procedures and protocol established between TRC, CMU, Southeast Missouri State University, and Hannibal-LaGrange University.

November 2016, university partners with Three Rivers College came to the agreement that existing degree programs at a Three Rivers College location could only be duplicated if the instructional delivery and scheduled class times were different between the programs.

Furthermore, CMU and TRC have been in partnership since 2008. A collaborative agreement expressing the utilization, sharing, and compensation of facilities is established.

FORM PS

Not Required.

FORM FP

Not Required.



PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.

Special admissions procedures or student qualifications for degree completion programs at Central Methodist University sites require a completion of 60 hours or more from an accredited college; or associates degree; and at least a 2.0 GPA in transferrable courses, and receipt of all official transcripts from all colleges attended.

Students with less than a 2.0 grade point average may be considered for admission on a provisional basis. The degree-completion programs in Education and Nursing (RN-BSN) online have additional, specific requirements.

Nursing: Students must meet the admission requirements of the University; have an associate's degree in Nursing from a regionally accredited institution (40 Nursing credits from the ADN will be applied toward the BSN; general education credits will also transfer where applicable); have minimum GPA of 2.0 overall; receipt of official transcripts from all regionally and nationally accredited colleges and universities attended; and have current RN license in an approved state; and one year work experience within the previous 3 years (This requirement may be waived at faculty discretion.)

Education: Students who intend to prepare for educator certification can apply for formal admission to the program when they have completed the Missouri Educator Profile (MEP), passed all parts of the MoGEA, earned 60 hours with a 2.75 Cumulative GPA, and completed PY210, PY223, and ED101/102 with a grade of C or better in each class. Students will also submit a self-assessment of their teaching dispositions along with two faculty evaluations of the student's teaching dispositions. If a student has completed an Associate of Arts in Teaching (AAT) from a community college, he/she will be automatically admitted.

- Characteristics of a specific population to be served, if applicable.

Not applicable.

Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.

Faculty must meet CMU and HLC faculty qualification requirements.

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- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.

Courses will be offered at CMU's sites, online, and main campus; therefore, exact percentages are unknown at this time. Some courses in the educational, accountancy, and psychology studies tracks are taught predominantly by full-time faculty; whereas, some courses, such as site locations and online, are taught by a variety of full-time and part-time faculty.

- Expectations for professional activities, special student contact, teaching/learning innovation.

No special expectations for professional activities; however, all faculty are required to conduct themselves in a professional manner, follow CMU faculty handbook policy and procedures, and follow all faculty expectations.

Enrollment Projections

- Student FTE majoring in program by the end of five years.
25
- Percent of full time and part time enrollment by the end of five years.
30% part-time; 70% full-time

Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation.

Year 3-10 graduates; Year 5-25 graduates.

- Special skills specific to the program.

No special skills specific to the programs

- Proportion of students who will achieve licensing, certification, or registration.

N/A

- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.



These degree offerings are not a certification or licensure program; therefore, will not utilize specific performance assessments.

- Placement rates in related fields, in other fields, unemployed.

97% of May 2015 graduates are employed, serving in the military, or pursuing an advanced degree. This number is based on student reporting through *Career Outcomes*-Office of Career Development.

- Transfer rates, continuous study.

N/A with degree completion

Program Accreditation

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. If there are no plans to seek specialized accreditation, please provide a rationale.

Programs at off-campus sites are accredited with institutional accreditation.

Alumni and Employer Survey

- Expected satisfaction rates for alumni, including timing and method of surveys.

Each year, CMU's Office of Alumni Relations and Office of Career Development conduct surveys of recent graduates. Over 94% of CMU's graduates were satisfied with the knowledge and skills gained in preparation for employment in their chosen occupation. Various programs throughout CMU survey graduates/alumni to determine alumni perceptions of the academic program, the satisfaction of program outcomes, and the adequacy of academic program support services. Results of these surveys show a high satisfaction rate of CMU's alumni. At this time, Central Methodist University conducts exit surveys to the graduates of the professional education and nursing programs. And while the survey is a requirement for professional accreditation or program licensure only, the University shares this information as a commitment to transparency and providing consumers, employers, and stakeholders information about CMU's programs and services.

These surveys are usually distributed via the internet to all graduates with valid email addresses. The survey collects information regarding the graduates' current employment status, future or current educational plans, and achievement of specific goals. While the survey collects information specific to employment status, data also indicate high satisfaction with the academic program, with employment preparation, and with the resources provided while at CMU.

- Expected satisfaction rates for employers, including timing and method of surveys.

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Various programs throughout CMU assess program outcomes through an EMPLOYER SURVEY (post-graduate). In addition, employers assess student learning via internship and practicum performance, and via employer evaluations included in program curriculum.

Institutional Characteristics

- Characteristics demonstrating why your institution is particularly well-equipped to support the program.

Central Methodist University prepares students to make a difference in the world by emphasizing academic and professional excellence, ethical leadership, and social responsibility. In addition to its 30+ academic programs at the Fayette campus, College of Liberal Arts and Sciences, CMU offers undergraduate and graduate programs around Missouri through its College of Graduate and Extended Studies. Programs of distinction include health professions (athletic training, nursing, premedicine), teacher education, criminal justice, and business and accounting.

In addition, CMU is also known for its extended studies and partnerships. CMU is in partnership with every community college in Missouri, and offers programming at 12 locations within Missouri community colleges.