



NEW PROGRAM PROPOSAL FORM

Sponsoring Institution(s): Carthage R-9/Carthage Technical Center

Program Title: Practical Nursing Program

Degree/Certificate: C1

Options: Click here to enter text.

Delivery Site(s): 609 S. River St., Carthage, MO 64836

CIP Classification: 51.3999

*CIP code can be cross-referenced with programs offered in your region on MDHE's program inventory highered.mo.gov/ProgramInventory/search.jsp

Implementation Date: First class began January 2010

Cooperative Partners: Click here to enter text.

*If this is a collaborative program, form CL must be included with this proposal

AUTHORIZATION:

Dr. Sean Smith, Superintendent

Name/Title of Institutional Officer

Sean Smith 3/30/17
Signature Date

Shannon Peterson

Person to Contact for More Information

417-359-7095

Telephone

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STUDENT ENROLLMENT PROJECTIONS

Year	1	2	3	4	5
Full Time	8	11	16	28	22
Part Time					
Total	8	11	16	28	22

Please provide a rationale regarding how student enrollment projections were calculated:

The above numbers are the actual class sizes at enrollment for the last five years of our program. We are currently in our eighth year of the program. We have a 100% job placement rate showing our graduating students have either secured jobs in their field or have been accepted into a program to further their education.

Provide a rationale for proposing this program, including evidence of market demand and societal need supported by research:

As the baby-boom population ages, the overall need for healthcare services is expected to increase. Licensed Practical Nurses will be needed in residential care facilities and in home health environments to care for older patients. The Bureau of Labor and Statistics projects a faster than average job growth until the year 2024. According to a February 2017 Workforce Investment Board report, the average monthly job postings over the last 12 months in Southwest Missouri for LPNs is 81 and average monthly hires is 58 showing the demand for LPNs is outnumbering the pool of qualified applicants.

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PROGRAM STRUCTURE

A. Total credits required for graduation: 1371 clock hours

B. Residency requirements, if any:

C. General education: Total credits: 1371 clock hours

Courses (specific courses OR distribution area and credits):

Course Number	Clk Hrs	Course Title
NU 100	88.5	Anatomy and Physiology
NU 102	44	Personal and Vocational Concepts
NU 103	44	Growth and Development
NU 101	225	Nursing Fundamentals w/ Lab & Medical Terminology
NU 104	44	Nutrition & Health Maintenance
NU 105	29.5	Pharmacology I
NU 112	42	Intravenous Fluid Therapy
NU 109	98	Nursing Care of the Child
NU 108	98	Maternal Health and Newborn Nursing
NU 110	196	Nursing Care of the Adult I
NU 106	28	Pharmacology II
NU 111	196	Nursing Care of the Adult II
NU 113	98	Nursing Care of the Older Adult
NU 114	98	Community Health/Mental Health
NU 107	28	Pharmacology III
NU 115	14	Nursing Leadership and Management

D. Major requirements: Total credits: _____

Course Number	Credits	Course Title

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E. Free elective credits:

(Sum of C, D, and E should equal A.)

F. Requirements for thesis, internship or other capstone experience:

The Program curriculum above requires 763 Classroom Hours and 608 Clinical Hours, totaling 1371.

G. Any unique features such as interdepartmental cooperation:

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Form PS – Program Structure



PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

Institution Name Carthage R-9/Carthage Technical Center
Program Name Practical Nursing Program
Date 3.30.17

(Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below. Quantification of performance goals should be included wherever possible.)

1. Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.
Admissions requirements include: High School diploma or GED certificate, 18 years old, three letters of reference, satisfactory background check and employee disqualification list, negative drug screen, TEAS score demonstrating academic success potential, physical, immunizations, and CPR certification.
- Characteristics of a specific population to be served, if applicable.
N/A

2. Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.
All faculty hold a BSN in nursing, have an undisciplined license to practice, and are approved by the MSBN to instruct the program.
- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.
This program utilizes two full-time positions and two part-time positions.
- Expectations for professional activities, special student contact, teaching/learning innovation.
Faculty are required to assist students during study session with tutoring and remediation, and faculty are available on every class day for student advisement. Also, faculty are required to attend all faculty meetings and Building/PD activities and those that teach over 500 hours a year are to maintain their teaching certification. All faculty serve as clinical instructors.

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3. Enrollment Projections

- Student FTE majoring in program by the end of five years.
According to accreditation company calculations the FTE reported on the previous year is 35.
- Percent of full time and part time enrollment by the end of five years.
The Practical Nursing Program requires only full time enrollment.

4. Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation.
See Student Enrollment Projects which shows the last 5 years of enrollment.
- Special skills specific to the program.
Those of a Licensed Practical Nurse.
- Proportion of students who will achieve licensing, certification, or registration.
All graduating students apply to the MSBN for approval to sit for licensing exam.
- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.
90% of the 2016 Class Passed the NCLEX exam for licensing.
- Placement rates in related fields, in other fields, unemployed.
The Practical Nursing Program has a 100% job placement rate.
- Transfer rates, continuous study.
Transfer credits (in or out) are not accepted.

5. Program Accreditation

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. **If there are no plans to seek specialized accreditation, please provide a rationale.**
Carthage Technical Center is accredited by the Commission of the Council on Occupational Education.

6. Alumni and Employer Survey

- Expected satisfaction rates for alumni, *including timing and method of surveys.*
We send out Graduate Follow-up surveys 180 days after graduation. While we have not asked for a specific satisfaction rating, the number one place our applicants come from

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each year are from our graduates referring them. This tells us our graduates are pleased with the program and training they have received.

- Expected satisfaction rates for employers, including timing and method of surveys. An Employer Follow-Up Survey is sent out to each facility our graduates are employed 12 months after graduation. These surveys show an overall Good rating from these employers.

7. Institutional Characteristics

- Characteristics demonstrating why your institution is particularly well-equipped to support the program.

This program has been in place for eight years to date and as it is under the Carthage R-9 School District umbrella, it has the support of the district. The Practical Nursing Program has been approved by the Missouri State Board of Nursing, Department of Elementary and Secondary Education, and is accredited by the Commission of the Council on Occupational Education.

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Form PG – Program Characteristics and Performance Goals

**Application for Institutional Eligibility
for Student Participation in the MDHE State Student Assistance Programs**

10. Does the school have a current inventory of postsecondary instructional programs on file with the Missouri Department of Higher Education?

Yes No

If no, complete the following table describing all postsecondary programs offered by the institution. Additional pages containing this information may be attached to the application if necessary.

Program Title	Program Length (in weeks, months, terms, semesters, etc.)*	Credit or contact hours required for completion	CIP Code	Outcome (Degree, Diploma, Certificate)	Specialized/Program Accrediting Agency (if applicable)	Tuition and Fees for the Current Academic Year
Practical Nursing Program	44 Weeks	1371 clock hours	51.3999	certificate	Carlyle Technical Center is accredited by the Commission of the Council on Occupational Education and has full approval by the Missouri State Board of Nursing	\$13,539

* For any non-standard terms, describe the beginning and ending dates.