



**Missouri Workforce Development Board**  
January 24, 2022 1:00 pm-2:30 pm  
**Meeting Minutes**  
**Conference Call**

**Members present:** Chair Len Toenjes, Vice Chair Cara Canon, Garland Barton, Dr. Don Cook, Celeste Cramer, Astra Ferris, Stephanie Garrett, Greg Roberts, Todd Spencer, LeRoy Stromberg, Virgil White, Kristie Davis, Assistant Commissioner Tim Gaines, Director Anna Hui, Commissioner Zora Mulligan, Commissioner Margie Vandeven, Greta Bax, Tony Bryan, Commissioner Gary Jungerman, Jill Williams, Senator Denny Hoskins

**Members absent:** Herbert Dankert, Joshua Tennison, Commissioner Dan Atwill, Rep. Jeff Coleman

**OWD/DHEWD Staff Present:** Dr. Mardy Leathers, SWDB Executive Director, Yvonne Wright, SWDB Secretary, Megan Sheets, Ronda Anderson, Melissa Woltkamp, Julie Carter, Mike Chittum, Jerri Bowles, Rebecca Fletcher, Donna Brake, Jennifer Roodhouse, Veronica Gielazauskas, Gerren McHam

**Other Representatives Present and/or Presenters:** Michael St. Julien and Keith Roderick (RSB), Spencer Clark and Matt Hankins (DOLIR), Lisa Sone (VR), Megan Wadley (AEL), Ken Chapman (DSS)

**Call to Order and Welcome:** Chairman Toenjes called the meeting to order at 1:01 pm and extended a welcome to everyone.

**Roll Call:** Ms. Wright called roll and a quorum was declared.

**Review and Approval of Previous Meeting Minutes:** Minutes for the November 10, 2021 SWDB meeting and the December 14, 2021 Strategic Planning Meeting were presented for review. Tony Bryan made a motion to approve the previous meeting minutes. Gregg Roberts seconded the motion. Motion carried unanimously.

**New Business:**

**Trade Act Assistance:** Jennifer Roodhouse presented on a recent TAA certification in Kansas City.

**SWDB Annual Report:** Yvonne Wright reviewed the SWDB annual report with members and indicated bound copies are available for members and stakeholders. An electronic copy of the report was also provided.

**WIOA Combined Plan:** The 2022 Combined Plan modification was presented by Yvonne Wright. Garland Barton made a motion to approve the plan and to submit to Governor Parson for approval. Tony Bryan seconded the motion. A roll call vote was conducted. Motion passed unanimously.

**Legislative Update:** Gerren McHam provided an update on the 2022 legislative session.

**State Director Update:** Dr. Leathers gave an overview of the Supply Chain Management Taskforce recently formed by Governor Parson.

Dr. Leathers, along with DHEWD compliance manager Rebecca Fletcher, gave an overview of the Annual Agreements.

Dr. Leathers then provided a draft agenda for the upcoming CLEO and LWDB Chair Symposium. This event will be held on March 2, 2022 with the SWDB meeting following on March 3. SWDB members are encouraged to attend.

Chairman Toenjes entertained any questions, comments or closing remarks.

**Move to adjourn:** Gregg Roberts made a motion to adjourn the meeting. Cara Canon seconded the motion.

Meeting adjourned at 2:03 pm.

Next meeting will be March 3, 2022 in Jefferson City.